



Jackson County Jail Advisory Committee
Jackson County Courthouse
201 West Platt Street
Maquoketa, Iowa 52060

MEETING MINUTES

Date: March 14, 2018

Time: 6:00 p.m.

Location: Jackson County Courthouse

Members Present: District Court – Judge Nancy Tabor; Sheriff – Russ Kettmann; Sheriff Representative – Steve Schroeder; Jail Administrator – Adam Pape; Jail Representative – Adam Hoffman; County Attorney – Sara Davenport; Adult Probation Officer – Renee Behr; Regional Citizen Representatives – Mike Delaney, Jon Thoms, Tiffany Mangler, Dick Kunau; Farm Bureau Representative – Ryan Kilburg

Visitors: Chad Roeder, Scott Heiar, Kody Sieverding, Brent Kilburg, Paul Gerlach, Scott Hingtgen, Sheillah Bentley, Dorothy Wisted, Mick Schwager, Russ Long, Gary Schmidt; Steve Davis, Shive Hattery; Media: Tom Pantera, Maquoketa Sentinel Press; Mary Hayward, Local Access; Theresa Hosch, KMAQ

The meeting was called to order by Chair at 6:00 p.m.

Motion by Pape, second by Kunau to approve the minutes from the February 15, 2018 meeting. Motion passed by unanimous vote.

Presentation by Steve Davis, Shive Hattery

Powerpoint presentation was provided to the committee beforehand and copies were available to visitors. Further development of the three options chosen last month:

3B – using Penrose property only can do with either a drive through or a pull-in pull-out sally port, Sheriff's office torn down for parking lot. No expansion is available with this option.

4B- buy Sneddon property. Allows for drive through sally port with the ability to also drive around. Parking on the north side of the property. No demo of Sheriff's office necessary – can find a different use. Allows for possible expansion in the future.

5B – build on greenspace. Creates a lot of ability to expand. However, there is the added transport cost requiring additional staff. Would need 2 -2 ½ acres. This option has the most flexibility.

In the next month Shive Hattery will work with the Sheriff's office to further define what space/rooms are needed.

In the handout the construction cost includes the General contractor or construction manager fees. There was a question as to why there is such a difference in soft costs between the different options. Davis will get back to us with that information.

“Working to improve the justice system in Jackson County, Iowa”

The only property rates that have been figured thus far are for residential. These costs are only for the project of building a new facility, does not include ongoing operational costs. Thoms asked about the assessed valuation for those operation costs. Davis will look into that as well.

Most property that is currently actively listed is on the south side of Maquoketa by Walmart and Kwik Star. Most likely would have to buy more than 2 ½ acres. They are listed between \$15,000 and \$45,000 an acre.

Questions were asked about a 20 bed facility and whether 4 classifications is enough. Davenport pointed out that as of today the jail needs 5 classifications. Thoms and Delaney would like to see the data on how many classifications we have historically needed.

Old Business:

- a. The Goodwin House Moving Proposal came in lower than originally thought. It will be under \$35,000.00.
- b. The Website has been updated to add the reduced exploring options.
- c. The Jail Inspection report was provided to the committee. It is pretty similar to the last several years. Questions were asked about fixing some of the minor issues. Kettmann explained that the lighting has been changed a number of times and we cannot get it to the required candlepower. It would be rather expensive and we do not want to put a lot of money into this facility when we are looking at replacing it. The same for some of the mildew issues.

New Business:

- a. Discussion on moving forward with a number of options
 - Thoms would like to see the Board of Supervisors take official action on moving the Penrose Building if it is decided to build on that site rather than a greenspace.
 - Davis advised taking only one option to the Board of Supervisors to get conditional approval then go to the public. Schroeder discussed taking two or three options to the public initially and have an informal vote on which they preferred. Then come back as a committee and make the final decision on which to take to the board. It was clarified that only one option will be taken to vote.
 - One option would be to hold an open house where we show the three options and have everyone vote on the one they like best. Perhaps it could be partnered with a jail tour.
 - Mangler suggested creating a survey through Survey Monkey and asking for the public's input on what the most important factor to consider is. Schroeder will work with Bjorn Beck to create the survey asking the public to rank in order of importance cost, location, and ability to expand. They will also

include a section for comment. This will be posted on the County's website with an end date of April 6, 2018.

- b. Mark Pape retired as the Jail Administrator effective March 4. Adam Pape was appointed to fill the position. He will now hold the "Jail Administrator" position on this committee
- c. As Adam Pape was in the role as Jail Representative the Sheriff's office needed to fill his position on the committee and they have chosen Adam Hoffman.

Motion by Thoms, second by Kilburg to adjourn. Meeting adjourned at 7:45 p.m.

Next Meeting April 11, 2018 at 6:00 p.m. at the Jackson County Courthouse.

Respectfully submitted by:

Sara Davenport, Secretary