

January 2, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Ben Watsonó Cable, Sheri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 1:33 PM Meeting brought to order and pledge of allegiance was recited.
- 1:34 PM Clark Schloz, Engineer presented Secondary Roads Business.
- 1:35 PM Motion Willey, second Flynn to authorize Chair signature on final voucher for Centerville Road Bridge STP-S-C049(53)ó 5E-49.  
Aye: Koos, Flynn, Willey
- 1:36 PM Motion Flynn, second Willey to hire Kevin Koos for the Bellevue Shop Motor Grader Position at the starting hourly rate of \$9.92 with hourly increment increases per the Union Contract.  
Aye: Flynn, Willey  
Abstain: Koos
- 1:37 PM Motion Willey, second Flynn to authorize Schloz and staff to seek rock bids covering March 2013 to end February 2014.  
Aye: Koos, Flynn, Willey
- 1:38 PM Miscellaneous items were discussed.
- 1:46 PM Roger Keil, Green Island Drainage District Watchman requested to hold their Annual Meeting. Goeke will send notices of a meeting on January 29<sup>th</sup>, 2013 to all members.
- 1:52 PM M. Joell Deppe, Auditor presented County business.
- 1:52 PM Motion Willey, second Flynn to approve the minutes of the December 26<sup>th</sup>, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 1:56 PM Motion Flynn, second Willey to approve claims in the amount of \$391,255.15 with holding claim# 23515 ó Tri State Habitat Specialist for \$550.00 with the description of fill material & annual rye for new camping pads @ SC. It was noted Tri-state Habitat Specialist is owned by Director Daryl Parker and this was not disclosed at the Conservation Board meeting when their claims were approved.  
Aye: Koos, Flynn, Willey
- 1:56 PM Motion Willey, second Willey to accept and file the Recorder's Report of Fees Collected in the sum of \$17,827.62 for December 2012.  
Aye: Koos, Flynn, Willey
- 1:57 PM Chair Koos recessed the meeting to sign documents.
- 2:03 PM Chair Koos reconvened the meeting.
- 2:03 PM Ben Kober, Zoning Administrator had no new business today.
- 2:03 PM LuAnn Goeke, Executive Assistant presented Board business.
- 2:03 PM The Board's weekly schedule was reviewed.
- 2:05 PM After each Board member visited with Pat Callahan all agree to commit for a five year period to the Economic Development Alliance in partnership with the City of Bellevue, City of Maquoketa, and ABATE of Bellevue.
- 2:10 PM Motion Koos, second Flynn to nominate and appoint Jack Willey as Chairman for Jackson County Board of Supervisors.  
Aye: Koos, Flynn  
Abstain: Willey

- 2:11 PM Motion Willey, second Koos to nominate and appoint Steve Flynn as Vice Chairman for the Jackson County Board of Supervisors.  
Aye: Koos, Willey  
Abstain: Flynn
- 2:11 PM Willey appraised Koos for his dedication to Jackson County; the public does not realize the time and effort you put forth as a Supervisor. Flynn echoed the comments and appraised Willey for his dedication to the Board and the Mental Health Commission.
- 2:17 PM Discussion ensued on the Board of Supervisorø Committee List. All members and alternates will remain the same except for Area Substance Abuse Board of Directors ó JC Engel to Board of Supervisor Chairman and Economic Development Alliance ó Larry Koos and Jack Willey as alternate.
- 2:21 PM Motion Flynn, second Willey to approve the Board of Supervisorø Committee List as discussed with noting only two changes of Area Substance Abuse Board of Directors ó JC Engel to Board of Supervisor Chairman and Economic Development Alliance ó Larry Koos and Jack Willey as alternate.  
Aye: Koos, Flynn, Willey
- 2:22 PM Motion Willey, second Flynn to approve Maquoketa Sentinel Press, Bellevue Herald-Leader and The Preston Times as the official newspapers in Jackson County for 2013.  
Aye: Koos, Flynn, Willey
- 2:22 PM Motion Willey, second Flynn to re-appoint Corey Kettmann as Jackson County Weed Commissioner effective 1/2/13 ó 12/31/13.  
Aye: Koos, Flynn, Willey
- 2:23 PM Motion Flynn, second Willey to re-appoint Larry Ambrosy and Earl Kilburg to the Pioneer Cemetery Commission effective 1/2/13 ó 12/31/15.  
Aye: Koos, Flynn, Willey
- 2:23 PM Motion Flynn, second Willey to re-appoint Jerald Bybee and Germaine Fagel to the Board of Health effective 1/2/13 ó 12/31/15.  
Aye: Koos, Flynn, Willey
- 2:24 PM Today work session will be held with Sara Davenport, JC Attorney ó Eminent Domain Commission.
- 2:29 PM Motion Flynn, second Willey to approve the low bid of \$5,809 to Environmental Management Services to remove asbestos from the Penrose Property.  
Aye: Koos, Flynn, Willey
- 2:30 PM Chair Koos recessed the meeting for the work session.
- 3:04 PM Chair Koos reconvened the meeting.
- 3:04 PM Motion Willey, second Flynn to adjourn until the next board meeting on January 8<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Larry Koos, Board of Supervisors

January 7, 2013

Present: Supervisors-Steve Flynn, Larry Koos, John J. Willey, Deputy Auditor Alisa Smith, Executive Assistant LuAnn Goeke and Media – Lisa Hinz- Cable, Sherri Melvold – KMAQ and Doug Melvold, Maquoketa Sentinel Press.

9:05 AM Meeting brought to order and pledge of allegiance was recited.

9:06 AM Clark Schloz, Engineer presented Secondary Roads Business.

9:08 AM Two quotes for culverts were as follows: ILLOWA Culvert & Supply - \$15,000.00 and Metal Culverts - \$16,110.88.

9:09 AM Motion Koos, second Flynn to approve the low bid of \$15,000.00 for culverts from ILLOWA Culvert & Supply.

Aye: Flynn, Koos, Willey

9:10 AM Motion Koos, second Flynn to approve the minutes of the January 2, 2013 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers with corrections.

Aye: Flynn, Koos, Willey

9:11 AM Motion Koos, second Flynn to accept and place on file the Sheriff's Report of Fees collected for the month of December 2012 for \$4,423.87.

Aye: Flynn, Koos, Willey

9:12 AM Motion Flynn, second Koos to accept and file the letter from Attorney Sara Davenport to appoint Steve Kahler as her representative on the Compensation Board.

Aye: Flynn, Koos, Willey

9:14 AM Motion Koos, second Flynn to approve Resolution #373-01-08-2013, a resolution approving financial commitment in the Jackson County Economic Alliance as recorded in Resolution Book Three, page 780.

Aye: Flynn, Koos, Willey

9:15 AM Chair Willey recessed the meeting.

9:22 AM Chair Willey reconvened the meeting with Zoning Administrator Ben Kober to discuss the Jackson County Master Matrix program. No action needed at this time.

9:33 AM LuAnn Goeke, Executive Assistant presented Board business.

9:39 AM Harold Koch from Sabula addressed the board his concerns for a bridge on 584<sup>th</sup> Avenue in section 36, township 84, range 7. This bridge is not on the 5 year road plan and he is questioning the weight and tonnage restrictions. Board directed Schloz to research the costs to repair the bridge and report back with his findings.

9:50 AM Motion Koos, second Flynn to reappoint Caroline Bredekamp, Mary Pat Breitfelder, Tom Schueller and Judy Schneider to the Historic Preservation Commission for a 3 year term.

Aye: Flynn, Koos, Willey

9:51 AM Motion Flynn, second Koos to reappoint Farm Owners – Loyd Downey, John Horst, John Kettmann, Dick Ostert, Charles Schneckloth, Judy Schneider, and Karen Till – City Property Owners – Bruce Droessler, Earl Kilburg, Paul Konrardy, Steve Paul, and Tom Messerli – Licensed Real Estate Brokers and Salesmen – Don Davison, Heather Hafner, Abby Schueller, Chuck Schwager, Elaine Smithson and Ken Wright – Bankers, Auctioneers, Property Managers, Appraisers, Etc. – Gary Kunde,

Ben Schueller, Richard Skrivseth and Matt Tranel to the Eminent Domain Commission for a 1 year term.

Aye: Flynn, Koos, Willey

9:52 AM Chair Willey recessed the meeting.

10:20 AM Chair Willey reconvened the meeting.

10:21 AM Motion Flynn, second Koos to accept the insurance coverage as presented from Chris Meinecke, retroactive to January 1<sup>st</sup> coverage for an additional \$830.00 premium.

Aye: Flynn, Koos, Willey

10:24 AM Chair Willey recessed the meeting.

10:29 AM Chair Willey reconvened the meeting.

10:30 AM Motion Flynn, second Koos to adjourn until the next board meeting on January 15, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye: Flynn, Koos, Willey

Clerk \_\_\_\_\_  
Alisa Smith, Deputy Auditor

Chair \_\_\_\_\_  
John J. Willey, Board of Supervisors

January 15, 2013

Present: Supervisors-Steve Flynn, Larry Koos, John J. Willey, Deputy Auditor Alisa Smith, Executive Assistant LuAnn Goeke and Media – Lisa Hinz- Cable, Sherri Melvold – KMAQ and Doug Melvold, Maquoketa Sentinel Press. Visitor: None.

9:09 AM Meeting brought to order and pledge of allegiance was recited.

9:10 AM Clark Schloz, Engineer presented Secondary Roads Business.

9:10 AM Motion Flynn, second Koos to approve an utility/underground construction permit to Maquoketa Valley REC in sections 19, 20, & 21 of 234<sup>th</sup> Street and 21<sup>st</sup> Street and 244<sup>th</sup> Street in Butler Township to rebuild existing overhead power line.  
Aye: Flynn, Koos, Willey

9:12 AM Motion Koos, second Flynn to set the Five Year Road Program for 7:00 p.m. on Thursday, February 8<sup>th</sup>, 2013 at Maquoketa City Hall with an alternate date of February 28<sup>th</sup>, 3013.  
Aye: Flynn, Koos, Willey

9:12 AM Two quotes for bridge plank seven pilings were as follows: Wheeler Lumber of \$19,437.20 and Oval Forest Products of \$19,278.88 and \$17,712.88 if delivery is delayed for three weeks.

9:15 AM Motion Koos, second Flynn to approve the low bid of \$17,712.88 from Oval Forest Products for Bridge Plank Seven Pilings.  
Aye: Flynn, Koos, Willey

9:15 AM Miscellaneous items were discussed.

9:17 AM M. Joell Deppe, Auditor presented County business.

9:17 AM Motion Koos, second Flynn to approve the minutes of the January 8, 2013 board proceedings as written by Deputy Auditor Alisa Smith and authorize publication in the official newspapers with corrections.  
Aye: Flynn, Koos, Willey

9:17 AM Motion Flynn, second Koos to approve the claims in the amount of \$157,937.93 and Authorize the Auditor's staff to issue warrants.  
Aye: Flynn, Koos, Willey

9:18 AM Motion Flynn, second Koos to approve Resolution #374-01-15-2013, a resolution For disbursing Federal Revenues collected from leasing property along Mississippi River as recorded in Resolution Book Three, page 781.  
Aye: Flynn, Koos, Willey

9:19 AM Chair Willey recessed the meeting.

9:21 AM Chair Willey reconvened the meeting with LuAnn Goeke, Executive Assistant who presented Board business.

9:21 AM The Board's weekly schedule was reviewed.

9:27 AM Motion Koos, second Flynn to authorize Chair signature on the policy change confirmation on Policy #39731450 with Meinecke-Richards Agency.  
Aye: Flynn, Koos, Willey

9:29 AM Motion Flynn, second Koos to re-appoint Ray Theisen, City Property Owner and Kent Marshall, Farm Owner for one year on the Jackson County Eminent Domain Commission.  
Aye: Flynn, Koos, Willey

9:29 AM Motion Flynn, second Koos to appoint R.B. Melvold to the Jackson County Economic Alliance Commission for a three year term.

Aye: Flynn, Koos, Willey

9:30 AM Today's work session will be held with State Auditor's – Exit Interviews, Department Heads – Budgets and AFSCME Local 888 – Union Negotiations.

9:31 AM Motion Flynn, second Koos to adjourn until the next board meeting on January 22, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye: Flynn, Koos, Willey

Clerk \_\_\_\_\_

M. Joell Deppe, Auditor

Chair \_\_\_\_\_

John J. Willey, Board of Supervisors

January 22, 2013 ó Public Hearing

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, LuAnn Goeke, Executive Assistant, Lyn Medinger, Emergency Management and Media ó Lisa Hinz ó Cable and Doug Melvold ó Maquoketa Sentinel Press.

8:40 AM Meeting brought to order.

8:40 AM Chair Willey opened the Public Hearing on the Proposed Jackson County Emergency Management Fiscal Year July 1, 2013 through June 30, 2014 Budget. Medinger spoke of a new vehicle for his department. No verbal or written comments were received from the public.

8:53 AM Motion Flynn, second Koos to close the public hearing.

Aye: Koos, Flynn, Willey

8:53 AM Motion Flynn, second Koos to approve the Proposed Jackson County Emergency Management Fiscal Year July 1, 2013 ó June 30, 2014 Budget as presented by Lyn Medinger, Emergency Management Coordinator.

Aye: Koos, Flynn, Willey

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

January 22, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:06 AM Motion Koos, second Flynn to approve a field entrance permit to Matthew Lux in section 15 of Washington Township on north side of 161<sup>st</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:06 AM Miller Town Bridge maintenance repair would disrupt .5 acres of wetlands. The County is required to replace 1.76 acres of wetlands for \$76,000 from a wetland bank. The County does not get any type of exemptions. Board director Schloz to look into other options and visit with Daryl Parker, Conservation Director for any available wetland property in Jackson County.
- 9:22 AM The 5 Year Road Program meeting has been changed back to February 7<sup>th</sup>, 2013 at 7:00 p.m. in the Maquoketa City Hall with the alternate date February 28<sup>th</sup>, 2013.
- 9:29 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:30 AM Senator Todd Bowman, Steve Flynn, Kober and Frank Randall visited his property per Randall's request. Randall would not allow anyone to walk around the property which leads to suspension that items made have been moved to another area of the property. Kober will request access on neighboring property to see if items are being moved to another area. Randall requested another month with stating he is making progress on cleaning-up the area in question. This board is not willing to grant any extensions and director Kober to proceed with next steps.
- 9:40 AM Discussion ensued on the Paul Laughlin property nuisance. Kober stated this is a tougher situation with the farm equipment. Kober will continue to work with Laughlin in identifying workable and non-workable equipment.
- 9:43 AM Chair Willey opened the public on the Proposed Ordinance #270, an ordinance to amend the official zoning map of the Jackson County Zoning Ordinance to reclassify .81 acre of land, currently owned by Joseph Schaefer, located in the southeast quarter of the southwest quarter, section 28, Van Buren Township, from A-1 Agricultural to R-1 Residential. No written or verbal comments were received from the public.
- 9:49 AM Motion Koos, second Flynn to close the public hearing.
- 9:49 AM Motion Koos, second Flynn to approve Ordinance #270, an ordinance to amend the official zoning map of the Jackson County Zoning Ordinance to reclassify .81 acre of land, currently owned by Joseph Schaefer, located in the southeast quarter of the southwest quarter, section 28, Van Buren Township, from A-1 Agricultural to R-1 Residential as recorded in Ordinance Book One, page 455 and effective upon publication.  
Aye: Koos, Flynn, Willey
- 9:50 AM Chair Willey recessed the meeting to review the minutes.
- 9:52 AM Chair Willey reconvened the meeting with M. Joell Deppe, Auditor who presented County business.
- 9:53 AM Motion Koos, second Flynn to approve minutes of the January 15<sup>th</sup>, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:54 AM Exit interviews were held the Dan Grady, State Auditor with finding of segregation of duties, truax drill, credit card policy and investment policy. The Auditor's Office drafted a credit card policy which will be discussed in a work session January 29<sup>th</sup> and also researching the county's current investment policy for the Treasurer's Office.
- 9:58 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:58 AM The Board's weekly schedule was reviewed.



- 9:59 AM Motion Koos, second Flynn to appoint Jerald Ritenour, City Property Owner on the Eminent Domain for one year.  
Aye: Koos, Flynn, Willey
- 10:04 AM There are vacancies on the Historic Preservation Commission, Pioneer Cemetery Commission and Zoning Commission. If interested in volunteering please contact LuAnn Goeke at 563-652-3181.
- 10:04 AM Today's work sessions will be held with Lynn Bopes, Case Management of Penrose Annex Remodel Project and Board of Supervisor's of Budgets.
- 1:30 PM Motion Flynn, second Koos to adjourn until the next board meeting on January 29<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

January 29, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

9:03 AM Meeting brought to order and pledge of allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads Business.

9:05 AM Motion Flynn, second Koos to approve an utility/underground construction permits to City of Bellevue in section 12 of 399<sup>th</sup> Avenue for paving and shouldering and Iowa Health Systems & Subsidiary Boardband, Inc. in section 36 of South Fork Township and section 31 of Maquoketa Township to place underground fiber optic cable.

Aye: Koos, Flynn, Willey

9:05 AM Mark Jobafn and Michelle Carr joined Schloz to brief the Board on wetland study performed around the Miller Town Bridge. Option one would be to purchase 1.5 acres from a wetland bank and Option 2 would be for the County to have a Mitigation Plan which the County develops their own 1.4 acre wetland area. Carr explained the criteria needed for the county to develop a wetland area and costs. If the wetland is not successful then the county would need to purchase credits.

9:24 AM Bids were opened by Auditor Deppe as follows: Bellevue Sand & Gravel ó Bellevue Quarry, \$5.80 per unit, Lundin Quarry, \$5.80 per unit, LaMotte Quarry, \$5.80 per unit, St. Donatus Quarry, \$5.80 per unit, Veach Quarry, \$5.80 per unit, Morehead Quarry, \$5.90 per unit; River City Stone ó Bernard Quarry, \$6.00 per unit, Fillmore Quarry, \$6.00 per unit, Finn Quarry, \$6.00 per unit, Thole Quarry, \$6.00 per unit, Rubie Quarry, \$6.00, Gansen Quarry, \$6.00; Wendling ó Andrew Quarry, \$6.83 per unit, Arensdorf Quarry, \$6.32 per unit, Bellevue Quarry, \$6.32 per unit, Decker Quarry, \$6.32 per unit, Delmar Quarry, \$3.38 per unit, Eden Valley Quarry, \$6.83 per unit, Frank Quarry, \$6.83 per unit, Frost Quarry, \$6.83 per unit, Iron Hill Quarry, \$6.32 per unit, Joinerville Quarry, \$5.05 per unit, Maquoketa Quarry, \$6.83 per unit, Preston Quarry, \$3.48 per unit, Rowan Quarry, \$6.32, Teeds Grove Quarry \$6.32 per unit, Weise Quarry \$5.05 per unit and Preston Ready Mix ó Grant Quarry, \$6.00 per unit, Elwood/Yeager, \$6.00 per unit, Johnson, \$6.00.

9:09 AM Motion Koos, second Flynn to accept rock bids as received and authorize Schloz and his staff to review bids and prepare recommendations for next week.

Aye: Koos, Flynn, Willey

9:32 AM Miscellaneous items were discussed.

9:37 AM Motion Koos, second Flynn to approve minutes of the January 22<sup>nd</sup>, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers and public hearing minutes on proposed Jackson County Emergency Management FY 2013/2014 as written by Chair Willey.

Aye: Koos, Flynn, Willey

9:37 AM Motion Flynn, second Koos to approve claims in the amount of \$120,323.30 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Flynn, Willey

9:39 AM Chair Willey recessed the meeting to read Veteran Affairs meeting minutes.

9:45 AM Chair Willey reconvened the meeting.

9:45 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for January 2013 and the Treasurer's Semi-Annual Report for the period of July 1, 2012 through December 31, 2012.

Aye: Koos, Flynn, Willey

9:45 AM Motion Flynn, second Koos to renew a Class óCö Liquor License with Outdoor Services and Sunday Sales to Spruce Harbor Inn at 30597 400<sup>th</sup> Ave, Bellevue effective 02/05/2013-02/04/2014.

Aye: Koos, Flynn, Willey

- 9:46 AM Motion Koos, second Flynn to renew a Class "C" Liquor License to Obie at 3610 173<sup>rd</sup> Ave, Maquoketa effective 03/01/2013 to 02/28/2014.  
Aye: Koos, Flynn, Willey
- 9:47 AM Motion Koos, second Flynn to approve Resolution #375-01-29-13, an interfund operating transfer the sum of \$25,000 (annual budgeted transfer) from General Basic #01000 Fund to the Secondary Roads #20000 Fund as recorded in Resolution Book Three, page 783.  
Aye: Koos, Flynn, Willey
- 9:47 AM Motion Koos, second Flynn to approve Resolution #376-01-29-13, an interfund operating transfer the sum of \$437,500 (1<sup>st</sup> half annual budgeted transfer) from Rural Basic #11000 Fund to the Secondary Roads #20000 Fund as recorded in Resolution Book Three, page 784.  
Aye: Koos, Flynn, Willey
- 9:48 AM Motion Flynn, second Koos to approve Resolution #377-01-29-13, an interfund operating transfer the sum of \$30,000 (nurses annual budgeted transfer) from General Basic #01000 Fund to the Public Health #24000 Fund as recorded in Resolution Book Three, page 785.  
Aye: Koos, Flynn, Willey
- 9:48 AM Motion Flynn, second Koos to approve Resolution #378-01-29-13, an interfund operating transfer the sum of \$35,000 (sanitation annual budgeted transfer) from General Basic #01000 Fund to the Public Health #24000 Fund as recorded in Resolution Book Three, page 786.  
Aye: Koos, Flynn, Willey
- 9:49 AM Motion Koos, second Flynn to approve Resolution #379-01-29-13, an interfund operating transfer the sum of \$25,000 (annual budgeted transfer) from General Basic #01000 Fund to the Capital Projects #33000 Fund as recorded in Resolution Book Three, page 787.  
Aye: Koos, Flynn, Willey
- 9:50 AM Motion Flynn, second Koos to approve Resolution #380-01-29-2013, a resolution to abate tax of \$402 on a 1974 Star Mobile Home owned by Amy DeMichael as recorded in Resolution Book Three, page 788.  
Aye: Koos, Flynn, Willey
- 9:50 AM Motion Flynn, second Koos to accept and file the Treasurer's letter appointing Bob Mottet as the Jackson County Treasurer's Representative on the Compensation Board.  
Aye: Koos, Flynn, Willey
- 9:51 AM A letter was presented from Attorney Sara Davenport stating she has hired a new assistant, Amanda Lassance. A starting salary of \$43,000 and upon a successful probationary period will receive a \$2,000 salary increase on July 1, 2013 with a start date yet to be determined.
- 9:53 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:53 AM A complaint was received from Arlene McCutcheon on a fencing issue with neighbor Frank Randall. Randall is refusing to maintain his fence line because he does not own any livestock. Kober received permission from McCutcheon to access her property to view Randall's property. Kober will be meeting with Attorney Davenport at 3:00 p.m. today to move forward with the next action step with Frank Randall property nuisance.
- 9:56 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:56 AM The Board's weekly schedule was reviewed.
- 9:57 AM Motion Koos, second Flynn to appoint Ken Wright to the Pioneer Cemetery Commission with expiring December 31, 2015.  
Aye: Koos, Flynn, Willey
- 9:58 AM Motion Koos, second Flynn to appoint Randy Bender to the Jackson County Conservation Board with term expiring December 31, 2017.  
Aye: Koos, Flynn, Willey
- 9:59 AM Motion Koos, second Flynn to approve and authorize Chair signature on the Revolving Loan Fund Promissory Note for the Waste Authority of Jackson County for 225,000 with an interest rate of 2% payable and due January 9, 2023.  
Aye: Koos, Flynn, Willey

- 10:02 AM Motion Flynn, second Koos to send a letter in support of the Family Resources Victim Services Program application for the Domestic Abuse Comprehensive Services Contract.  
Aye: Koos, Flynn, Willey
- 10:02 AM Motion Flynn, second Koos to accept the letter of resignation from Marion ðJuniorö Miller as Veteran Affairs Director upon finding a replacement.  
Aye: Koos, Flynn, Willey
- 10:06 AM Chair Willey stated LuAnn Goeke, Executive Assistant had a glowing six month evaluation and this Board is extremely please with her work.
- 10:09 AM Motion Koos, second Flynn to increase Goekeø's hourly rate by \$1.00 to \$17.40 retro to her six month anniversary date plus she will receive a July 1<sup>st</sup> 2013 increase as the other county employees.  
Aye: Koos, Flynn, Willey
- 10:11 AM Todayø's work session will be held with Auditor Deppe and Deputy Auditor Becki Chapin ó County Credit Card Policy.
- 10:11 AM Chair Willey recessed the meeting.
- 11:03 AM Chair Willey reconvened the meeting.
- 11:03 AM Motion Flynn, second Koos to adjourn until the next board meeting on February 5<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

February 5, 2013

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke;  
Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

- 9:09 AM Chair Koos called meeting to order and pledge of allegiance recited.
- 9:10 AM Clark Schloz, County Engineer, along with Kirsten Brown and Michelle Carr from the Army Corps of Engineers, and Daryl Parker, Conservation Director, joined the meeting to discuss the Miller Town Bridge wetlands. Schloz stated that the project could be paid out of the Farm-to-Market account which would not have to be repaid. However, the cost of \$50,000 per acre would be taken out of the County's balance in the account. The .2 acres of forested area would have to be monitored for ten years. Koos stated that he would like the county to start its own mitigation bank through our own Conservation Department similar to the Baldwin Marsh area which the state owns but the county manages. Parker stated the soil for the project would have to have high amounts of hydric soil of which the Green Island Drainage area has. Schloz stated that if the county created its own mitigation bank Farm-to-Market funds might not be able to be used. Brown suggested that the county could do an enhancement of the area which could be on private ground with a county easement. The project will need to be let by March 15<sup>th</sup> for a June project. It was agreed to have Parker, Carr and Schloz determine possible sites for the forested mitigation area.
- 9:43 AM In other business, Schloz reviewed the road rock tally list.
- 9:46 AM Motion Koos second Flynn to approve sending rock tally contracts as previously approved.  
vote aye: Flynn, Koos and Willey
- 9:47 AM Schloz presented petitions to pave portions of 233<sup>rd</sup> Avenue (Seven Hills Road) and Mill Creek Road. Both petitions will be presented at the Five-Year Road Plan public hearing on February 6<sup>th</sup>.
- 9:49 AM Motion Koos second Flynn to accept and place on file petitions to pave portions of 233<sup>rd</sup> Avenue (Seven Hills Road) and Mill Creek Road.  
vote aye: Flynn, Koos and Willey
- 9:50 AM Deputy Auditor Shelley Hoyer presented county business.
- 9:51 AM Motion Flynn second Koos to approve minutes of the board proceedings of the January 29, 2013 meeting as written and presented by Auditor Deppe and authorize publication in official newspapers.  
vote aye: Flynn, Koos and Willey
- 9:52 AM Motion Koos second Flynn to accept and place on file the Recorder's Report of Fees Collected showing \$12,773.98 for the month ending January 2013.  
vote aye: Flynn, Koos and Willey
- 9:53 AM Motion Flynn second Koos to accept and place on file the Auditor's letter of appointment of Kurt Ullrich as her representative on the Compensation Board with his term ending December 31, 2016.  
vote aye: Flynn, Koos and Willey
- 9:54 AM Luann Goeke, Executive Assistant, presented county business including the IIW contract of architectural plans for the Penrose Annex property on West Platt Street.
- 9:55 AM Motion Koos second Flynn to approve the IIW contract for the architectural plans for the remodel and 1,500 square foot addition of the Penrose Annex as presented. Willey explained plans for the property remodel. Hopefully, the blueprints will be available within the month and most of the construction work will be done in-house. Willey reminded the public that the purchase and remodel of the property will be done without tax dollars. Maintenance will be able to store equipment in the Penrose garage instead of building a \$30,000 storage unit in the courthouse parking lot. The alternative of a courthouse basement remodel would cost about \$195,000 and still not have additional office space in the courthouse.
- 10:13 AM  
vote aye: Flynn, Koos and Willey
- 10:14 AM Goeke reviewed correspondence and meetings. DAC has agreed that Human Services will pay \$50 for storage space of their file cabinets at the Care Facility. Marty Hudrlik, Maintenance Director, will be contacted to build a protective cage in the shed at the Care Facility for their file cabinets.
- 10:18 AM Willey recessed the meeting for work sessions.
- 11:24 AM Willey reconvened the meeting with no action taken.

11:26 AM Motion Koos second Flynn to adjourn until 9:00 a.m. on February 12, 2013 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk \_\_\_\_\_  
Shelley Hoye, Deputy Auditor

Chair \_\_\_\_\_  
John J. Willey, Board of Supervisors

February 7, 2013 ó Public Hearing

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Engineer Clark Schloz and Auditor M. Joell Deppe

- 7:00 PM Meeting brought to order.
- 7:01 PM Chair Willey opened the Public Hearing on the Jackson County Five-Year Road Program Fiscal Year 2013-2018.
- 7:03 PM Schloz went over the PowerPoint presentations: Summary of Jackson County Road Petitions currently on the Five-Year Road Program and Jackson County Five-Year Construction Fiscal Year 2013-2018.
- 7:31 PM Chair Willey opened the floor to address the Board of Supervisors.
- 7:31 PM Rick Batey addressed the Board on petition #17, submitted a petition in 2010 to hard surface/seal coat 200<sup>th</sup> Avenue/92<sup>nd</sup> Street/233<sup>rd</sup> Avenue located north of Maquoketa where Clark Saw Center is located. Batey brought up again the property owners willingness to cost share on this project and would like a work session to establish criteria for cost sharing.
- 7:53 PM Dave Scheckel addressed the Board on petition #8, submitted a petition in 1998 & 2001 & 2013 to pave approximately 1.5 miles of Mill Creek Road (County Road D57) from City of Bellevue west. It was pointed out in 1984 this section was graded for paving and nothing has been done since.
- 8:04 PM Steve Alehouse addressed the Board on petition #18, submitted in 2011 by Leisure Lake Property Owners Association to resurface 1.5 miles of Leisure Lake Road. Heavily traveled which has caused washouts and dust. More petition signatures were presented to place on file.
- 8:10 PM Jess Herrig addressed the Board on petition #6, submitted in 1998 to grade and pave 3.45 miles of 328<sup>th</sup> Avenue (Old IA 113) from Highway 62 to 150<sup>th</sup> Street (County Road E17). Herrig thought this was once on the Five-Year Road Program but taken off. Herrig requested the Board's consideration to place this on the Five-Year Plan. More petition signatures were presented to place on file.
- 8:16 PM Koos read a thank you letter from Jim and Rose Koos on the Centerville Road Project.
- 8:18 PM All three Board members gave comments on the current projects, funding, and upcoming work session to discuss the proposed projects brought to their attention tonight.
- 8:23 AM Motion Flynn, second Koos to close the public hearing.

Aye: Koos, Flynn, Willey

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

February 12, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:09 AM Schloz presented the Right of Way Contracts for the Millertown Road Bridge Project# BROS-C049(55)ó 5F-49.
- 9:09 AM Motion Koos, second Flynn to authorize Chair signature on the following ROW Contract for the Millertown Road Bridge Project# BROS-C049(55)ó 5F-49: 1) Gary & Kathy Wosoba - \$6,390; 2) Speigel Family Reality Co., LLC - \$8,730; 3) Rex Nabb Trust - \$2,310 and 4) Paula Pratt - \$11,670.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to accept and place on file two petitions received at the public hearing on the Five-Year Road Program to resurface 1.5 miles of Leisure Lake Road and to grade and pave 3.45 miles of 328<sup>th</sup> Avenue from Highway 62 to 150<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:12 AM Schloz presented the three options on mitigation requirements for Millertown Bridge Replacement from Kirsten Brown, Biologist for Rock Island District Corps of Engineers with the Board supporting option #3 ó purchasing emergent credits from Brophy Creek & doing permittee-responsible forested mitigation.
- 9:12 AM Motion Koos, second Flynn to authorize Chair signature on the Final Voucher for Centerville Road Paving Project STP-S-C049(48)ó 5E-49.  
Aye: Koos, Flynn, Willey
- 9:15 AM Motion Flynn, second Koos to set a work session for Tuesday, February 26<sup>th</sup> to discuss the road project requests received at the Five-Year Road Program.  
Aye: Koos, Flynn, Willey
- 9:16 AM Willey will work with Schloz and Goeke to schedule a work session with property owners on alternative options for their road on 200<sup>th</sup> Avenue/92<sup>nd</sup> Street/233<sup>rd</sup> Avenue.
- 9:18 AM M. Joell Deppe, Auditor presented County business.
- 9:18 AM Motion Flynn, second Koos to approve minutes of the February 5, 2013 Board proceedings and minutes of the Public Hearing on Jackson County Five-Year Road Program as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:19 AM Chair Willey recessed the meeting.
- 9:21 AM Chair Willey reconvened the meeting Clark Schloz, Engineer who clarified an invoice.
- 9:22 AM Motion Koos, second Flynn to approve claims in the amount of \$145,296.13 including handwritten warrant of \$9,181.00 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Flynn, second Koos to approve and authorize signatures on a handwritten warrants to Jackson County Employee Dental for \$9,181.30.  
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Flynn, second Koos to accept and file the Sheriff's Report of Fees Collected in the sum of \$7,015 for January 2013.  
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Koos, second Flynn to accept and file the minutes of the February 6<sup>th</sup>, 2013 from the Jackson County Compensation Board Meeting.  
Aye: Koos, Flynn, Willey
- 9:27 AM Ben Kober, Zoning Administrator had no new business for today.



- 9:28 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:28 AM The Board's weekly schedule was reviewed.
- 9:30 AM Motion Koos, second Flynn to appoint Jim Roling of St. Donatus to District C, Loras Kilburg of Spragueville to District D, James Long of Bellevue to District E, Richard Rossmann of Preston to District F, Albert Mangler of Sabula to District G, Thomas Messerli of Maquoketa to District H and Larry Koos as an Ex-Officio to the Waste Authority of Jackson County for two year terms from January 1, 2013 to December 31, 2014.  
Aye: Koos, Flynn, Willey
- 9:32 AM Today's work session will be held with Auditor Deppe, Assessor Lane and Bjorn Beck, IT & GIS Program and Auditor Deppe & FY2013/2014 Budget.
- 9:34 AM Chair Willey recessed the meeting.
- 11:57 AM Chair Willey reconvened the meeting.
- 11:57 AM Motion Koos, second Flynn to set the public hearing on the Proposed Jackson County FY2013/2014 Budget for 10:00 a.m. on Tuesday, March 12<sup>th</sup>, 2013 in the Boardroom, at the courthouse in Maquoketa.  
Aye: Koos, Flynn, Willey
- 11:59 AM Motion Flynn, second Koos to adjourn until the next board meeting on February 19<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

February 19, 2013

Present: Supervisors- Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Rick Sheehan ó Maquoketa Sentinel Press.

Absent: Larry Koos.

- 9:02 AM Meeting brought to order and pledge of allegiance was recited.
- 9:03 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:04 AM Motion Flynn, second Willey to authorize Chair signature all the returned rock contracts as presented by Schloz except for Preston Ready Mix.  
Aye: Flynn, Willey  
Absent: Koos
- 9:05 AM Miscellaneous items were discussed on current inventory of road maps, letting for the Centerville Road Project is today and at length discussion on Transportation Day at the Capital in Des Moines.
- 9:25 AM Ben Kober, Zoning Administrator presented a Building Permit Activity Report for Jackson County. In 2012, 29 single family dwellings home permits and 45 accessory structure permits, totaling 74 permits. In 2011, 27 single family dwelling home permits and 60 accessory structure permits, totaling 87 permits. In 2010, 25 single family dwelling home permits and 53 accessory structure permits, totaling 78 permits.
- 9:31 AM Chris Meinecke, Meinecke-Richards Insurance Agency presented the Summary of Renewal Coverage for Jackson County. A total review of structure inventory was completed with items taken off and new items placed on the inventory list. The 2013 total premium is \$201,121.90 with an \$11,549.29 vested member credit for a net annual cost of \$189,502.59.
- 9:50 AM Motion Flynn, second Willey to authorize Chair signature on Insurance Renewal forms between Jackson County and Meinecke-Richards Insurance Agency.  
Aye: Flynn, Willey  
Absent: Koos
- 9:51 AM Chair Willey recessed for signatures.
- 9:57 AM Chair Willey reconvened the meeting with Auditor M. Joell Deppe who presented County business.
- 9:57 AM Deputy Auditor Becki Chapin joined to present the Jackson County Purchasing/Credit Card Policy.
- 9:59 AM Motion Flynn, second Willey to approve and authorize Chair signature on the Jackson County Purchasing/Credit Policy.
- 10:00 AM Motion Flynn, second Willey to authorize Auditor Deppe or her designee to act as program administer and sign credit card applications with Maquoketa State Bank.
- 10:01 AM Motion Flynn, second Willey to approve minutes of the February 12, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Flynn, Willey  
Absent: Koos
- 10:02 AM Motion Flynn, second Willey to renew a Class öCö Liquor License to JIMI Bø at 21701 E Hill Dr, Bernard effective March 13, 2013 through March 12, 2014.  
Aye: Flynn, Willey  
Absent: Koos
- 10:02 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:03 AM The Boardø weekly schedule was reviewed.
- 10:04 AM Motion Flynn, second Willey to appoint Gary Beetle for District B ó City of Baldwin on the Waste Authority of Jackson County Board of Directors.  
Aye: Flynn, Willey  
Absent: Koos

- 10:04 AM Motion Flynn, second Willey to appoint Mike Steines, Auctioneer; Lesley Caven, Real Estate and Laurie Behn, Real Estate to the Eminent Domain Commission.  
Aye: Flynn, Willey  
Absent: Koos
- 10:07 AM Today's work session will be held with Nancy Rolling, Treasurer and M. Joell Deppe, Auditor of Investment Policy.
- 10:07 AM Chair Willey recessed the meeting.
- 10:44 AM Chair Willey reconvened the meeting.
- 10:44 AM Treasurer Rolling update the current Investment Policy as recommended by the State Auditor which was reviewed at the work session and will be present for approval in an upcoming Board of Supervisor's meeting.
- 10:45 AM Motion Flynn, second Koos to adjourn until the next board meeting on February 26<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Flynn, Willey  
Absent: Koos

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

February 26, 2013

Present: Supervisors- Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Rick Sheehan ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:06 AM Motion Flynn, second Koos to authorize Chair signature the returned rock contract from Preston Ready Mix.  
Aye: Koos, Flynn, Willey
- 9:07 AM Miscellaneous items were discussed. The apparent low bidder for the Centerville Road Project is Horsefield Construction in the amount of \$1,197,459.90.
- 9:09 AM Motion Koos, second Flynn to approve claims in the amount of \$491,078.71 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Flynn, second Koos to renew a Class 6 Native Wine Permit with Sunday Sales to Hurstville Interpretive Center at 18670 63<sup>rd</sup> Street, Maquoketa effective March 1, 2013 to April 30, 2014.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to approve Resolution #381-02-26-2013, selection of directors for the Waste Authority of Jackson County for two year terms from January 1, 2013 to December 31, 2014.  
Aye: Koos, Flynn, Willey
- 9:12 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:12 AM The Board's weekly schedule was reviewed.
- 9:14 AM Motion Flynn, second Koos to appoint John Manson to a five year term on the Jackson County Zoning Commission.  
Aye: Koos, Flynn, Willey
- 9:15 AM Motion Flynn, second Koos to appoint Annis Bear to the vacancy on the Judicial Magistrate Appointing Commission.  
Aye: Koos, Flynn, Willey
- 9:15 AM Motion Koos, second Flynn to authorize Chair signature on the Annual Horse & Harness Club Farm Lease as presented by Goeke.  
Aye: Koos, Flynn, Willey
- 9:16 AM Chair Willey recessed the meeting until the next appointment.
- 9:21 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator.
- 9:21 AM The final plat for the Schaefer's Fifth Addition in section 28 of Van Buren Township was presented for review and comments. No comments were made. Kober will present a resolution next week. The Zoning Commission will meet on March 11<sup>th</sup> to review two applications for Jim & Mary Kay Sorensen and John Lamey. On April 1<sup>st</sup> & 8<sup>th</sup> will be an education opportunity for the Board of Adjustments and Zoning Commission members.
- 9:27 AM Chair Willey recessed the meeting for a RTA Conference phone call.
- 9:42 AM Chair Willey reconvened the meeting with Bjorn Beck, IT Director and Lyn Medinger, Emergency Management to present Repeater quotes which will provide cell reception for the courthouse.
- 9:46 AM Motion Flynn, second Koos to approve a quote from CellularSolutions in the sum of \$4,881.94 for a Multi-System Repeater.  
Aye: Koos, Flynn, Willey

- 9:47 AM Tom Devine, Maquoketa Chamber Director and Deanna Cook, Bellevue Chamber Director joined the Board to provide an update on Jackson County Tourism. Devine and Cook are working together to promote their respective cities and Jackson County with brainstorming on how to expand to incorporate all other cities in Jackson County. The Board invited both to provide updates in front of the Board on a regular basis.
- 9:58 AM Chair Willey recessed the meeting until the next appointment.
- 10:08 AM Chair Willey reconvened the meeting for the work session with Engineer Clark Schloz on Five Year Road Program.
- 10:08 AM The following road projects were discussed as proposed projects to the Five Year Road Program. 1) Y-46 (142<sup>nd</sup> Ave) 1.57 miles from Hwy 64 to Clinton County Line on Pavement Rehabilitation with projected cost of \$400,000; 2) D-57 Mill Creek Road from Bellevue, east 1.5 miles on PPC Pavement with projected cost of \$600,000; 3) PE 2494 150<sup>th</sup> Street (E17) bridge on Bridge Replacement with projected cost of \$800,000. Willey and Flynn are concerned about adding the 1.5 miles D-7 Mill Creek Road from Bellevue then once completed the City of Bellevue would annex this area into the City and the County would lose the tax base. Koos supports adding this project because it has been graded to pave and 15 other projects have been completed prior to Mill Creek Road, its well over due.
- 10:39 AM Chair Willey recessed the meeting for a work session with Mike Nickeson, MMEU Manager and Tom Westhoff, Energy Services Representative of WPPI Energy on Energy-Savings Program.
- 10:50 AM Chair Willey reconvened the meeting with stating the Board will be making their final decision on the proposed road projects with approving the Five Year Road Program at the March 5<sup>th</sup>, 2013 regular board meeting.
- 10:51 AM Motion Flynn, second Koos to adjourn until the next board meeting on March 5<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

March 5, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Rick Sheehan ó Maquoketa Sentinel Press.

- 9:10 AM Meeting brought to order and pledge of allegiance was recited.
- 9:10 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:10 AM Schloz proposed no change to the road projects scheduled for 2013 through 2017 with adding three additional projects for 2018 as follows: 1) Y-46 (142<sup>nd</sup> Ave) 1.57 miles from Hwy 64 to Clinton County Line ó Pavement Rehabilitation with projected cost of \$400,000; 2) D-57 Mill Creek Road from Bellevue, east 1.5 miles ó PPC Pavement with projected cost of \$600,000; 3) PE 2494 150<sup>th</sup> Street (E17) bridge ó Bridge Replacement with projected cost of \$800,000. Lengthy discussion was held in a work session on Monday and the Board finally agreed to drop new pavement project on D-57 Mill Creek Road from Bellevue, east 1.5 miles and continue with maintenance and repair work to the County's bridges and current roads. John Scheckel joined the Board to stress the fact the Mill Creek Road was graded to pave in 1985 and yet no Board has fallen through to pave this 1.5 miles of road while 20 other new projects were completed throughout Jackson County.
- 9:38 AM Motion Flynn, second Koos to approve no change to the road projects scheduled for 2013 through 2017 with adding road projects of 1) Y-46 (142<sup>nd</sup> Ave) 1.57 miles from Hwy 64 to Clinton County Line ó Pavement Rehabilitation and 2) PE 2494 150<sup>th</sup> Street (E17) bridge ó Bridge Replacement for 2018.  
Aye: Koos, Flynn, Willey
- 9:40 AM Secondary Roads will be purchasing two acres of wetland credits at \$40,000 per acres of which the Company is requesting 10% down payment by March 15<sup>th</sup>. Schloz recommended the 10% down payment be processed through claims to keep the project moving with noting this amount will be reimbursed back to his fund.
- 9:44 AM Motion Koos, second Flynn to award the Centerville Road Project Contract to the low bidder, Horsefield Construction.  
Aye: Koos, Flynn, Willey
- 9:45 AM M. Joell Deppe, Auditor presented County business.
- 9:45 AM Motion Flynn, second Koos to approve minutes of the February 19<sup>th</sup> & 26<sup>th</sup>, 2013 Board proceedings as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:47 AM Motion Koos, second Flynn to accept and file the Recorder's Report of Fees Collected in the sum of \$9,715.28 for February 2013 and the Auditor's Report of Fees Collected in the sum of \$2,215.97 for the quarter ending December 31, 2012.  
Aye: Koos, Flynn, Willey
- 9:48 AM Motion Koos, second Flynn to approve and authorize Chair signature on the revised Jackson County Investment Policy as prepared by Treasurer Nancy Rolling.  
Aye: Koos, Flynn, Willey
- 9:49 AM Ben Kober, Zoning had no new business for this week.
- 9:49 AM Shelly Hoyer, Deputy Auditor joined to request replacing the AS400 and Jukebox computer equipment in Fiscal Year 2012/2013 budget. Hoyer stated she had budget this equipment in Fiscal Year 2013/2014 Data Processing Budget but it needs to be replaced now, not later.
- 9:52 AM Motion Flynn, second Koos to authorize Deputy Shelly Hoyer to proceed with replacing the AS400 and Jukebox computer equipment in FY2012/2013 Budget.  
Aye: Koos, Flynn, Willey
- 9:53 AM Today's work sessions will be held with Troy Thede, Maquoketa City Council, Brian Wagner, Maquoketa City Manager, and Frank Ellenz, Maquoketa Public Works Director ó 17<sup>th</sup> Street & Fairgrounds Agreement and Daryl Parker, Conservation Director ó FY13/14 Budget & Truax Drill Rental Agreement.

- 9:53 AM Chair Willey recessed the meeting.
- 10:53 AM Chair Willey reconvened the meeting with LuAnn Goeke, Executive Assistant presented Board business.
- 10:53 AM The Board's weekly schedule was reviewed.
- 10:54 AM Goeke was elected to the Regional Board in Waterloo at the Scenic Valley Meeting last week. The agency will be asking for an extension of the Senior Citizen Center Agreement. The Board has reviewed with no changes to be made on current agreement.
- 10:56 AM Motion Flynn, second Koos to adjourn until the next board meeting on March 12<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

March 12, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Gary A Stephen presented the framed 1934 Constitution Lithograph to the Board of Supervisors. Thank you was shared to all the sponsors who funded this project and they are as follows: Jeff And Anne Ferguson, Maquoketa Lumber Co., Bellevue Lumber Co., Nissen-Caven Insurance & Real Estate, Inc., Supplemental Insurance Services, Inc., Carson Celebration of Life Center, Maquoketa Financial Group, G.L. Stockham & Son, Inc., Main Street Solutions, The Shopper and Timber Lanes. Honary: American Legion Timber City Post 75 & Auxiliary and O'CONNOR-Regenwether VFW Post 3633 & Auxiliary.
- 9:14 AM Chair Willey recessed for pictures.
- 9:22 AM Chair Willey reconvened the meeting.
- 9:22 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:23 AM Motion Koos, second Flynn to approve the Right-of-Way change adding two-tens acre for the Spiegel Family Reality Co., LLC.  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Koos, second Flynn to authorize on the Universal Payment Voucher for Miller Town Bridge Wetland Mitigation of 1) Jackson County Secondary Roads (10%) - \$7,760 and 2) Acreage & Habitat Service, LLC (90%) - \$69,840.  
Aye: Koos, Flynn, Willey
- 9:25 AM Loras Herrig, Bellevue City Manager joined for discussion on agreement between County & City of Bellevue on 399<sup>th</sup> Avenue. Herrig stated the City of Bellevue has committed to all costs of a turning lane at the intersection of 399<sup>th</sup> Avenue and US 52 if required by the Iowa Department of Transportation.
- 9:29 AM Motion Flynn, second Koos to approve the Agreement between Jackson County and City of Bellevue for Road Maintenance as presented by Engineer Schloz.  
Aye: Koos, Flynn, Willey
- 9:31 AM Miscellaneous items were discussed.
- 9:49 AM Todd Seifert, DAC, Inc. joined the Board to provide an update at the County Care Facility. DAC currently has 25 consumers with 20 employees which includes part-time and full-time. The facility needs 30 to 32 consumers to make all employees full-time. Seifert will contact Frank Frieberg for an update on the sewer system project.
- 10:02 AM Chair Willey recessed the meeting.
- 10:13 AM Chair Willey reconvened the meeting.
- 10:13 AM Chair Willey opened the public hearing on the Proposed Jackson County FY13/14 Budget. No verbal or written comments were received from the public. Willey stated all levies will remain the same with a \$.0.10 increase in the Rural Basic Levy for a possible future transfer of funds to Secondary Roads. All departments were asked to make cuts in their budget this year to assist in retaining a healthy ending fund balance for the General Basic Fund. It was noted for each \$1,000 paid in property tax, the County receives \$135.04 to the General Basic Fund, \$73.97 to the Secondary Roads Fund, \$39.75 to the Mental Health Fund, \$37.51 to the Rural Basic Fund and \$33.67 to the General Supplemental Fund. Compensation Board recommended a 4% increase for elected officials.
- 10:27 AM Motion Flynn, second Koos to close the public hearing.
- 10:29 AM Motion Koos, second Flynn to reduce the Compensation Board's recommendation of 4% by 1.5% equaling a 2.5% salary increase for elected officials.  
Aye: Koos, Flynn, Willey



- 10:29 AM Motion Flynn, second Koos to approve the proposed Jackson County Budget for Fiscal Year starting July 1, 2013 and ending June 30, 2014 with authorizing Chair Willey to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2013 through June 30, 2014 with authorizing Auditor Deppe and her staff to fill all required forms with the Iowa Department of Management as required by law.  
Aye: Koos, Flynn, Willey
- 10:30 AM Motion Koos, second Flynn to approve Resolution #384-03-12-2013, a resolution adopting the proposed Jackson County Budget for FY13/14 and reduce the Compensation Board's recommendation of 4% to 2.5% as recorded in Resolution Book Three, page 792.  
Aye: Koos, Flynn, Willey
- 10:31 AM Marion "Junior" Miller, Veteran Affairs Director and Ed McDermott, Veteran Affairs Commission Member joined to recommend hiring Terrance K. Creegan of Maquoketa as the new Veteran Affairs Director. Creegan is a 20 year veteran with a BA Degree and wonderful communication skills. Miller noted the Commission received six applications.
- 10:41 AM Motion Koos, second Flynn to concur with the Veteran Affairs Commission with offering the Jackson County Veteran Affairs Director position to Terrance K. Creegan of Maquoketa.  
Aye: Koos, Flynn, Willey
- 10:42 AM M. Joell Deppe, Auditor presented County business.
- 10:42 AM Motion Flynn, second Koos to approve minutes of the March 5, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 10:43 AM Motion Flynn, second Koos to approve claims in the amount of \$167,450.97 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 10:44 AM Motion Koos, second Flynn to accept and file the Sheriff's Report of Fees Collected in the sum of \$5,810.28 for February 2013.  
Aye: Koos, Flynn, Willey
- 10:45 AM Motion Koos, second Flynn to renew a Class C Liquor License with outdoor services and Sunday sales for Maquoketa Country Club at 17961 33<sup>rd</sup> St, Maquoketa effective March 6, 2013 through March 5, 2014.  
Aye: Koos, Flynn, Willey
- 10:45 AM Motion Koos, second Flynn to renew a Class C Liquor License with outdoor services and Sunday sales for Bellevue Golf Club at 32292 395<sup>th</sup> Ave, Bellevue effective April 1, 2013 through March 31, 2014.  
Aye: Koos, Flynn, Willey
- 10:46 AM Motion Koos, second Flynn to approve Resolution 383-03-12-2013, interfund appropriations transfer of \$60,000 Board of Supervisors budget (33001 Capital Improvement Fund) to Maintenance budget (33001 Capital Improvement Fund).  
Aye: Koos, Flynn, Willey
- 10:48 AM Motion Koos, second Flynn to certify that the true and correct abstract of votes cast in Jackson County at the March 5<sup>th</sup>, 2013 Special City of Sabula Election as shown by the tally lists returned from the one regular precinct and the absentee precinct, declaring public measure A's revenues from the local sales and services tax shall be allocated as follows: 1) fifty percent (50%) for property tax relief and 2) fifty percent (50%) to be applied towards repayment of the levee rehabilitation project loan obtained through USDA/Rural Development to be adopted, as recorded in Election Book Three.  
Aye: Koos, Flynn, Willey
- 10:50 AM Ben Kober, Zoning Administrator presented Zoning business.
- 10:50 AM The Board of Adjustments denied the application from Jim and Mary Kay Sorensen of rural Preston to open a winery at the west edge of Maquoketa. The shared driveway was the major issue along with its limited size and urban area. The Board of Adjustments approved the application from John Lamey to operate an auto repair business on Garryowen Road near Bernard.

- 10:59 AM Motion Koos, second Flynn to approve Resolution 382-03-12-2013, a resolution approving the final plat of Lot One of Schaefer's Fifth Addition as recorded in Resolution Book Three, page 790.
- 11:00 AM Miscellaneous items were discussed.
- 11:03 AM LuAnn Goeke, Executive Assistant presented Board business.
- 11:03 AM The Board's weekly schedule was reviewed.
- 11:05 AM Motion Flynn, second Koos to authorize Chair signature on the Historic Preservation Annual Report as presented by Goeke.
- Aye: Koos, Flynn, Willey
- 11:08 AM Chair Willey recessed to today's work sessions.
- 12:29 AM Chair Willey reconvened the meeting.
- 12:29 AM Today's work sessions were held with Jeff Welty, Operations Specialist at Black Hills Energy's Energy Saving Programs and Mike Ruden, IIW Architect of Penrose Annex Project.
- 12:30 AM Motion Flynn, second Koos to adjourn until the next board meeting on March 19<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

March 19, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:04 AM Schloz announced Ron Tracy, Sterling Shop Grader will be retiring on April 26<sup>th</sup>, 2013 with 35 ½ years of service with Jackson County.
- 9:05 AM Motion Koos, second Flynn to authorize Schloz to post internally the Grader Operator position at the Sterling Shop.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Flynn, second Koos to authorize Schloz to seek bids for a Motor Grader, Two Dump Trucks, and Two Boxes.  
Aye: Koos, Flynn, Willey
- 9:08 AM Miscellaneous items were discussed.
- 9:22 AM M. Joell Deppe, Auditor presented County business.
- 9:22 AM Motion Koos, second Flynn to approve minutes of the March 12<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Flynn, second Koos to renew a Class C Liquor License with Living Quarters, Outdoor Services and Sunday sales, 1408 N Hwy 67, Sabula effective March 19, 2013 through March 18, 2014.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, Flynn to approve Resolution #385-03-19-2013, Noxious Weed Control as recorded in Resolution Book Three, page 795.  
Aye: Koos, Flynn, Willey
- 9:24 AM Ben Kober, Zoning Administrator had no new business for today.
- 9:24 AM Terrance Creegan introduced himself as the new Veteran Affairs Director in Marion Miller's absence. Creegan is retired from the National Guard and now lives in Maquoketa with his wife.
- 9:27 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:27 AM The Board's weekly schedule was reviewed.
- 9:32 AM Discussion ensued on the Penrose Annex project with Goeke seeking prices on bid sheets. Goeke had additional questions on the bidding procedures which will be discussed at today's work session with Mike Ruden, IIW Engineering.
- 9:33 AM Today's work sessions will be held with Terrance Creegan, JC Veterans Affairs Director ó Veteran Affairs Director's Position; Amber Matthiesen, 4-H Youth Program Specialist & Program Coordinator ó Community Room New Equipment; Mike Ruden, IIW, Marty Hudrlik, Maintenance, Lynn Bopes, CPC ó Penrose Annex Project.
- 9:33 AM Chair Willey recessed the meeting.
- 11:39 AM Chair Willey reconvened the meeting with further action needed.
- 11:41 AM Motion Flynn, second Koos to adjourn until the next board meeting on March 26<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye: Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

March 26, 2013

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

Absent: Steve Flynn.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Koos, second Willey to approve an utility underground permit to Andrew Telephone Co. in section 13 of Farmers Creek Township to place fiber optic cable on north side of 151<sup>st</sup> to intersection of 150<sup>th</sup> Avenue then east along 150<sup>th</sup> Street to intersection of 216<sup>th</sup> Avenue then bore under road ending south east corner of intersection in section 18 & 19 of Perry Township.  
Aye: Koos, Willey
- 9:06 AM Motion Koos, second Willey to authorize Chair signature on contract with Horsfield Construction for the Centerville Road Paving Project.  
Aye: Koos, Willey
- 9:06 AM Miscellaneous items were discussed.
- 9:12 AM M. Joell Deppe, Auditor presented County business.
- 9:12 AM Motion Koos, second Willey to approve minutes of the March 19<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Willey
- 9:12 AM Motion Koos, second Willey to approve claims in the amount of \$322,271.16 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Willey
- 9:13 AM Motion Koos, second Willey to approve Class B Native Wine Permit, Class C Beer Permit, Class E Liquor License with Sunday Sales for SNK Gas & Food LLC, 18820 Bellevue Cascade Rd, Zwingle effective 04/15/2013 through 04/14/2014.  
Aye: Koos, Willey
- 9:15 AM Motion Koos, second Willey to approve Resolution #386-03-26-2013, resolution authorizing Jackson County Treasurer to deposit \$50,000 from the Green Island Drainage Large District Fund 51000 with Bellevue State Bank for twelve months as recorded in Resolution Book Three, page 796.  
Aye: Koos, Willey
- 9:17 AM Motion Koos, second Willey to authorize publication and set the public hearing at 10:00 a.m. on April 16<sup>th</sup>, 2013 to amend Fiscal Year 2012/2013 Budget.  
Aye: Koos, Willey
- 9:18 AM Ben Kober, Zoning Administrator had no new business for today.
- 9:18 AM Chair Willey recessed the meeting until the next appointment.
- 9:26 AM Chair Willey reconvened the meeting with Junior Miller, Veterans Affairs Director and Commissioners Ed McDermott and John Pitlo who recommended a starting hourly wage of \$14.60 with a \$0.40 increase on July 1, 2013 contingent on completion of Veterans Affairs Accreditation.
- 9:27 AM Motion Koos, second Willey to concur with the Veterans Affairs Commission starting hourly wage of \$14.60 with a \$0.40 increase on July 1, 2013 contingent on completion of Veterans Affairs Accreditation.  
Aye: Koos, Willey

- 9:38 AM Discussion ensued on the Veterans Affairs Grave Marker Policy. Current policy stated first grave marker is free which the commission feels needs to be more flexible because these markers get damaged or defaced at no one's fault. Miller recommended the policy be amended to read the Director and/or Commission has the authority to issue additional markers at his or her discretion. It was noted a bronze marker cost is \$30 per marker and an aluminum marker cost is \$15 per marker. Koos donated a \$30 check for a grave marker and challenged the public to do the same. The Veterans Affairs was awarded \$1,000 grant for Grave Markers and received a \$250 donation from the Bellevue Presbyterian Church.
- 9:52 AM Chair Willey recessed the meeting.
- 9:56 AM Chair Willey reconvened the meeting with Lynn Bopes, CPC/Case Management who provides updates. A Regionalization Meeting is scheduled on March 28<sup>th</sup>, 2013 with Julie Jetter and Case Management Services on April 5<sup>th</sup>, 2013 on Health Homes funded by Magellan.
- 10:06 AM Renewal date on the Hillcrest Contract is coming up and the Board wishes are to have Hillcrest's Management Staff set an appointment to give an update on their Statement of Activities.
- 10:07 AM Transitional Funds Bill is sitting on the Governor's desk for signature.
- 10:10 AM Case Management Advisory Board has a vacancy which Bopes recommended not filling until we know more on regionalization.
- 10:11 AM Willey had concerns with rotating administrators on an annual basis and not have all supervisors discussing and voting with Regionalization. Bopes concurred. Bopes will place these items of concerns on the next agenda to be discussed again. Willey stressed again, decisions need to be of the Board of Supervisors of all County's and not the appointed Administrator.
- 10:30 AM Motion Koos, second Willey to authorize a letter be sent to Representative Brian Moore on Medicaid Expansion Bill that passed Senate on Monday.  
Aye: Koos, Willey
- 10:33 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:34 AM The Board's weekly schedule was reviewed.
- 10:36 AM Motion Koos, second Willey to authorize Chair signature on Amendment 2 to Professional Services Agreement Jackson County Offices IIW Project No. 12294-00 for \$4,155 to revise floor plan and services related to bidding and contract negotiation.  
Aye: Koos, Willey
- 10:37 AM Motion Koos, second Willey to appoint Elizabeth Gerlach, Banker and Tara Rosenbohm, Banker to the Eminent Domain Commission.  
Aye: Koos, Willey
- 10:38 AM Motion Koos, second Willey to set a public hearing at 10:10 a.m. on April 16<sup>th</sup>, 2013 on the proposed plans, specifications, form of contract, and estimate of cost for the Penrose Annex Project at the office of the Jackson County Board of Supervisors.  
Aye: Koos, Willey
- 10:39 AM Motion Koos, second Willey to set a special meeting at 1:00 p.m. on April 26<sup>th</sup>, 2013 to open, read, and tabulate sealed bids at the office of the Jackson County Board of Supervisors.  
Aye: Koos, Willey
- 10:40 AM A work session will be scheduled of April 9<sup>th</sup> with potential contractor for a walk through of the Penrose Building.
- 10:43 AM Motion Koos, second Willey to set a public hearing at 9:40 a.m. on April 2<sup>nd</sup>, 2013 for Amended Ordinance No. 63, an ordinance establishing the rules and regulations of the Jackson County Conservation Board, providing for fees, and providing for penalties for the violations of the provisions at the office of the Jackson County Board of Supervisors.  
Aye: Koos, Willey
- 10:45 AM Goeke was directed by the Board to respond they are in receipt of letter and will discuss the possibility of utilizing the County property as a Dog Park on Creslane Drive across from Sunshine Pre-School & Day Care.

10:48 AM Motion Koos, second Willey to adjourn until the next board meeting on April 2<sup>nd</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

April 2, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:06 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:07 AM Motion Flynn, second Koos to approve two residential permits as follows: 1) Jonathon Swain in section 13 of Prairie Springs Township on Centerville Road and 2) Jeff Michels in section 13 of Bellevue Township on Sieverding Ridge Road.  
Aye: Koos, Flynn, Willey
- 9:09 AM County 911 maps are reaching a concerning level of which Secondary Roads has budgeted \$4,000 with Schloz inquiring if the 911 Board budgeted any funding towards the maps. Willey indicated he would ask again at tonight's 911 Board meeting.
- 9:13 AM Motion Koos, second Flynn to approve the low bid of \$92,023.66 from KAM Line Highway Markings for solid yellow centerlines, dashed yellow skip lines and white edge lines completed after July 1, 2013 and before October 15, 2013.  
Aye: Koos, Flynn, Willey
- 9:13 AM Miscellaneous items were discussed.
- 9:23 AM M. Joell Deppe, Auditor presented County business.
- 9:24 AM Motion Flynn, second Koos to approve minutes of the March 26<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Koos, second Flynn to accept and file the Recorder's Report of Fees Collected in the sum of \$13,399.27 for March 2013.  
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Flynn, second Koos to accept and authorize Chair signature on the Collective Bargaining Agreement ó Employees Association, Detention Center Employees Association, Conservation Employees Association for July 1, 2013 through June 30, 2016.  
Aye: Koos, Flynn, Willey
- 9:28 AM Lynn Bopes, CPC/Case Management presented the Transitional Funding Agreement. Jackson County will receive \$508,580 with Bopes stating all funding will be expended on designated claims as required by the agreement. A plan will be put in place to payoff state bills which is allowable through this transitional period under the Mental Health Redesign.
- 9:41 AM Motion Flynn, second Koos to authorize Chair signature on the Agreement between the Department of Human Services and Jackson County pursuant to HF160, 85<sup>th</sup> General Assembly.  
Aye: Koos, Flynn, Willey
- 9:42 AM Chair Willey opened the public hearing on proposed Jackson County Amended Ordinance No. 63, an ordinance establishing the rules and regulations of the Jackson County Conservation Board; providing for fees; and providing for penalties for the violations of the provisions. Daryl Parker, Conservation Director shared the Ordinance was last updated in 2007 so the Board needed to take a look for which they made some housekeeping changes, cleaned-up some sections and updated the fees. No written or verbal comments were received from the public.
- 9:45 AM Motion Flynn, second Koos to close the public hearing.
- 9:46 AM Motion Flynn, second Koos to approve the Jackson County Amended Ordinance No. 63, an ordinance establishing the rules and regulations of the Jackson County Conservation Board; providing for fees; and providing for penalties for the violations of the provisions as recorded in Ordinance Book One, pages 456-461 and to be effective upon publication.  
Aye: Koos, Flynn, Willey

- 9:47 AM Koos informed Parker he visited with our surrounding counties as ISAC Fall School on Wetland Banking and all are interested in participating. Parker has visited with NRCS and will continue to do so to get the Wetland Banking started in Jackson County.
- 9:51 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:51 AM The Board's weekly schedule was reviewed.
- 9:52 AM The City of Maquoketa's cable to be moving to digital format and Karen Rubel has inquired if the Board was interested in the prior Board of Supervisor's meeting VHS tapes. The quantity ranges from 700 to 900 tapes.
- 9:55 AM Chair Willey recessed the meeting until the next appointment.
- 9:58 AM Chair Willey reconvened the meeting.
- 9:58 AM Koos presented a \$30 donation to the Veterans Affairs for grave markers.
- 10:01 AM A work session will be scheduled the following week after the Seventh Judicial/Mental Health meetings to keep Koos and Willey informed on Mental Health Redesign Regionalization.
- 10:02 AM Ben Kober, Zoning Administrator presented the Gerlach Place Final Plat located on the Maquoketa Caves Road. Kober presented no concerns for this is the third split. A resolution will be presented next week.
- 10:04 AM No new updates on the County nuisances.
- 10:05 AM Chair Willey recessed the meeting for today's work sessions with Amber Matthiesen, 4-H Youth Program Specialist & Program Coordinator ó New Equipment for Community Room and Mark Beck, Waste Authority Director; Ben Kober, Zoning Administrator; and Frank Frieberg, Sanitarian ó Administrative Assistant Hours.
- 11:37 AM Chair Willey reconvened the meeting with no further action to be taken on either work session.
- 11:37 AM Motion Koos, second Flynn to adjourn until the next board meeting on April 9<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors



April 9, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Mike Clausing, Assistant Engineer presented Secondary Road business.
- 9:05 AM Motion Flynn, second Koos to approve a residential entrance permit to Jim Blend in section 24 of Perry Township on 298<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:05 AM Motion Koos, second Flynn to approve a field entrance permit to Kent Fuglsang in section 11 of Monmouth Township on 80<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Flynn, second Koos to approve a field entrance permit to Rennet Gruver in section 9 of Iowa Township on 64<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Koos, second Flynn to approve a field entrance permit to Mike McLaughlin in section 1 of South Fork Township on 182<sup>nd</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Flynn, second Koos to approve a residential entrance permit to Russell Streets in section 28 of Brandon Township on 30<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:07 AM M. Joell Deppe, Auditor presented County business.
- 9:07 AM Motion Koos, second Flynn to approve minutes of the April 2<sup>nd</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:08 AM Motion Flynn, second Koos to approve claims in the amount of \$270,303.01 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Koos, second Flynn to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for February 2013 and March 2013.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Flynn, second Koos to accept and file the Sheriff's Report of Fees Collected in the sum of \$6,136.03 for March 2013.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to renew Class B Beer Permit with Living Quarters, Outdoor Services and Sunday Sales to Plum River Fault Line Golf Inc., 42998 45<sup>th</sup> Street, Preston effective 05/01/2013 ó April 30, 2014.  
Aye: Koos, Flynn, Willey
- 9:12 AM Motion Koos, second Flynn to renew Class C Liquor License with Outdoor Services and Sunday Sales to Mooney Hollow Saloon, 12471 Hwy 52 South, Miles effective 05/26/2013 ó 05/25/2014.  
Aye: Koos, Flynn, Willey
- 9:13 AM Motion Flynn, second Willey to rescind action taken at 10:00 a.m. on February 19<sup>th</sup>, 2013 due to potential conflict of interest of Steve Flynn being on the Board of Directors at Maquoketa State Bank as recommended by County Attorney Sara Davenport.  
Aye: Koos, Flynn, Willey
- 9:13 AM Motion Koos, second Willey to authorize Auditor Deppe or her designee to act as program administer and sign credit card applications with Maquoketa State Bank.  
Aye: Koos, Willey  
Abstain: Flynn

- 9:14 AM Ben Kober, Zoning Administrator had no new business for today.
- 9:14 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:14 AM The Board's weekly schedule was reviewed.
- 9:17 AM Motion Flynn, second Koos to approve the Jackson County Amended Ordinance No. 63, an ordinance establishing the rules and regulations of the Jackson County Conservation Board; providing for fees; and providing for penalties for the violations of the provisions as recorded in Ordinance Book One, pages 456-461 and to be effective upon publication.  
Aye: Koos, Flynn, Willey
- 9:19 AM Motion Koos, second Flynn to approve purchasing additional tables and possibly more chairs if needed for the Community Room.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Koos, second Flynn to appoint Jack Willey as an alternate to the Jackson County Economic Alliance Committee.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, second Flynn to authorize Chair signature on Amendment No. 2 Planning Grant Agreement ó DR-1763-0099, Jackson County Multi Jurisdictional Mitigation Plan between Iowa Homeland Security and Emergency Management Division (HSEMD) and Jackson County.  
Aye: Koos, Flynn, Willey
- 9:24 AM Karen Rubel, Maquoketa Cable would like the Board of Supervisor's tapes removed by this Friday, if possible.
- 9:31 AM Koos received a phone call from Representative Brian Moore stating HF619 (ATV bill) had passed the House and now will need approval from the Senate. Moore requested the Board contact Senator Todd Bowman and ISAC requesting them to support this bill.
- 9:33 AM Motion Koos, second Flynn to authorize a letter be sent supporting HF619 (ATV bill) to Senator Todd Bowman and ISAC.  
Aye: Koos, Flynn, Willey
- 9:35 AM Chair Willey recessed the meeting for today's work sessions held with Mike Ruden, Architect, IIW Engineer ó Penrose Annex Project and Pre-Bid Meeting for Penrose Annex Project held at 311 W. Platt Street, Maquoketa.
- 10:16 AM Chair Willey reconvened the meeting.
- 10:17 AM Motion Flynn, second Willey to hire IIW Engineering for the Penrose Annex Project's additional services in the sum of \$8,208.75.  
Aye: Koos, Flynn, Willey
- 10:18 AM Motion Koos, second Flynn to approve Plan Sheet Addendum hanging the drywall, taping and mudding the Penrose Annex.  
Aye: Koos, Flynn, Willey
- 10:18 AM Motion Flynn, second Koos to advertise up to three temporary employees for the Penrose Annex Project under Marty Hudrlik, Maintenance Department.  
Aye: Koos, Flynn, Willey
- 10:19 AM Motion Flynn, second Koos to adjourn until the next board meeting on April 16<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

April 16, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:02 AM Meeting brought to order and pledge of allegiance was recited.
- 9:03 AM Chair Willey requested a moment of silence for the victims at the Boston Marathon Bombing.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Koos, second Flynn to approve residential and field entrance permit to Jody Martens in section 10 of Tete Des Morts Township on 346<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:06 AM Equipment quotes were presented for two Tandem Axie Trucks, two Tandem Dump Bodies, Mower Tractor and two Mowers. Shawn Heer, Shop Foreman explained the warranty section on the bid specification for the truck purchase. None of the Truck Companies bided the warranty as stated on the bid specification of which four of the five companies provided the same alternate bid so Heer gave the one company the opportunity to rebid the adjusted warranty specification so all bids were on the same. Representatives from the Truck Companies were given the opportunity to comment.
- 9:22 AM Motion Koos, second Flynn to approve the low bid of \$158,453 from Hawkeye Truck & Trailer of Dubuque for two International Tandem Axie Trucks with includes warranty and deduct for trade-ins of County Truck No. 2023 and 3031.  
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Flynn, second Koos to approve the low bid of \$101,274 from Henderson Manufacturing of Manchester for two Munibody Tandem Dump Bodies.  
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Koos, second Flynn to approve the low bid of \$48,900 from Huss Implement of LaMotte for New Holland Mower Tractor.  
Aye: Koos, Flynn, Willey
- 9:28 AM Motion Koos, second Flynn to approve the only bid received of \$14,923 from Badricks of Miles for one Highway Mower and \$15,240 for two 6øWood Mowers.  
Aye: Koos, Flynn, Willey
- 9:28 AM Three Calcium Chloride quotes were presented to the Board.
- 9:29 AM Motion Koos, second Flynn to approve the low bid of \$25,939.20 from Knight Chemicals for 2,688 bags of Calcium Chloride.  
Aye: Koos, Flynn, Willey
- 9:29 AM The Cardinal 2<sup>nd</sup> Grade has requested establishing a Roadside Pride along Rockdale Road from 200<sup>th</sup> Avenue east to Highway 62.
- 9:31 AM Motion Flynn, second Koos approve the Roadside Pride to Cardinal 2<sup>nd</sup> Grade along Rockdale Road from 200<sup>th</sup> Avenue east to Highway 62.  
Aye: Koos, Flynn, Willey
- 9:31 AM Motion Flynn, second Koos to authorize Chair signature on the Millertown Bridge Plan Sheet.  
Aye: Koos, Flynn, Willey
- 9:32 AM Miscellaneous items were discussed.
- 9:45 AM Chair Willey opened the public hearing on proposed Penrose Annex Project. Willey shared the range of \$82-\$110 remodeling cost per square footage and range of \$190-\$250 new construction cost per square footage for an estimate cost of \$391,000 for the project. Willey stated the Board would have a true estimated cost after bids are opened next week. No comments were received from the public. Willey did stated a neighbor of the property stopped in the office to inquire on the parking, traffic count and voiced concern on the bright light currently attached to the garage. Marty Hudrlik, Maintenance will visit with the neighbor to adjust the lighting.

9:57 AM Motion Koos, second Flynn to close the public hearing.

9:58 AM Motion Koos, second Flynn to approve the proposed plans and specifications as prepared by IIW Engineer.  
Aye: Koos, Flynn, Willey

9:59 AM Chair Willey opened the public hearing on the proposed Fiscal Year 2013 Budget Amendment. No verbal or written comments were received from the public.

10:01 AM Motion Flynn, second Koos to close the public hearing.

10:02 AM Motion Flynn, second Koos to approve and authorize Chair signature on Resolution #387-04-16-13 amending the County's Fiscal Year 2013 budget and forward a signed copy to the State Department of Management.  
Aye: Koos, Flynn, Willey

10:03 AM Clark Schloz, Engineer re-entered the meeting with stating they missed Roeder Bros bid for the Highway Mower which was included with the Mower Tractor bid.

10:03 AM Motion Flynn, second Koos to rescind the portion - Highway Mower bid of \$14,923 from Badricks at the 9:28 a.m. timeframe.  
Aye: Koos, Flynn, Willey

10:04 AM Motion Koos, second Flynn to approve the low bid of \$10,495 from Roeder Bros of Bellevue for Highway Mower for Secondary Roads.  
Aye: Koos, Flynn, Willey

10:05 AM M. Joell Deppe, Auditor presented County business.

10:05 AM Motion Koos, second Flynn to approve minutes of the April 9<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey

10:07 AM Motion Koos, second Flynn to approve and authorize Chair signature on two handwritten warrants as follows: 1) US Post Office - \$165.00 and 2) IIW Engineers - \$23,313.01.  
Aye: Koos, Flynn, Willey

10:08 AM Motion Koos, second Flynn to accept and file the Auditor's Report of Fees Collected in the sum of \$2,167.93 for the quarter ending March 31<sup>st</sup>, 2013.  
Aye: Koos, Flynn, Willey

10:10 AM Gus Glaser joined the Board to voice his concerns over his tax assessment and/or tax exemption on Lot 9 of his property. Glaser stated the assessment occurred many years ago, he filed his appeal and it has not be changed or corrected. Glaser will attend May 7<sup>th</sup> regular meeting to give the Board time to research.

10:12 AM Ben Kober, Zoning Administrator had no new business for today.

10:13 AM LuAnn Goeke, Executive Assistant presented Board business.

10:13 AM The Board's weekly schedule was reviewed.

10:15 AM Amendment 3 of Professional Services Agreement/IIW Project No. 12294-00 was presented for signature. After some discussion the Board will contact IIW for clarification during today work session portion with taking action when the meeting is reconvened.

10:17 AM Miscellaneous items were discussed. Filing cabinets, Board of Supervisor's VHS tapes and Easton Valley available office space.

10:26 AM Today's work session will be held with Deb Lane, Assessor of Aerial Imaging Project.

10:26 AM Chair Willey recessed the meeting.

11:09 AM Chair Willey reconvened the meeting.

11:10 AM Motion Koos, second Flynn to authorize Chair signature on Amendment 3 ó Professional Services Agreement/IIW Project No. 12294-00 adding additional bidding & Negotiation and Construction Administration Services.

Aye: Koos, Flynn, Willey

11:11 AM Motion Koos, second Flynn to authorize the Board of Supervisorø contribution of \$7,335.07 to Pictometry International Corp. for Jackson Countyø Aerial Imaging Project.

Aye: Koos, Flynn, Willey

11:12 AM Motion Flynn, second Koos to adjourn until the next board meeting on April 23<sup>rd</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

April 22, 2013 ó Special Meeting

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

1:00 PM Meeting brought to order.

1:00 PM Craig Elskamp, IIW Engineer, P.C. opened the General Contractor bids for Project No. 12294-00 Penrose Annex Building as follows: 1) Portzen Construction of Dubuque - \$361,000 and 2) Sheetz Construction of Maquoketa - \$319,500.

1:08 PM Material bids will be opened on Thursday, April 25<sup>th</sup>, 2013 at 9:00 a.m. in the board room at the courthouse in Maquoketa.

1:10 PM Motion Koos, second Flynn to adjourn the special meeting.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

April 23, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Mike Clausing, Assistant Engineer presented Secondary Road business.
- 9:06 AM Motion Flynn, second Koos to approve a field entrance permit to Gary Burns in section 13 of Monmouth Township on west side of 82<sup>nd</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Koos, second Flynn to approve a utility/underground permit to Miles Co-op Telephone in sections 16,17, 21 with Iowa Township to place fiber optic cable on west side 550<sup>th</sup> Avenue from Highway 64 to 64<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:07 AM Clausing inquired if the 911 Board made any decision on funding for County 911 maps. Willey reported there was not a quorum at their last meeting and intends to address this issue at their next meeting.
- 9:08 AM M. Joell Deppe, Auditor presented County business.
- 9:08 AM Motion Koos, second Flynn to approve minutes of the April 16<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Flynn, second Koos to approve claims in the amount of \$189,991.22 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Flynn, second Koos to approve Resolution #388-04-23-2013, an appropriation transfer of \$8,000 from Juvenile Probation Budget to Medical Examiner Budget as recorded in Resolution Book Three, page 797.  
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Koos, second Flynn to approve Resolution #389-04-23-2013, an appropriation transfer of \$150 from Auditor's Budget to Board of Supervisor's Budget as recorded in Resolution Book Three, page 799.  
Aye: Koos, Flynn, Willey
- 9:12 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:12 AM The Board's weekly schedule was reviewed.
- 9:15 AM Motion Koos, second Flynn to appoint Lisa Schiffer, Fidelity Bank & Trust on the Eminent Domain Commission for 2013.  
Aye: Koos, Flynn, Willey
- 9:15 AM Motion Koos, second Flynn to accept with regret the resignation of Darwin Schipper on the Preston Public Library Board effective March 31, 2013.  
Aye: Koos, Flynn, Willey
- 9:16 AM Motion Flynn, second Koos to appoint Gene Camp to the vacant position on the Preston Public Library Board which was currently held by Darwin Schipper.  
Aye: Koos, Flynn, Willey
- 9:17 AM Motion Koos, second Flynn to authorize Chair signature on the annual Operation New View CAA Rental Agreement effective July 1, 2013 ó June 30, 2014.  
Aye: Koos, Flynn, Willey
- 9:18 AM Today's work sessions will be held with Lynn Bopes, CPC/Case Management ó Mental Health Regionalization Update and Frank Frieberg, Sanitarian; Michelle Carr, IIW Environmental Design Engineer ó JC Care Facility Wastewater Treatment Facility Project.
- 9:19 AM Chair Willey recessed the meeting.

10:24 AM Chair Willey reconvened the meeting.

10:24 AM Motion Flynn, second Willey to set April 30<sup>th</sup>, 2013 contract documents release to bidders, May 16<sup>th</sup>, 2013 at 9:00 a.m. all bids are due, May 16<sup>th</sup>, 2013 at 9:15 a.m. bids will be opened and May 21<sup>st</sup> action will be taking to award contract for the JC Care Facility Wastewater Treatment Facility Project.

Aye: Koos, Flynn, Willey

10:25 AM Motion Flynn, second Koos to approve the sale of the old pickup truck at the Andrew Care Facility to DAC for the purchase price of \$100.

Aye: Koos, Flynn, Willey

10:26 AM Motion Flynn, second Koos to adjourn until the next board meeting on April 30<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors



April 25, 2013 ó Special Meeting

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

9:01 AM Meeting brought to order.

9:01 AM Mary Bartels, Director of General Relief, Protective Payee & Juvenile Justice presented her resignation with discussion on her final date. Jackson County needs to file a notice with Social Security that we would no longer provide Protective Payee Services and once approved Social Security will re-assign and direct funds of current Payeeø. The County will be responsibility for all records and audit from current year through end date per the State Auditor. Each clientø statement will be balanced before funds are directed to Social Security.

9:10 AM Motion Flynn, second Koos to accept the resignation of Mary Bartels, Director of General Relief, Protective Payee & Juvenile Justice with her last day to be determined to ensure a smooth transition for our customers.

Aye: Koos, Flynn, Willey

9:11 AM The Board expressed appreciation for Mary Bartels 17 years as an employee with Jackson County.

9:18 AM Marty Hudrlik, Maintenance Department joined the Board.

9:18 AM M. Joell Deppe, Auditor opened the material bids for Project No. 12294-00 Penrose Annex Building as follows: **Flooring:** 1) Schneider Flooring - \$12,500; 2) Banowetz Flooring - \$17,990; 3) Breitbach Flooring - \$27,138.50. **Cement:** 1) Manatts, Inc. - \$88.20/cubic yard; 2) Preston Ready Mix - \$91.00/cubic yard. **Cement Pumping:** 1) Jackson Pumping - \$75 travel fee, \$130/hour, \$3/cubic yard, \$12 slick pack fee and 7% fuel surcharge. **Materials:** 1) Maquoketa Lumber - \$60,549.16; Spahn & Rose - \$54,215.54; ProBuild - \$73,716.99.

9:25 AM Fire Equipment quote was received as follows: Four Cabinets - \$340 and Four Fire Extinguishers - \$352.

9:44 AM Board members quick calculation of the cost per the Plan Specification only would be \$446,000 (numbers were round) which includes Countyø labor cost. The cost of Penrose building was 200,000 and IIW Engineer estimated cost is \$60,000 for an estimated total cost of \$706,000.

9:44 AM Willey stated Mary Bartels resignation in hand changes the Countyø need for her office in the Penrose Annex. Auditor Deppe, Willey met with Mike Ruden, IIW Engineer last week to ask questions on proper procedures based on this resignation, eliminating this office would mean the addition is no longer needed. The Board will meet next week to discuss the space needed and an estimate budget before requesting a meeting with Mike Ruden, IIW Engineer P.C.

9:46 PM Motion Flynn, second Koos to adjourn the special meeting.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

April 30, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Koos, second Flynn to approve utility underground permit to Windstream Communications in sections 34, 33, 32, 31, & 30 on 17<sup>th</sup> Street, 211<sup>th</sup> Avenue, 13<sup>th</sup> Street of Maquoketa Township and sections 36 & 25 on 200<sup>th</sup> Avenue in South Fork Township to place fiber optic cable.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Flynn, second Koos to authorize Engineer Schloz and staff to seek fuel bids for FY2014.  
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Flynn, second Koos to approve the quote of \$33,524 from Jim Schroeder Construction, Inc. for the South Fork ó 2357 Bridge Project.  
Aye: Koos, Flynn, Willey
- 9:10 AM Miscellaneous items were discussed.
- 9:15 AM M. Joell Deppe, Auditor presented County business.
- 9:15 AM Motion Koos, second Flynn to approve minutes of the April 22<sup>nd</sup>, 23<sup>rd</sup>, & 25<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:16 AM Motion Flynn, second Koos to approve a Class B Beer Permit with outdoor services and Sunday sales to Zwingle Recreation Association, 28461 194<sup>th</sup> Avenue, Zwingle effective May 10, 2013 through November 10, 2013.  
Aye: Koos, Flynn, Willey
- 9:17 AM Motion Koos, second Flynn to approve Resolution #390-04-23-2013, resolution to cancel and omit outstanding checks in the Treasurer's Office as recorded in Resolution Book Three, page 800.  
Aye: Koos, Flynn, Willey
- 9:17 AM Chair Willey recessed the meeting until the next appointment.
- 9:21 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented Zoning business.
- 9:21 AM The Board of Adjustments met on Monday, April 29<sup>th</sup> with Kober providing updates on the meeting. The Zoning Commission will be meeting on May 6<sup>th</sup>, 2013 to review a major subdivision east of Preston.
- 9:29 AM Nuisance violation updates were discussed.
- 9:36 AM Sara Davenport, County Attorney along with Maribeth Bowsman, ASAC; Carolyn Clark; and Bobbi Bartels presented the proposed Jackson County Social Host Ordinance. It was reported a violation would be a county infraction, \$250 civil penalty for a host at a social gathering where alcoholic beverages are served to or consumed by persons under the age of twenty-one (21). A member of the public questioned if Jackson County Law Enforcement supported the ordinance of which Davenport replied all were notified of the proposed ordinance. The board request more time to review the ordinance before making any decision.
- 9:51 AM Chair Willey recessed the meeting for today's work sessions with Brian Wagner, Maquoketa City Manager; Brad Koranda, Maquoketa Police Chief; Frank Ellenz, Maquoketa Public Works Director; Russ Kettmann, JC Sheriff; Marty Hudrlik, JC Maintenance; and Lynn Bopes, JC CPC/Mental Health ó Driveway/Parking for Penrose Annex and Clark Schloz, Engineer ó 174<sup>th</sup> Erosion Issue.
- 10:24 AM Chair Willey reconvened the meeting.

- 10:24 AM Engineer Clark Schloz will design options for the Driveway/Parking for Penrose Annex building as all parties discussed at the work session. Engineer Schloz will also design a plan to fix the erosion issue on 174<sup>th</sup> correctly, and then meet with the Country Club to discuss cost sharing the project.
- 10:28 AM Lyn Medinger, JC Emergency Management Coordinator joined the Board to propose local agencies providing EMT services for the Jackson County Speedway which would generate \$300-\$400 per night. The Board supported the idea and recommended Medinger to move forward in establishing a 28E Agreement.
- 10:34 AM Motion Flynn, second Koos to authorize Lyn Medinger, Emergency Management in arranging for EMT Services at Jackson County Speedway.  
Aye: Flynn, Koos, Willey
- 10:35 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:35 AM The Board's weekly schedule was reviewed.
- 10:36 AM Motion Koos, second Flynn to discontinue providing Representative Payee services through the County starting May 30, 2013.  
Aye: Koos, Flynn, Willey
- 10:38 AM Motion Koos, second Flynn to approve the notification letter to Social Security Administration of the Board's action to discontinue providing Representative Payee services through the County.  
Aye: Koos, Flynn, Willey
- 10:38 AM Motion Koos, second Flynn to change the meeting time from 9:00 a.m. to 1:00 p.m. on Tuesday, May 28<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 10:40 AM Motion Flynn, second Koos to reject all bids presented to the Board on the Penrose Annex Building Project.  
Aye: Koos, Flynn, Willey
- 10:42 AM Koos shared his news release - Economic Alliance hiring of Dave Heiar as Economic Development Director with a start date of July 17, 2013.
- 10:45 AM Motion Flynn, second Koos to set a public hearing at 9:15 a.m. on May 21, 2013 to amend the current budget FY12/13 for Jackson County Emergency Management.  
Aye: Koos, Flynn, Willey
- 10:46 AM Motion Flynn, second Koos to adjourn until the next board meeting on May 7<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

May 7, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Koos, second Flynn to approve a field entrance permit to Robken Farms in section 35 of Brandon Township on west side of 82<sup>nd</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Flynn, second Koos to authorize Chair signature on IDOT Voucher - \$955.77 for testing of Centerville Road Bridge.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Koos, second Flynn to approve the low bid of \$10,850 for Weber Surveying, LLC for west Centerville Road Right-of-Way Plats.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Flynn, second Koos to approve the archaeological survey from Wapsi Valley - \$3,943.29 for 140<sup>th</sup> Avenue Bridge Project.  
Aye: Koos, Flynn, Willey
- 9:08 AM Quotes were received for one 4x4 Standard Cab ¾ Ton Pickup Truck with a six year/100,000 extended warranty as follows: 1) Rotman Motor Co. - \$27,778; 2) Burnett Thiel Ford - \$30,668; and 3) Brad Deery - \$27,012.
- 9:10 AM Motion Flynn, second Koos to approve the low bid of \$27,012 from Brad Deery for one 4x4 Standard Cab ¾ Ton Pickup Truck with a six year/100,000 extended warranty.  
Aye: Koos, Flynn, Willey
- 9:11 AM Miscellaneous items were discussed.
- 9:21 AM M. Joell Deppe, Auditor presented County business.
- 9:21 AM Motion Koos, second Flynn to approve minutes of the April 30<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:21 AM Motion Flynn, second Koos to approve claims in the amount of \$196,945.91 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Flynn, second Koos to accept and file the Recorder's Report of Fees Collected in the sum of \$13,652.38 for April 30<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Flynn, second Koos to accept and file the Veteran Affairs Commission Monthly Meeting Minutes for March 2013.  
Aye: Koos, Flynn, Willey
- 9:25 AM Miscellaneous items were discussed.
- 9:28 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:28 AM Zoning Commission met to review the application submitted by Gene & Marcia Kamp to rezone 22 acres of A1 (Agriculture land) to R1 (Residential land) in section 28 of Van Buren Township. Kamp's stated they are looking at two acre lots for this subdivision. Items of discussion were neighboring properties, taxes, annexation, sewer & water hook-up and drainage issues. The commission will meet again upon receipt of the final plat.
- 9:41 AM Dr. Richard Rossman joined the Board to request a \$200 donation for a new sound system at the Senior Center. The cost is \$4,205 of which \$1,700 remains to be raised for the new sound system.

- 9:45 AM Motion Koos, second Flynn to donation \$500 to the new sound system for the Senior Center.  
Aye: Koos, Flynn, Willey
- 9:47 AM Roger Keil joined the Board to inquire if the Iowa National Heritage Foundation (INHF) will be paying drainage assessment tax. INHF bought out the majority of the green island drainage district landowners after the Board of Supervisor decision was not to repair the levee. Keil who continues not to be happy with this decision stated a \$7,000 retainer is needed to hire attorney to appeal the Board's decision. Keil will continue to look for an attorney who will take this case and sue each Board of Supervisor individually.
- 9:54 AM Chair Willey recessed the meeting.
- 9:56 AM Chair Willey reconvened the meeting with Deb Lane, Assessor who addressed Gus Glaser's concerns with the property at 718 Swift Court, described as Lot 9 of the Hillside Acres Addition to the City of Maquoketa. At the time of purchase the City of Maquoketa approved an Urban Revitalization Property Tax Exemption for Mr. Glaser. Lane explained this was a City program and the County was only the book keeper for which the Assessor's Office followed proper procedures and Glaser received three years of exemption, not the amount he wanted due to the home not completed in a timely manner and no one can turn back time. Glaser agreed this matter was not settled to his satisfaction. Chair Willey stated this Board has no authority in this matter.
- 10:18 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:18 AM The Board's weekly schedule was reviewed.
- 10:23 AM Lynn Bopes, CPC/Case Management presented the Summary Report for the Eastern Iowa Mental Health-Disability Services Regional Planning Group for April 24, 2013 meeting. The group's main focus was identifying County services and how to merge as one core service for the region. Redesign dates have been set for regions to have a 28E Agreement by December 1, 2013, Management Plan by April 1, 2014 and the Regions functional by July 1, 2014. Each of the counties were given the task to brainstorm on accessibility (travel time) which is problematic for consumers, those ideas will be shared at next month's meeting.
- 10:37 AM Today's work sessions will be held with Lynn Bopes, CPC/Case Management; Becki Chapin, Deputy Auditor; Mary Bartels, General Relief ó General Relief Duties and Steve Kahler, President Maquoketa Country Club and Clark Schloz, Engineer ó 174<sup>th</sup> Avenue Erosion Issue.
- 10:37 AM Motion Flynn, second Koos to adjourn until the next board meeting on May 14<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

May 14, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:01 AM Meeting brought to order and pledge of allegiance was recited.
- 9:02 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:03 AM Mayor Paul Konrardy joined the Board to discuss the LaMotte Bridge Project. The City of LaMotte applied for small city project grant with ECIA assistants and was awarded funding for FY2017. Schloz commented this program was developed to help small cities. The City of LaMotte is an example for all other small cities and encouraged them to apply for their small projects. Mayor Konrardy thanked Schloz and the Board of Supervisorø for their support in development of this program.
- 9:13 AM Motion Koos, second Flynn approve the service contract with IIW Engineering at the cost of \$28,000 for 140<sup>th</sup> Avenue Bridge Project.  
Aye: Koos, Flynn, Willey
- 9:17 AM Motion Koos, second Flynn to approve the four day/ten hour work week for the Secondary Roads Department with alternating work schedules (flipped from last year) for full coverage all week.  
Aye: Koos, Flynn, Willey
- 9:19 AM Motion Flynn, second Koos authorizing Schloz to order 911 Maps for the County and 911 Board.  
Aye: Koos, Flynn, Willey
- 9:19 AM M. Joell Deppe, Auditor presented County business.
- 9:19 AM Motion Koos, second Flynn to approve minutes of the May 7<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:20 AM Motion Flynn, second Koos to approve Resolution #391-05-14-2013, a resolution cancelling and omitting outstanding warrants in the Treasurerø Office per Iowa Code 331.554 as recorded in Resolution Book Three, page 801.  
Aye: Koos, Flynn, Willey
- 9:21 AM Motion Koos, Flynn Willey to approve Resolution #392-05-14-2013, interfund operating transfer of \$437,500 (2<sup>nd</sup> half annual budgeted transfer) from Rural Basic #11000 Fund to Secondary Roads #20000 Fund as recorded in Resolution Book Three, page 802.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Flynn, second Koos to approve Resolution #393-05-14-2013, a resolution to abate tax of \$570 on a mobile home of Melissa Reiff as recorded in Resolution Book Three, page 803.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, second Flynn to appoint Becki Chapin, Deputy Auditor as Coordinator for Title VI Nondiscrimination Agreement between IDOT (Iowa Department of Transportation and Jackson County).  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Koos, second Flynn to authorize Chair signature on the Title VI Nondiscrimination Agreement between IDOT (Iowa Department of Transportation and Jackson County).  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Flynn, second Koos to accept the health insurance renewal through Wellmark and authorize the Group Administrator to sign renewal documents effective July 1, 2013.  
Aye: Koos, Flynn, Willey
- 9:24 AM Ben Kober, Zoning had no new business for today.
- 9:25 AM LuAnn Goeke, Executive Assistant presented Board business.

- 9:25 AM The Board's weekly schedule was reviewed.
- 9:25 AM Motion Flynn, second Koos to re-appoint Joyce Whitney to five year term on the Jackson County Zoning Commission expiring April 16, 2018 and Daryl Devore to five year term on the Jackson County Board of Adjustment expiring May 6, 2018.  
Aye: Koos, Flynn, Willey
- 9:31 AM Deb Lane and Kevin Burns joined the Board to request on the behalf Timber City Adventure Race Committee to close the north bound line on 63<sup>rd</sup> Street between Hurstville Road and Highway 61 on June 29<sup>th</sup> from 9:00 a.m. to 11:00 a.m.
- 9:37 AM Motion Flynn, second Koos to approve the closure of north bound land on 63<sup>rd</sup> Street between Hurstville Road and Highway 62 from 9:00 a.m. to 11:00 a.m. on June 29<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:38 AM Today's work sessions will be held with Clark Schloz, Engineer ó Candidates for Maquoketa Shop position.
- 9:38 AM Chair Willey recessed the meeting.
- 10:33 AM Chair Willey reconvened the meeting.
- 10:33 AM Motion Flynn, second Koos to offer the Maquoketa Shop position to Candidate F, if declined the position will be offered to Candidate A.  
Aye: Koos, Flynn, Willey
- 10:34 AM Discussion ensued on fuel bids, the usage of bio-diesel or not. A work session will be scheduled with Mulgrew Oil Representative to discuss changes and/or improvements to the bio-diesel product.
- 10:47 AM Motion Flynn, second Koos to adjourn until the next board meeting on May 21<sup>st</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

May 16, 2013

Present: Supervisors - Steve Flynn and Larry "Buck" Koos; Auditor Office Manager Mary Stickley; Executive Assistant LuAnn Goeke and Media – Doug Melvold – Maquoketa Sentinel Press. Others present: Marc Ruden and Michelle Carr - IIW Engineers, Travis Kemp – TW Excavating, Kelly McAuliffe – Portzen Construction, Tom Fogel and Linda Mullen – Mulgrew Oil Co, Clark Schloz, Roger Mueller and Shawn Heer – Secondary Roads Dept. Absent: Jack Willey

9:15 AM Meeting was brought to order and Pledge of Allegiance was recited.

9:16 AM Marc Ruden, IIW Engineers, presented 3 bids for the Jackson Co. Care Waste Water Treatment Facility. 1). TW Excavating – Kelly McAuliffe from Portzen Construction objected to this bid because the bid was not handed over to the Board of Supervisors before 9:00 even though the representative was in the office before 9:00 with the bid. The Board decided to open the bid with irregularities and then decide how to proceed if they were the apparent low bidder. Marc Ruden opened the bid but the bid was rejected because the bid security and the bid were not in separate envelopes as required by the specifications. 2). Portzen Construction – the bid security and bid were in separate envelopes and the bid was for \$298,383.50. 3). Tschiggfrie Construction – the bid and bid security were in separate envelopes and the bid was \$361,478.75. IIW Engineers will check over the tabulations and paperwork and report back to the Board at the May 21<sup>st</sup> meeting at 9:00 a.m. with their recommendation.

9:30 AM Today's work session will be with Tom Fogel and Linda Mullen, Mulgrew Oil Co. on bio-fuels and the improvements that have been made since 2007. Shawn Heer, Roger Mueller and Clark Schloz presented some of their concerns from previous use and had their questions answered to the updated products. The Board felt bio-fuel is an option that they will need to look at and encouraged the Secondary Roads Dept. to talk to other counties that are using bio-fuels and to see what their opinions are on the product performance compared to diesel.

10:05 AM Motion Koos, second Flynn to adjourn until the next board meeting on May 21, 2013 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Flynn, Koos

Clerk \_\_\_\_\_  
Mary Stickley, Office Manager

Vice-Chair \_\_\_\_\_  
Steve Flynn, Board of Supervisor



May 21, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:06 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Chair Willey opened the public hearing on the proposed Jackson County Care Facility Wastewater Treatment Facilities Improvement Project. Marc Ruden and Michelle Carr, IIW Representatives stated their estimated cost for the project was \$218,500 and the low bid is \$298,383.50 which is 36.5% above the engineer's estimate. Ruden reported they reviewed the bids by line item and #13 New Chamber System Drain Field (ADS ARC 36 Chambers, side Port Couplers, End Caps) Installed unit price was the difference. IIW per unit price - \$6/foot, Portzen Const. - \$23/foot and Tschiggrie Exc. - \$27.25/foot. The Board was dissatisfied only two bids were received for this project and the low bid was 36.5% above the engineer's estimate. Discussion ensued on options were it was suggested the County could provide labor to economize this project or reject all bids and change specs. Ruden advised the Board to consult with their attorney on what would be allowed to constitute change of plans and the two bids received are good for 30 days from the date received by the Board.
- 9:22 AM Motion Flynn, second Koos to close the public hearing.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, second Flynn to table awarding and/or rejecting bids for the Jackson County Care Facility Wastewater Treatment Facilities Improvement Project until Tuesday, May 28<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:24 AM Chair Willey open the public hearing on Amendment to Emergency Management Budget. Lyn Medinger joined to address questions. No verbal or written comments were received from the public.
- 9:26 AM Motion Koos, second Flynn to close the public hearing.  
Aye: Koos, Flynn, Willey
- 9:27 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:27 AM Fuel and LP seal bids were opened and read by Auditor Deppe. Engineer Schloz and Auditor Deppe will check the math on all bids and present next week for approval.
- 9:28 AM Roger Mueller, Road Superintendent and Shawn Heer addressed the Board on their findings on surrounding counties that use bio-diesel fuel. Dubuque County uses bio-diesel and Clinton, Delaware and Jones County do not at this time. Clinton has used bio-diesel but discontinued due to problems. Delaware has been considering but steered away because of winterizing. Dubuque had problems at first but concluded those issues have been resolved with reporting no issues to date with using bio-diesel. Koos requested a work session be scheduled in June or July to discuss the bio-diesel fuel.
- 9:44 AM Motion Flynn, second Koos to approve driveway permits as follows: 1) Residential entrance to Eric & Amy Teitjens in section 28 of Van Buren Township on north side of 21<sup>st</sup> Street; 2) Field entrance to Gene Kieffer in section 30 of Van Buren Township on north side of 17<sup>th</sup> Street; and 3) Farm entrance to Ronald W. Fuller in section 33 of Tete des Morts Township on south side of 308<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:45 AM Motion Koos, second Flynn to hire Raymond O'Connell for the Maquoketa Truck Driver Position at the starting hourly rate of \$19.92 with start date of June 3, 2013 contingent passing on all required tests.  
Aye: Koos, Flynn, Willey
- 9:46 AM Schloz reported a letter has been sent to a property owner on 602<sup>nd</sup> Avenue for a fence encroachment and that letter was returned undeliverable due to the property being sold. Schloz will visit with the County Attorney on this matter.

- 9:48 AM Schloz also reported crops have been planted in the Right-of-Away on Centerville Road. This does happen throughout the County and does not typically cause problems for Secondary Roads. Due to construction on Centerville Road the County has the right of usage of this right-a-way which could result in damage to the crops planted when construction begins.
- 9:51 AM Motion Koos, second Flynn to authorize a letter be sent by Engineer Schloz to the property owner on the Centerville Road addressing the crops planted in the Right-a-Way.  
Aye: Koos, Flynn, Willey
- 9:52 AM M. Joell Deppe, Auditor presented County business.
- 9:53 AM Motion Koos, second Flynn to approve minutes of the May 14<sup>th</sup> and May 16<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and Mary Stickley, Clerk and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:53 AM Motion Flynn, second Koos to approve claims in the amount of \$240,530.97 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:54 AM Motion Flynn, second Koos to accept and file the Sheriff's Report of Fees Collected in the sum of \$5,146.52 for April 2013.  
Aye: Koos, Flynn, Willey
- 9:56 AM Motion Flynn, second Koos to authorize Chair signature on Solutions Annual Support & Maintenance Agreement for FY2014.  
Aye: Koos, Flynn, Willey
- 9:56 AM Motion Koos, second Flynn to approve Resolution #394-05-21-2013, interfund appropriations transfer of \$20,000 from the Maintenance Budget to Board of Supervisor's Budget.  
Aye: Koos, Flynn, Willey
- 9:57 AM Ben Kober, Zoning Administrator had no new business for today.
- 9:57 AM Deb Brunson joined the Board to discuss the potential of a dog park on the vacant County property across from Sunshine Pre-School & Day Care on Creslane Drive. Flynn stated the Conservation Board formed a committee to research a dog park on the donated property east of Maquoketa. Brunson expressed interest in a temporary park with stating their group would fund tree, shrubs and fence if needed. Brian Wagner, Maquoketa City Manager joined to state a council member, public works director and himself are looking at possible spots within the city. The council members who responded so far are supportive of working with the County in developing a dog park.
- 10:12 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:12 AM The Board's weekly schedule was reviewed.
- 10:13 AM Discussion ensued on the proposed property tax bill which will force Counties to bond, cut services and/or employees to make up the funding this bill will take away from County in property tax revenues. The Board directed Goeke to write a strong letter to Senator Todd Bowman opposing this bill.
- 10:25 AM Today's work session will be held with Joell Deppe, Auditor; Lynn Bopes, CPC/Case Management; and Marty Hudrlik, Maintenance of Penrose Annex Project and Lynn Bopes, CPC/Case Management; Mary Bartels, General Relief and Thomas Guy, SSA Payee Cadre of Protective Payee Services.
- 10:25 AM Chair Willey recessed the meeting for the Penrose Annex Project work session.
- 11:20 AM Chair Willey reconvened the meeting.
- 11:20 AM Motion Koos, second Flynn to approve the Request for Proposal (RFP) for the Jackson County Penrose Annex Building Renovation Project, advertise, and contact firms to bid.  
Aye: Koos, Flynn, Willey
- 11:22 AM Chair Willey recessed the meeting for the Protective Payee Services work session.

11:58 AM Chair Willey reconvened the meeting.

11:58 AM Motion Flynn, second Koos to adjourn until the next board meeting on May 28<sup>th</sup>, 2013 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

May 28, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 1:04 PM Meeting brought to order and pledge of allegiance was recited.
- 1:05 PM Clark Schloz, Engineer presented Secondary Road business.
- 1:05 PM Motion Koos, second Flynn approve the low bid of \$1.2290 from AgVantage FS for LP fuel.  
Aye: Koos, Flynn, Willey
- 1:05 PM Schloz noted the bid spec this year required the 19 cents sale tax be included in the price for gasoline and diesel fuel. One of the three bidders followed the bid spec correctly so all three Companies were invited to attend today's meeting to be given the opportunity to withdraw their bid due to their error. River Valley Energy Representative stated he followed the bid specs as written. Mulgrew Oil Company Representative stated they will withdraw their bid. Schloz will call AgVantage FS as they were not in attendance and rejoin the board.
- 1:17 PM Motion Flynn, second Koos to approve the utility/underground construction permit to Maquoketa Valley REC in section 9 of South Fork Township to place an electric line on Caves Road at E911 address 7008.  
Aye: Koos, Flynn, Willey
- 1:18 PM Motion Koos, second Flynn to authorize Chair signature on the Letter of Understanding between Teamsters Local 120 Secondary Roads and Jackson County Board of Supervisors for a 4-day work week.  
Aye: Koos, Flynn, Willey
- 1:18 PM Motion Flynn, second Koos to authorize Chair signature on the Maintenance Agreement between Iowa Department of Transportation for Maquoketa Caves State Park.  
Aye: Koos, Flynn, Willey
- 1:21 PM Motion Flynn, second Koos to set a public hearing at 9:00 a.m. on Tuesday, July 2<sup>nd</sup>, 2013 for proposed Stop Sign Ordinance.  
Aye: Koos, Flynn, Willey
- 1:22 PM Miscellaneous items were discussed. IIW Engineers completed the field inspections for all county bridges with Schloz providing a list that identifies all the deficient bridges that required a reduced tonnage posting.
- 1:34 PM Terry Creegan and Junior Miller of Veterans Affairs joined the Board. Miller was presented a retirement card and the Board thanked him for his time of service to the County.
- 1:35 PM M. Joell Deppe, Auditor presented County business.
- 1:35 PM Motion Koos, second Flynn to approve minutes of the May 21<sup>st</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 1:35 PM Motion Flynn, second Koos to approve a Class C Liquor License with outdoor service and Sunday sales to Bellevue Horseman's Club at 25121 297<sup>th</sup> Avenue, Bellevue effective 05/15/2013 through 11/15/2013.  
Aye: Koos, Flynn, Willey
- 1:36 PM Ben Kober, Zoning Administrator had no new business for today.
- 1:36 PM Marc Ruden and Michelle Carr, IIW Representatives joined the Board to discuss possible action on awarding and/or rejecting bids for the Andrew Jackson Care Wastewater Treatment Facility Improvement Project. Travis Kemp, resident of Jackson County and the rejected bidder commented the bids came in over priced with stating the system that was designed is the best of the best of wastewater systems. He believes a system can be designed and built for less by utilizing a Chamber size of twenty-four and not a Chamber of thirty-six. Koos stated IIW Engineers should rebid the project at no cost due to their error in the cost estimate. Flynn stated we need to move forward with a decision, we may spend more by rebidding. Ruden provided the cost of \$3,500 to make minor plan changes and rebid the project.

- 1:54 PM Motion Koos, second Flynn to table awarding and/or rejecting bids for the Andrew Jackson Care Wastewater Treatment Facility Improvement Project until Tuesday, June 4<sup>th</sup>, 2013 to research possibly changing the Wastewater Design and contact the Department of Natural Resources.  
Aye: Koos, Flynn, Willey
- 1:55 PM Clark Schloz, County Engineer rejoined the meeting to state AgVantage has withdrawn their gasoline and diesel fuel bid.
- 1:55 PM Motion Koos, second Flynn to approve the gasoline and diesel fuel bid from River Valley Energy without the bio-diesel option.  
Aye: Koos, Flynn, Willey
- 1:56 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:56 PM The Board's weekly schedule was reviewed.
- 2:00 PM Flynn updated the other Board members of the sewer issues at the Spruce Creek campgrounds. The sewer system needs to be replaced to continue offering restrooms/showers and a dump station at the park. A study has been completed by IIW Engineers where four options are available. Flynn requested a meeting with the Conservation Board, Board of Supervisor's and the Bellevue City Council to discuss all the options and possible cost share the project.
- 2:13 PM Chair Willey recessed the meeting for a work session with Lynn Bopes, CPC/Case Management; Terry Creegan, Veterans Affairs to discuss general relief duties.
- 2:31 PM Chair Willey reconvened the meeting.
- 2:31 PM Motion Flynn, second Koos to shift the General Relief service to the Veteran Affairs Director Position effective upon the General Relief Directors last day of employment with Jackson County with additional compensation upon the Veteran Affairs Director's request.  
Aye: Koos, Flynn, Willey
- 2:33 PM Motion Koos, second Flynn to offer the Payee Software for \$2,000 plus reimbursement for the Annual Upgrade & Maintenance Agreement to DAC, Inc.  
Aye: Koos, Flynn, Willey
- 2:34 PM Motion Koos, second Flynn to adjourn until the next board meeting on June 4<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

June 4, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Flynn, second Koos to approve a field entrance permit to Bill Bullock in section 15 of Richland Township on west side of 250<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:05 AM Gayle Hart joined Schloz to request a possible abandonment of right-of-way. The structure he is proposing to destruct and replace is in the County's right-of-way of which has been confirmed by Schloz. Schloz stated the County has done this before with the property owners paying all related expenses. The Board gave Hart their blessing to proceed and directed Schloz to assist Hart with the proper procedures.
- 9:09 AM Miscellaneous items were discussed.
- 9:18 AM M. Joell Deppe, Auditor presented County business.
- 9:18 AM Motion Koos, second Flynn to approve minutes of the May 28<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:20 AM Motion Flynn, second Koos to accept and file the Recorder's Report of Fees Collected in the sum of \$13,457.09 for May 2013 and Veterans Affairs Commission Monthly Meeting Minutes for May 2013..  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, second Flynn to authorize Chair signature on two Iowa Retail Cigarette/Tobacco Permits as follows: 1) Bluff Lake Restaurant at 9343 95<sup>th</sup> Avenue, Maquoketa effective June 30, 2013 through June 30, 2014 and 2) SNK Gas & Food LLC at 18820 Bellevue-Cascade Road, Zwingle effective June 30, 2013 through June 30, 2014.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Koos, second Flynn to authorize Chair signature on the Standard DOT Title VI Assurances as required by the Iowa Department of Transportation as a condition to receiving Federal Financial Assistance.  
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Flynn, second Koos to authorize Chair signature on the Management Representative Letter for the audit year ending on June 30, 2012.  
Aye: Koos, Flynn, Willey
- 9:26 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:26 AM The Board of Adjustments approved a set-back for Jeff Nelson on 155<sup>th</sup> Street. A final plat of Gerlach Place, minor subdivision was presented for the Board to review. New östuffö and privacy screening has been sited on the Frank Randall property on Rockdale Road. There are a few dwellings that will not be hooked up to the new sewer system at Leisure Lake and those structures need to be removed from the property. Kober will be on vacation for the next two weeks starting on Wednesday, June 5<sup>th</sup>. The Board directed Kober to put Frank Randall nuisance at the top of his list upon returning from vacation.
- 9:34 AM Marc Ruden and Rob Blok, IIW Engineer joined the Board to explain they contacted the Department of Natural Resources and they are not aware of the memo Travis Kemp of TW Excuvating talked about last week. They also reported if the chamber was reduced from 36 to 24 the area design would need to change so there is really no savings in cost. The Board finally agreed to award the contract with hesitation and expressed their disappointment with IIW Engineer.

- 9:38 AM Motion Flynn, second Koos awarded the contract to Portzen Construction for \$298,383.50 for the Jackson County Care Facility Wastewater Treatment Facilities Improvement Project.  
Aye: Koos, Flynn, Willey
- 9:39 AM Chris Meinecke and Russ Sporer, Insurance Representatives presented a refund check for \$17,803.35 from American Risk Pooling Consultant, Administrators for Iowa Communities Assurance Pool. Representatives also announced the County's Work Comp Premium will be reduced significantly this year with stating the safety culture and attitude starts here with the Board and its paying off. Discussion ensued on a County Conservation liability if public/private boat docks were built on the shoreline leased to County Conservation by Corps of Engineer.
- 10:00 AM Lynn Bopes, CPC/Case Management presented the CADS Contract for renewal with the per deim rate change of \$75 to \$125.
- 10:02 AM Motion Flynn, second Koos to approve the CADS Contract between the Preferred Provider Agreement Center for Alcohol & Drug Services, Inc. and Jackson County effective May 1, 2013 thru April 30, 2014.  
Aye: Koos, Flynn, Willey
- 10:02 AM Discussion ensued on the renewal contract with Mercy Hospital of Clinton which Bopes stated in her discussion with Mercy the proposed rate per day will be increasing to the Medicaid Rate. The County's current rate is \$767/day and our neighboring County of Clinton current rate is \$675/day. The Board and Bopes agreed additional negotiating needs to occur with Mercy and not to exceed a rate of \$800/day.
- 10:11 AM Chair Willey recessed the meeting to review claims.
- 10:24 AM Chair Willey reconvened the meeting.
- 10:25 AM Motion Koos, second Flynn to approve claims in the amount of \$238,729.11 including handwritten warrant of \$500 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 10:25 AM Motion Flynn, second Koos to approve Resolution #396-06-04-2013, an interfund appropriations transfer of \$6,188 from County Treasurer's budget to County Recorder's and Board of Supervisor's budget as recorded in Resolution Book Three, page 805.  
Aye: Koos, Flynn, Willey
- 10:25 AM Motion Flynn, second Koos to approve Resolution #397-06-04-2013, an interfund appropriations transfer of \$4,700 from the Board of Supervisor's budget to Auditor's budget as recorded in Resolution Book Three, page 806.  
Aye: Koos, Flynn, Willey
- 10:26 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:26 AM The Board's weekly schedule was reviewed.
- 10:26 AM Motion Koos, second Flynn to re-appoint John Pitlo to a three year term on the Veterans Affairs Commission.  
Aye: Koos, Flynn, Willey
- 10:27 AM Motion Koos, second Flynn to approve two fireworks permits as follows: 1) Dennis Clark at 24190 Highway 64, Maquoketa and Kyle Miller at 33715 Highway 64, Preston.  
Aye: Koos, Flynn, Willey
- 10:28 AM Todd Seifert e-mailed to request the removal of the County equipment that was stored in their semi trailer at the Care Facility. Koos requested additional funding of \$9,350 for the Economic Alliance Commission.
- 10:30 AM Motion Flynn, second Koos to approve additional funding of \$9,350 to the Economic Alliance Commission from their fiscal year 2012/2013 budget.  
Aye: Koos, Flynn, Willey
- 10:31 AM The Board will send a letter of appreciation to retirees Pat Clark for 31 years service and Emily Daniels for 39 years of service at Operation New View. A letter of appreciation will be sent to all employees of Jackson County for their work safety commitment which has resulted in a lower policy premium.

10:36 AM No works session today.

10:37 AM Motion Flynn, second Koos to adjourn until the next board meeting on June 11<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors



June 11, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM Motion Flynn, second Koos to approve a underground construction permit to Maquoketa Valley REC in sections 31 & 32 in Monmouth Township on 17<sup>th</sup> Avenue and 4<sup>th</sup> Street to rebuild existing electric line.  
Aye: Koos, Flynn, Willey
- 9:08 AM Motion Koos, second Flynn to authorize Chair signature on Secondary Roads fuel and LP contracts.  
Aye: Koos, Flynn, Willey
- 9:08 AM Updates on Secondary Road projects were provided by Schloz.
- 9:10 AM Motion Koos, second Flynn to authorize Secondary Roads to repair the road slide by the Country Club Golf Course.  
Aye: Koos, Flynn, Willey
- 9:10 AM Miscellaneous items were discussed.
- 9:14 AM M. Joell Deppe, Auditor presented County business.
- 9:14 AM Motion Koos, second Flynn to approve minutes of the June 4<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:15 AM Chair Willey recessed the meeting until the next appointment.
- 9:16 AM Chair Willey reconvened the meeting with Becki Chapin who presented IMWCA (workers comp) recommendations for the County. The County's premium will be reduced by \$25,000 due to our loss experience down by 11 points with minimal claims. Their recommendations for additional improvements include: 1) department safety training meetings, 2) replace our pre-employment physical, 3) cost of risk of allocation by department, 4) master training for department heads, and 5) seat belt policy. The Board directed Chapin to beginning putting in place the recommendations provided by IMWCA.
- 9:25 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:25 AM The Board's weekly schedule was reviewed with a special note of Governor Branstad's visit to Bellevue on Friday, June 14<sup>th</sup>, 2013.
- 9:41 AM Willey announced a dinner will be held at Squires Manor on August 4<sup>th</sup>, 2013 to honor the 175<sup>th</sup> Anniversary of the City of Maquoketa. It was noted only 175 tickets will be available. Pioneer Days will be held on October 6<sup>th</sup>, 2013.
- 9:47 AM Motion Flynn, second Koos to approve resolution #398-06-11-2013, a resolution to approve the final plat of Gerlach Place, a minor subdivision in Jackson County as recorded in Resolution Book Three, page 807.  
Aye: Koos, Flynn, Willey
- 9:48 AM Today's work session will be held with Lynn Bopes, CPC/Case Management ó Discuss Only on Case Management Rates for FY14 and Ending Fund Balance for FY13.
- 9:47 AM Motion Flynn, second Koos to adjourn until the next board meeting on June 18<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye: Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

June 18, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:08 AM Meeting brought to order and pledge of allegiance was recited.
- 9:09 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:10 AM Motion Flynn, second Koos to approve two field entrance permits as follows: 1) William Brown in section 5 of Brandon Township on east side of 21<sup>st</sup> Avenue and 2) Dorothy Bayles in section 21 of Brandon Township on west side of 45<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to authorize Chair signature on Iowa Department of Transportation (IDOT) Voucher for STP-S-C049(48)ô 5Eô 49 the east half of Centerville Road Project.  
Aye: Koos, Flynn, Willey
- 9:11 AM Miscellaneous items were discussed.
- 9:19 AM M. Joell Deppe, Auditor presented County business.
- 9:19 AM Motion Koos, second Flynn to approve minutes of the June 11<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:20 AM Motion Koos, second Flynn to approve claims in the amount of \$812,235.08 including handwritten warrants of \$358.50 and authorize the Auditorø staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:21 AM Motion Koos, second Flynn to approve and authorize signatures on handwritten warrants as follows: 1) US Post Office - \$165.00; 2) Donald Regenwether - \$15.75 and Edward McDermott - \$177.75; and 3) Senior Citizen Center - \$500.00.  
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Flynn, second Koos to accept and file the Sheriffø Report of Fees Collected in the sum of \$4,852.09 for May 2013.  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Flynn, second Koos to accept and file the re-appointment of Steve Kahler as Sara Davenport, County Attorneyø representative on the Compensation Board effective July 1, 2013 through December 31, 2014.  
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Flynn, second Koos to approve Resolution #399-06-18-2013, a resolution authorizing EIRUSS to issue bonds for the Project in the principal amount not to exceed \$600,000 for the design and construction of a wastewater treatment system in the unincorporated community of Fairview in Jones County, Iowa as recorded in Resolution Book Three, page 808.  
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Koos, second Flynn to approve Resolution #400-06-18-2013, a resolution regarding all-terrain or off-road utility vehicles in Jackson County as recorded in Resolution Book Three, page 809-811.  
Aye: Koos, Flynn, Willey
- 9:27 AM Marty Hudrlik, Maintenance requested permission to purchase a new truck sander out of FY12/13 budget. Hudrlik is seeking bids with estimated cost of \$4,500 for a sander. Board gave Hudrlik their blessing to proceed with the purchase if funds are available in his FY12/13 budget.
- 9:32 AM Lynn Bopes, CPC/Case Management presented the FY14 Projected Cost Report for approval.
- 9:34 AM Motion Koos, second Flynn to authorize Chair signature on the FY13/14 Project Cost Report with a Case Management Rate of \$96.38 for MR/DD, CMI and CMHW with the Iowa Department of Human Services.  
Aye: Koos, Flynn, Willey

- 9:35 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:35 AM The Board's weekly schedule was reviewed.
- 9:36 AM Motion Flynn, second Koos to change the Tuesday, July 2<sup>nd</sup>, 2013 regular board meeting to Monday, July 1<sup>st</sup>, 2013 at 9:00 a.m. in the boardroom.  
Aye: Koos, Flynn, Willey
- 9:37 AM Motion Flynn, second Koos to authorize Chair signature on three copies of the Notice of Award for the Jackson County Care Facility Wastewater Treatment Facilities Improvement 2013 Project and authorize Goeke to forward signed notices to Portzen Construction for acknowledgement.  
Aye: Koos, Flynn, Willey
- 9:39 AM Chair Willey recessed the meeting to confirm a deadline date for the Jackson County Care Facility Wastewater Treatment Facilities Improvement 2013 Project.
- 9:41 AM Chair Willey reconvened the meeting with stating the project has 90 day completion deadline date.
- 9:41 AM Notice was given to all Jackson County Employees on the County's adopted policy on the use of seat belts when conducting any type of County business.
- 9:42 AM Motion Koos, second Flynn to accept with regret the resignation of Jim Breeden from the Jackson County Pioneer Cemetery Commission.  
Aye: Koos, Flynn, Willey
- 9:45 AM Today's work sessions will be held with Lynn Bopes, CPC/Case Management & Regionalization, Ben Kober, Zoning & County Nuisances Procedures and Representative Brian Moore & 2013 Legislative Session Review.
- 9:45 AM Chair Willey recessed the meeting for work sessions.
- 12:04 AM Chair Willey reconvened the meeting.
- 12:04 AM Motion Flynn, second Koos to adjourn until the next board meeting on June 25<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

June 25, 2013

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

Absent: Steve Flynn.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:04 AM Motion Flynn, second Koos to approve field entrance permit to Jerry DeLarm in section 7 of Monmouth Township on west side of 17<sup>th</sup> Avenue.  
Aye: Koos, Willey  
Absent: Willey
- 9:05 AM Updates were given on various road projects with most moving slow due to the large volume of rain.
- 9:06 AM Miscellaneous items were discussed.
- 9:10 AM Motion Koos, second Willey to set a work session on July 16<sup>th</sup>, 2013 with Engineer Clark Schloz, AgVantage FS Representative, Mulgrew Oil Representative, River Valley to discuss fuel bid procedures and bio-diesel.  
Aye: Koos, Willey  
Absent: Flynn
- 9:13 AM M. Joell Deppe, Auditor presented County business.
- 9:13 AM Motion Koos, second Willey to approve minutes of the June 18<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor and authorize publication in the official newspapers.  
Aye: Koos, Willey  
Absent: Flynn
- 9:13 AM Motion Koos, second Willey to renew a Class B Native Wine Permit to Jackson County Welcome Center at 60488 Highway 64, Sabula effective August 11, 2013 through August 10, 2014.  
Aye: Koos, Willey  
Absent: Flynn
- 9:14 AM Motion Koos, second Willey to authorize the Auditor's Office to issue handwritten warrants if needed to close out County's Protective Payee Accounting System.  
Aye: Koos, Willey  
Absent: Flynn
- 9:16 AM Chair Willey recessed the meeting until next appointment.
- 9:17 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who reported no new business with stating he will be leaving for a field trip today to visit all nuisance sites.
- 9:23 AM Mike Isaacson, Executive Director of Hawkeye Valley Area Agency on Aging joined the Board to discuss the proposed Addendum to the Jackson County Senior Center Lease. Isaacson recapped the Regionalization of the Area Agency on Aging. It was noted it would take 3-5 years to integrate the regions which will streamline services creating efficiencies with no cost savings to the budget as thought when the bill was passed and approved by legislators.
- 9:36 AM Motion Koos, second Willey to authorize Chair signature on the Addendum which acknowledges that Northeast Iowa Area Agency on Aging shall have all the rights and assumes all responsibilities of Scenic Valley Area VIII Agency on Aging under the June 30, 2006 lease agreement for the 100 x 60 foot metal building and surrounding parking lot known as Senior Center on the Jackson County Fairground at 1000 East Quarry Street, as a result of the merger for a period of two (2) months ending on August 31, 2013.  
Aye: Koos, Willey  
Absent: Flynn
- 9:43 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:45 AM The Board's weekly schedule was reviewed.

- 9:47 AM Motion Koos, second Willey to approve the Permit for Supervised Display of Fireworks to Leisure Lake Association on July 6<sup>th</sup>, 2013.
- Aye: Koos, Willey  
Absent: Flynn
- 9:49 AM Miscellaneous items were discussed.
- 9:50 AM The Board recapped the discussion held at the District Six Legislative Meeting in Cedar Rapids on Wednesday, June 19<sup>th</sup>, 2013.
- 10:00 AM Today's work session will be held with Lynn Bopes, CPC/Case Management ó Mental Health Legislation.
- 10:00 AM Chair Willey recessed the meeting.
- 11:12 AM Chair Willey reconvened the meeting.
- 11:12 AM Motion Koos, second Willey to adjourn until the next board meeting on June 28<sup>th</sup>, 2013 at 3:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

June 28, 2013

Present: Supervisors- Larry "Buck" Koos, John J. Willey; Auditor M. Joell Deppe; LuAnn Goeke. Absent: Steve Flynn.

3:15 PM Meeting brought to order and pledge allegiance was recited.

3:20 PM M. Joell Deppe, Auditor presented County business.

3:20 PM Motion Koos, second Willey to approve minutes of the June 25<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Willey

Absent: Flynn

3:20 PM Motion Koos, second Willey to approve claims in the amount of \$186,876.62 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Willey

Absent: Flynn

3:20 PM Motion Koos, second Willey to approve and authorize signatures on handwritten warrant to Jackson County Protective Payee - \$332.18.

Aye: Koos, Willey

Absent: Flynn

3:23 PM Motion Koos, second Willey to approve Resolution #401-06-28-2013, a resolution for a interfund appropriations transfer of \$181.00 from the Auditor's budget to Recorder's budget as recorded in Resolution Book Three, page 812.

Aye: Koos, Willey

Absent: Flynn

3:23 PM Motion Koos, second Willey to approve Resolution #402-06-28-2013, a resolution authorizing the auditor to periodically transfer sums from the general basic and rural services funds to the secondary road fund during the 2013/2014 budget year, as recorded in Resolution Book Three, page 813.

Aye: Koos, Willey

Absent: Flynn

3:23 PM Motion Koos, second Willey to approve Resolution #403-06-28-2013, a resolution designating Maquoketa State Bank for county warrants and payroll for Fiscal Year 2013/2014 as recorded in Resolution Book Three, page 814.

Aye: Koos, Willey

Absent: Flynn

3:24 PM Motion Koos, second Willey to approve Resolution #404-06-28-2013, a resolution authorizing the Auditor to issue warrants without approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage as recorded in Resolution Book Three, page 815.

Aye: Koos, Willey

Absent: Flynn

3:24 PM Motion Koos, second Willey to approve Resolution #405-06-28-2013, a resolution designating the mileage rate of 45 cents per mile to be paid to county employees for travel expense reimbursement and that the Sheriff's Office be authorized to charge the maximum mileage rate allowed by the IRS for serving official papers as recorded in Resolution Book Three, page 816.

Aye: Koos, Willey

Absent: Flynn

3:24 PM Motion Koos, second Willey to approve Resolution #406-06-28-2013, a resolution naming county bank depositories for Fiscal Year 2013/2014 as recorded in Resolution Book Three, page 817.

Aye: Koos, Willey

Absent: Flynn

- 3:25 PM Motion Koos, second Willey to approve Resolution #407-06-28-2013, a resolution naming county officers bank depositories for Fiscal Year 2013/2014 as recorded in Resolution Book Three, page 818.
- Aye: Koos, Willey  
Absent: Flynn
- 3:25 PM Motion Koos, second Willey to approve Resolution #408-06-28-2013, an appropriation resolution of proposed expenditures by Fund/Department for Fiscal Year 2013/2014 as recorded in Resolution Book Three, page 819-820.
- Aye: Koos, Willey  
Absent: Flynn
- 3:25 PM Motion Koos, second Willey to approve Resolution #409-06-28-2013, a resolution designating the meal reimbursement rate to be paid to county employees for travel expenses, as recorded in Resolution Book Three, page 821.
- Aye: Koos, Willey  
Absent: Flynn
- 3:26 PM Motion Koos, second Willey to approve Resolution #410-06-28-2013, a resolution approving payroll for Fiscal Year 2013/2014 as recorded in Resolution Book Three, page 822-824.
- Aye: Koos, Willey  
Absent: Flynn
- 3:26 PM LuAnn Goeke, Executive Assistant presented Board business.
- 3:27 PM Motion Koos, second Willey to approve a Permit for Supervised Display of Fireworks to Mike Franzen of Monmouth to be shown on July 3<sup>rd</sup>, 2013.
- Aye: Koos, Willey  
Absent: Flynn
- 3:28 PM Chair Willey recessed the meeting.
- 4:12 PM Chair Willey reconvened the meeting.
- 4:12 PM Chair Willey noted that the count cash as follows: Petty Cash – Auditor, \$9.30; Attorney, \$25.00; Conservation, \$20.95, Recorder, \$100.00; and Supervisors, \$2.01. Other cash – Treasurer’s Auto & Tax Drawer - \$2,900.00, Drivers License Drawer - \$100.00, Web Payment In Transit - \$1,963.50, Debit & Credit Card In Transit - \$1,502.00, and Return Check - \$1,263.00. Checking Accounts – Fidelity Bank, \$53,246.75; Ohnward Bank & Trust, \$2,726.46; Bellevue State Bank, \$1,082,209.64; Clinton National, \$50,197.99; Maquoketa State Bank, \$1,484,684.31; US Bank, \$159,405.72 for a total in checking of \$2,832,470.87. Investments – Green Island Drainage, \$49,612.47; Green Island Mooney Hollow, \$9,741.37; MSB Sweep Trust Account, \$360,515.75; General Basic Fund, \$2,711,028.09; Local Law Enforcement Grant, \$139.32; Res. Enhancement & Protect, \$137,211.23; Partial/Future Tax, \$28,105.66; Recorders Records Mgmt., \$7,374.10; E-911 Telephone Surcharge, \$62,991.97; County Insurance Pool, \$123,808.78; County Dental Pool, \$26,861.64; and Secondary Road Jurisdiction, \$150,655.82 for total investments of \$3,668,046.20.
- 4:12 PM Motion Koos, second Willey to adjourn until next board meeting on July 1<sup>st</sup>, 2013 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
- Aye: Koos, Willey  
Absent: Flynn

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

July 1, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM Chair Willey opened the public hearing on Ordinance #273, an ordinance to place stop signs at various intersections on the Jackson County Secondary Road System as listed in appendix 5A of this ordinance. Schloz stated we have never had a resolution and/or ordinance listing all the Stop Signs in Jackson County. No written or verbal comments were received by the public.
- 9:07 AM Motion Koos, second Flynn to close the public hearing.
- 9:07 AM Motion Koos, second Flynn to approve Ordinance #273, an ordinance to place stop signs at various intersections on the Jackson County Secondary Road System as listed in appendix 5A of this ordinance as recorded in Ordinance Book One, page 462-470 and to be effective upon publication.  
Aye: Koos, Flynn, Willey
- 9:08 AM Motion Flynn, second Koos to approve two entrance permits as follows: 1) Residential to Keith & Lisa Clasen in section 28 of Van Buren Township on north side of 21<sup>st</sup> Street and 2) Farm to Ron Fier in section 30 of Fairfield Township on north side of 312<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:08 AM Schloz reported delays have occurred to secondary road projects due to rain.
- 9:09 AM Miscellaneous items were discussed.
- 9:14 AM M. Joell Deppe, Auditor presented County business.
- 9:14 AM Motion Koos, second Flynn to approve claims in the amount of \$88,369.40 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:14 AM Motion Flynn, second Koos to accept and file the Recorder's Report of Fees Collected in the sum of \$14,165.49 for June 2013.  
Aye: Koos, Flynn, Willey
- 9:15 AM Chair Willey recessed the meeting until the next appointment.
- 9:25 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented Zoning business.
- 9:25 AM Kober reported the Board of Adjustments will be meeting on Monday, July 8<sup>th</sup>, 2013 to review two applications. A violation notice went out to an individual who did not apply for a building permit. Updates were shared on a number of nuisances in the County.
- 9:47 AM Arlene Schauf, Recorder presented the annual Recorder's Report of Fees Collected for FY12/13.
- 9:47 AM Motion Koos, second Flynn to accept and file the Annual Recorder's Report of Fees Collected which reflected \$175,582.92 in revenue for the period of July 1, 2012 through June 30, 2013.  
Aye: Koos, Flynn, Willey
- 9:48 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:48 AM The Board's weekly schedule was reviewed.
- 9:49 AM Motion Koos, second Flynn to authorize the Jackson County Economic Alliance utilization of Jackson County's office equipment which will be itemized in a Loan Agreement.  
Aye: Koos, Flynn, Willey



- 9:50 AM Motion Koos, second Flynn to authorize Chair signature on the Jackson County Care Facility Wastewater Treatment Facilities Improvements 2013 between Jackson County Board of Supervisors and Portzen Construction, Inc.  
Aye: Koos, Flynn, Willey
- 9:51 AM Motion Koos, second Flynn to authorize sending Notice of Termination of Farm Tenancy to Wesley Hosch, current renter of the Jackson County farm ground.  
Aye: Koos, Flynn, Willey
- 9:53 AM Today's work sessions will be held Senator Tod Bowman ó Discussion on Legislative Issues and Terrence Creegan, General Assistance and Emily Walsh, Case Management ó General Assistance Appeal/Closed Session ó Iowa Code 21.5(1)(a).
- 9:54 AM Chair will recessed the meeting.
- 10:46 AM Chair will reconvened the meeting.
- 10:47 AM Motion Flynn, second Koos to move into closed session under Iowa Code 21.5(1)(a) as requested by Terrance Creegan and Emily Walsh.
- 10:53 AM Motion Koos, second Flynn to approve assisting client #H8399 in paying rent of \$209 for the month of June, July and August with a payback agreement in which client #H8399 will reimburse the County upon Social Security's release of funds.  
Aye: Koos, Flynn, Willey
- 10:54 AM Motion Flynn, second Koos to adjourn until the next board meeting on July 9<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

July 9, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM A petition was received with signatures from 100% of adjoining property owners requesting reclassification of 258<sup>th</sup> Avenue from a Class B to Class C road.
- 9:09 AM Motion Koos, second Flynn to set a public hearing for reclassification of 258<sup>th</sup> Avenue from a Class B road to Class C road at 9:00 a.m. on Tuesday, August 6<sup>th</sup>, 2013 regular board meeting.  
Aye: Koos, Flynn, Willey
- 9:09 AM Miscellaneous items were discussed.
- 9:14 AM M. Joell Deppe, Auditor presented County business.
- 9:14 AM Motion Koos, second Flynn to approve minutes of the June 28<sup>th</sup>, 2013 and July 1, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:15 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for June 2013.  
Aye: Koos, Flynn, Willey
- 9:16 AM Motion Flynn, second Koos to accept, file and authorize publication of the Treasurer's Semi-Annual Report for the period of January 1, 2013 ó June 30, 2013.  
Aye: Koos, Flynn, Willey
- 9:16 AM Motion Koos, second Flynn to renew a Class C Liquor License with outdoor service and Sunday sales to Bluff Lake at 9301 95<sup>th</sup> Avenue, Maquoketa effective July 18, 2013 through July 17, 2014.  
Aye: Koos, Flynn, Willey
- 9:17 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:17 AM An Application of Special Exception for a Classic Car & Management Business from Jonathan Swain at Centerville Road was approved by the Board of Adjustment with no verbal or written comments from the public. An Application of Special Exception for Winery Business from Jim & Mary Kay Sorensen at 18345<sup>th</sup> Caves Road was denied by the Board of Adjustment due to concerns of the live music and restaurant services with receiving verbal comments from the neighboring property owners of the potential of late hours, loud music, parking and intoxicated people. Willey was disappointed as he noted we do not want to discourage new businesses to be started in Jackson County. It was noted limits and/or restrictions could be set to address most of the concerns. Kober stated he encouraged the Sorensen to submit another application with offering his assistants.
- 9:41 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:41 AM The Board's weekly schedule was reviewed.
- 9:43 AM Motion Koos, second Flynn to appoint James Long to a three year term on the Jackson County Historic Preservation Committee.  
Aye: Koos, Flynn, Willey
- 9:44 AM Motion Koos, second Flynn to authorize Chair signature on Contractor's Payment Form/Contract Payment No. 1 for \$33,915.00 as prepared by IIW, P.C. and to be process on claim period of July 16, 2013.  
Aye: Koos, Flynn, Willey
- 9:45 AM Today's work sessions will be held with Chris Meinecke, Insurance Representative ó Unscheduled Property Coverage and Sara Davenport, County Attorney ó Jackson County Senior Center Lease.

- 9:46 AM Chair Willey recessed the meeting.
- 10:20 AM Motion Flynn, second Koos approve adding the Unscheduled Tool/Equipment Floater insurance with the limit of \$20,000 and \$100 deductible for \$528 as recommended by Chris Meinecke.  
Aye: Koos, Flynn, Willey
- 10:21 AM Motion Flynn, second Koos to authorize drafting a new lease between Jackson County Board of Supervisors and Northeast Iowa Area Agency on Aging for 100x60 foot metal building and surrounding parking lot known as Senior Center with the term of 20 years, adding Board of Supervisor acknowledges current sublease agreements and allows for their continuance, while requiring authorization for any other subleases, and Lessor will be required to show proof of equal amount of insurance.  
Aye: Koos, Flynn, Willey
- 10:21 AM Motion Koos, second Flynn to move the start time to 8:30 for Tuesday, July 23, 2013 regular board meeting.  
Aye: Koos, Flynn, Willey
- 10:22 AM Motion Koos, second Flynn to adjourn until the next board meeting on July 16<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

July 16, 2013

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke;  
Media: Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

- 9:10 AM Chair Koos called meeting to order and pledge of allegiance recited.
- 9:11 AM Clark Schloz, County Engineer, informed the Board there is still no word on the start date for the Centerville Road project. Ron Schmidt, Motor Grader Operator, is interested in the Inspector position with no change in salary in the position move.
- 9:14 AM Motion Flynn second Koos to approve moving Ron Schmidt to the Inspector position effective August 5, 2013 at the same rate of pay.  
vote aye: Flynn, Koos and Willey
- 9:15 AM Discussion ensued on the employee movement date for the inspector position. Board inquired whether Secondary Roads would have enough manpower for the road grader position for upcoming projects. An inspector is needed for upcoming projects starting August 5<sup>th</sup>.
- 9:19 AM Motion Koos second Flynn to approve internal posting for the motor grader operator position.  
vote aye: Flynn, Koos and Willey
- 9:21 AM Schloz presented the Board a petition from Jasmine Anderson who would like to see a lower speed limit than 55 miles per hour on the back road to the Bluff Lake Catfish Farm.
- 9:27 AM Linda Muller, the new Limestone Bluff RC & D Executive Director, introduced herself to the Board and requested the Board contact her with any questions, comments or ideas.
- 9:31 AM County Attorney Sara Davenport approached the Board about a social host ordinance to prohibit the consumption and serving of alcohol to individuals under twenty-one years old. Board advised her to start the ordinance process and present the ordinance for consideration in a public hearing.
- 9:35 AM Deputy Auditor Shelley Hoye presented county business.
- 9:36 AM Motion Koos second Flynn to approve minutes of the board proceedings of the July 9, 2013 meeting as written by Auditor Deppe and presented by Hoye and authorize publication in official newspapers.  
vote aye: Flynn, Koos and Willey
- 9:37 AM Motion Flynn second Koos to approve claims in the amount of \$406,196.18 and authorize the Auditor's staff to issue warrants.  
vote aye: Flynn, Koos and Willey
- 9:38 AM Motion Flynn second Koos to accept and place on file the Auditor's Report of Fees Collected showing \$2,718.25 for the quarter ending June, 2013.  
vote aye: Flynn, Koos and Willey
- 9:39 AM Motion Flynn second Koos to approve Resolution #411-07-16-2013 for an operating transfer for \$30,000 from the General Basic Fund 01000 to the Public Health Fund 24000 for the Nurses department.  
vote aye: Flynn, Koos and Willey
- 9:40 AM Motion Flynn second Koos to approve Resolution #412-07-16-2013 for an operating transfer for \$35,000 from the General Basic Fund 01000 to the Public Health Fund 24000 for the Sanitation department.  
vote aye: Flynn, Koos and Willey
- 9:41 AM Ben Kober, Zoning Administrator, updated the Board on current business. Dale Portz filed an application with the Zoning Commission to operate a hog confinement operation in section 6 of Van Buren Township along 82<sup>nd</sup> Street by Miles. He plans on expanding his current operation from 2,400 hogs to 4,800 hogs. Kober will need a work session next week to discuss the application. Kober then apprised the Board of a fencing concern and about Randall's house across from the Caves and his hauling of garbage from his burned out house in Maquoketa. Sorensens will re-apply for a winery application and a music-grilling application. The music-grilling application will be temporary to be able to monitor the situation. Parking would have 25 to 27 normal spaces and approximately 30 overflow spaces.
- 9:58 AM Mental Health CPC Director presented a contract with Mercy Hospital in Clinton for mental health services.
- 9:59 AM Motion Flynn second Koos to approve the contract with Mercy Hospital in Clinton for mental health services for July 1, 2013 through June 30, 2014 with no change in rate charges.  
vote aye: Flynn, Koos and Willey

10:00 AM Bopes apprised the Board that she will be ready to submit the projected cost report to the State soon. The County will be receiving around \$60,000 from the State to reimburse the County for persons the State would have paid for before regionalization.

10:05 AM Willey recessed the meeting for a work session to discuss fuel bidding.

10:55 AM Willey reconvened the meeting with LuAnn Goeke, Executive Assistant, who reviewed upcoming meetings and presented a Notice to Proceed Order with Portzen Construction, Inc. on the Wastewater Treatment Facility Project.

10:58 AM Motion Koos second Flynn to approve signing the Notice to Proceed Order with Portzen Construction, Inc. on the Wastewater Treatment Facility Project.

vote aye: Flynn, Koos and Willey

11:00 AM Motion Flynn second Koos to adjourn until 9:00 a.m. on July 23, 2013 at 8:30 a.m. in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk \_\_\_\_\_  
Shelley Hoye, Deputy Auditor

Chair \_\_\_\_\_  
John J. Willey, Board of Supervisors

July 23, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Kelly Gerlach ó Maquoketa Sentinel Press.

- 8:34 AM Meeting brought to order and pledge of allegiance was recited.
- 8:35 AM Clark Schloz, Engineer presented Secondary Road business.
- 8:35 AM Motion Flynn, second Koos to approve a residential permit to William Armstrong in section 22 of Perry Township on east side of 261<sup>st</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 8:36 AM Motion Koos, second Flynn to approve construction permit to Winger Plumbing in section 6 of Fairfield Township on Iron Bridge Road to bore water line under road.  
Aye: Koos, Flynn, Willey
- 8:37 AM Motion Flynn, second Koos to approve construction permit to Kathleen Robinson in section 19 of Brandon Township on 4<sup>th</sup> Avenue to trench pipe for rain runoff.  
Aye: Koos, Flynn, Willey
- 8:37 AM Schloz received two speed limit requests. A single home owner with small children on 94<sup>th</sup> Avenue requested to reduce the speed limit. Schloz visited the site with stating fish tailing occurs on the corners at the speed of 40 to 45 mph and does not believe speed will be reduced by drivers in this area. A home owner who provides Daycare Service on Rockdale Road requested to extend the 35 mph past their home.
- 8:44 AM Bids for the Otter Creek Maintenance Shed for a 44Wx80Lx16H Equipment Building with four Overhead Doors, Two Walk-in Doors, Insulated & Heated, Concrete Floor and Gutters were as follows: 1) Bonifas Builders - \$113,699.00 (frost footings shed) and 2) Dunne Construction - \$102,340.00 (pole shed).
- 8:49 AM Motion Flynn, second Koos to reject all bids for the Otter Creek Maintenance Shed due to shortfall in the budget amount for this project with consideration in rebidding in the future.  
Aye: Koos, Flynn, Willey
- 8:50 AM Motion Flynn, second Koos to grant permission for the closure of 435<sup>th</sup> Avenue from Preston towards Bellevue for 1.2 miles on Saturday, October 5<sup>th</sup>, 2013 for the run/walk Relay for Life.  
Aye: Koos, Flynn, Willey
- 8:51 AM Miscellaneous items were discussed.
- 8:52 AM Motion Koos, second Flynn to authorize Schloz to post externally the Preston Motorgrader Position if needed.  
Aye: Koos, Flynn, Willey
- 8:52 AM M. Joell Deppe, Auditor presented County business.
- 8:52 AM Motion Koos, second Flynn to approve minutes of the July 16<sup>th</sup>, 2013 Board proceeding as written by Deputy Auditor Shelley Hoyer and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 8:53 AM Motion Flynn, second Koos to approve a handwritten warrant to Maquoketa Municipal Electric Utility - \$206.24 for Secondary Roads.  
Aye: Koos, Flynn, Willey
- 8:55 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for July 2013.  
Aye: Koos, Flynn, Willey
- 8:55 AM Ben Kober, Zoning Administrator presented Zoning business.
- 8:56 AM A permit application was received for a confinement/feeding operation expansion from Dale Portz in section 6 of Van Buren Township off 400<sup>th</sup> Avenue. A variance request was received from Lenny Thielen of which Kober and Board member will visit the site before application is submitted to the Board of Adjustments.

- 9:04 AM No updates on nuisances at this time.
- 9:04 AM Lynn Medinger, Jackson County Emergency Management Coordinator joined to discuss the EMS System Development Grants requirements.
- 9:05 AM Motion Koos, second Flynn to approve supporting the EMS System Development Grant project as submitted by Lynn Medinger, Jackson County Emergency Management Coordinator.  
Aye: Koos, Flynn, Willey
- 9:06 AM Bids for the Penrose Annex Building Renovation Project were opened as follows: 1) Bracke-Hayes-Miller-Mahon of Moline, IL - \$22,800; 2) FEH Associates, Inc of Dubuque, IA - \$25,300; 3) Knapp & Warden of Cedar Rapids, IA - \$27,700; and 4) Shive-Hatterty of Moline, IL - \$22,000. The bids will be reviewed in a work session next week before awarding a contract on Tuesday, July 30<sup>th</sup>, 2013.
- 9:19 AM Chair Willey recessed the meeting.
- 9:21 AM Chair Willey reconvened the meeting with LuAnn Goeke, Executive Assistant who presented Board business.
- 9:22 AM The Board's weekly schedule was reviewed.
- 9:24 AM Motion Flynn, second Willey to appoint Tom Watters to a one year term on the Jackson County Historic Preservation Commission.  
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Koos, second Flynn to approve Resolution #413-07-23-2013, a resolution appointing commissioners to the Eastern Iowa Regional Housing Authority from the County of Jackson, Iowa as recorded in Resolution Book Three, page 827.  
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Koos, second Flynn to authorize \$300,000 from the Jackson County Revolving Fund to the Jackson County Care Facility Sewer System as approved by the Jackson County Revolving Loan Committee.  
Aye: Koos, Flynn, Willey
- 9:27 AM Willey reported the rules will be available for review for the Mental Health Regions and guidelines for 28E Agreements will be available in one month. Willey noted it was a hard but productive meeting last week in Des Moines.
- 9:52 AM Discussion ensued on the letter received from the Dubuque Board of Supervisors addressing Property Tax Reform and their efforts on a Gas Tax. This Board agrees and will support their efforts.
- 9:59 AM Motion Koos, second Flynn to draft a letter supporting the Dubuque County Board of Supervisors in their efforts on the Gas Tax which will be sent to all 99 Counties, ISAC, Governor's Office, Leadership of the Senate, and Leadership of the House of Representatives.  
Aye: Koos, Flynn, Willey
- 10:04 AM No work sessions are scheduled for today.
- 10:04 AM Motion Flynn, second Koos to adjourn until the next board meeting on July 30<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

July 30, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:08 AM Miscellaneous items were discussed. Update on road projects, public hearing next week, hay bale storage on county right-of-way, RPA meeting ó small city projects and external posting application deadline is August 12<sup>th</sup> for Preston motor grader position.
- 9:26 AM M. Joell Deppe, Auditor presented County business.
- 9:26 AM Motion Koos, second Flynn to approve minutes of the June 23<sup>rd</sup>, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Flynn, second Koos to approve claims in the amount of \$350,614.00 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:27 AM Motion Flynn, second Koos to approve Resolution #414-07-30-2013, resolution authorizing the chair to sign the 28E Agreement for the Iowa Precinct Atlas Consortium (IPAC) as recorded in Resolution Book Three, page 828.  
Aye: Koos, Flynn, Willey
- 9:28 AM Ben Kober, Zoning Administrator had no new business for today.
- 9:28 AM Chair Willey recessed the meeting until the next appointment.
- 9:31 AM Chair Willey reconvened the meeting with Terrence Creegan, Veteran Affairs Director/General Relief Assistance Coordinator.
- 9:31 AM Creegan has attended General Relief training with other county General Relief Coordinators. It's been a large learning curve and through the process many items have not been reviewed in several years. Creegan's recommendation would be to look at Jackson County's current General Assistance procedures to simplify the process with flexibility to help the needy in Jackson County. Creegan believes General Relief Assurances Program is a bridge for those who qualify for assistances not a revenue source. Data has been requested from neighboring and same population counties for comparison. Upon receipt of that data, Creegan will review and set a work session with making a recommendation to the Board at that time.
- 10:01 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:01 AM The Board's weekly schedule was reviewed.
- 10:02 AM Motion Flynn, second Koos to authorize signature on the Lease Agreement between Jackson County Board of Supervisors and Northeast Iowa Area Agency on Aging for the 100x60 foot metal building and surrounding parking lot known as the Senior Center on the Jackson County Fairground for the term period commencing on July 1, 2013 and ending on July 1, 2033.  
Aye: Koos, Flynn, Willey
- 10:03 AM Today's work session will be held with Joell Deppe, Auditor ó Architect Bids on Penrose Annex Project; Mark Beck, Director of Waste Authority and Becki Chapin, Deputy Auditor ó Department Reimbursement to County; and Ben Kober, Zoning Administrator ó Master Matrix for Proposed Hog Confinement Application.
- 10:03 AM Chair Willey recessed the meeting.
- 11:27 AM Chair Willey reconvened the meeting.
- 11:27 AM Motion Flynn, second Koos to award the Penrose Annex Building Renovation Project to FEH Associates, Inc. with the bid amount of \$25,300.  
Aye: Koos, Flynn, Willey



11:39 AM Motion Koos, second Flynn to approve the Waste Authority of Jackson County paying 50% of the Administrative Secretary's salary and \$175 per month for office space in the courthouse.

Aye: Koos, Flynn, Willey

11:40 AM Motion Flynn, second Koos to adjourn until the next board meeting on August 6<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

August 6, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Sherri Melvold, KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM Motion Koos, second Flynn to approve the follow entrance permits as follows: 1) Field to Robert & Judy Kremer in section 29 of Richland Township on east side of 216<sup>th</sup> Avenue and 2) Residential to Beth & Rodney Baugh in section 12 of Richland Township on north side of 274<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:08 AM School districts will start on August 15, 2013, please be careful of School Bus Stop Ahead Signs which warn of a school bus stop within 500 feet.
- 9:09 AM Miscellaneous items were discussed.
- 9:09 AM M. Joell Deppe, Auditor presented County business.
- 9:09 AM Motion Koos, second Flynn to approve minutes of the July 30<sup>th</sup>, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Flynn, second Koos to accept and file the Recorder's Report of Fees Collected in sum of \$14,823.99 for July 2013.  
Aye: Koos, Flynn, Willey
- 9:12 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:12 AM The Board's weekly schedule was reviewed.
- 9:15 AM Motion Flynn, second Koos to approve Resolution #415-08-06-2013, resolution authorizing the Chair to sign the Loan Agreement with Jackson County Economic Alliance for Office Furniture and Equipment as recorded in Resolution Book Three, page 829.  
Aye: Koos, Flynn, Willey
- 9:18 AM Motion Koos, second Flynn to set a public hearing at 10:00 a.m. on August 27<sup>th</sup>, 2013 for comment on the Jackson County Social Ordinance presented by Jackson County Attorney Sara Davenport.  
Aye: Koos, Flynn, Willey
- 9:20 AM Goeke will be on vacation August 12<sup>th</sup> & 13<sup>th</sup> with the Auditor's Office as back-up for the Board of Supervisors.
- 9:22 AM Vacancies were reported on the County Enterprise Zone Commission with discuss on potential candidates to fill those positions.
- 9:29 AM Motion Koos, second Flynn to open the public hearing on the proposed reclassification a portion of 258<sup>th</sup> Avenue from Mill Creek Road to 320<sup>th</sup> Street changing from a Class "B" road to a Class "C" road. Koos received two phone calls with concerns of people mud bogging every time it rains. Carl Nemmers addressed his concerns and how penalties would be enforced after the reclassification is approved by the Board.
- 9:33 AM Motion Flynn, second Koos to close the public hearing.
- 9:33 AM Motion Flynn, second Koos to authorize Schloz to prepare a resolution approving the reclassification the portion of 258<sup>th</sup> Avenue from Mill Creek Road to 320<sup>th</sup> Street changing from a Class "B" road to a Class "C" road with restricted access and minimal level of Maintenance for next week.  
Aye: Koos, Flynn, Willey
- 9:35 AM Motion Flynn, second Koos to open the public hearing on the proposed hog confinement expansion submitted by Dale Portz. Kober explained the Master Matrix scoring for the public

with stating Portz does meet the requirements. No verbal or written comments were received from the public.

9:40 AM Motion Koos, second Flynn to close the public hearing.

9:41 AM Kober reported the Board of Adjustments met last night to review two applications from the Sorensen's as follows: 1) Winery Application with hours of 10:00 to 6:00 from November to April and hours of 10:00 to 8:00 from May to October and 2) Live Music/Food Application of Sunday Fun in the Sun Theme from 2:00 to 6:00 pm with 1-2 person playing music and indoor/outdoor dining. There was passion input supporting the applications and comments in opposition. Winery Application was approved and the Live Music/Food Application was tabled until all Board of Adjustment members were present.

9:52 AM Motion Koos, second Flynn to approve changing the meeting time from 9:00 a.m. to 1:00 p.m. on Tuesday, September 3<sup>rd</sup>, 2013.

Aye: Koos, Flynn, Willey

9:53 AM Today's work session will be held with Lynn Bopes, CPC/Mental Health of Case Management Cost Reports and Status of Equalization Funds; Mark Beck, Waste Authority of Jackson County; Ben Kober, Zoning Administrator; Becki Chapin, Deputy Auditor of Staffing; and Personnel Work Session of Employee Evaluation (Closed Session/IA Code 21.5(1)(i).

9:53 AM Chair Willey recessed the meeting.

10:52 AM Chair Willey reconvened the meeting.

10:52 AM Motion Koos, second Flynn to authorize Lynn Bopes to submit the Revised Cost Per Unit to the Iowa Department of Human Services and authorize Chair signature on letter to Jeanette Wiig in regards to the equalization payment under SF452.

Aye: Koos, Flynn, Willey

10:53 AM Motion Flynn, second Koos to adjourn until the next board meeting on August 13<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

August 13, 2013

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

9:06 AM Chair Willey called meeting to order and pledge of allegiance recited.

9:07 AM Lynn Bopes, Mental Health CPC Director, presented the Hillcrest Family Services renewal contract providing mental health services to Jackson County.

9:08 AM Motion Koos second Flynn to approve chair signing Hillcrest Family Services renewal contract for fiscal year 2013/2014 providing outpatient mental health services to Jackson County.  
vote aye: Flynn, Koos and Willey

9:09 AM Clark Schloz, County Engineer, presented underground construction permits.

9:10 AM Motion Flynn second Koos to approve two underground construction permits as follows: 1) Roy Ward, section 23, South Fork Township at 12999 – 43<sup>rd</sup> Street to connect to Maquoketa septic system; and 2) Preston Telephone Company, section 28, Van Buren Township to bury pipe and cable on north side of 21<sup>st</sup> Street from east line of 43216 to 43076 – 21<sup>st</sup> Street.  
vote aye: Flynn, Koos and Willey

9:11 AM Motion Koos second Flynn to approve Resolution #416-08-13-2013 to reclassify part of 258<sup>th</sup> Avenue from Mill Creek Road to 320<sup>th</sup> Street changing from a Class "B" road to a Class "C" road with restricted access and a minimal level of maintenance as filed in Resolution Book 3, pages 830 and 831.  
vote aye: Flynn, Koos and Willey

9:12 AM Schloz informed the Board that work will begin on the Centerville Road project around August 26<sup>th</sup> by placing drainage tile alongside the road. Prepping and paving will begin the middle of September. He also apprised the Board of two bridge abutments that will need replacement for around \$47,000. The bridge replacements will use the money budgeted for the Otter Creek Operations Shed rebuild. Discussion ensued on the need to raise the gas tax and the possible need to have to bond to get road maintenance done.

9:22 AM Deputy Auditor Shelley Hoye presented county business.

9:23 AM Motion Koos second Flynn to approve claims in the amount of \$391,500.23 and authorize the Auditor's staff to issue warrants.  
vote aye: Flynn, Koos and Willey

9:24 AM Motion Flynn second Koos to accept and place on file the Sheriff's Report of Fees Collected showing \$3,626.09 for the month ending July, 2013.  
vote aye: Flynn, Koos and Willey

9:25 AM The Board would like a resolution drafted for the August 20<sup>th</sup> meeting approving the report and recommendations for the Eastern Iowa Mental Health and Disability Services Region. Hoye reviewed the board members' calendar for the next week.

9:27 AM Motion Koos second Flynn to appoint Dixie Lee Karabin to the Historic Preservation Commission for a one-year term.  
vote aye: Flynn, Koos and Willey

9:28 AM Motion Flynn second Koos to appoint Dave Heiar to the Enterprise Zone Commission as Jackson County Economic Development Director.  
vote aye: Flynn, Koos and Willey

9:29 AM Ben Kober, Zoning Administrator, updated the Board on current business. The Zoning Commission held a public hearing last night to discuss the Camp's Clear View Acres Subdivision plat and recommended the Board of Supervisors approve the plat. Sanitation Director Frank Frieberg said if the residents shared a well there should be enough of a setback. The Commission also discussed the hog confinement operation enlargement by Dale Portz. He would be doubling his current operation in section 6 of Van Buren Township along 82<sup>nd</sup> Street by Miles. Kober stated that the master matrix should be correct.

9:33 AM Motion Koos second Flynn to concur with the Master Matrix scoring with recommendations to approve the construction permit application for Dale Portz's hog confinement operation enlargement in section 6 of Van Buren Township.  
vote aye: Flynn, Koos and Willey

9:35 AM Chair Willey recessed the meeting for a work session with Jerry Schroeder of ECIA Business Growth.

9:56 AM Chair Willey reconvened the meeting to vote on items discussed in the work session.

9:57 AM Motion Koos second Flynn to approve chair signing the transfer agreement for a \$300,000 loan to Jackson County transferring said amount from the County's Revolving Loan Fund to ECIA Business Growth to be used for the Jackson County Care Facility's Wastewater Treatment Facility Improvements.

vote aye: Flynn, Koos and Willey

9:58 AM Motion Koos second Flynn to approve chair signing the Contract Payment #2 Form for Portzen Construction, Inc. for \$101,488.50 for payment for work done on the Jackson County Care Facility's Wastewater Treatment Facility Project.

vote aye: Flynn, Koos and Willey

9:59 AM Motion Flynn second Koos to adjourn until 9:00 a.m. on August 20, 2013 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk \_\_\_\_\_  
Shelley Hoye, Deputy Auditor

Chair \_\_\_\_\_  
John J. Willey, Board of Supervisors

August 20, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:09 AM Motion Flynn, second Koos to approve an underground/utility permit to Central Iowa Power Cooperative in sections 14, 15, 22, 27, 28, 33, 34, 32, & 31 of Prairie Springs Township to place a overhead power line on Centerville Road, 258<sup>th</sup> Avenue, 320<sup>th</sup> Street and 317<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Koos, second Flynn to accepts quotes from Jim Schroeder Construction for two Bridge repairs: 1) IA ó 2808 for \$25,106 and 2) FA-2518 for \$22,911.  
Aye: Koos, Flynn, Willey
- 9:10 AM Miscellaneous items were discussed.
- 9:12 AM Discussion ensued on the five top candidates for the vacant Motor Grader position after the scoring results prepared by Scholz were handed to the Board. A total of 35 applications were received for the position.
- 9:15 AM Chair Willey recessed the meeting to review the five applications.
- 9:28 AM Chair Willey reconvened the meeting.
- 9:28 AM Motion Koos, second Flynn to concur with Schloz to offer the Preston Motor Grader position to candidate A and if declined the Board will review the four applications again.  
Aye: Koos, Flynn, Willey
- 9:29 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:29 AM The Board of Adjustments met Monday, August 19<sup>th</sup>, 2013 where they approved 3 to 1 the Live Music/Food Application submitted by the Sorsensen with conditions. Music required to be played on south side of building. Trail period through September 2014 with music only 2 times per month from 2-6 p.m. Also approved was a Variance Permit for a single family dwelling for Leonard Thielen.
- 9:38 AM Motion Koos, second Flynn to concur with the Board of Adjustments approval on the Variance Application from Leonard Thielen.  
Aye: Koos, Flynn, Willey
- 9:39 AM Koos rescinded his vote and abstained from voting due Leonard Thielen being a family member.
- 9:40 AM Nuisance updates. Board requested Ben to start the procedures to clean-up the Yellow House on Caves Road at Maquoketa Caves Entrance. Secondary Roads will cut the weeds if needed. Board requested Ben to research if the County has any authority to enforce removal of non working and rusted Ag equipment on the Delarm Property. Frank Randall Property ó no new updates.
- 9:46 AM Motion Flynn, second Koos to approve minutes of the August 6<sup>th</sup> & August 13<sup>th</sup>, 2013 Board proceeding as written by Auditor Deppe and Deputy Auditor Hoye and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:48 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for August 2013.  
Aye: Koos, Flynn, Willey
- 9:51 AM Motion Koos, second Flynn to approve Resolution #417-08-20-2013, a resolution approving the report and recommendations for the Eastern Iowa Mental Health and Disability Services Region of Cedar, Clinton, Jackson, Muscatine and Scott Counties as recorded in Resolution Book Three, page 832.  
Aye: Koos, Flynn, Willey

- 9:51 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:52 AM The Board's weekly schedule was reviewed.
- 10:00 AM Board is seeking a candidate to represent the Board of Supervisor's on the Eastern Iowa Tourism Board.
- 10:01 AM Andrew Care Facility had a well issue which resulted in a quick fix of repairing a fuse that was shorting out. Koos requested the board's consensus to seek bids to repair and close the south end of the yellow steel cattle shed at the County farm to convert into a storage area for the County.
- 10:08 AM Today's work session will be held with Bjorn Beck, IT Director ó IT System Assessment and Sara Davenport, Attorney ó Pending Litigation (Closed Session/IA Code 21.5(1)(c)).
- 10:08 AM Chair Willey recessed the meeting.
- 11:08 AM Chair Willey moved back into open session and reconvened the meeting.
- 11:09 AM Motion Flynn, second Koos to adjourn until the next board meeting on August 27<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

August 27, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:06 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:08 AM Motion Flynn, second Koos to approve two entrance permits as follows: 1) entrance permit to David Martin in section 29 of Otter Creek Township on west side of 126<sup>th</sup> Avenue and 2) converting existing field entrance to residential permit to Brent & Sheila Nugent in section 16 of Maquoketa Township on north side of 35<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:08 AM Motion Koos, second Flynn to approve underground/utility construction permit to Bellevue Municipal Utilities in section 36 of Tete Des Morts Township to place fiber optic cable along south edge to right-a-way.  
Aye: Koos, Flynn, Willey
- 9:09 AM Three quotes were received for patch work on Sieverding Ridge Road. River City Paving bid of \$8,646.10, Seven Hills Paving bid of \$15,180.00 and Kluesner Construction, Inc bid of \$14,340.00.
- 9:10 AM Motion Koos, second Flynn to approve the low bid of \$8,646.10 from River City Paving for patch work on Sieverding Ridge Road.  
Aye: Koos, Flynn, Willey
- 9:12 AM Miscellaneous items were discussed. Updates were shared on various road projects, heat blow-ups are possible on roads due to the high temperatures, and Brad Scheckel accepted the position.
- 9:14 AM M. Joell Deppe, Auditor presented County business.
- 9:14 AM Motion Koos, second Flynn to approve minutes of the August 20<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:14 AM Motion Flynn, second Koos to approve claims in the amount of \$149,708.35 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:15 AM Chair Willey recessed the meeting until the next appointment.
- 9:19 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented Zoning business.
- 9:19 AM A violation notice with a two week deadline to cut the weeds was drafted for the property at 986 Caves Road owned by James Kiesow & Paul Lasher of Bettendorf, Iowa.
- 9:21 AM Motion Koos, second Flynn to approve and send the violation notice to James Kiesow & Paul Lasher for the property at 986 Caves Road, Maquoketa.  
Aye: Koos, Flynn, Willey
- 9:22 AM Willey received two phone calls after the Board of Adjustment meeting held August 19<sup>th</sup> on the tabled Live Music/Food Application. Each had concern they were not able to address the Board that night. Kober relayed the Board of Adjustment made the decision not to allow any more comments as they felt they had sufficient evidence from the public hearing.
- 9:27 AM The Board of Adjustments next meeting will be September 9<sup>th</sup>, 2013 to review three applications.
- 9:30 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:30 AM The Board's weekly schedule was reviewed.



- 9:31 AM Motion Flynn, second Koos to authorize Chair signature on the Water Supply Operation Permit Application, PWSID 4900901 naming Brett Plossel as the certified operator for \$250 per month and authorize the application to be submitted to the Iowa Department of Natural Resources.  
Aye: Koos, Flynn, Willey
- 9:35 AM Chair Willey recessed the meeting until the public hearing.
- 10:00 AM Chair Willey reconvened the meeting and opened the public hearing on Ordinance No. 274, a social host ordinance intend to protect the interest, welfare, health, and safety within Jackson County by prohibiting the services to and consumption of alcohol beverages by persons under the age of twenty-one at premises in the County. No verbal or written comments were received from the public.
- 10:10 AM Motion Flynn, second Koos to close the public hearing.  
Aye: Koos, Flynn, Willey
- 10:10 AM Motion Koos, second Flynn to approve Ordinance No. 274, a social host ordinance intend to protect the interest, welfare, health, and safety within Jackson County by prohibiting the services to and consumption of alcohol beverages by persons under the age of twenty-one at premises in the County as recorded in Ordinance No. 274, pages 471-473 and to be effective upon publication.  
Aye: Koos, Flynn, Willey
- 10:12 AM No work sessions are scheduled for today. A Penrose Annex Planning Session is scheduled today from 10:30 a.m. ó 1:30 p.m.
- 10:12 AM Motion Flynn, second Koos to adjourn until the next board meeting on September 3<sup>rd</sup>, 2013 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

September 3, 2013

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

Absent: Steve Flynn.

- 1:04 PM Meeting brought to order and pledge of allegiance was recited.
- 1:04 PM Clark Schloz, Engineer presented Secondary Road business.
- 1:05 PM Motion Koos, second Willey to approve a residential permit a residential permit to Tony & Jessica Severson in section 14 of Ottercreek Township on south side of 254<sup>th</sup> Street  
Aye: Koos, Willey  
Absent: Flynn
- 1:05 PM Motion Koos, second Willey to approve hiring Brad Scheckel as the Preston Motorgrader Operator at the starting hourly wage per Union Contract with a start date of September 9, 2013.  
Aye: Koos, Willey  
Absent: Flynn
- 1:06 PM Miscellaneous items were discussed. The public can call the Iowa Department of Transportation at 800-866-4368 with questions or concerns on Highway 62 resurfacing.
- 1:07 PM M. Joell Deppe, Auditor presented County business.
- 1:07 PM Motion Koos, second Willey to approve minutes of the August 27<sup>th</sup>, 2013 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Willey  
Absent: Flynn
- 1:09 PM Motion Koos, second Willey to accept and file the Recorder's Report of Fees Collected in the sum of \$11,550.48 for August 2013.  
Aye: Koos, Willey  
Absent: Flynn
- 1:10 PM Motion Koos, second Willey to authorize Chair signature on the Service Agreement between Jackson County Board of Supervisors and FEH Associates, Inc. for Architect service in the sum of \$25,300 for the Penrose Annex Project.  
Aye: Koos, Willey  
Absent: Flynn
- 1:12 PM Motion Koos, second Willey to set the public hearing for 9:30 a.m. on September 24<sup>th</sup>, 2013 to amend the current budget and authorize publication in the official newspapers.  
Aye: Koos, Willey  
Absent: Flynn
- 1:13 PM Ben Kober, Zoning Administrator has no new business today.
- 1:13 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:14 PM The Board's weekly schedule was reviewed.
- 1:17 PM A Change Order of \$2,828.10 from IIW, P.C. for existing septic tank modifications on the Jackson County Care Facility WWTF Improvements Project was presented to the Board. It was noted Orenco Specifications indicated that all systems components must be air tight and the existing septic tanks need to be modified to ensure proper performance of the treatment system. Goeke was directed to contact IIW, P.C. for more details.
- 1:22 PM Miscellaneous items were discussed.
- 1:23 PM Today's work session will be held with Terrence Creegan, General Assistance Director ó General Assistance Program.
- 1:23 PM Chair Willey recessed the meeting.
- 1:58 PM Chair Willey reconvened the meeting.

1:58 PM Motion Koos, second Flynn to adjourn until the next board meeting on September 10<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

September 10, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:08 AM Miscellaneous items were discussed. Centerville Road update and September 30<sup>th</sup> is last day for dust control permits.
- 9:09 AM M. Joell Deppe, Auditor presented County business.
- 9:09 AM Motion Koos, second Flynn to approve minutes of the September 3<sup>rd</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Flynn, second Koos to approve claims in the amount of \$656,810.00 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to accept and file the Sheriff's Report of Fees Collected in the sum of \$3,665.75 for month of August.  
Aye: Koos, Flynn, Willey
- 9:12 AM Chair Willey recessed the meeting until the next appointment.
- 9:15 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented Zoning business.
- 9:15 AM Board of Adjustments met last night and approved two special exceptions and one variance which require approval from the Jackson County Health Board.
- 9:25 AM Motion Koos, second Flynn to set a public hear at 9:30 a.m. on October 1<sup>st</sup>, 2013 to hear public comment on 1) Rezoning Application and 2) Subdivision Plat for Kamp Clearview Acres for Gene and Marcia Kamp of Preston.  
Aye: Koos, Flynn, Willey
- 9:28 AM Willey and Koos received phone calls from neighbors on the Board of Adjustments decision to approve the Live Music/Food Application with restricts and an expiration date. Kober will immediately send out letters to all surrounding landowners stating on decision and appeal procedures.
- 9:49 AM Arlene Schauf, Recorder attended ALICE training at the Recorder's Summer School and shared the information with the Board which will be taken into consideration for possible courthouse training.
- 9:52 AM Jerry Schroeder, ECIA Economic Development Director presented the Revolving Loan Fund Promissory Note of \$300,000 with zero percent interest for the Waste Water Treatment Facility.
- 9:54 AM Motion Koos, second Flynn to authorize Board signatures on the Revolving Loan Fund Promissory Note between Jackson County and ECIA Business Growth, Inc. in sum of \$300,000 with zero percent interest until final payment for the Waste Water Treatment Facility at the Andrew Jackson Care Facility.  
Aye: Koos, Flynn, Willey
- 9:59 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:59 AM The Board's weekly schedule was reviewed.
- 10:03 AM Motion Koos, second Flynn to approve of change order (1) one of \$2,828.10 for the existing septic tank modifications as required by Orenco Specifications after further qualifications by IIW, P.C.  
Aye: Koos, Flynn, Willey

10:03 AM Motion Koos, second Flynn to approve contract payment (3) three to Portzen Construction, Inc. of \$102,652.25 for the Waste Water Treatment Facility Project.

Aye: Koos, Flynn, Willey

10:05 AM Today's work session will be held with Terrence Creegan, VA/GA Director & Sara Davenport, County Attorney ó General Assistance Program.

10:05 AM Chair Willey recessed the meeting.

10:36 AM Chair Willey reconvened the meeting.

10:36 AM Motion Koos, second Flynn to adjourn until the next board meeting on September 17<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

September 17, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Honorable Marlita A. Greve, Chief Judge of Iowa Seventh Judicial District and Kathy Gaylord, District Court Administrator joined to introduce themselves. The Clerk's Office in Jackson County is open and staffed with three fulltime and one half employees. No longer closed on Thursday afternoons.
- 9:09 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:09 AM Motion Flynn, second Koos to approve a field entrance permit to Steven J. Steines in section 28 of Richland Township on west side of 250<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:10 AM A petition was received to vacate streets and alleys in Nashville as listed as Pleasant Street, Kossuth Street and Freemont Street. It was noted not all property owners are on board and have not signed the petition with Schloz take it may be a neighbor dispute. Schloz stated this would be a simple abatement under \$300.
- 9:13 AM Motion Koos, second Flynn to accept and file the petition to vacate Pleasant Street, Kossuth Street and Freemont Street in Nashville.  
Aye: Koos, Flynn, Willey
- 9:13 AM Motion Koos, second Flynn to set a public hearing at 9:00 a.m. on Tuesday, October 15<sup>th</sup>, 2013 on vacation of Pleasant Street, Kossuth Street, and Freemont Street in Nashville of Jackson County, Iowa.  
Aye: Koos, Flynn, Willey
- 9:14 AM Estimated date of October 21<sup>st</sup>, 2013 was given by Schloz for Contractor to begin paving on Centerville Road.
- 9:15 AM Discussion in ensued on the Farm To Market Funding Freeze notice Schloz received from the Department of Transportation with Representative Brian Moore. Schloz reworked the Five Year Road Program Projects to reflect the current freeze. When the freeze is lifted the Five Year Road Program Projects can be amended to move up projects.
- 9:47 AM M. Joell Deppe, Auditor presented County business.
- 9:47 AM Motion Koos, second Flynn to approve minutes of the September 10<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:48 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:48 AM The Board's weekly schedule was reviewed.
- 9:50 AM Chair Willey recessed the meeting until next appointment.
- 9:55 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented Zoning business.
- 9:55 AM Kober inquired if the Board had the opportunity to view the pictures taken of the property on Caves Road. Anonymous resident(s) of Jackson County mowed and cut the weeds of the property, of course, this is only a temporary fix and the nuisance letter has been sent to the property owners.
- 9:58 AM Today's work session will be held with Kristi Harshbarger, ISAC Representative.

9:59 AM Motion Flynn, second Koos to adjourn until the next board meeting on September 24<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

September 24, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:04 AM A petition was received requesting not to vacate certain streets/alleys in Nashville.
- 9:05 AM Motion Koos, second Flynn to accept and file the petition received not to vacate Pleasant Street, Kossuth Street and Freemont Street in Nashville.
- 9:06 AM M. Joell Deppe, Auditor presented County business.
- 9:06 AM Motion Koos, second Flynn to approve minutes of the September 17<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Flynn, second Koos to approve claims in the amount of \$219,216.34 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:08 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:08 AM The Board's weekly schedule was reviewed.
- 9:09 AM Motion Koos, second Flynn approved to re-appoint Clay Romer to the Civil Service Commission.  
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Koos, second Flynn to approve Resolution #419-09-24-2013, an Industry Appreciation Proclamation as recorded in Resolution Book Three, page 836.  
Aye: Koos, Flynn, Willey
- 9:11 AM Chair Willey recessed the meeting until the next appointment.
- 9:14 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who reported a nuisance complaint was filed on the Lipstock property. The last letter of violation was sent to Lipstock in 2005. Kober will visit the area.
- 9:23 AM Chair Willey recessed the meeting until the next appointment.
- 9:37 AM Chair Willey reconvened the meeting.
- 9:37 AM Chair Willey opened the public hearing on the Budget Amendment for FY2013/2014. No written or verbal comments were received from the public.
- 9:38 AM Motion Koos, second Flynn to close the public hearing.
- 9:38 AM Motion Koos, second Flynn to approve Resolution #418-09-24-2013, Budget Amendment for FY14 and authorize Chair signature on Record of Hearing and Determination of the Amendment to the County Budget.  
Aye: Koos, Flynn, Willey
- 9:39 AM Today's work sessions will be held with Lynn Bopes, CPC/Case Management ó Department Updates and Clark Schloz, Engineer, Loras Herrig, Bellevue City Administrator, Chandra Ravada, ECIA Transportation Director, Chuck Kueter, City of Bellevue, and Mark Jobgen, IIW ó STP Funding for Bellevue's 7<sup>th</sup> St. Project.
- 9:39 AM Chair Willey recessed the meeting.
- 11:16 AM Chair Willey reconvened the meeting.



11:27 AM Motion Flynn, second Koos to adjourn until the next board meeting on October 1<sup>st</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

October 1, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:05 AM Motion Flynn, second Koos to approve pay voucher FM(C049(54)---55-49 in the sum of \$1,452.49 for resurfacing from Emeline to Maquoketa Caves Park entrance.  
Aye: Koos, Flynn, Willey
- 9:06 AM Motion Koos, second Flynn to award Miller Tow Bridge Project BROS-C049(55)---5F-49 to Jim Schroeder Construction, Inc. for \$1,219,465.01.  
Aye: Koos, Flynn, Willey
- 9:07 AM Miscellaneous items were discussed. Joe Feldpausch joined the board to discuss a right-of-way concern on 134<sup>th</sup> Street in Fulton area. Concrete mailbox in right-of-way will be visited by Schloz and reported back to the board.
- 9:45 AM Chair Willey opened the public hearing on Ordinance No. 275, an ordinance to amend the official zoning map of the Jackson County Zoning ordinance to reclassify 22 acres of land, currently described as lot 1 of Camp Subdivision and Parcel ó owned by Gene and Marcia Camp, located in the southwest quarter of the southeast quarter, section 28, Van Buren Township, from A-1 Agricultural to R-1 Residential. No written comments were received from the public. Marcia Camp stated ownership name should be changed in the ordinance.
- 9:49 AM Motion Flynn, second Koos to close the public hearing.  
Aye: Koos, Flynn, Willey
- 9:50 AM Motion Koos, second Flynn to approve the ordinance as drafted and with further discussion it was deemed the ownership name shall be stated correctly and therefore Chair will requested a motion withdraw.
- 9:53 AM Motion Koos, second Flynn to withdraw previous motion and table action for Kober to make updates on the ownership within the ordinance.  
Aye: Koos, Flynn, Willey
- 9:53 AM Motion Koos, second Flynn to set a public hearing at 9:30 a.m. on October 15, 2013 for the final plat resolution for Camp Subdivision.  
Aye: Koos, Flynn, Willey
- 9:54 AM M. Joell Deppe, Auditor presented County business.
- 9:54 AM Motion Flynn, second Koos to approve minutes of the September 24<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:55 AM Motion Flynn, second Koos to approve a handwritten warrant to Hasler in the sum of \$4,040.00 for County postage.  
Aye: Koos, Flynn, Willey
- 9:58 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for September 2013.  
Aye: Koos, Flynn, Willey
- 9:59 AM Motion Koos, second Flynn to approve Resolution #420-10-01-2013, a resolution amending the Jackson County Deferred Compensation Plan to add a new service provider, AXA Equitable as recorded in Resolution Book Three, page 837.  
Aye: Koos, Flynn, Willey
- 9:59 AM Arlene Schauf, Recorder joined to invite the Board to a presentation on electronic filing of real estate documents.

- 10:01 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:01 AM The Board's weekly schedule was reviewed.
- 10:02 AM Motion Flynn, second Koos to authorize Chair signature on the agreement between the Department of Human Services and Jackson County pursuant to SF452, 85<sup>th</sup> General Assembly 2013.  
Aye: Koos, Flynn, Willey
- 10:03 AM Motion Koos, second Flynn to approve a permit for supervised display of fireworks to Kevin Oetken on October 5<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 10:04 AM Willey inquired if Goeke obtained training or handout documents on Roberts Rule for County Boards and Commissions. Goeke stated ISAC had yet to respond to her request.
- 10:06 AM No work sessions scheduled for today.
- 10:07 AM Motion Flynn, second Koos to adjourn until the next board meeting on October 8<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

October 8, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:09 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:10 AM Motion Flynn, second Koos to authorize Schloz to seek bids for a new pick-up truck out of the FY13/14 budget with trade-in of 1997 Ford Truck with 170,000 miles.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to rescind the public hearing set for October 15<sup>th</sup>, 2013 on abandoning certain streets and alleys in Nashville due to an error in the legal description.  
Aye: Koos, Flynn, Willey
- 9:12 AM Motion Koos, second Flynn to set a new public hearing date at 9:00 a.m. on October 22<sup>nd</sup>, 2013 on abandoning certain streets and alleys in Nashville.  
Aye: Koos, Flynn, Willey
- 9:13 AM Miscellaneous items were discussed.
- 9:17 AM M. Joell Deppe, Auditor presented County business.
- 9:17 AM Motion Koos, second Flynn to approve minutes of the October 1<sup>st</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:18 AM Motion Koos, second Flynn to approve claims in the amount of \$262,648.34 including handwritten warrant of \$4,040.00 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:19 AM Motion Flynn, second Koos to accept and file the Recorder's Report of Fees Collected in the sum of \$9,668.38 and Sheriff's Report of Fees Collected in the sum of \$3,735.04 for September 2013.  
Aye: Koos, Flynn, Willey
- 9:20 AM Motion Koos, second Flynn to approve Resolution #421-10-08-2013, resolution to abate tax on a 1970 Moran mobile home for Derek Sullivan of \$768 as recorded in Resolution Book Three, page 837.  
Aye: Koos, Flynn, Willey
- 9:21 AM Ben Kober, Zoning Administrator presented Ordinance No. 275 which has been corrected to reflect the correct ownership of parcel A.
- 9:22 AM Motion Koos, second Flynn to approve Ordinance No. 275, an ordinance to amend the official zoning map of the Jackson County Zoning Ordinance to reclassify 22 acres of land, currently described as Lot 1 of Camp Subdivision, owned by Gene and Marcia Camp, and Parcel 0A0, owned by Mar-Ge, LLC, both parcels located in the southwest quarter of the southeast quarter, section 28, Van Buren Township, from A-1 Agricultural to R-1 Residential as recorded in Ordinance Book One, page 475 and effective upon publication.  
Aye: Koos, Flynn, Willey
- 9:23 AM Kober will be visiting several nuisance sites this afternoon with providing an update to the board next week.
- 9:25 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:25 AM The Board's weekly schedule was reviewed.
- 9:31 AM Motion Koos, second Flynn to approve Payment Voucher #4 to Portzen Construction, Inc. for \$38,834.19 for Jackson County Care Wastewater Treatment Facility Improvement Project.  
Aye: Koos, Flynn, Willey

- 9:33 AM Today's work schedule will be held at 10:10 a.m. with Russ Kettmann, Sheriff, Todd Seifert, DAC and Dave Smith, DAC ó Care Facility.
- 9:33 AM Chair Willey recessed the meeting.
- 11:20 AM Chair Willey reconvened the meeting.
- 11:20 AM Motion Flynn, second Koos to adjourn until the next board meeting on October 15<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

October 15, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM Motion Koos, second Flynn to approve residential permit to William Reeg in section 26 of Prairie Springs Township on north side of 320<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Koos, second Flynn to authorize Chair signature on Miller Tow Bridge Project BROS-C049(55)---5F-49.  
Aye: Koos, Flynn, Willey
- 9:08 AM Discussion ensued on a possible right-of-way abandonment requested by Gayle Heart of 0.15 acres of excess right-of-way on Bernard Road in Brandon Township.
- 9:09 AM Motion Koos, second Flynn to set a public hearing at 9:00 a.m. on November 19<sup>th</sup>, 2013 for the right-of-way abandonment of 0.15 acres on Bernard Road.  
Aye: Koos, Flynn, Willey
- 9:09 AM Miscellaneous items were discussed. Centerville Road incidents were reported on two separate vehicles driving on fresh concrete, farm-to-market fund balance was shared with the Board and public hearing will be next Tuesday on Nashville abandonment.
- 9:27 AM M. Joell Deppe, Auditor presented County business.
- 9:27 AM Motion Koos, second Flynn to approve minutes of the October 8<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:28 AM Motion Flynn, second Koos to approve a Special Class óCö Liquor License (Beer/Wine) with outdoor services and Sunday Sales to St. Patrick Church Garryowen at 28914 46<sup>th</sup> Avenue, Bernard, IA effective October 26<sup>th</sup>, 2013 ó October 30<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:28 AM Motion Koos, second Flynn to approve a Class óBö Native Wine Permit with Sunday Sales to RonAnnø Floral Shoppe at 18066 Highway 64, Maquoketa, IA effective November 17, 2013 ó November 16, 2014.  
Aye: Koos, Flynn, Willey
- 9:29 AM Motion Flynn, second Koos to approve Resolution #422-10-15-2013, a resolution amending New Year Eve Day from a ½ day to a full day as negotiated this past year as recorded in Resolution Book Three, page 839.  
Aye: Koos, Flynn, Willey
- 9:35 AM Chair Willey opened the public hearing on proposed preliminary plat for Campø Clear View Acres Subdivision. No verbal or written comments were received from the public.
- 9:39 AM Motion Koos, second Flynn to close the public hearing.
- 9:39 AM Motion Koos, second Flynn to approve Resolution #423-10-15-2013, a resolution to approve the preliminary plat of Campø Clear View Acres Subdivision as recorded in Resolution Book Three, page 840.  
Aye: Koos, Flynn, Willey
- 9:41 AM Clark Schloz, Engineer and Russ Kettmann, Sheriff joined the Board to give an updated on the two concrete damage incidents on Centerville Road. Sheriff reported they feel they know who drove on the concrete and now they are in the process of contacting the subjects. Schloz stated the concrete is the possession of the contractor and charges would need to be filed by the contractor not the County.

- 9:49 AM Lyn Bopes, CPC/Case Management presented the FY13 Case Management Cost Report with stating there may be a potential payback according to Bopes calculation.
- 10:04 AM Motion Koos, second Flynn to approve FY13 Case Management Cost Report as presented by Bopes.  
Aye: Koos, Flynn, Willey
- 10:05 AM Discussion ensued on ISAC's Case Management Specialist (CCMS).
- 10:10 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:10 AM The Board's weekly schedule was reviewed.
- 10:12 AM Motion Koos, second Flynn to move the November 12<sup>th</sup>, 2013 meeting time from 9:00 a.m. to 1:00 p.m. due to the courthouse closure for Veterans Day.  
Aye: Koos, Flynn, Willey
- 10:12 AM Today's work session will be held with Daryl Parker, Conservation Director of Spruce Creek Sewer System and Marty Hudrlik, Maintenance; Lynn Bopes, CPC/Case Management; Kevin Eipperle & Gary Schulte, FEH Associates of Penrose Annex Project.
- 10:13 AM Chair Willey recessed the meeting.
- 11:16 AM Chair Willey reconvened the meeting.
- 11:17 AM Motion Koos, second Flynn to set a public hearing at 10:00 a.m. on October 29, 2013 on intention to remodel Penrose residence into office space.  
Aye: Koos, Flynn, Willey
- 11:17 AM Motion Flynn, second Koos to set a public hearing at 10:00 a.m. on November 19<sup>th</sup>, 2013 to award contracts for the Penrose Project.  
Aye: Koos, Flynn, Willey
- 11:18 AM Motion Flynn, second Koos to adjourn until the next board meeting on October 22<sup>nd</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

October 22, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Chair Willey opened the public hearing on the proposed abandonment of Nashville alleyways. Engineer Schloz recommended abandoning all of the right-of-way colored in pink on the map provided for the public since current property owners are using for their private use. Gayle Johnson stated her utilities run underground in county's right-of-way with concern of future farm usage if abandonment is granted. Beverly Skladzien stated her septic and leach systems are in County's right-of-way with concern also of future farm usage. Attorney Daniel Condin representative for Marilyn Frandsen spoke with reference to the utilities, septic and leach systems in right-of-way would be liabilities to the county and property is really no use to the county and should be abandoned to take of title problems. Neither Schloz nor the Board was aware of the utilities or septic and leach system placed in the County's right-a-way. Board requested Schloz and Frank Frieberg visit the areas to verify today's statements are accurate. Mike Yarolem stated he uses the right-a-way to get to the back of his property and believes there are discrepancies in the survey that was done. Willey asked if a partial abandonment could be done with Schloz stating that is an option. Discussion ensued on potential options of partial abandonments. Marilyn Frandsen stated she was issued papers by the County she owned the alley.
- 9:47 AM Motion Koos, second Flynn to close the public hearing.  
Aye: Koos, Flynn, Willey
- 9:47 AM Motion Koos, second Flynn to table action on the proposed abandonment of Nashville alleyways until November 5<sup>th</sup>, 2013 to allow verification of utilities and septic/leach system in right-of-way.  
Aye: Koos, Flynn, Willey
- 9:50 AM Motion Flynn, second Koos to approve entrance permits as follows: 1) Field to Richard Donovan in section 20 of Otter Creek Township on south side of Bellevue-Cascade Road; 2) Field to Harlan Rixen in section 36 of Union Township on west side of 584<sup>th</sup> Avenue; 3) Field to Harlan Rixen in section 36 of Union Township on east side of 584<sup>th</sup> Avenue; 4) Field to Harlan Rixen in section 35 of Iowa Township on north side of 1<sup>st</sup> Street; and 5) Farm to Gary Kleppe of section 8 of Brandon Township on east side of 1<sup>st</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:51 AM Motion Koos, second Flynn to approve an underground construction/utility permit to Maquoketa Valley Electric Cooperative to rebuild existing overhead distribution line on 258<sup>th</sup> Avenue in section 34 of Prairie Springs Township and Mill Creek Road, 257<sup>th</sup> Avenue, 287<sup>th</sup> Street, 283<sup>rd</sup> Street and 274<sup>th</sup> Street of Richland Township sections 2, 3, 20 and 11.  
Aye: Koos, Flynn, Willey
- 9:52 AM Motion Koos, second Flynn to authorize Board's signatures on letter of endorsement for small project for resurfacing of Bernard Road from 234<sup>th</sup> Street to Dubuque County line.  
Aye: Koos, Flynn, Willey
- 9:54 AM Discussion ensued on Friday evenings damage to Centerville Road pavement. An employee of Perfection Concrete made a decision on their own to drive on the freshly poured concrete, upon notification of employee's action Perfection Concrete terminated and reported their employee to the Sheriff. Schloz has been in communication with Horsfield Construction and their insurance adjuster will be visiting the damage site. Schloz believes the two insurance companies will dictate how the road will be repaired but feels the County should notify Horsfield on their wishes. Board expressed their concerns of repairing before winter weather and wanting an alternate route for the residences on the road with Schloz.
- 10:11 AM Motion Koos, second Flynn to notify Horsefield Construction of their wishes to replace all of the concrete on the Centerville Road Project that was damaged on Friday, October 18<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 10:13 AM Melanie Macy, Blackhawk Area Credit Union joined the Board to request a letter authorizing the Credit Union to expand their field of membership to Jackson County residence who live in



Sabula. Sabula residences who currently want to join a Credit Union need to do so in Clinton or Maquoketa. Assistant Goeke will draft a letter with Attorney Sara Davenport's approval.

- 10:18 AM M. Joell Deppe, Auditor presented County business.
- 10:18 AM Motion Koos, second Flynn to approve minutes of the October 15<sup>th</sup> 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 10:18 AM Motion Flynn, second Koos to approve claims in the amount of \$214,660.61 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 10:19 AM Motion Koos, second Flynn to approve a Class "B" Native Wine Permit to Irish Meadows Yarn Barn & Boutique at 23477 Bellevue-Cascade Road, LaMotte effective October 22, 2013 to October 21, 2014.  
Aye: Koos, Flynn, Willey
- 10:19 AM Ben Kober, Zoning Administrator's appointment was cancelled for today.
- 10:20 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:20 AM The Board's weekly schedule was reviewed.
- 10:22 AM Today's work sessions will be held with Engineer Clark Schloz on Small City Funding and Brian Wagner, Maquoketa City Manager on Penrose Annex Project Variance.
- 10:22 AM Chair Willey recessed the meeting.
- 11:30 AM Chair Willey reconvened the meeting.
- 11:30 AM Willey noted the 11:10 closed session on current investigation were cancelled.
- 11:31 AM Motion Koos, second Flynn to establish a small city funding program with annually approving an amount each fiscal year by the Board of Supervisors. For FY12/13 no funding will be allocated.  
Aye: Koos, Flynn, Willey
- 11:32 AM Motion Flynn, second Koos to adjourn until the next board meeting on October 29<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

October 29, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Motion Flynn, second Koos to underground construction/utility permit to Windstream in section 14 of Jackson Township to place telephone cable along north side of 150<sup>th</sup> Street.  
Aye: Koos, Flynn, Willey
- 9:08 AM Bids for a 4x4 extended cab pickup were as follows: 1) Rotman Motor Co. - \$28,593 less trade \$560 for net bid of \$28,033; 2) Burnett Thiel Ford - \$26,894 less trade \$2,500 for net bid of \$24,394; and Brad Deery Motor - \$28,520 less trade \$1,325 for net bid of \$27,195.  
Aye: Koos, Flynn, Willey
- 9:09 AM Miscellaneous items were discussed. An agreement was made between County, DOT and Horsfield Construction to tear out the severally damage portion and partially replace the other portion of Centerville Road that was driven on by an employee of Perfection Concrete on Friday, October 25, 2013.
- 9:17 AM M. Joell Deppe, Auditor presented County business.
- 9:17 AM Motion Koos, second Flynn to approve minutes of the October 22<sup>nd</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:18 AM Motion Koos, second Flynn to accept and file the Auditor's Report of Fees Collected in the sum of \$9,893.60 for the quarter ending September 30, 2013.  
Aye: Koos, Flynn, Willey
- 9:18 AM Motion Flynn, second Koos to approve Resolution #424-10-29-2013, a resolution appointing Greg Sommers to fill vacancy on the Andrew Benefited Fire District for term expiring December 31, 2013 and for the term beginning January 1, 2014 ó December 31, 2017 as recorded in Resolution Book Three, page 841.  
Aye: Koos, Flynn, Willey
- 9:19 AM Motion Flynn, second Koos to approve Resolution #425-10-29-2013, a resolution listing outstanding checks to be cancelled and omitted per Chapter 331.554(6) of Code of Iowa and be credited to the County General Basic Fund as recorded in Resolution Book Three, page 842.  
Aye: Koos, Flynn, Willey
- 9:20 AM Ben Kober, Zoning Administrator's appointment was cancelled for today.
- 9:20 AM On November 8<sup>th</sup>, 2013 the Board of Adjustments will be meeting on a special exception application. Kober is receiving a few inquiries on the Spruce Creek area with reporting on his trip to visit the Carr and Lippstock property's in Bellevue.
- 9:30 AM David Heiar, Jackson County Economic Alliance Director joined the Board to give an update of his activities. His main focus to date has been building trust and relationships with the County businesses as that is the foundation of economic development. Discussion ensued on events Heiar has attended and/or will be attending to connect names with faces with continuing to build that needed trust to grow Jackson County as a whole.
- 9:53 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:53 AM The Board's weekly schedule was reviewed.
- 9:56 AM Motion Koos, second Flynn to set public hearing on proposed Ordinance No. 276 ó Leisure Lake Sewer System Rates & Collection Administration at 1:30 p.m. on Tuesday, November 12<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:57 AM Motion Flynn, second Koos to change date from October 15<sup>th</sup>, 2013 to October 19<sup>th</sup>, 2013 bid opening for the Penrose Annex Project with awarding the bids on October 26<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey

- 9:58 AM Motion Koos, second Flynn to move Tuesday, December 24<sup>th</sup> and 31<sup>st</sup>, 2013 regular Board meeting to Monday, December 23<sup>rd</sup> and 30<sup>th</sup>, 2013 at 1:00 p.m.  
Aye: Koos, Flynn, Willey
- 10:03 AM Chair Willey opened the public hearing on the proposed Penrose Annex Project which will convert the residential home into office space for Jackson County. The estimated cost of the project is \$318,347 including a 7% construction contingency. It was noted the bid sheets has options for different quality of materials and will be bid both ways for the Board to make final decision at time of awarding the bids. This estimated cost includes all material and labor as if the County would hire a contractor with noting Marty Hudrlik and Mike Regan, County Maintenance Department will be performing all construction labor expect electrical, mechanical heating and plumbing work. No verbal or written comments were received from the public.
- 10:05 AM Motion Koos, second Flynn to close the public hearing.
- 10:05 AM Motion Koos, second Flynn to authorize publication to advertise for bids on the Penrose Annex Project in Jackson County's official newspapers.  
Aye: Koos, Flynn, Willey
- 10:06 AM Today's work session will be held with Frank Freiburg, Sanitarian, Sara Davenport, Attorney and Mark Schneider, ECIA's Leisure Lake Residents Damaged Well Claim and Clark Schloz, Engineer, Russ Kettmann, Sheriff, Steve Schroeder, Deputy Sheriff and Sara Davenport, Attorney's Status on Centerville Road Project Charges.
- 10:07 AM Chair Willey recessed the meeting.
- 10:47 AM Chair Willey reconvened the meeting.
- 10:47 AM Motion Flynn, second Koos to authorize the letter written by Sara Davenport, Jackson County Attorney on behave of Jackson County and EIRUSS denying the claim by Jennifer Abitz for negligent digging and request for damages in the sum of \$13,000.  
Aye: Koos, Flynn, Willey
- 10:48 AM Motion Flynn, second Koos to adjourn until the next board meeting on November 5<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

November 5, 2013

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

9:04 AM Chair Willey called meeting to order and pledge of allegiance recited.

9:05 AM Clark Schloz, County Engineer, presented a farm entrance permit.

9:06 AM Motion Flynn second Koos to approve a farm entrance permit for Steven Steines, section 28, Richland Township on the north side of 216th Street and requiring a hidden driveway sign to be installed.  
vote aye: Flynn, Koos and Willey

9:07 AM Schloz informed the Board the Centerville Road is open today after being repaired last week. Since then, a few shallow footprints have appeared on the cement and someone drove on a small portion of it. The cement will have to be assessed in a few years for possible damage.

9:09 AM Discussion began on the Nashville alley abandonment with County Sanitarian Frank Frieberg affirming there is a drain field along the alley. Schloz stated the Board could adjust the abandonment area with a notation that if the septic system ever needs to be replaced, that the septic system will be moved. The Board feels that any future development in the area needs to be done outside of the alleyway; otherwise, the County would be open to liability. Schloz explained the area to be abandoned is all south of the alleyway.

9:17 AM Motion Koos second Flynn to approve abandoning Nashville alleyway, including Fremont Street north of 35<sup>th</sup> Street and south of the narrow alley dividing blocks 4 and 5 in half, 34<sup>th</sup> Street west of 98<sup>th</sup> Avenue, 35<sup>th</sup> Street west of Fremont Street and the southern half of the narrow alley dividing blocks 4 and 5 west of part of Lot 17.

9:18 AM Discussion ensued with Schloz stating he will work with the Auditor's Office to develop wording on a resolution for approval at next week's meeting. Marilyn Frandsen one of the adjoining property owners didn't want to see the alley made into a parking lot. The Board informed her that the County doesn't have a parking ordinance.

9:19 AM Motion to abandon alleyway carried. vote aye: Flynn, Koos and Willey

9:24 AM Deputy Auditor Shelley Hoye presented county business.

9:25 AM Motion Koos second Flynn to approve claims in the amount of \$171,987.47 and authorize the Auditor's staff to issue warrants.  
vote aye: Flynn, Koos and Willey

9:26 AM Motion Koos second Flynn to approve a handwritten warrant to the Jackson County Treasurer for \$24.60 for third party sick pay.  
vote aye: Flynn, Koos and Willey

9:27 AM Motion Flynn second Koos to accept and place on file the Recorder's Report of Fees Collected showing \$9,645.60 for the month ending October, 2013.  
vote aye: Flynn, Koos and Willey

9:28 AM Motion Koos second Flynn to approve Resolution #426-11-05-2013 abating the property taxes on parcel #82-17-24-426-054-000, the old Penrose House property at 311 West Platt Street, Maquoketa that the county now owns.  
vote aye: Flynn, Koos and Willey

9:31 AM Chair Willey recessed the meeting for work sessions with Mark Beck, Executive Director of the Waste Authority of Jackson County, and with Clark Schloz and Roger Mueller, Road Superintendent.

10:53 AM Chair Willey reconvened the meeting to vote on items discussed in the work session. After a yearly review of the number of hours worked by Roger Mueller, a salaried employee, it was decided to increase his salary.

10:57 AM Motion Koos second Flynn to approve increasing the annual salary of Roger Mueller, Road Superintendent, by \$3,500 effective December 1, 2013.  
vote aye: Flynn, Koos and Willey

10:58 AM During the work session with Mark Beck the Board requested that he look at acquiring quotes from outside vendors to manage the rural recycling bin program.

10:59 AM Motion Flynn second Koos to adjourn until 1:00 p.m. on November 12, 2013 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk \_\_\_\_\_  
Shelley Hoye, Deputy Auditor

Chair \_\_\_\_\_  
John J. Willey, Board of Supervisors

November 12, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 1:05 PM Meeting brought to order and pledge of allegiance was recited.
- 1:07 PM Motion Koos, second Flynn to approve two residential permits: 1) Gary Penniston in section 4 of Tete Des Morts Township on east side of High Bridge Road and 2) Brad Chrest & Kristin O'Connell in sections 15 and 16 of Butlers Township.  
Aye: Koos, Flynn, Willey
- 1:08 PM Motion Koos, second Flynn to authorize Schloz and his staff to remove and store the Corn Maze Road Sign at the Andrew Jackson Care Facility.  
Aye: Koos, Flynn, Willey
- 1:09 PM Chair Willey and Engineer Schloz will be meeting at the Penrose Annex building to review the parking and driveway plans with the neighbors to the west of the property.
- 1:13 PM Chair Willey recessed the meeting to review the minutes.
- 1:15 PM Chair Willey reconvened the meeting.
- 1:16 PM M. Joell Deppe, Auditor presented County business.
- 1:16 PM Motion Flynn, second Koos to approve minutes of the October 29<sup>th</sup> and November 5<sup>th</sup>, 2013 Board proceedings as written and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 1:16 PM Motion Koos, second Flynn to authorize publication of the Jackson County's Annual Financial Report for Fiscal Year Ending June 30, 2013 in the official newspapers.  
Aye: Koos, Flynn, Willey
- 1:17 PM Ben Kober, Zoning Administrator presented Zoning business.
- 1:17 PM No new business to report this week. Kober will be leaving at noon today and will be out Thursday and Friday for ISAC Fall School in Des Moines.
- 1:19 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:19 PM The Board's weekly schedule was reviewed.
- 1:21 PM Motion Koos, second Flynn to approve Resolution #427-11-12-2014, a resolution to vacate certain alleyways and streets in the town of Nashville, Jackson County as recorded in Resolution Book Three, page 844-845.  
Aye: Koos, Flynn, Willey
- 1:22 PM Chair Willey recessed the meeting until the next appointment.
- 1:31 PM Chair Willey reconvened the meeting and opened public hearing on Ordinance No. 276, an ordinance setting rates for use of the sewer system and procedures for the collection of sewer bills in the community of Leisure Lake located in Jackson County. Larry Nagel, ECIA Representative stated the EIRUSS Board passed same language by Resolution. In September, 125 residents were hooked up with the end goal of 310 residents. The fees approved today will allow charging those 125 residents for services in October and forward with noting month of September would be free of charge. The residents who are yet to be hooked up through this project will also receive one month of service free of charge. It was also noted upon the project completion with known actual costs the fees will be reviewed, adjusted accordingly and a final fee resolution will be presented to the boards. Barbara Buhl, member of the Leisure Lake Association requested further clarification of the monthly fee.
- 1:41 PM Motion Koos, second Flynn to close the public hearing.
- 1:41 PM Motion Koos, second Flynn to approve Ordinance No. 276, an ordinance setting rates for use of the sewer system and procedures for the collection of sewer bills in the community of Leisure

Lake located in Jackson County with waiving the second hearing as recorded in Ordinance Book One, page 477-479 and to be effective upon publication in official newspapers.

Aye: Koos, Flynn, Willey

1:51 PM Motion Flynn, second Koos to certify that the true and correct abstract of votes cast in Jackson County at the November 5, 2013 Municipal Election as shown by the tally lists returned from the sixteen regular precincts and the absentee precinct, as well as declared winners as recorded in Election Book Three

Aye: Koos, Flynn, Willey

1:52 PM Chair Willey recessed the meeting for signatures.

2:02 PM Chair Willey reconvened the meeting.

2:03 PM Today's work session will be held with all Department Heads on Implementation of New Credit Card Policy and Administrative Procedures.

2:03 PM Motion Flynn, second Koos to adjourn until the next board meeting on November 19<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

November 14, 2013 – Special Meeting

Present: Supervisors – Larry Koos, Steve Flynn, Jack Willey and M. Joell Deppe, Auditor.

1:37 PM Meeting was brought to order.

1:38 PM Motion Koos, second Flynn to approve a new Class “C” Liquor License to Jeronimos at 27257 250<sup>th</sup> Street, Bellevue effective November 16<sup>th</sup> – 21<sup>st</sup>, 2013 for a one day event.

Aye: Koos, Flynn, Willey

1:38 PM Motion Flynn, second Koos to adjourn until the next board meeting on November 19<sup>th</sup> 2013 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisor



November 19, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:07 AM Chair Willey opened the public hearing on the right-of-way abandonment of the Bernard Road in Brandon Township. Engineer Clark Schloz stated the survey was completed by the property owner of which maps 1.5 acres of right-a-way adjacent to property at 13734 Bernard Road. Only comments the Board received were from property owners questioning the notice letter received from Schloz of this public hearing. No comments were received for or against from the public.
- 9:09 AM Motion Flynn, second Koos to close the public hearing.
- 9:10 AM Motion Koos, second Flynn to approve the right-a-way abandonment of the Bernard Road in Brandon Township with authorizing Schloz to prepare a Resolution to present at next week's regular Board meeting.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Koos, second Flynn to approve a residential permit to Carl Selzer in section 3 of South Fork Township on west side of 168<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Flynn, second Koos to approve an underground construction/utility permit to Mas Tec North America in section 7 of Maquoketa Township on east side of 200<sup>th</sup> Avenue to bury service wire.  
Aye: Koos, Flynn, Willey
- 9:12 AM Miscellaneous items were discussed.
- 9:19 AM Frank Frieberg, Sanitarian present the Contract Payment No. 5 in the amount of \$15,234.16 and Change Order No. 2 Final for Waterwaste Treatment Facilities Improvements 2013 Project. The project is completed with the exception of final surface restoration, seeding and mulching of which \$5,000 is being withheld and will be presented as Contract Payment No. 6 Final when work is completed in spring 2014.
- 9:20 AM Motion Flynn, second Koos to authorize Chair signature on Contract Payment No. 5 in the amount of \$15,234.16 and Change Order No. 2 Final to Portzen Construction.  
Aye: Koos, Flynn, Willey
- 9:22 AM M. Joell Deppe, Auditor presented County business.
- 9:22 AM Motion Koos, second Flynn to approve minutes of the November 12<sup>th</sup> & 14<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Koos, second Flynn to approve claims in the amount of \$162,553.88 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:23 AM Chair Willey recessed the meeting until next appointment.
- 9:31 AM Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator.
- 9:31 AM Kober shared the Zoning topics from ISAC's fall school in Des Moines last week. This afternoon Kober will be visiting the Bellevue and Leisure Lake areas.
- 9:42 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:42 AM The Board's weekly schedule was reviewed.
- 9:44 AM Discussion ensued on seeking bids for the Jackson County Farm. A work session will be held to propose changes to the current farm lease.

- 9:45 AM Motion Koos, second Flynn to set a public hearing on the proposed Jackson County Farm Lease at 10:00 a.m. on Tuesday, December 3<sup>rd</sup>, 2013 at the regular board meeting.  
Aye: Koos, Flynn, Willey
- 9:51 AM Motion Koos, second Flynn to authorize a letter of support to Hillcrest Family Services for them to become the Integrated Health Home (IHH) provider in Jackson County.  
Aye: Koos, Flynn, Willey
- 9:52 AM Today's work session will be held with Mark Beck, Waste Authority of Jackson County ó Rural Recycling Options.
- 9:52 AM Chair Willey recessed the meeting.
- 10:02 AM Chair Willey reconvened the meeting.
- 10:03 AM Willey noted DAC was the apparent low bidder to provider recycling services for rural Jackson County. A work session will be held next week with DAC to present their proposal of services.
- 10:04 AM Motion Koos, second Flynn to adjourn until the next board meeting on November 26<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

November 26, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:04 AM Meeting brought to order and pledge of allegiance was recited.
- 9:05 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:06 AM Motion Koos, second Flynn to approve Resolution #428-11-26-2013, a resolution to vacate a portion of public road easement along the Bernard Road in section 24 of Brandon Township.  
Aye: Koos, Flynn, Willey
- 9:07 AM Discussion ensued on the Memorandum of Understanding between City of Maquoketa and Jackson County. Currently states, the City's 17<sup>th</sup> Street easement from 200<sup>th</sup> Avenue and running east to 211<sup>th</sup> Avenue, and the County's and/or the Jackson County Fairground's access/interior road running from East Platt Street to East Quarry Street within the city limits of the City. The City would like to renew with proposed changes. The Board would like to continue the good working relationship with exchanging miles to balance more equally. Schloz will put together options and schedule a work session.
- 9:21 AM An update was provided on Centerville Road. The only item left is striping and Schloz will need to contact the Department of Transportation for guidance on how they wish to proceed with contract.
- 9:28 AM M. Joell Deppe, Auditor presented County business.
- 9:28 AM Motion Koos, second Flynn to approve minutes of the November 19<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:28 AM Ben Kober, Zoning had no new business for today.
- 9:29 AM Today's work sessions will be held with Deb Lane, Assessor ó Business Tax Credits; Matt Otting & Lenae Owen, DAC and Mark Beck, Waste Authority of Jackson County ó Rural Recycling; Kevin Eipperle & Gary Schulte, FEH and Marty Hudrlik, Maintenance and Lynn Bopes, CPC/Case Management ó Bids on Penrose Annex Project and Board of Supervisor's ó County Farm Lease.
- 9:30 AM Chair Willey recessed the meeting.
- 9:49 AM Chair Willey reconvened the meeting with Assessor Deb Lane who presented 170 Business Property Tax Credit Applications for approval.
- 9:52 AM Motion Flynn, second Koos to approve 165 Business Property Tax Credit Applications as presented by Assessor Deb Lane.  
Aye: Koos, Flynn, Willey
- 9:53 AM Motion Koos, second Flynn to deny five Business Property Tax Credit Applications as presented by Assessor Deb Lane due to properties not qualifying under Iowa Code 426C.1 and 434.  
Aye: Koos, Flynn, Willey
- 9:53 AM Chair Willey recessed the meeting.
- 10:21 AM Chair Willey reconvened the meeting.
- 10:22 AM Motion Koos, second Flynn to Contract #3 ó Roofing to low bidder ó Schueller & Sons in the sum of \$13,975 and Contract #5 ó Windows to low bidder ó Sheets Design Build in the sum of \$11,500 for the Penrose Annex Project.  
Aye: Koos, Flynn, Willey
- 10:23 AM Motion Koos, second Flynn to reject the two Contract #9 ó Electrical bids.  
Aye: Koos, Flynn, Willey

- 10:24 AM Motion Koos, second Flynn to direct FEH & Associates to revise the bidding contract delivery method for the balance of work on the Penrose Annex Project.  
Aye: Koos, Flynn, Willey
- 10:25 AM Motion Flynn, second Koos to open bids on the Penrose Annex Project at 1:00 p.m. on Monday, January 6<sup>th</sup>, 2013 with awarding contracts on Tuesday, January 7<sup>th</sup>, 2013 at the regular Board meeting.  
Aye: Koos, Flynn, Willey
- 10:26 AM Chair Willey recessed the meeting.
- 10:40 AM Chair Willey reconvened the meeting.
- 10:40 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:41 AM The Board's weekly schedule was reviewed.
- 10:42 AM Motion Koos, second Flynn to authorize Chair signature on letter of support to Hillcrest Family Services for them to become the Integrated Health Home (IHH) provider in Jackson County.  
Aye: Koos, Flynn, Willey
- 10:44 AM Chair Willey recessed the meeting to discuss County Farm Lease.
- 11:44 AM Chair Willey reconvened the meeting.
- 11:44 AM Motion Flynn, second Koos to adjourn until the next board meeting on December 3<sup>rd</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

December 3, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable, Sherri Melvold - KMAQ and Doug Melvold ó Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:09 AM Motion Flynn, second Koos to approve an farm entrance permit to Greg Jepsen in section 23 of Iowa Township on west side of 584<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:10 AM Miscellaneous items were discussed.
- 9:14 AM M. Joell Deppe, Auditor presented County business.
- 9:14 AM Motion Koos, second Flynn to approve minutes of the November 26<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:16 AM Motion Flynn, second Koos to approve claims in the amount of \$140,444.89 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:18 AM Chair Willey recessed the meeting.
- 9:21 AM Chair Willey reconvened the meeting.
- 9:21 AM Motion Flynn, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for November 2013 and Recorder's Report of Fees Collected in the sum of \$9,998.07 for November 2013.  
Aye: Koos, Flynn, Willey
- 9:22 AM Motion Koos, second Flynn to approve Resolution #429-12-03-2013, resolution setting the annually holiday schedule for 2014 calendar year as recorded in Resolution Book Three, page 848.  
Aye: Koos, Flynn, Willey
- 9:22 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:23 AM Camp's Clear View Acres plat is in the final stage of completion. Kober suggested the private lane be designated a street name with each house identified by a 911 number. Engineer Schloz agreed with Kober recommendation plus requiring a resolution stating the private street name and the responsibility of private street would be of the property owners not County's Secondary Roads Department.
- 9:29 AM Marilyn Frandsen joined the Board to request vacating the right-of-way on 36<sup>th</sup> Street (Market Street), lots 1 through 29. The Board questioned why this request was not included in Frandsen last request to vacate right-of-way property. Frandsen was not aware and at time of purchase it was all crop ground. Engineer Schloz had no problems or concerns with the request with adding it has always been crop ground and maybe in the 1930's it was a street.
- 9:33 AM Motion Koos, second Flynn to set a public hearing on right-of-way abandonment of 36<sup>th</sup> Street (Market Street) at 9:00 a.m. on January 7<sup>th</sup>, 2014.  
Aye: Koos, Flynn, Willey
- 9:34 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:34 AM The Weed Commission's Annual Report from Cory Kettmann, Jackson County Weed Commissioner was presented by Goeke.
- 9:36 AM Motion Koos, second Flynn to authorize Chair signature on the Weed Commission's Annual Report.  
Aye: Koos, Flynn, Willey

- 9:37 AM The Board's weekly schedule was reviewed.
- 9:38 AM Chair Willey recessed the meeting until the next appointment.
- 10:04 AM Chair Willey reconvened the meeting.
- 10:04 AM Chair Willey opened the public hearing on the proposed Jackson County Farm Lease. The Board proposing a three year lease including grain bins, \$1/day for water and electric meter put in tenants name. Wes Hosch commented on change of term of lease and Shane Steffen commented on repairs needed to ponds and fences for pasture. Board will budget for repair in fiscal year 2014/2015.
- 10:17 AM Motion Flynn, second Koos to close the public hearing.
- 10:19 AM No work sessions were scheduled for today.
- 10:21 AM Motion Flynn, second Koos to adjourn until the next board meeting on December 10<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

December 10, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz - Cable and Doug Melvold ó Maquoketa Sentinel Press.

- 9:03 AM Meeting brought to order and pledge of allegiance was recited.
- 9:04 AM Mike Clausing, Assistant Engineer presented Secondary Road business.
- 9:04 AM Road conditions were reported as good with the first snow fall with minor maintenance repairs to Secondary Road equipment.
- 9:07 AM M. Joell Deppe, Auditor presented County business.
- 9:07 AM Motion Koos, second Flynn to approve minutes of the December 3<sup>rd</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:11 AM Motion Flynn, second Koos to approve the amended Jackson County Purchasing/Credit Card Policy as presented by Deppe.  
Aye: Koos, Flynn, Willey
- 9:12 AM Motion Flynn, second Koos to approve Resolution #431-12-10-2013, resolution for interfund operating transfer of \$425,000 (1<sup>st</sup> half annual budgeted) from Rural Basic #11000 fund to Secondary Roads #20000 fund as recorded in Resolution Book Three, page 850.  
Aye: Koos, Flynn, Willey
- 9:13 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:13 AM The Board's weekly schedule was reviewed.
- 9:15 AM Motion Koos, second Flynn to approve Resolution #430-12-10-2013, resolution to enter into a three year lease agreement for the operation of the Jackson County Farm located on 250<sup>th</sup> Avenue, Bellevue as recorded in Resolution Book Three, page 849.  
Aye: Koos, Flynn, Willey
- 9:17 AM Motion Flynn, second Koos to set the public hearing on the proposed bid specs for the Penrose Annex Project at 9:00 a.m. on December 17<sup>th</sup>, 2013.  
Aye: Koos, Flynn, Willey
- 9:17 AM Motion Koos, second Flynn to authorize Chair signature on general form status inquiry from United Fire & Casualty Company for Portzen Construction, Inc ó Jackson County Wastewater Treatment Project.  
Aye: Koos, Flynn, Willey
- 9:18 AM Motion Flynn, second Koos to send a letter of support on behalf of DAC, Inc which will be submitted with their application to become an Integrated Health Home.  
Aye: Koos, Flynn, Willey
- 9:19 AM Today's work session will be held with Sara Davenport, Attorney ó County Farm Lease Agreement.
- 9:19 AM Chair Willey recessed the meeting.
- 9:42 AM Chair Willey reconvened the meeting.
- 9:42 AM Motion Flynn, second Koos to approve the three year Farm Lease as drafted by County Attorney Sara Davenport for the operation of the Jackson County Farm located on 250<sup>th</sup> Avenue, Bellevue.  
Aye: Koos, Flynn, Willey

9:44 AM Motion Koos, second Flynn to adjourn until the next board meeting on December 17<sup>th</sup>, 2013 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors



December 17, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable and Doug Melvold ó Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Chair Willey opened the public hearing on the Penrose Annex Project rebidding procedures. Tom Schueller stated he has reviewed the Plan Specs and requested a pre-bid meeting to clear up a lot of gray areas. No other comments were received from the public.
- 9:09 AM Motion Koos, second Flynn to close the public hearing.  
Aye: Koos, Flynn, Willey
- 9:09 AM Chair Willey directed LuAnn Goeke to set up a pre-bid meeting with FEH & Associates.
- 9:10 AM Clark Schloz, Engineer presented Secondary Road business.
- 9:10 AM Motion Flynn, second Koos to approve a field entrance permit to Bruce River in section 17 of Maquoketa Township on west side of 233<sup>rd</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 9:11 AM Miscellaneous items were discussed. Schloz shared the DOT's suggestion of downsizing Secondary Road in replacement of a gas tax. In a nut shell, low count (traveled) county roads would go back to property owners to maintain. Board strongly stated Iowa is an agricultural state with food products needing to be moved from the farm to town, children to school and emergency services.
- 9:33 AM Koos reported from the ATV meeting, there are now seven counties who passed a resolution to allow controlled rides on their county roads.
- 9:41 AM M. Joell Deppe, Auditor presented County business.
- 9:41 AM Motion Koos, second Flynn to approve minutes of the November 10<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 9:41 AM Motion Flynn, second Koos to approve claims in the amount of \$168,940.78 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 9:42 AM Motion Flynn, second Koos to renew a Class "C" liquor license with outdoor service and Sunday sales for Bubbles Bar at 49091 140<sup>th</sup> Street, Miles effective January 1, 2014 through December 31, 2014.  
Aye: Koos, Flynn, Willey
- 9:42 AM Motion Flynn, second Koos to accept and file Arlene Schauf, Recorder's appointment of Joshua Reicks as her representative to the Compensation Board effective January 1, 2014 through December 31, 2018.  
Aye: Koos, Flynn, Willey
- 9:43 AM Ben Kober, Zoning Administrator had no new business to report.
- 9:43 AM Deb Lane, Assessor presented 122 Business Credit Applications with 119 meeting the qualifications and three not meeting the qualifications per the Iowa Code.
- 9:44 AM Motion Koos, second Flynn to approve the 119 Business Property Tax Credit Applications as presented by Assessor Deb Lane.  
Aye: Koos, Flynn, Willey
- 9:45 AM Motion Flynn, second Koos to deny three Business Property Tax Credit Applications as presented by Assessor Deb Lane due to properties not qualifying under Iowa Code 426C.1 and 434.  
Aye: Koos, Flynn, Willey
- 9:46 AM LuAnn Goeke, Executive Assistant presented Board business.

- 9:46 AM The Board's weekly schedule was reviewed.
- 9:47 AM Goeke noted opening of bids for the Penrose Annex Project was published for 10:00 a.m. on January 7, 2014.
- 9:48 AM Today's work session will be held with Brian Wagner, Maquoketa City Manager and Frank Ellenz, Maquoketa Public Works Director ó 17<sup>th</sup> Street/Fairgrounds Agreement and Terrance Creegan, General Relief Director ó Proposed General Assistance Ordinance.
- 9:49 AM Chair Willey recessed the meeting.
- 10:23 AM Chair Willey reconvened the meeting.
- 10:23 AM Motion Koos, second Flynn to proceed with the Memorandum of Understanding Agreement for 17<sup>th</sup> Street/Fairgrounds as discussed today with the City of Maquoketa drafting the Agreement.
- 10:25 AM Motion Koos, second Flynn to set the public hearing at 1:30 p.m. on December 30<sup>th</sup>, 2014 for proposed Ordinance No. 277, an ordinance prescribing a general relief program in Jackson County, Iowa which replaces Ordinance No. 188 and any prior ordinance and/or revisions to said Ordinance.

Aye: Koos, Flynn, Willey

- 10:25 AM Goeke at pre-bid meeting was scheduled for 10:00 a.m. on December 19<sup>th</sup>, 2014 at Penrose building.
- 10:26 AM Motion Flynn, second Koos to adjourn until the next board meeting on December 23<sup>rd</sup>, 2013 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

December 23, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable and Sheri Melvold - KMAQ.

- 1:05 PM Meeting brought to order in the Community Room.
- 1:05 PM Seven bids were received for the County Farm (241 crop acres & 92.7 pasture acres) as follows:  
1) Anthony Reiss - \$250/acre; 2) Cottonville Farms - \$70,000; 3) Kent Hostetler - \$80,000;  
4) Deppe Bros. - \$75,000; 5) Phil & Shane Steffen - \$109,000; 6) Joey Veach, Jr. - \$75,000 and  
7) Billy Veach - \$200/acre.
- 1:18 PM Chair Willey recessed the meeting to allow bidders time to re-calculate their numbers.
- 1:25 PM Chair Willey reconvened the meeting with giving the bidders the opportunity to raise the bid of \$109,000. Joey Veach inquired on the Board's procedures if the contract was not awarded for any apparent reason. Willey responded the Board would reconvene after consulting the County Attorney with inviting all bidders back to discuss new procedures. Inquiry was also made if the required amounts of fertilizer were put on the land. Prior tenant, Wesley Hosch, stated minimum amount was applied to the land but did not have a soil map. Koos reminded all bidders subleasing is not allowed on the cropland.
- 1:29 PM No other bidder raised the \$109,000 as submitted by the Steffen's.
- 1:29 PM Motion Koos, second Flynn to accept the high bid of \$109,000 from Phil & Shane Steffen for a three year County Farm Lease.  
Aye: Koos, Flynn, Willey
- 1:30 PM Chair Willey recessed the meeting.
- 1:40 PM Chair Willey reconvened the meeting in the boardroom.
- 1:40 PM Senator Todd Bowman and Engineer Clark Schloz joined the Board.
- 1:41 PM Schloz reported our County road conditions and gave a recap on downsizing Secondary Roads as discussed last week. Bowman stated he is seeing a wide variety of suggestions to generate revenue for our roads and bridges. Bowman agrees with the Board's approach to pay as you go and not bond with requesting feedback from the public on options to generate revenue.
- 2:06 PM M. Joell Deppe, Auditor presented County business.
- 2:06 PM Motion Koos, second Flynn to approve minutes of the December 17<sup>th</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 2:07 PM Ben Kober, Zoning Administrator reported he will propose some minor changes after the first of the year. The permit application color from orange to hot pink and permit fee structure changes.
- 2:09 PM LuAnn Goeke, Executive Assistant presented Board business.
- 2:10 PM The Board's weekly schedule was reviewed and a reminder the next regular board meeting will be held at 1:00 p.m. on Monday, December 30<sup>th</sup>, 2013 due to the holiday.
- 2:11 PM Willey confirmed the County Farm Lease will be prepared for the next board meeting.
- 2:11 PM No work sessions were scheduled for today.
- 2:11 PM Motion Koos, second Flynn to adjourn until the next board meeting on December 30<sup>th</sup>, 2013 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors

December 30, 2013

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media ó Lisa Hinz ó Cable, Kelly Gerlach ó Maquoketa Sentinel and Sheri Melvold - KMAQ.

- 1:05 PM Meeting brought to order and pledge of allegiance was recited.
- 1:06 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:06 PM Motion Flynn, second Koos to approve underground construction permit to Maquoketa Valley Electric in section 9 in Brandon Township to place electric distribution on 60<sup>th</sup> Avenue.  
Aye: Koos, Flynn, Willey
- 1:07 PM Motion Koos, second Flynn to authorize Schloz and staff to seek road rock bids.  
Aye: Koos, Flynn, Willey
- 1:07 PM Miscellaneous items were discussed.
- 1:12 PM M. Joell Deppe, Auditor presented County business.
- 1:12 PM Motion Flynn, second Koos to approve minutes of the December 23<sup>rd</sup>, 2013 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.  
Aye: Koos, Flynn, Willey
- 1:13 PM Motion Koos, second Flynn to approve claims in the amount of \$145,719.79 and authorize the Auditor's staff to issue warrants.  
Aye: Koos, Flynn, Willey
- 1:13 PM Motion Flynn, second Koos to renew a Special Class "C" liquor license (Beer/Wine) with Sunday sales to Martha's Hilltop at 53932 Hwy 52, Miles effective January 1, 2014 through December 31, 2014.  
Aye: Koos, Flynn, Willey
- 1:14 PM Motion Koos, second Flynn to approve Resolution #432-12-30-2013, resolution for interfund operating transfer in the sum of \$17,000 (correct unneeded expense) from Conservation Vehicle Fund #04003 to General Basic Fund #01000 as recorded in Resolution Book Three, page 851.  
Aye: Koos, Flynn, Willey
- 1:15 PM Motion Flynn, second Koos to approve Resolution #433-12-30-2013, resolution for interfund operating appropriations transfer in the sum of \$4,337.53 from Court Cost budget to Board of Supervisor's budget as recorded in Resolution Book Three, page 852.  
Aye: Koos, Flynn, Willey
- 1:16 PM Shane and Phil Steffen joined to the Board to discuss the Farm Lease terms. Steffen's requested further clarification on sections 3 ó Landlord's Lien and Security Interest and 4 ó Input Costs and Expenses - "Tenant is not allowed to use liquid fertilizer or any other similar top dressing". The Board will consult with the County Attorney on making changes to the Farm Lease. The Board highlighted section 4 ó Input Costs and Expenses ó "Tenant will be required to maintain a soil map and provide copy to Landlord. Tenant will be required to test soil to determine necessary application of fertilizer, at Tenant's expense". Section 5 ó Utilities ó Tenant must pay \$180 for use of water and Electric ó Shane Steffen's address will be put on electric bill. Section 6 ó Proper Husbandry, Harvesting of Crops, Care of Soil, Trees, Shrubs and Grass ó "Tenant shall by August 15 of each lease year provide to the Landlord a written listing showing all crops planted, including acres of each crop planted, fertilizers, herbicides and insecticides applied showing the place of quantity of such items applied on the lease premises during such year" and "Tenant shall maintain accurate yield records for the real estate, and upon request, during each or after lease term, shall disclose to Landlord, all yield base information required for participation in government program by following the approved conservation plan which includes using no till practices. Tenant must certify the acres with the Farm Service Agency (FSA) before the application deadline. Section 13 ó Repairs ó "Landlord's representative and Tenant will walk the Real Estate and fences together at the beginning of the Lease to photograph the condition of the property and fences. An agreement will be negotiated at that time between Tenant and Landlord as to repair and/or replacement of existing fences"; "Tenant will be responsible for the maintenance and upkeep of all existing bins, dryers, cattle waters and barns and "If tenant decides not to use any or all of the aforementioned structures Tenant shall notify Landlord in writing". A County Farm file will be kept in the Board of Supervisor's Office.

- 1:56 PM Lynn Bopes, CPC/Case Management joined to provide an update on Mental Health Regionalization with providing meeting schedule for the Eastern Iowa MH/DS Region, FY13 and FY14 Funding Charts, and Adult Disability Services System Timeline. The Board appraised Bopes for her undertaking of the regionalization.
- 2:15 PM Chair Willey opened the public hearing on the proposed General Assistance Ordinance #277, an ordinance prescribing a general relief program in Jackson County, Iowa which replaces ordinance #188 and any prior ordinances and/or revisions to said ordinances. No verbal or written comments were received from the public.
- 2:16 PM Motion Koos, second Flynn to close the public hearing.
- 2:17 PM Motion Koos, second Flynn to approve the General Assistance Ordinance #277, an ordinance prescribing a general relief program in Jackson County, Iowa which replaces ordinance #188 and any prior ordinances and/or revisions to said ordinances as recorded in Ordinance Book One, page 480-481 and effective upon publication.  
Aye: Koos, Flynn, Willey
- 2:18 PM LuAnn Goeke, Executive Assistant presented Board business.
- 2:18 PM The Board's weekly schedule was reviewed.
- 2:20 PM Motion Koos, second Flynn to designate Bellevue Herald, Maquoketa Sentinel and Preston Times as County's Official newspapers.  
Aye: Koos, Flynn, Willey
- 2:21 PM Motion Flynn, second Koos to re-appoint Pamela DeMoss to another three year term on the Jackson County Board of Health.  
Aye: Koos, Flynn, Willey
- 2:22 PM Motion Koos, second Flynn to appoint Chris Cornelius, Jackson County Conservation and Jason Heiar, Maquoketa Police Department to a one year term on the ATV Commission.  
Aye: Koos, Flynn, Willey
- 2:22 PM No work sessions scheduled for today.
- 2:23 PM Motion Flynn, second Koos to adjourn until the next board meeting on January 7<sup>th</sup>, 2014 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.  
Aye, Koos, Flynn, Willey

Clerk \_\_\_\_\_  
M. Joell Deppe, Auditor

Chair \_\_\_\_\_  
Jack Willey, Board of Supervisors