



Jackson County Jail Advisory Committee  
Jackson County Courthouse  
201 West Platt Street  
Maquoketa, Iowa 52060

## MEETING MINUTES

**Date:** February 15, 2018

**Time:** 6:00 p.m.

**Location:** Jackson County Courthouse

**Members Present:** Board of Supervisors ó Larry McDevitt; District Court ó Judge Nancy Tabor; Sheriff ó Russ Kettmann; Sheriff Representative ó Steve Schroeder; Jail Administrator ó Mark Pape; Jail Representative ó Adam Pape; County Attorney ó Sara Davenport; Police Department Representative ó Brad Koranda; Maintenance Supervisor ó Marty Hudrlik; Adult Probation Officer ó Renee Behr; Regional Citizen Representatives ó Jon Thoms, Tiffany Mangler, Dick Kunau

**Visitors:** Scott Heiar, Kody Sieverding, Adam Hoffman, Phil Tabor, Duane Stickley, Bruce Droessler, Brendan Zeimet, Karen Reed, Russ Long, Corey Kettmann, Mike Steines, Jack Willey, Mick Schwager, Richard Betts; Delbert Longley, State Jail Inspector; Mike Lewis, Shive Hattery; Media: Kelly Gerlach, Maquoketa Sentinel Press; Mary Hayward, Local Access; Theresa Hosch, KMAQ; Bennet Goldstein, Telegraph Herald

The meeting was called to order by Chair at 6:00 p.m.

Motion by Mangler, second by Kettman to approve the minutes from the January 17, 2018 meeting. Motion passed by unanimous vote.

Motion by Tabor, second by Hudrlik to approve the minutes from the January 30, 2018 meeting. Motion passed by unanimous vote.

### **Presentation by Delbert Longley, State Jail Inspector:**

Delbert discussed several deficiencies in the jail. The way that visitation is set up is one of the top issues. He stated that it worked fine in the 1970s when the jail was built, because the sheriff and staff knew the people in jail and knew their families who were coming to visit. Nowadays that is not the case most of the time. The exercise yard, the lighting in the cells, and lack of classification continue to be issues. Additionally, there was a strong musty smell when he opened the service door indicating the likely presence of mold.

As to classifications Delbert explained that in addition to separating juveniles from adults and men from women there are several other classifications: felonies from misdemeanors, pretrial from sentenced, work release, violent offenders, health risks (tuberculosis, MRSA, hepatitis, etc.), deviants (sex offenders), co-defendants, and victims. You won't have all classifications all the time so the ability to separate 8-10 classifications is sufficient. Mike Lewis spoke up that the target was for 6 classifications. Delbert explained that having a 20 bed facility would only allow for 4 classifications and realistically we would not be able to hold females.

Delbert assured the committee that as long as forward progress continues to be made he won't shut the jail down, with the caveat that if something happens at the jail he will have to revisit the issue.

**Presentation by Shive Hattery of additional options:**

Mike Lewis presented the updated options which came to 10. The difference between a 20 bed and a 28 bed facility is only 1250 square feet. For each option presented A was for a 20 bed facility and B was for a 28 bed facility.

Option 1 ó using the existing Penrose Building, would need 12 ½ Full Time Employees (FTE). 20 bed would allow for a drive-through sally-port whereas 28 bed would require a pull-in/pull-out sally-port, like we have now. 30 year operational costs would be \$4.3 million less than doing nothing and housing all inmates out of county. Project costs would be between \$5.7 ó 6.4 million.

Option 2 ó using the existing Penrose Building and existing Jail/Sheriff's office. This is the most inefficient option and would require 16 FTE. This would allow for parking on the Penrose property. The operational cost would be higher as all inmates would have to be held outside the county while the renovations occurred. This option creates an issue for the City as it would cut off the alley. 30 year operational costs would be \$2.7 million more than doing nothing. Project costs would be between \$5.8 ó 6.5 million.

Option 3 ó relocate Penrose Building, use existing jail for parking. Most staff efficient option, only need 11 FTE. 30 year operational costs would be \$6.5 million less than doing nothing. Project costs between \$6.0 ó 6.5 million.

Option 4 ó use Sneddon Property (west of Penrose) for parking. Only need 11 FTE. 30 year operational costs would be \$6.3 million less than doing nothing. Project costs between \$6.1 ó 6.7 million.

Option 5 ó Build on new property. Would need 12 FTE. 30 year operational costs would be almost \$5 million less than doing nothing. Project costs between \$5.5 ó 6.1 million.

Additional costs such as transport, demolition, and land acquisition were all figured into the cost projections of the various options. The 8,000 square feet of Administrative space includes booking, food service, laundry, temporary holding cells, and other jail support. The Sheriff's office would only occupy approximately 2,600 square feet.

During the discussion that followed the Board of Supervisors indicated that they were all for moving the Penrose building. It was mentioned that moving rather than renovating the building would probably be a better sell to the public.

Motion was made by Tabor, seconded by Kettmann to eliminate the 20 bed options. 13 votes for, 1 vote against. Motion passed.

Motion by Koranda, seconded by Tabor to have Shive Hattery further develop options 3B, 4B, and 5B. Motion passed by unanimous vote.

**Old Business:**

- a. Shive Hattery provided a summary sheet showing the differences between the 10 options. This sheet also gave the cost per \$100,000 of assessed valuation for residential property for each option. They will provide the information for commercial and ag properties by the next meeting.
- b. Steve Schroeder provided a handout showing the estimated cost to relocate the Penrose house. To move the building and put in a basement will cost approximately \$100,000.
- c. Website update: Jail requirements & Standards, Jackson County Jail Site Development Options and Cost Estimates, and December minutes have all been added.

**New Business:**

- a. Shive Hattery submitted a bill for \$498.92 in mileage and meals. This has been forwarded to the Board of Supervisors for payment.
- b. 1% local option sales tax is not an option. Jackson County is already at its cap of 7%.

Motion by Koranda, second by A. Pape to adjourn. Meeting adjourned at 8:03 p.m.

Next Meeting March 14, 2018 at 6:00 p.m. at the Jackson County Courthouse.

Respectfully submitted by:

Sara Davenport, Secretary