



Jackson County Jail Advisory Committee  
Jackson County Courthouse  
201 West Platt Street  
Maquoketa, Iowa 52060

## MEETING MINUTES

**Date:** January 17, 2018

**Time:** 6:00 p.m.

**Location:** Jackson County Courthouse

**Members Present:** Board of Supervisors ó Larry McDevitt; District Court ó Judge Nancy Tabor; Sheriff Representative ó Steve Schroeder; Jail Administrator ó Mark Pape; Jail Representative ó Adam Pape; County Attorney ó Sara Davenport; EMC ó Lyn Medinger; Police Department Representative ó Brad Koranda; Maintenance Supervisor ó Marty Hudrlik; Adult Probation Officer ó Renee Behr; Regional Citizen Representatives ó Mike Delaney, Tiffany Mangler, Dick Kunau; Farm Bureau Representative ó Ryan Kilburg

**Visitors:** Mike Steines, Jack Willey, Brian Moore; Mike Lewis & Steve Davis, Shive Hattery; Media: Kelly Gerlach, Maquoketa Sentinel Press; Mary Hayward, Local Access; KWQC; Deputies/Jail staff: Brandon Beck, Adam Hoffman, Karen Reed, Scott Heiar, Randy Manning,

The meeting was called to order by Chair at 6:00 p.m.

Motion by Tabor, second by Kilburg to approve the minutes from the December meeting.  
Motion passed by unanimous vote.

### **Update from Shive Hattery:**

Provided handout of PowerPoint. By Iowa Standards should only be holding 7 inmates not the 11 that we are. We don't currently have cells, we have 2 dormitory units. The existing jail is 4000 square feet of space. They are recommending 13,400 square feet of space to meet current and future needs.

Option #1: Jail, booking, administrative sheriff's office all on the Penrose Building site, incorporating the Penrose building into the administrative side. The estimated cost is \$5,860,000.

Option #2: Remodel existing jail, use Penrose building for the Administration and build booking area to connect the two. Estimated cost is \$5,780,000.

Option #3: Build new on a greenspace approximately 2 acre. Estimated cost, not including land acquisition is \$5,950,000.

Option #4: Using only Penrose Building site but only 12,360 square foot of total space. Projected cost is \$5,463,000.

To do a fair cost comparison, have to look at the operating cost of each option over a 30 year period.

Do nothing (house everyone out of county) at an average of \$50/day giving current jail 3 more years of use: \$49,321,450.

Option #1: \$47,533,640

Option #2: \$51,884,090

Option #3: \$41,848,040

Going Forward need to narrow the 5 options (4 plus doing nothing) down to two options that can then be fine-tuned. Through discussion it appeared that everyone agreed doing nothing was not an option.

### **Old Business:**

- a. Updated PowerPoint presentation from December meeting will be placed on the website.
- b. Brian Moore, County Auditor, gave a presentation on his calculation of the daily cost to house prisoners. He estimated a daily rate of \$1,042.35 which comes to \$94.76 per inmate at full capacity.

Steve Schroeder and Mark Pape presented their calculations on behalf of the Sheriff's office. They provided a handout showing how they came to their calculation of \$83.60 per inmate per day.

- c. There have been concerns voiced about housing females as that would require female jailers. Schroeder explained that we will need two jailers at all times and we will make sure there is one male and one female on every shift.

### **New Business:**

- a. Invoice for \$16,000 plus some expenses was submitted to the Board of Supervisors last Tuesday and was approved for payment.
- b. Also at the meeting last Tuesday, the Board approved for Chairman Larry McDevitt to sign the Professional Service agreement with Shive Hattery.
- c. Moving forward:
  - a. Steve will get the information on levy rates for Residential, Agriculture, and Commercial to Shive Hattery so they can provide information on how the different options will affect property taxes.
  - b. Special meeting will be set to discuss narrowing down the options. Motion by Kunau to schedule special meeting for January 30, 2018 at 6pm, seconded by McDevitt, approved by all.

Scheduling next meeting of the 2<sup>nd</sup> Wednesday in February is also Ash Wednesday. It was agreed to meet Tuesday, February 13 instead. Motion made by Kilburg, seconded by Hudrlik, approved by all.

Motion by Kilburg, second by Hudrlik to adjourn. Meeting adjourned at 8:20 p.m.

Next Monthly Meeting February 13, 2018 at 6:00 p.m. at the Jackson County Courthouse.

Respectfully submitted by:

Sara Davenport, Secretary