

January 3, 2012

Present: Supervisors- Larry "Buck" Koos, John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: None.

- 1:16 PM Meeting brought to order and pledge allegiance was recited.
- 1:16 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:16 PM Motion Willey, second Flynn to hire Michael Babcock for the mechanic's position in the Secondary Roads Department at the starting rate of \$19.92 per hour effective January 3, 2012.
Aye: Koos, Flynn, Willey
- 1:19 PM Motion Flynn, second Willey to authorize Chair signature on the contract for the Resurfacing Project on the Caves Road in the sum of \$945,647.53.
Aye: Koos, Flynn, Willey
- 1:20 PM Motion Willey, second Flynn to authorize Chair signature on the Right-of-Way Contract for Centerville Road Bridge to James Guerdet, Mary Guerdet and Janelle Donahue in the sum of \$2,890.00.
Aye: Koos, Flynn, Willey
- 1:21 PM Motion Flynn, second Willey to authorize Chair signature on the Right-of-Way Contract for Centerville Road Bridge to Robert Benson in the sum of \$4,185.00.
Aye: Koos, Flynn, Willey
- 1:23 PM Motion Flynn, second Willey to authorize Chair signature on the IIW Engineer Contract for 30th Avenue Bridge Project in the sum of \$58,658.
Aye: Koos, Flynn, Willey
- 1:23 PM Motion Willey, second Flynn to authorize Schloz and Engineer's staff to seek bids for Road Rock Contract March 1, 2012 to February 28, 2013.
Aye: Koos, Flynn, Willey
- 1:24 PM Miscellaneous items were discussed.
- 1:28 PM M. Joell Deppe, Auditor presented County business.
- 1:28 PM Motion Willey, second Flynn to approve minutes of the December 27th, 2011 Board proceeding as written by Auditor Deppe and authorizing publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 1:28 PM Motion Flynn, second Willey to approve claims in the amount of \$106,414.75 including handwritten warrant of \$71.35 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 1:28 PM Motion Willey, second Flynn to accept and file the Recorder's Report of Fees Collected in the amount of \$13,215.76 for December 2011.
Aye: Koos, Flynn, Willey
- 1:28 PM Motion Willey, second Flynn to accept and file the appointment of Bob Mottet as the Compensation Board representative for Nancy Roling, Treasurer.
Aye: Koos, Flynn, Willey
- 1:30 PM Motion Flynn, second Willey to renew a Class "C" Liquor License with Sunday sales and outdoor services to Bubbles Bar, 49091 140th Street, Miles effective January 1, 2012 through December 31, 2012.
Aye: Koos, Flynn, Willey
- 1:30 PM Chair Koos recessed the meeting until the next appointment.
- 1:32 PM Chair Koos reconvened the meeting with John and Robert Melvold who requested to rent space in the S&H Building with offering to pay utilities. Board stated they could not commit due to the public hearing set for Tuesday, January 10th, 2012 to hear comment on the offer to purchase the S&H Building for \$450,000 from A.J. Spiegel.

- 1:40 PM Ben Kober, Zoning Administrator had nothing to report this week.
- 1:41 PM Martha Gantzer-Kueter, Administrative Assistant presented Board business.
- 1:46 PM Motion Willey, second Flynn to appoint Larry “Buck” Koos as the 2012 Chairman for the Jackson County Board of Supervisors.
Aye: Koos, Flynn, Willey
- 1:47 PM Motion Flynn, second Koos to appoint Jack Willey as the 2012 Vice Chairman for the Jackson County Board of Supervisors.
Aye: Koos, Flynn, Willey
- 1:56 PM Motion Flynn, second Willey to approve the Committee List for 2012 with no changes from prior year.
Aye: Koos, Flynn, Willey
- 1:58 PM Motion Willey, second Flynn to approve Resolution #593-01-03-2012, a resolution appointing commissioners to the Eastern Iowa Regional Housing Authority from Jackson County, Iowa, as recorded in Resolution Book Three, page 721.
Aye: Koos, Flynn, Willey
- 2:00 PM Motion Flynn, second Willey to approve Preston Times, Maquoketa Sentinel-Press and Bellevue Herald-Leader as the official newspapers in and for Jackson County for 2012.
Aye: Koos, Flynn, Willey
- 2:04 PM Motion Willey, second Flynn to approve Matt Tranel, Banker; Heather Hafner and Abby Scheller, Real Estate and John Kettmann, Farmer to the Eminent Domain Commission for one year term.
Aye: Koos, Flynn, Willey
- 2:05 PM Discussion ensued on the Eminent Domain Commission members and if each member qualifies under the category they represent.
- 2:17 PM Motion Willey, second Flynn to approve the 2012 Eminent Domain Commission list as presented by Martha Gantzer-Kueter.
Aye: Koos, Flynn, Willey
- 2:17 PM Motion Willey, second Flynn to re-appoint Jim Breeden, Jeannette Kruse, and Don Wentworth to three year term on the Jackson County Pioneer Cemetery Commission.
Aye: Koos, Flynn, Willey
- 2:19 PM Motion Willey, second Flynn to re-appoint Dr. Schipper and Doug Latham to three year term on the Jackson County Health Board.
Aye: Koos, Flynn, Willey
- 2:20 PM Motion Willey, second Flynn to re-appoint Dr. Eric Peterson, Medical Examiner; Dr. Ray Hamilton, Deputy; and Dr. Kimberly Thompson, Deputy to three year term on the Jackson County Medical Examiner.
Aye: Koos, Flynn, Willey
- 2:21 PM Motion Flynn, second Willey to re-appoint Ross River to three year term on the Jackson County Historic Preservation Commission.
Aye: Koos, Flynn, Willey
- 2:21 PM Correspondences were reviewed.
- 2:28 PM Motion Willey, second Flynn to adjourn until next board meeting on January 10th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

January 10, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Martha Gantzer-Kueter-Administrative Assistant.

9:13 AM Meeting called to order and pledge of allegiance recited.

9:14 AM County Engineer Clark Schloz presented county business.

9:15 AM Motion Willey second Flynn to approve Mike's Outdoor Tree Service quote for \$4,200.00 to remove a cottonwood tree next to a bridge on 383rd Avenue.

vote aye: Flynn, Koos and Willey

9:18 AM Motion Willey second Flynn to set a public hearing for January 24, 2012 at 9:00 a.m. in the Board Meeting Room to discuss moving a part of 110th Street from a Class "B" road to a Class "C" road.

vote aye: Flynn, Koos and Willey

9:19 AM Schloz discussed the installation and maintenance of crossbucks at railroad crossings, a gas tax increase possibility and the stop signs on Rockdale Road in Hurstville. He reminded the Board that bids are due Friday for the 307th Street culvert project.

9:30 AM Roger Keil, Green Island Drainage Watchman, inquired if the District's annual meeting had been set and if the review of the report to the Corps of Engineers had been done.

9:35 AM Zoning Administrator Ben Kober informed the Board that Mike McDonough Real Estate is handling the sale of the Willie Mortenson property for Fannie Mae. Kober observed that the area outside of the house has been cleaned up, presumably by Fannie Mae with nothing done to the house. He received a phone call from someone interested in purchasing the property. Since the house has been abandoned for more than twelve months, the property would need to adhere to current zoning ordinance standards. Discussion arose as to whether the fines accumulating since December 8, 2011 on the property are enforceable on Fannie Mae who have not responded to any of the county's requests for information. In other matters, Kober reported that permit application requests have slowed down and the Thoma Subdivision fence dispute has been settled.

9:50 AM Deputy Auditor Shelley Hoye presented county business.

9:51 AM Motion Flynn second Willey to approve minutes of board proceedings of the January 3, 2012 meeting as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.

vote aye: Flynn, Koos and Willey

9:52 AM Motion Willey second Flynn to accept and place on file the Sheriff's Report of Fees Collected for the month of December 2011 for \$4,056.04.

vote aye: Flynn, Koos and Willey

9:53 AM Motion Flynn second Willey to renew a Class "C" Liquor License with living quarters, outdoor services and Sunday sales to Hillside Stables Restaurant & Café, 1408 N. Hwy 67, Sabula effective 02/08/2012 – 02/07/2013.

vote aye: Flynn, Koos and Willey

9:54 AM Motion Flynn second Willey to renew a Class "C" Liquor License with outdoor services and Sunday sales to Jimi B's, 21701 E. Hill Drive, Bernard effective 02/08/2012 – 02/07/2013.

vote aye: Flynn, Koos and Willey

9:55 AM Motion Willey second Flynn to authorize Chair signature on the Certificate of Appointment for Rebecca Kutsch, Second Deputy Treasurer effective January 3, 2012 through December 31, 2013.

vote aye: Flynn, Koos and Willey

9:56 AM Motion Flynn second Willey to set a public hearing on the proposed amendment for the Fiscal Year 2012 County Budget for January 31, 2012 at 10:00 a.m..

vote aye: Flynn, Koos and Willey

9:57 AM Motion Willey second Flynn to approve Resolution #594-01-10-12 establishing County Supervisor Residency Districts to be used for plan "two" elections based on the 2010 census figures as recorded in Resolution Book Three, pages 722-726.

vote aye: Flynn, Koos and Willey

9:58 AM Motion Flynn second Willey to approve and authorize Chair to sign the State of Iowa County Redistricting Worksheet Supervisor District Population Certification.

vote aye: Flynn, Koos and Willey

9:58 AM Chair Koos recessed the meeting.

- 10:01 AM Chair Koos reconvened the meeting to open the public hearing to consider selling the S & H Building at 1201 East Summit Street in Maquoketa. A. J. Spiegel of Peosta, Iowa has offered \$450,000 for the property. Koos has received ten phone calls in favor of selling it and Flynn had one of the property's neighbor's questioning the future use of the building if sold. Willey, also, received comments. Marty Lyons, Operations Manager for Spiegel's company Peosta Warehousing, spoke on behalf of Spiegel stating they do not have any concrete plans right now for the building other than to bring the building up to code standards and solve some outside drainage issues which will require substantial capital. Spiegel is not asking for any tax breaks but this sale will get the property back on the taxrolls. Steve Moore, the representative for the property, stated that Spiegel has expressed an interest in expanding his interests into Maquoketa.
- 10:16 AM Motion Willey second Flynn to close the public hearing.
vote aye: Flynn, Koos and Willey
- 10:17 AM Chris Raker, County Attorney, and Sarah Davenport, Assistant County Attorney, advised the Board that they can have another public hearing, deny the offer or prepare a deed for sale of the property.
- 10:18 AM Motion Willey second Flynn to approve the sale of the S & H Building at 1201 East Summit Street, Maquoketa to Spiegel Family Realty, LLC for \$450,000 with the County Attorney's Office preparing the paperwork.
vote aye: Flynn, Koos and Willey
- 10:19 AM Lyons inquired whether Spiegel can begin stabilizing the drainage issues before the closing. Raker advised that the property should be transferred before any work is done. He stated that they should be able to get the deed prepared and transferred by January 31st.
- 10:25 AM Chair Koos recessed the meeting.
- 10:31 AM Chair Koos reconvened the meeting with Raker who requested direction on where to deposit the \$25,000 earnest check from Spiegel.
- 10:32 AM Motion Willey second Flynn to approve depositing Spiegel's \$25,000 earnest check in a trust account called Spiegel Family Realty of Iowa LLC to be set up at the Schoenthaler, Roberg, Bartelt and Kahler Law Office.
vote aye: Flynn, Koos and Willey
- 10:33 AM Chair Koos recessed the meeting.
- 10:36 AM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrative Assistant, who presented county business.
- 10:39 AM Motion Willey second Flynn to appoint Marilyn Osterhaus to the Historic Preservation Commission with her term expiring on December 31, 2014.
vote aye: Flynn, Koos and Willey
- 10:40 AM Gantzer-Kueter presented a letter of appeal from Joseph and Tara Blanchard appealing the disallowance of their Agricultural Land Tax Credit on their property parcel 44-02-30-200-017. Deputy Auditor Alisa Smith, who sent the disallowance letter, explained the process for getting the credit. She stated the denial of the credit would not change their agricultural classification. Deb Lane, County Assessor, explained how the denial might affect the classification. Koos asked for clarification on section 426.2 paragraph 2 of the Code of Iowa. He felt the wording was ambiguous enough that parcels adjacent to the one denied should be considered in the total acreage of the combined contiguous parcels. Blanchards own less than 10 acres in Jackson County and the requirement for the credit is at least ten acres.
- 11:04 AM Motion Willey second Flynn to deny appeal by Joseph and Tara Blanchard disallowing their Agricultural Land Tax Credit Claim on parcel number 44-02-30-200-017.
vote aye: Flynn and Willey
nay: Koos
- 11:07 AM Chair Koos recessed the meeting for a work session with Ben Kober, Alisa Smith and County Recorder Arlene Schauf.
- 11:37 AM Chair Koos reconvened the meeting with Gantzer-Kueter who reviewed correspondence.
- 11:47 AM Motion Flynn second Willey to set a work session to review budgets on Monday, January 16th from 9:00 a.m. to 1:00 p.m.
vote aye: Flynn, Koos and Willey
- 11:48 AM Discussion ensued on discussing budgets again on January 17th after the regular meeting from 10:30 a.m. to 12:00 p.m. and on storage for equipment in the S & H Building.
- 11:58 AM Applications for positions on the Conservation Board and the Weed Commissioner were reviewed. Interviews will be set up on Monday morning for the some of the applicants.

12:10 AM Motion Willey second Flynn to adjourn until January 17, 2012 in the boardroom at the courthouse in Maquoketa.

Vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

January 17, 2012

Present: Supervisors- Larry “Buck” Koos, John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: None.

9:05 AM Meeting brought to order and pledge allegiance was recited.

9:06 AM Clark Schloz, Engineer presented Secondary Roads business.

9:06 AM Motion Flynn, second Willey to move into close session for personnel matters under Iowa Code Section 21.5(1)(i) to discuss the Secondary Roads Truck Driver Position.

Aye: Koos, Flynn, Willey

9:18 AM Motion Willey, second Koos to offer the Truck Driver Position to Candidate A, and if declines the Board will reconvene.

Aye: Koos, Willey

Abstain: Flynn

9:19 AM Motion Flynn, second Willey to approve a residential permit to Pam Wagner in section 21 of Farmers Creek Township on south side of 150th Street (E17).

Aye: Koos, Willey, Flynn

9:25 AM Motion Willey, second Flynn to approve the low bid of \$89,008.10 from Dunn Construction, Bellevue for option two on the 370th Street Culvert Project.

Aye: Koos, Willey, Flynn

9:26 AM Motion Flynn, second Willey to authorize Chair signature on the Caves Road Resurfacing Contracts, FM-C049(540—55-49).

Aye: Koos, Willey, Flynn

9:27 AM Miscellaneous items were discussed.

9:29 AM M. Joell Deppe, Auditor presented County business.

9:29 AM Motion Willey, second Flynn to approve minutes of the January 10th, 2012 Board proceeding as written by Deputy Auditor Shelly Hoyer and authorizing publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:30 AM Motion Flynn, second Willey to approve claims in the amount of \$137,090.99 and authorize the Auditor’s staff to issue warrants.

Aye: Koos, Flynn, Willey

9:31 AM Motion Willey, second Flynn to authorize signatures on handwritten warrant to Alliant Energy in the sum of \$71.53.

Aye: Koos, Flynn, Willey

9:31 AM Motion Willey, second Flynn to accept and file the Auditor’s Report of Fees Collected in the sum of \$11,619.43 for the quarter ending December 31, 2011.

Aye: Koos, Flynn, Willey

9:32 AM Chair Koos recessed the meeting until the next appointment.

9:33 AM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrator Assistant who presented Board business.

9:34 AM Correspondences were reviewed.

9:42 AM Chair Koos recessed the meeting until the next appointment.

9:50 AM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator who present a resolution for approval to vacate lots 4 through 15 of Timber Valley Subdivision in accordance with the provisions of the State Code of Iowa, Chapter 354.22.

- 9:53 AM Motion Willey, second Flynn to approve Resolution #595-01-17-2012, a resolution of approval to vacate lots 4 through 15 of Timber Valley Subdivision in accordance with the provisions of the State Code of Iowa, Chapter 354.22 as recorded in Resolution Book Three, page 726.
Aye: Koos, Flynn, Willey
- 9:53 AM Clark Schloz, Engineer re-entered the meeting to report Candidate A, Ronald Schmidt accept the Truck Driver offer.
- 9:54 AM Motion Willey, second Koos to hire Ronald Schmidt of Spragueville for the Maquoketa Shop Truck Driver position at the starting wage per the Union Contract for Secondary Roads.
Aye: Koos, Willey
Abstain: Flynn
- 9:55 AM Chair Koos recessed the meeting. A work session will be held with Frank Frieberg, Health – Budget until the next appointment.
- 10:34 AM Chair Koos reconvened the meeting with Stacy Driscoll, JC Economic Development Director who presented her monthly report.
- 10:48 AM Today’s work session will continue with Chris Rake, Attorney – Budget.
- 10:50 AM Motion Flynn, second Willey to approve Resolution #596-01-17-2012, a resolution to sell the County property known as S&H Building located in Maquoketa for the sale price of \$450,000 to Spiegel Family Realty as recorded in Resolution Book Three, page 727.
Aye: Koos, Flynn, Willey
- 10:52 AM Motion Flynn, second Willey to adjourn until next board meeting on January 24th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

January 24, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: John Schroeder, Diane Schroeder, Jolyn Richards, Ross Mitchell, and Mike McLaughlin. Absent: Larry “Buck” Koos.

8:58 AM Meeting brought to order and pledge allegiance was recited.

8:58 AM Vice Chair opened the public hearing on the proposal for a partial reclassification of 110th Street located in section 35 of Farmers Creek Township from a Class “B” road to a Class “C” road. The reclassification will run from 18040 100th Street to the intersection of 110th Street and 171st Avenue. The phone calls received were in favor of the reclassification. Also, two property owners on 100th Street spoke in favor of the reclassification.

9:02 AM Motion Flynn, second Willey to close the public hearing.

Aye: Flynn, Willey
Absent: Koos

9:02 AM Motion Flynn, second Willey to approve reclassifying a portion of 110th Street in section 35 of Farmers Creek Township from a Class “B” road to a Class “C” road with authorize Schloz to draft a resolution to present next week.

Aye: Flynn, Willey
Absent: Koos

9:03 AM Clark Schloz, Engineer presented Secondary Roads business.

9:03 AM Bids were opened by Auditor Deppe as follows: Bellevue Sand & Gravel – Bellevue Quarry, \$5.60 per unit, Springbrook Quarry, \$4.95 per unit, LaMotte Quarry, \$5.60 per unit, St. Donatus Quarry, \$5.60 per unit, Veach Quarry, \$5.60 per unit, Morehead Quarry, \$5.60 per unit; River City Stone – Bernard Quarry, \$5.90 per unit, Fillmore Quarry, \$5.90 per unit, Finn Quarry, \$5.90 per unit; Wendling – Andrew Quarry, \$6.73 per unit, Arensdorf Quarry, \$6.22 per unit, Bellevue Quarry, \$6.22 per unit, Decker Quarry, \$6.22 per unit, Delmar Quarry, \$6.73 per unit, Eden Valley Quarry, \$6.73 per unit, Frank Quarry, \$6.73 per unit, Frost Quarry, \$6.73 per unit, Iron Hill Quarry, \$6.22 per unit, Joinerville Quarry, \$6.22 per unit, Maquoketa Quarry, \$6.73 per unit, Preston Quarry, \$3.48 per unit, Rowan Quarry, \$6.22, Teeds Grove Quarry \$6.22 per unit, Weise Quarry \$4.97 per unit and Preston Ready Mix – Grant Quarry, \$5.40 per unit, Elwood/Yeager, \$5.40 per unit, Johnson, \$5.40.

9:09 AM Motion Willey, second Flynn to accept rock bids as received and authorize Schloz and his staff to review bids and prepare recommendations for next week.

Aye: Flynn, Willey
Absent: Koos

9:10 AM Schloz reported the 370th Street twin culverts have been ordered for this project.

9:13 AM Motion Flynn, second Willey to approve a three year contract with Premier Linen and Uniform to not exceed \$6,531.72 for the Shop employees per their Union Contract.

Aye: Flynn, Willey
Absent: Koos

9:14 AM Discussion ensued on Right-of-Away piece of property in section 18 of Iowa Township near intersection of 500th Avenue, Z340th and 64th Street. This individual would like to build a home on this triangle piece of property. Schloz has questions for the County Attorney and feels he should contact the Dan Kunau about access to his field.

9:24 AM Motion Flynn, second Willey to approve minutes of the January 17th, 2012 Board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Willey
Absent: Koos

9:24 AM Motion Flynn, second Willey to accept and file the Semi-Annual Report from July 1, 2011 through December 31, 2011 as presented by Nancy Roling, Treasurer.

Aye: Flynn, Willey
Absent: Koos

- 9:25 AM Motion Flynn, second Willey to renew a Class "C" Liquor License with outdoor service and Sunday sales to Spruce Harbor, Inc., 30597 400th Avenue, Bellevue effective February 5, 2012 through February 4, 2013.
- Aye: Flynn, Willey
Absent: Koos
- 9:26 AM Motion Flynn, second Willey to approve Resolution #597-01-24-2012, a resolution for interfund operating transfer of \$437,500 (1st half annual budgeted transfer for FY12) from Rural Basic #11 Fund to the Secondary Roads #20 Fund as recorded in Resolution Book Three, page 728.
- Aye: Flynn, Willey
Absent: Koos
- 9:27 AM Vice Chair Willey recessed the meeting until the next appointment.
- 9:33 AM Vice Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator who presented a draft letter to Insko Insurance Services, Inc. notifying the board's decision to release the Principal, NESRETEP L.C., from the obligations laid out in the Subdivision Improvements Performance Bond that was signed on March 11th, 2008.
- 9:38 AM Motion Flynn, second Willey to authorize signature on the letter to Insko Insurance Service, Inc. as presented by Kober, Zoning Administrator.
- Aye: Flynn, Willey
Absent: Koos
- 9:40 AM Vice Chair recessed the meeting until the next meeting.
- 9:41 AM Vice Chair reconvened meeting with Lyn, Medinger, Emergency Management who presented the Jackson County Multi-Jurisdictional Hazard Mitigation Plan.
- 9:42 AM Motion Flynn, second Willey to approve Resolution #598-01-24-2012, a resolution approving the adopting of the Jackson County Multi-Jurisdictional Hazard Mitigation Plan, and request approval of plan at the Federal Level as recorded in Resolution Book Three, page 729.
- Aye: Flynn, Willey
Absent: Koos
- 9:43 AM Medinger handed out the DR-418 Public Assistance Brief declared on August 30, 2011 for the severe storms and flooding in Dubuque and Jackson on July 27th-29th, 2011 at the cost share of 75% Federal, 10% State and 15% Local.
- 9:45 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.
- 9:46 AM The Veteran Affairs Executive Director position will be published in local newspapers starting on Wednesday, January 25th, 2012. Application deadline is by 4:00 p.m. Friday, February 10th, 2012.
- 9:57 AM Vice Chair reconvened the meeting with Mary Bartels, GR Director.
- 9:57 AM Motion Flynn, second Willey to move into close session per request of Mary Bartels, GR Director for a client appeal under Section 21.5(1)(i) of the Iowa Code.
- Aye: Flynn, Willey
Absent: Koos
- 10:19 AM Motion Flynn, second Willey to deny rental assistants for case number 134 based on no good faith effort.
- Aye: Flynn, Willey
Absent: Koos
- 10:20 AM Clark Schloz, Engineer re-entered the meeting.
- 10:20 AM Motion Flynn, second Willey to rescind the approval of the three year contract with Premier Linen and Uniform to not exceed \$6,531.72 for the Shop employees per their Union Contract until next week allowing more research into the contracts.
- Aye: Flynn, Willey
Absent: Koos
- 10:21 AM Today's work sessions will be on Budget Review.

10:22 AM Motion Flynn, second Willey to adjourn until next board meeting on January 31st, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Flynn, Willey
Absent: Koos

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

January 31, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Martha Gantzer-Kueter-Administrative Assistant.

9:09 AM Meeting called to order and pledge of allegiance recited.

9:10 AM County Engineer Clark Schloz presented county business. Board discussed meeting with County Attorney Chris Raker to determine the procedure for the possible sale of a parcel adjoining Highway Z40. Dick Kunau presented concerns of the possible sale. Schloz requested a date be set for the Five-Year Road Plan public hearing, possibly on February 23rd at Maquoketa City Hall. He presented the Rock Contract Tally List which included Bellevue Sand and Gravel, River City Stone, Preston Ready-Mix and Wendling Quarries.

9:18 AM Motion Willey second Flynn to approve sending rock contracts to approved bidders.
vote aye: Flynn, Koos and Willey

9:19 AM Schloz discussed the State possibly freezing the Farm-to-Market account funding and the State paying us to maintain two-lane state roads.

9:29 AM Deputy Auditor Shelley Hoye presented county business.

9:30 AM Motion Willey second Flynn to approve minutes of board proceedings of the January 24, 2012 meeting as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.

vote aye: Flynn and Willey
abstain: Koos

9:31 AM Motion Flynn second Willey to approve claims in the amount of \$288,743.32 and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

9:32 AM Motion Willey second Flynn to accept and place on file the meeting minutes for the Veteran Affairs Commission for the month of January 2012 and the County Compensation Board for January 2012.

vote aye: Flynn, Koos and Willey

9:35 AM Martha Gantzer-Kueter, Administrative Assistant, presented a letter from the Dubuque County Supervisors discussing mental health redesign and collaboration of services. Board expressed interest and looks forward to setting up a meeting for after February 12th. The Army Corps of Engineers needs to know the boundaries of the borrow site in relation to the surrounding wetland area for the Green Island Levee repairs.

9:47 AM Chris Raker introduced Steve Moore and Marty Lyons who were present for the discussion on the sale of the S & H Building. Raker stated he has the pertinent documents for closing on the sale of the S & H Building to Spiegel Family Realty. Spiegel has offered \$450,000 for the property. County has equipment in the building that would need to be stored elsewhere. Lyons stated that Spiegel is looking to expand into the Maquoketa area.

9:55 AM Motion Willey second Flynn to authorize chair to sign closing documents on the S & H Building at 1201 East Summit Street, Maquoketa for \$450,000 minus \$195 for abstract costs for a net of \$449,805.

vote aye: Flynn, Koos and Willey

9:56 AM Discussion ensued on the availability of funds from the County's Revolving Loan Fund and from ECIA and what the County would do with the proceeds from the sale.

10:20 AM Chair Koos opened the public hearing to consider a budget amendment to the County's Fiscal Year 2012 budget which includes a net decrease of \$196,265 in the overall fund balance.

10:24 AM Motion Willey second Flynn to close the public hearing.

vote aye: Flynn, Koos and Willey

10:25 AM Motion Willey second Flynn to approve and authorize chair to sign Resolution #599-01-31-2012 amending the County's Fiscal Year 2012 budget and forwarding a signed copy to the State Department of Management.

vote aye: Flynn, Koos and Willey

10:26 AM Gantzer-Kueter presented a letter from Carolyn Moitz, from the Iowa Department of Human Services, that showed assistance guidelines are the same across the state; therefore, it is not easier to get assistance in Jackson County versus other counties.

10:37 AM Work sessions will be set up next week with County Assessor Deb Lane, Conservation Director Daryl Parker and a Conservation Board interviewee.

10:38 AM Motion Willey second Flynn to adjourn until February 7, 2012 in the boardroom at the courthouse in Maquoketa.

Vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

February 7, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Roger Keil and Brad Koranda.

9:08 AM Meeting brought to order and pledge allegiance was recited.

9:09 AM Clark Schloz, Engineer presented Secondary Roads business.

9:10 AM Motion Willey, second Flynn to approve Resolution #601-02-07-2012, a resolution re-classifying 110th Street located in section 35 of Farmers Creek Township for E911 address 18040 110th Street to the intersection of 100th Street and 171st Avenue from a Class “B” to a Class “C” with restricted access and a minimal level of maintenance as recorded in Resolution Book Three, page 732.

Aye: Flynn, Koos, Willey

9:12 AM Motion Willey, second Flynn to authorize Chair signature on rock contracts to River City Stone, Wendling and Preston Ready Mix as presented by Schloz.

Aye: Flynn, Koos, Willey

9:12 AM Two quotes bridge wood were as follows: Wheeler Lumber - \$\$20,591 and Ovel Forest Products, Inc. - \$20,286.68.

9:13 AM Motion Flynn, second Willey to approve the low bid of \$20,286.68 for bridge wood from Ovel Forest Products, Inc., New Hampton, Iowa.

Aye: Flynn, Koos, Willey

9:14 AM Miscellaneous items were discussed.

9:20 AM M. Joell Deppe, Auditor presented County business.

9:20 AM Motion Willey, second Flynn to approve minutes of the January 31st, 2012 Board proceeding as written by Auditor Deppe and authorizing publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:20 AM Motion Flynn, second Willey to accept and file the Recorder’s Report of Fees Collected in the sum of \$14,385.28 for the month of January 2012.

Aye: Koos, Flynn, Willey

9:22 AM Motion Willey, second Willey to approve Resolution #600-02-07-2012, a resolution for interfund operating transfer of \$106,850 from the General Basic #01 Fund to the Capital Improvements #33001 Fund as recorded in Resolution Book Three, page 731.

Aye: Koos, Flynn, Willey

9:24 AM The Board stated Sheriff Russ Kettmann declared an emergency on Friday night due to icy conditions. There was a bane of freezing rain in Jackson County which resulted in an accident on the Bellevue-Cascade Road with various opinions on the protocols and/or policies for this type of an emergency. The Board would like to review the counties policy in the future to ensure we are responding to emergencies in the quickest manner.

9:33 AM Ben Kober, Zoning Administrator presented Zoning business.

9:33 AM Kober has been asked to present at the State Historic Conference on Jackson County’s Burial Mound Ordinance in April 2012. Kober will be asking David Manning to be co-presenter to assist with questions as he created the ordinance.

9:36 AM Board of Adjustments may be meeting in the near future on three possible cell phone tower applications and a special exception for a garage placement near the right-of-way. John Manson has agreed to serve another term on the Board of Adjustments.

9:42 AM Miscellaneous items were discussed.

9:44 AM Clark Schloz, Engineer re-entered the meeting with providing updated information that Charles, Corps of Engineer will be contacting Hayward’s on the additional data needed on the borrow site for the Green Island Levee. The right-of-way piece of property in Preston will have a survey and appraisal done with holding a public hearing for comment to sell or not sell.

9:46 AM Chris Meinecke, Meinecke-Richards Agency, Inc presented the summary of renewal coverage for Jackson County. The Board requested removing the S&H Building and increasing the liability from 4 million to 5 million.

9:57 AM Motion Flynn, second Willey to accept the Summary of Renewal Coverage for Jackson County from Meinecke-Richards Agency, Inc with adjusting the liability to five million and removing the S&H Building from the property inventory.

Aye: Koos, Flynn, Willey

10:02 AM Marty Hudrlik, Maintenance requested permission to repair the jail waterline due to the frequency of a plugged drain. Winegar Plumbing ran a camera through the pipe and identified a four foot section bow which is creating the problem. The total cost of \$2,000 - \$3,000 for this one day project. The Board directed Hudrlik to proceed with the project. Hudrlik also requested permission to take the unwanted items stored in the S&H Building to B&G Salvage and/or Landfill. Board granted permission. Further discussion ensued on Hudrlik's need for storage of equipment. Board suggested Hudrlik visit with Clark Schloz, Engineer on possible options before the Board would entertain building a new shed.

10:19 AM Martha Gantzer-Kueter, Administrator presented Board business.

10:19 AM Correspondences were reviewed.

10:29 AM Conservation Board appointment was discussed in detail. All agreed both candidate interviewed well and would be an asset to the Board. The Board of Supervisor's main priority is to have representation from all areas in the County and also providing gender balance. The Board agreed to leave as unfinished business to consult with County Attorney on the gender balance requirement.

10:33 AM Weed Commissioner appointment was discussed in detail. The Board tossed the idea of a department absorbing the duties or appoint a commissioner. The Board will review the applications again with hopes to make a decision next week.

10:39 AM Today's work session will be on Budget Review.

10:40 AM Motion Flynn, second Willey to adjourn until next board meeting on February 7th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

February 14, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Roger Keil, Judy Andersen, Lee Johnson and Owen Hayes.

9:12 AM Meeting brought to order and pledge allegiance was recited.

9:12 AM Clark Schloz, Engineer presented Secondary Roads business.

9:13 AM Motion Willey, second Flynn to authorize Chair signature on rock contract with Bellevue Sand & Gravel as presented by Schloz.

Aye: Flynn, Koos, Willey

9:14 AM Two quotes for bridge pipe were as follows: Metal Culverts, Inc. - \$20,317.76 and Illowa Culvert & Supply Co. - \$19,215.10.

9:15 AM Motion Flynn, second Willey to approve the low bid of \$19,215.10 for bridge pipe from Illowa Culvert & Supply Co., Low Moor, Iowa.

Aye: Flynn, Koos, Willey

9:15 AM Three quotes for two 4X4 Extended Cab Trucks with trade were as follows: Rotman Motor Co. – Model: GMC - \$42,420; Burnett Thiel Ford – Model: Ford - \$48,630.72 and Brad Deery Motor – Model Chevy - \$46,674.

9:17 AM Motion Willey, second Flynn to approve the low bid of \$42,420 for two GMC 4X4 Extended Cab Trucks from Rotman Motor Co., Maquoketa, Iowa.

Aye: Flynn, Koos, Willey

9:18 AM Six quotes for a mower with trade were as follows: Huss Implement – Model: Woods BW 1260 - \$13,809; Dague Equipment – Model: Bush Hog 3710 - \$11,590; Kunau Implement – Model: Bush Hog 3710 - \$10,234; Roeder Bros, Inc. – Model: Rhino FN120 - \$12,470; P&K Midwest – Model: JD CX15 - \$17,135 and Badricks – Model: 10,732.

9:22 AM Motion Flynn, second Willey to approve the low bid of \$10,234 for Bush Hog 3710 from Kunua Implement, Preston, Iowa.

Aye: Flynn, Koos, Willey

9:23 AM Miscellaneous items were discussed.

9:26 AM M. Joell Deppe, Auditor presented County business.

9:26 AM Motion Willey, second Flynn to approve minutes of the February 7th, 2012 Board proceeding as written by Auditor Deppe and authorizing publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:26 AM Motion Flynn, second Willey to approve claims in the amount of \$520,159.03 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Flynn, Willey

9:26 AM Motion Willey, second Flynn to accept and file the Jackson County Sheriff's Report of Fees Collected in the sum of \$5,976.77 for January 2012.

Aye: Koos, Flynn, Willey

9:29 AM Motion Willey, second Flynn to set the public hearing at 10:00 a.m. on Tuesday, March 6th, 2012 for budget estimate Fiscal Year July 1, 2012 through June 30, 2013.

Aye: Koos, Flynn, Willey

9:30 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:30 AM Items of discussion were Mental Health Forum, House File 2114, and Veteran's Affairs employment applications.

9:35 AM Ben Kober, Zoning Administrator presented Zoning business.

- 9:35 AM Kober informed the Board that he believes the final resolution was not completed for the Villa Golf Subdivision as it was not recorded with the plat. It was in the timeframe when David Manning was leaving and Kober came on board. He will look through all the files again and if not found he would like to present the resolution before the Board adjourns today.
- 9:40 AM Motion Willey, second Flynn to issue a 30-day abatement notice to Paul Laughlin at 19754 Rockdale Rd, Maquoketa, IA.
Aye: Koos, Flynn, Willey
- 9:42 AM Motion Flynn, second Willey to issue a 30-day abatement notice to Frank Randall at 7008 200th Ave, Maquoketa, IA.
Aye: Koos, Flynn, Willey
- 9:44 AM Martha Gantzer-Kueter, Administrative Assistant re-enter the meeting.
- 9:45 AM The Department of Natural Resources official announced the Maquoketa Caves State Park will reopen in 2012 with conditions.
- 9:51 AM Correspondences were reviewed.
- 10:01 AM The Board discussed the two candidates for the Conservation Board appointment. They have good qualities and each would bring a different perspective to the Board.
- 10:01 AM Motion Flynn, second Willey to appoint Randy Bender, Bellevue to the Conservation Board with the request for discussion. Willey feels both candidates are of equal qualifications so we have an opportunity for gender balance. Flynn respects Willey's opinion but feels Bender is a business person who will represent the City of Bellevue.
Aye: Koos, Flynn
Naye: Willey
- 10:05 AM Motion Willey, second Flynn to appoint Kory Kettmann as the Jackson County Weed Commissioner.
Aye: Flynn, Willey
Abstain: Koos
- 10:07 AM Lanny Simpson, Lee Johnson, Owen Hayes, Judy Andersen from the Jackson County Fair Board joined the Board of Supervisors to discuss their budget. The board announced they have budgeted \$25,000 for the fairgrounds new sign.
- 10:18 AM Miscellaneous items were discussed.
- 10:38 AM No work sessions were held today.
- 10:39 AM Motion Flynn, second Willey to adjourn until next board meeting on February 21st, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

February 21, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: No visitors.

9:12 AM Meeting brought to order and pledge allegiance was recited.

9:13 AM Clark Schloz, Engineer presented Secondary Roads business.

9:15 AM Motion Willey, second Flynn to approve a utility/underground construction permit to Alliant Energy in section 31 & 32 of Iowa Township to place six poles to a new home.

Aye: Flynn, Koos, Willey

9:16 AM A quote for a sign truck in the amount of \$94,943.66 was received from Flannegan Western, Emmetsburg, IA.

9:20 AM Koos took a phone call from Representative Brian Moore relating to the gas tax bill. Leadership will hold the bill in committee which will result in not making the first funnel. At this point they do not want this bill to be a political football.

9:23 AM Motion Flynn, second Willey to approve the Sign Truck quote in the sum of \$94,943.66 from Flannegan Western, Emmetsburg, IA.

Aye: Flynn, Koos, Willey

9:24 AM Motion Willey, second Flynn to authorize signatures on construction plan Project# L-745(51)—73-49 – 17th Street PCC Paving and Project# STP-S-C049(53)—5E-49 – Centerville Road Bridge.

Aye: Flynn, Koos, Willey

9:24 AM Motion Flynn, second Willey to authorize signatures on the agreement with Lynn Kohlenberg.

Aye: Flynn, Koos, Willey

9:25 AM Miscellaneous items were discussed.

9:30 AM M. Joell Deppe, Auditor presented County business.

9:30 AM Motion Willey, second Flynn to approve minutes of the February 14th, 2012 Board proceeding as written by Auditor Deppe and authorizing publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:31 AM Motion Willey, second Flynn to renew a Class “C” Liquor License to Obie’s, LLC, 3610 173rd Ave, Maquoketa, IA effective March 3, 2012 through February 28, 2013.

Aye: Koos, Flynn, Willey

9:32 AM Motion Flynn, second Willey to approve Resolution #602-02-21-2012, a resolution for disbursing federal revenues collected from leasing property along Mississippi River as recorded in Resolution Book Three, page 733.

Aye: Koos, Flynn, Willey

9:33 AM Motion Willey, second Flynn to approve Resolution #603-02-21-2012, a resolution of outstanding checks to be cancelled and omitted which will be credited to the General Basic Fund as unclaimed fees and trust as recorded in Resolution Book Three, page 734.

Aye: Koos, Flynn, Willey

9:35 AM Motion Flynn, second Willey to approve Resolution #604-02-21-2012, a resolution to abate taxes on four mobile homes left abandoned and trashed as recorded in Resolution Book Three, page 735.

Aye: Koos, Flynn, Willey

9:36 AM Motion Willey, second Willey to approve the appraisal quote of \$350 from Phil Gent for the 500th Avenue property.

Aye: Koos, Flynn, Willey

9:37 AM Ben Kober, Zoning Administrator presented Zoning business.

9:37 AM Fanny May has contacted McDonald Realty about their wishes are to clean-up the Willey Mortenson property. McDonald’s are in the process of getting two quotes for the clean-up. The Board stated the

finer will continue until the clean-up begins for which they would not entertain waiving fees of any sorts until the property is cleaned-up and then they may negotiate a settlement.

- 9:46 AM Kober did receive the Red Tail Subdivision Plat in the correct scale as required but there is still concern from Arlene Schauf, Recorder as the plat does not have an original signature, the plat submitted is a copy.
- 9:51 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.
- 9:52 AM A report was given on the Paula Sands Live Show; they were in Maquoketa to cover the Ragababe Company, modern cloth diapers. Discussion ensued on a MHDS Meeting with Dubuque County Board of Supervisors, Annual Meeting for Green Island Drainage, Weed Commission Conference, Chamber Lunch & Learn, and Clinton Town Hall Meeting- MHDS Redesign.
- 10:08 AM Motion Willey, second Flynn to authorize Chair signature the Jackson County Historic Preservation Commission's Iowa Certified Local Government 2011 Annual Report for 2011.
Aye: Koos, Flynn, Willey
- 10:09 AM Correspondences were reviewed.
- 10:17 AM Today's work session will be a conference call with Assistant Attorney General David Dorff, Jackson County Attorney Chris Raker, Assistant Attorney Sara Davenport and Jackson County Pioneer Cemetery Commission.
- 10:17 AM Chair Koos recessed the meeting for possible action after the work session.
- 11:43 AM Chair Koos reconvened the meeting.
- 11:43 AM Motion Flynn, second Willey to adjourn until next board meeting on February 28th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

February 24, 2012 – Special Meeting

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: No visitors.

12:04 PM Meeting brought to order and pledge allegiance was recited.

12:05 PM Chair Koos read a prepared statement addressing their appointment of Randy Bender to the Conservation Board. Council recommended the Board accept the resignation of Bender and appoint Chris Cornelius to the Conservation Board due to the Gender Balance Law which was amended on January 1, 2012 from may appoint to shall appoint.

12:07 PM Motion Flynn, second Willey to accept the voluntary resignation of Randy Bender from the Jackson County Conservation Board effective immediately.

Aye: Flynn, Koos, Willey

12:08 PM Willey asked for clarification of council in the statement. Flynn responded by stating all Board of Supervisor's received a phone call from Chris Raker, County Attorney explaining the situation. In his conversation with Raker he was informed a phone call was received by the Attorney General's Office on the amended Gender Balance Law that went into effect on January 1, 2012 and the County needs to comply. The Attorney General's Office received a complaint from a state representative or senator but no one was given the name of the individual.

12:11 PM Motion Flynn, second Willey to appoint Chris Cornelius to the Jackson County Conservation Board effective immediately.

Aye: Flynn, Koos, Willey

12:11 PM Motion Flynn, second Willey to adjourn until next board meeting on February 28th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

February 28, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Steve Tebbe and Terry Roling.

9:05 AM Meeting brought to order and pledge allegiance was recited.

9:06 AM Stacy Driscoll, Jackson County Economic Development Director along with Steve Tebbe and Terry Roling joined the board to present the proposed resolution of regulations regarding All-Terrain or Off-Road Utility Vehicles which was drafted by the Jackson County ATV Committee. The proposed resolution would be for controlled ATV rides on designated roadways in Jackson County and chaperoned by law enforcement in uniform with radar guns. It was noted the Police Departments, Sheriff's Department, County Attorney, County Insurance Agent, County Conservation Department and the DNR have been involved in this process. The Board requested a copy of the proposed trails and the resolution to allow the public to stop in to review. The Board also agreed to allow for public input on the proposed resolution at next Tuesday's regular board meeting and then make their decision on the proposed resolution at that time.

9:31 AM Motion Willey, second Flynn to authorize Chair signature on draw down funds for administrative in the sum of \$4,627 for CDBG EDSA – 07-EDSA-016 HUSCO International.

Aye: Flynn, Koos, Willey

9:32 AM Clark Schloz, Engineer presented Secondary Roads business.

9:33 AM Motion Willey, second Flynn to set a work session at 10:30 a.m. on March 6th, 2012 on the 5 Year Road FY 2013-2017 Program.

Aye: Flynn, Koos, Willey

9:33 AM Miscellaneous items were discussed.

9:38 AM M. Joell Deppe, Auditor presented County business.

9:38 AM Willey questioned two items in the minutes as presented, the second should be Flynn at the 9:36 motion and the appointment of Randy Bender to the Conservation Board is missing.

9:40 AM Motion Willey, second Flynn to approve claims in the amount of \$118,188.03 and authorize the Auditor's staff to issue warrants.

Aye: Flynn, Koos, Willey

9:40 AM Motion Flynn, second Willey to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for February 2012.

Aye: Flynn, Koos, Willey

9:42 AM Motion Flynn, second Willey to renew a Class "B" Native Wine Permit to Hurstville with Sunday Sales to Hurstville Interpretive Center, 18670 63rd St., Maquoketa, IA effective May 1, 2012 through April 30, 2013.

Aye: Flynn, Koos, Willey

9:42 AM Chair Koos recessed the meeting until the next appointment.

9:53 AM Chair Koos reconvened the meeting.

9:53 AM Auditor Deppe stated the Board did appoint Randy Bender to the Conservation Board at the February 14th, 2012 regular board meeting and the correction was made at the 9:36 motion.

9:54 AM Motion Willey, second Flynn to approve minutes of the February 21st, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

9:54 AM Ben Kober, Zoning Administrator presented Zoning business.

9:54 AM Kober received notification from the Realtor the property on the Caves Road will be cleaned in the near future. Kober has visited with the Maquoketa Fire Department about a controlled burn for the building on this property and at this time they would not be interested.

- 9:57 AM Motion Willey, second Flynn to issue a 30-day abatement notice to John Beirmann at 11315 150th St., Maquoketa, IA.
- Aye: Koos, Flynn, Willey
- 9:59 AM The Board of Adjustment received a special exception application which is now delayed due to the request partially in the County right-of-way. Kober is working with Secondary Roads to resolve this matter.
- 10:01 AM A compliant was given to Willey on the Gary Delarm business property at 9282 Caves Road, Maquoketa, IA. Willey directed Kober to look in his files from David as this property has been a problem in the past.
- 10:03 AM Flynn inquired if future appointments should be gender balanced on the Board of Adjustments and Zoning Commission as required by law. Kober stated John Manson is the next seat that will expire. Flynn noted this Board needs to be sensitive to the gender balance law with this next appointment.
- 10:05 AM Chair Koos recessed the meeting until the next appointment.
- 10:06 AM Chair Koos reconvened the meeting with Marty Hudrlik, Maintenance Department who requested authorization to upgrade his County cell phone. Current phone is not receiving incoming calls, messages left pop-up a day later and the phone freezes a lot. Hudrlik inquired on a heavy duty phone with US Cellular in Maquoketa - \$99.99 and US Cellular in Dubuque – 79.99. Hudrlik stated his contract is not eligible for an upgrade but Mike Regan’s contract is eligible.
- 10:11 AM The Board granted Hudrlik permission to upgrade his county cell phone under Mike Regan’s contract with US Cellular in Maquoketa for the purchase price of \$99.99. Authorization was also given to place a “no parking” sign with designated time parking is not allowed or vehicle will be towed. Hudrlik then reported the jail drain project is completed and the invoice came in \$500 less than the quote.
- 10:15 AM Willey suggested Hudrlik should work with County Attorney Raker on putting together a courtroom update plan ready for July 1, 2012.
- 10:17 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.
- 10:17 AM The Zoning Commission has seven members with four females and three males. The Board of Adjustment has five members with one female and four males.
- 10:24 AM The Department of the Army reviewed the wetland delineation and all information provided concerning the borrow site on Russ Hayward’s property and it has been determined that the borrow site is upland and therefore not jurisdictional under Section 404 of the Clean Water Act. The use of this site is permissible for use as borrow material for the levee repair project. The Nationwide Permit #3 verification dated May 20, 2011 is valid until March 19, 2012. A Green Island Drainage District Meeting will be scheduled at 11:00 a.m. on Tuesday, March 6th, 2012.
- 10:35 AM Correspondence were reviewed.
- 10:41 AM Clark Schloz, Engineer re-entered the meeting after visiting with Rachel Perrine, Department of the Army. The extension request requires a one paragraph statement from the County which extends for another two years.
- 10:42 AM Motion Flynn, second Willey to authorize an extension letter to extend the Nationwide Permit #3 verification for the Green Island Levee Repair Project.
- Aye: Flynn, Koos, Willey
- 10:43 AM Correspondence continued.
- 10:46 AM The Board ensued discussion on the misconception among the public on the new assessments. The state code dictates when assessments are required; the County does not have control. The new assessments will be reflected on your 2013/2014 tax statement. If you feel you cannot sell your home for the new assessed amount you should contact the Assessor’s Office as there is a process to appeal.
- 10:51 AM Stacy Driscoll, Jackson County Economic Development Director re-entered the meeting to present her monthly report.
- 11:06 AM No work sessions will be held today.

11:09 AM Motion Flynn, second Willey to adjourn until next board meeting on March 6th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

March 6, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Scott Gent, Terry Roling, Don Kelly, Ed McDermott, John Pitlo and Tim Tarr.

9:01 AM Meeting brought to order and pledge allegiance was recited.

9:02 AM Stacy Driscoll, Jackson County Economic Development Director along with Steve Tebbe joined the board to answer any questions on the proposed resolution of regulations regarding All-Terrain or Off-Road Utility Vehicles which was drafted by the Jackson County ATV Committee. The Board stated they each received a few phone calls of which all questions were answered within the resolution. The Board stressed they will pull this event if there are problems as it's stated in the resolution. This committee did a wonderful job!

9:09 AM Motion Flynn, second Willey to approve Resolution #606-03-06-2012, resolution of regulations for All-terrain or Off-Road Utility Vehicles presented by the Jackson County ATV Committee as recorded in Resolution Book Three, page 738.

Aye: Flynn, Koos, Willey

9:11 AM Clark Schloz, Engineer presented Secondary Roads business.

9:11 AM Road conditions are about three weeks ahead of normal. The roads are soft and pot holes are common so please drive with caution.

9:15 AM Miscellaneous items were discussed.

9:22 AM M. Joell Deppe, Auditor presented County business.

9:22 AM Motion Willey, second Flynn to approve minutes of the February 28th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

9:23 AM Motion Willey, second Flynn to accept and file the Recorder's Report of Fees Collected in the sum of \$12,660.87 for February 2012 and Sheriff's Report of Fees Collected in the sum of \$5,262.54 for February 2012.

Aye: Flynn, Koos, Willey

9:24 AM Motion Flynn, second Willey to renew a Class "C" Liquor License of Maquoketa Country Club, 17961 33rd St., Maquoketa, IA effective March 6, 2012 through March 5, 2013.

Aye: Flynn, Koos, Willey

9:25 AM Motion Willey, second Flynn to authorize Chair signature on the Representation Letter for fiscal year 2011 audit.

Aye: Flynn, Koos, Willey

9:26 AM Chair Koos recessed the meeting until the next appointment.

9:30 AM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator who presented the final plat for the Redtail Ridge 1st Addition as signed in 2007. All parties have agreed an exception will be granted to accept plat for recording as presented without an original signature. The land surveyor has up held all other requirements per County Ordinance.

9:33 AM Motion Willey, second Flynn to approve Resolution #605-03-06-2012, a resolution approving the final plat of Lot 1, Lot 2, and Lot 3 of Redtail Ridge 1st Addition as recorded in Resolution Book Three, page 737.

Aye: Flynn, Koos, Willey

9:34 AM Kober has been informed the home at Willey Mortenson property has been completely cleaned out. Kober will visit site to confirm. Mark Beck, Maquoketa Fire Chief would be interested in a controlled burn but shingles would need to be removed from the house. The individual who was hired to clean out the home was not interested in removing the shingles.

- 9:38 AM Kober and Flynn will be visiting the site where a special exception application has been filed with the Board of Adjustments. The two solutions are to move the garage back to the 60 foot requirement or down size the garage.
- 9:42 AM The Leisure Lake Project is moving forward and Kober has been working with Frank Frieberg to draft a R2 Zone, recreational or high density near sewer and water supply. Kober wants to discourage trailers pulling onto lots as permanent structures.
- 9:45 AM Larry Bramer, Jackson County Veterans Affairs joined to discuss the candidate for Bramer's replacement upon retirement. On February 23rd, 2012 the Veterans Affairs Commission interviewed the only applicant. The individual is very enthusiastic, presently involved in the American Legion and community. The commission recommended hiring Marion "Junior" Miller as the new Veterans Affairs Director.
- 9:54 AM Motion Flynn, second Willey to concur with Veterans Affairs Commission hiring Marion "Junior" Miller as the Jackson County Veterans Affairs Director with the start date of April 16, 2012.
Aye: Flynn, Koos, Willey
- 9:55 AM Chair Koos recessed the meeting until the next appointment.
- 10:02 AM Chair Koos reconvened the meeting.
- 10:02 AM Chair Koos opened the public hearing on the proposed budget for Fiscal Year July 1, 2012 thru June 30, 2013. No comments were received from the public. The Board did receive the same old comment of "you knew what the salary was when elected" from an individual at the Conference Board meeting last week. There is a misconception out there about the board's responsibilities. This Board is very passionate about their jobs with putting a ton of time and effort beyond this board room on Tuesdays. The courthouse staff is excellent and everyone works together as one entity, no separate agendas.
- 10:12 AM Motion Willey, second Flynn to approve Resolution #607-03-06-2012 adopting the proposed Jackson County Budget for Fiscal Year starting July 1, 2011 and ending June 30, 2012 and reduce the Compensation Board's recommendation to 3% as recorded in Resolution Book Three, pages 739 & 740 and authorize Chair Koos to sign the Adoption of Budget and Certification of Taxes for Fiscal Year July 1, 2012 through June 30, 2013 with authorizing Auditor Deppe and her staff to file all required forms with the Iowa Department of Management as required by law.
Aye: Flynn, Koos, Willey
- 10:22 AM Lynn Bopes, CPC/Mental Health Coordinator joined the Board to provide an update on her department. The state has a new accounting system and not all the bugs work out which has put them behind in sending bills to each county. It's not a good picture because the budget is not accurate. The Mental Health budget a huge issue and it's hard for one to wrap your hands around. We are in limbo on which direction the legislators are head on Mental Health budget. If they don't do anything, it won't be pretty. Services will need to be cut and these consumers will not be placed in appropriate homes. On a good note, Hillcrest financial reports show a positive; they are receiving more revenue than budgeted for the fiscal year.
- 10:41 AM Lyn Medinger, Emergency Management joined to recommend a Public Information Officer. A Table Top Training Exercise was held last week with the committee discussing the appointment of a Public Information Officer for Jackson County. It was agreed upon that Ben Kober, Zoning Administrator would be recommended to the board.
- 10:46 AM Motion Flynn, second Willey to appoint Ben Kober as the Jackson County Public Information Officer for the Local Emergency Planning Committee.
Aye: Flynn, Koos, Willey
- 10:47 AM Medinger report a deer ran into his pathway while he was transporting a body. Estimated cost for repairs to his vehicle is \$1052 and he will provide two bids to the county's insurance agent.
- 10:48 AM An e-mail from Lori Schnoor, USDA-NRCS was presented to the board in regards to Green Island Levee. The Board should notify NRCS as soon as possible if they are planning to fix the levee so that NRCS can still cancel the enrollments for the Easement Program. Copies of this e-mail will be made available for today's Annual Green Island Drainage District meeting.
- 10:52 AM Motion Willey, second Flynn to authorize Chair signature on the Operation New View CAA Fiscal Year 2013 Rental Agreement for one year period beginning July 1, 2012 through June 30, 2012.
Aye: Flynn, Koos, Willey

10:54 AM Motion Willey, second Flynn to authorize Chair signature on the Farm Lease between The Harness Club and Jackson County for one year period beginning March 1, 2012 through March 1, 2013.

Aye: Flynn, Koos, Willey

10:55 AM Correspondence were reviewed.

11:03 AM Today's work session was held with ATV Committee prior to the regular board meeting. The Annual Green Island Drainage District Meeting will be held at 11:00 a.m. in the Community Room.

11:04 AM Chair Koos recessed the meeting.

12:12 PM Chair Koos reconvened the meeting.

12:13 PM Motion Flynn, second Willey not to fix the breach in the Green Island Levee.

Aye: Flynn, Koos, Willey

12:14 PM Motion Willey, second Flynn to adjourn until next board meeting on March 13th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

March 13, 2012

Present: Supervisors- John J. Willey; Steve Flynn,: Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Rick Sheehan – Maquoketa Sentinel Press. Others present: Roger Keil.

9:02 AM Meeting brought to order and pledge allegiance was recited.

9:03 AM Clark Schloz, Engineer presented Secondary Roads business.

9:03 AM Update was given on road conditions with a request again for a voluntary embargo. Secondary Road crew is getting gravel out on roads. Please drive safely.

9:07 AM Miscellaneous items were discussed.

9:17 AM M. Joell Deppe, Auditor presented County business.

9:17 AM Motion Willey, second Flynn to approve minutes of the February 24th, 2012 and March 6th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Flynn, Koos, Willey

9:18 AM Motion Flynn, second Willey to approve claims in the amount of \$235,126.58 and authorize the Auditor's staff to issue warrants.

Aye: Flynn, Koos, Willey

9:18 AM Motion Willey, second Flynn to renew a Class "C" Liquor License with Outdoor Service and Sunday Sales to Bellevue Golf Club, Inc., 32292 395th Ave, Bellevue, IA effective April 1, 2012 thru March 31, 2013.

Aye: Flynn, Koos, Willey

9:19 AM Roger Keil joined the Board to ask further questions on their decision not to repair the Green Island Levee. The levee breach will not be repaired due to the fact that the major of the landowners opted to participate in the Easement Program and they would not be eligible if the levee breach would be repaired as stated in the e-mail from Lori Schnoor, NRCS. The board did receive the e-mail from Rachel Perrine, US Army Corps of Engineer where they approved the borrow site on Russ Hayward property. The Board did not file an extension that would be needed to fix the levee breach. Keil stated he will file the extension, take these answers to his lawyer and we will let the court decide.

9:33 AM Chair Koos recessed the meeting until the next appointment.

9:53 AM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrative Assistant.

9:53 AM Corey Kettmann, Weed Commissioner attended the Annual Weed Conference and the County's Noxious Weed Resolution is fine.

9:55 AM Motion Willey, second Flynn to approve Resolution #608-03-13-2012, a resolution for noxious weed control as recorded in Resolution Book Three, page 741.

Aye: Flynn, Koos, Willey

9:56 AM Correspondences were reviewed.

10:03 AM Marty Hudrlik, Maintenance stated the Courtroom Remodeling Project will take place July 16th-27th, 2012 which will be funded from the Capital Improvement Fund. The Board would like to see the bids for this project. The Board also gave Hudrlik authorization to rent storage shed for the material until the start date.

10:10 AM Today's work sessions will be held with Marty Hudrlik, Maintenance – Maintenance Shed, Clark Schloz, Engineer – Five Year Road Plan, and Stacy Driscoll – Connect IA Broadband.

10:11 AM Koos noted there is an Enhancement Program for bicycle trails which Clark Schloz, Engineer needs to apply for on the Centerville Road.

10:14 AM Motion Flynn, second Willey to adjourn until next board meeting on March 20th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

March 20, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: No visitors.

9:01 AM Meeting brought to order and pledge allegiance was recited.

9:03 AM Clark Schloz, Engineer presented Secondary Roads business.

9:03 AM Motion Flynn, second Willey to accept the low bid of \$1,950 from Weber Surveying, LLC for a plat of survey of the approximate 4.5 acres owned by Jackson County located on the south and east side of 500th Avenue of section 18 of Iowa Township.

Aye: Flynn, Koos, Willey

9:04 AM Miscellaneous items were discussed.

9:14 AM Motion Willey, second Flynn to authorize signatures on the DOT Project# BROS-C049(55)—5F-49 Millertown Bridge (30th Avenue over Maquoketa River).

Aye: Flynn, Koos, Willey

9:17 AM M. Joell Deppe, Auditor presented County business.

9:22 AM Motion Willey, second Flynn to approve minutes of the March 13th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

9:17 AM Motion Flynn, second Willey to approve a new a Class “C” Liquor License with Living Quarters, Outdoor Service and Sunday Sales for Hillside Stables Restaurant, 1408 N Hwy 67, Sabula effective March 19, 2012 thru March 18, 2013.

Aye: Flynn, Koos, Willey

9:18 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:19 AM Motion Willey, second Flynn to authorize Chair signature on the 2012 County Weed Commissioner Certification Form.

Aye: Flynn, Koos, Willey

9:19 AM The Jackson County Emergency Management Agency issued a burn ban, agreed on by all departments and approved by the Iowa State Fire Marshall went into effect Friday, March 16, 2012 at 12 p.m. (noon) and continues until further notice.

9:22 AM Correspondences were discussed.

9:31 AM Ben Kober, Zoning Administrator presented Zoning business.

9:31 AM The Board of Adjustments will be enforcing the removal of fence, retaining wall and restoring the neighbor’s lawn to its original state. Kober recommended this matter to be treated as a nuisance.

9:34 AM Motion Willey, second Flynn to issue a 30-day abatement notice to Randy and Renee Stillmunkes, 31428 Bellevue Dr, Bellevue, IA.

Aye: Flynn, Koos, Willey

9:35 AM Kober made his rounds in the County with giving updates on the various nuisance. Kober stated he will not take on anymore nuisances until the current nuisances are resolved. A waiting list will be created to allow him to focus the time needed on each current case.

9:41 AM Stacy Driscoll, Jackson County Economic Development Director presented the monthly report.

9:59 AM Chair Koos recessed the meeting until the next appointment.

10:06 AM Chair Koos reconvened the meeting with Mary Bartels, General Relief who presented a proposal from NFP Solutions for the AccuFund Accounting Software. Bartels stated it’s very similar to QuickBooks program with more bells & whistles. A webinar will be scheduled by Bartels with Auditor Deppe, Bjorn Beck, IT Director and Lynn Bopes, CPC/Mental Director to view the software and give feedback to the board if it would be good fit for the county.

10:16 AM Today's work session will be held with Ben Kober, Zoning and Clark Schloz, Engineer – Right-of-Way Matter and Martha Gantzer-Kueter – Job Description update.

10:19 AM Discussion ensued on the various meeting they each attended at the ISAC Spring School last week. It was noted that good discussion were held on Mental Heath Redesign and Gas Tax with the respected departments and legislators.

10:25 AM Chair Koos recessed the meeting for possible action to be taken after today's work sessions.

11:46 PM Chair Koos reconvened the meeting.

11:47 PM Motion Willey, second Flynn to adjourn until next board meeting on March 27th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

March 27, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: No visitors.

9:11 AM Meeting brought to order and pledge allegiance was recited.

9:12 AM Clark Schloz, Engineer presented Secondary Roads business.

9:14 AM Motion Flynn, second Willey to approve entrance permits as follows: 1) Robert Holdgrafer – field entrance in section one of South Fork Township on south side of 287th Avenue and will place a hidden driveway sign; 2) Perry Tebbe – residential entrance in section 24 of Fairfield Township on east side of 383rd Avenue; 3) Chris Kilburg – farm entrance in section 35 of Perry Township on south side of Iron Bridge Road; 4) Gary Kunde – field entrance in section 28 of Richland Township on south side of Bellevue-Cascade Road; 5) Gary Kunde – field entrance in section 27 of Richland Township on west side of Bellevue-Cascade Road.

Aye: Flynn, Koos, Willey

9:14 AM Motion Flynn, second Willey to approve an utility/underground construction permit to Windstream Communications in section 4, 9, & 16 – 435th Avenue from Intersection with Hwy 52 to 167th Street and all of 167th Street to plow fiber optic cable.

Aye: Flynn, Koos, Willey

9:15 AM Motion Willey, second Flynn to approve the bid of \$4,200 for the removal of a cottonwood tree on 584th Street as presented by Schloz.

Aye: Flynn, Koos, Willey

9:16 AM Miscellaneous items were discussed.

9:27 AM M. Joell Deppe, Auditor presented County business.

9:27 AM Motion Willey, second Flynn to approve minutes of the March 20th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

9:27 AM Motion Willey, second Flynn to approve claims in the amount of \$265,168.96 and authorize the Auditor's staff to issue warrants.

Aye: Flynn, Koos, Willey

9:28 AM Motion Flynn, second Willey to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for March 2012.

Aye: Flynn, Koos, Willey

9:29 AM Chair Koos recessed the meeting until the next appointment.

9:33 AM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator.

9:33 AM Kober updated the Board on the special exception application for a garage on the property north of Preston, Willey Mortenson property, and a copy of the violation notice for Randy and Renee Stillmunkes will be sent to Dan Schroeder.

9:41 AM Chair Koos recessed the meeting.

9:46 AM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrative Assistant who presented Board business.

9:46 AM Various miscellaneous items were discussed.

9:55 AM Motion Willey, second Flynn to approve the permit for supervised display of fireworks to La Moyne Eley of Leisure Lake, Bernard on July 7th, 2012.

Aye: Flynn, Koos, Willey

9:56 AM Engineer Clark Schloz joined Martha to discuss the quote for a new copier from Midwest Business Products.

9:59 AM Motion Willey, second Flynn to approve the quote of \$8,032 for a MX4111N copier from Midwest Business Products.

Aye: Flynn, Koos, Willey

10:00 AM Correspondences were reviewed.

10:08 AM Motion Willey, second Flynn to regretfully accept the resignation of Martha Gantzer-Kueter, Administrative Assistant for the Board of Supervisors effective June 30th, 2012.

Aye: Flynn, Koos, Willey

10:11 AM Today's work sessions will be held with Junior Miller, Veteran Affairs – Personnel/Closed Session/ Iowa Code 21.5(1)(i); Paul Miller and Scot Wilkins – Health Care Representatives; and Martha Gantzer-Kueter – Job Description Revision.

10:16 AM Chair Koos recessed the meeting.

11:49 AM Chair Koos reconvened the meeting.

11:29 AM Motion Flynn, second Willey to internally post the Administrative Assistant position today, March 27th, 2012.

Aye: Flynn, Koos, Willey

11:50 PM Motion Flynn, second Willey to adjourn until next board meeting on April 3rd, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

April 3, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Roger Keil.

9:04 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:14 AM A report was given about Transportation Day at State Capital that Schloz attended last week.

9:17 AM Miscellaneous items were discussed.

9:26 AM Roger Keil joined the Board to again ask if Board filed for the extension on the permit needed to repair the Green Island Levee. Firmly Chair Koos stated they did not file an extension and they will not be repairing the levee. After more discussion Auditor Deppe interrupted with stating any further discussion needs to seize and going forward the Green Island Levee Repair needs to be called out on the agenda so the County Attorney's Office can be in attendance.

9:31 AM M. Joell Deppe, Auditor presented County business.

9:31 AM Motion Willey, second Flynn to approve minutes of the March 27th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

9:32 AM Motion Flynn, second Willey to accept and file the Recorder's Report of Fees Collected in the sum of \$13,364.48 for March 2012.

Aye: Flynn, Koos, Willey

9:32 AM Motion Willey, second Flynn to approve a new Class "B" Wine and Class "C" Beer Permit with Sunday Sales for SNK Gas and Food, LLC effective April 15, 2012 thru April 14, 2013.

Aye: Flynn, Koos, Willey

9:33 AM Motion Willey, second Flynn to approve Resolution #609-04-3-2012, interfund operating transfer of \$25,000 from General Basic #01000 to Capital Projects #33000 as recorded in Resolution Book Three, page 742.

Aye: Flynn, Koos, Willey

9:34 AM Motion Willey, second Flynn to approve Resolution #610-4-3-2012, interfund operating transfer of \$25,000 from General Basic #01000 to Secondary Roads #20000, as recorded in Resolution Book Three, page 743.

Aye: Flynn, Koos, Willey

9:34 AM Motion Flynn, second Willey to approve Resolution #611-04-3-2012, a resolution to cancel and omitted from the outstanding warrant list checks as listed and per Chapter 331.554(7) of 2011 Code of Iowa as recorded in Resolution Book Three, page 744.

Aye: Flynn, Koos, Willey

9:35 AM Ben Kober, Zoning appointment was cancelled due to no new business to report.

9:36 AM Larry Bramer, Veteran Affairs reminded the Board of his retirement on June 30th, 2012 and his willingness to be available to fill for \$15 per hour as contract work as he will be accredited through next year.

9:38 AM Chair Koos recessed the meeting.

9:46 AM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrative Assistant who presented Board business.

9:46 AM Various miscellaneous items were discussed.

9:51 AM Motion Willey, second Flynn to approve the revised Executive Assistant Job Description as presented by Gantzer-Kueter.

Aye: Flynn, Koos, Willey

9:52 AM Discussion ensued on additional miscellaneous items.

10:06 AM Correspondences were reviewed.

10:11 AM The Board will post externally the Executive Assistant (board assistant) position in the local newspapers with an April 27th, 2012 deadline.

10:12 AM No work sessions were scheduled for today.

10:13 AM Motion Flynn, second Willey to adjourn until next board meeting on April 10th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

April 10, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz. Visitors: Bill Petesch.

9:12 AM Meeting called to order and pledge of allegiance recited.

9:13 AM County Engineer Clark Schloz presented county business.

9:14 AM Motion Flynn second Willey to approve residential entrance permit for Dan Davis in section 4 of South Fork Township on the south side of 100th Street.

vote aye: Flynn, Koos and Willey

9:15 AM Motion Willey second Flynn to approve \$90,787.51 low bid from Kam Line Highway Markings for 2012 pavement markings.

vote aye: Flynn, Koos and Willey

9:21 AM Motion Flynn second Willey to approve five-year road plan as presented covering fiscal years 2012 through 2017.

vote aye: Flynn, Koos and Willey

9:22 AM Schloz stressed that the county does not have a deadline to get a dust control permit other than prior to road grading in the fall. However, the applicator businesses may have a deadline of their own.

9:30 AM Ben Kober, Zoning Administrator, discussed the Dieterich garage placement situation in relation to the power pole. There is manure run-off going over the road but Kober determined that the issue is not under his jurisdiction. DNR nor Frank Frieberg have jurisdiction either. Engineer's Office will send letter to the landowner requesting the ceasing of manure spreading that ends up going of the road. The Board of Adjustment will have public hearings concerning requests for variances for the Miller shed and Beidler's internet cable installation. Kober will send out a new notice to the mortgage company that is now the owner of the Mortensen property since they would be able to claim they weren't properly notified of the nuisance abatement.

9:55 AM Maintenance Supervisor Marty Hudrlik and County Attorney Chris Raker presented quotes for the courtroom remodel. Three quotes had been requested but only one was received for the new furniture and for the new heating units. Iowa Prison Industries' quote for two new desks and eight padded audience benches was \$11,426. Meyer Mechanical quoted for three heating units for the courtroom for \$14,990 and for a heating unit in the Treasurer's Office for \$7,150.

10:00 AM Motion Willey second Flynn to approve quotes from Iowa Prison Industries for \$11,426 for the courtroom furniture.

vote aye: Flynn, Koos and Willey

10:07 AM Motion Willey second Flynn to approve quote for heating/air conditioning units from Meyer Mechanical for the courtroom area for \$14,990 and for the Treasurer's Office for \$7,150.

vote aye: Flynn, Koos and Willey

10:08 AM Hudrlik was told to begin the process to get a building permit from the city. Hudrlik was given permission to build a two-story shed with the Sheriff's Office utilizing the second story for an evidence lockup area since the current one is too small. The Senior Center women's restroom remodel will hopefully be done by April 17th.

10:15 AM Bill Petesch from the Jackson County Extension Office informed the Board of the Iowa State Extension Office's services for economic development assistance.

10:16 AM Deputy Auditor Shelley Hoye presented county business.

10:17 AM Motion Willey second Flynn to approve minutes of board proceedings of the April 3, 2012 meeting as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.

vote aye: Flynn, Koos and Willey

10:18 AM Motion Flynn second Willey to approve claims in the amount of \$444,105.84 and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

10:19 AM Motion Willey second Flynn to accept and place on file the Auditor's Report of Fees Collected for the quarter ended March 31, 2012 for \$4,828.92 and the Sheriff's Report of Fees Collected for the month of March, 2012 for \$4,606.18.

vote aye: Flynn, Koos and Willey

10:20 AM Motion Flynn second Willey to accept and place on file the State Auditor's Report on Jackson County for fiscal year 2011.

vote aye: Flynn, Koos and Willey

10:21 AM Motion Willey second Flynn to approve and authorize chair to sign Resolution #612-04-10-2012 for an operating transfer to transfer \$437,500.00 from the Rural Basic Fund #11000 to the Secondary Roads Fund #20000 as recorded in Resolution Book 3, page 745.

vote aye: Flynn, Koos and Willey

10:22 AM Motion Flynn second Willey to approve and authorize chair to sign Resolution #613-04-10-2012 for an operating transfer to transfer \$53,155.00 from the General Basic Fund #01000 to the Courthouse Capital Fund #33001 as recorded in Resolution Book 3, page 746.

vote aye: Flynn, Koos and Willey

10:23 AM Motion Flynn second Willey to set a public hearing on April 24, 2012 at 10:00 a.m. for an amendment on the Fiscal Year 2012 budget.

vote aye: Flynn, Koos and Willey

10:25 AM Motion Willey second Flynn to adjourn until April 17, 2012 in the boardroom at the courthouse in Maquoketa.

Vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

April 17, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Jason Hooks, Randy Stillmunkes, Shawn Stinmann, Shawn Heer and Mike Hunter.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:05 AM Motion Willey, second Flynn to approve two entrance permits as follows: 1) a field entrance permit to John Robken in section 35 of Brandon Township on east side of 82nd Avenue with the requirement of a hidden driveway signage and 2) a residential entrance permit to Jim Jestel in section 21 of Fairfield township on south side of 42nd Street on south side of 42nd Street.

Aye: Flynn, Koos, Willey

9:06 AM Motion Willey, second Flynn to approve utility/underground construction permits as follows: 1) Windstream Communications in section 35 of Tete Des Morts Township between 37346 & 37237 308th Street to place cable for service to 37237 308th Street and 2) Maquoketa Valley Electric Cooperative to rebuild overhead power line at intersection of 150th Street & 162nd Avenue along 162nd Avenue to 142nd Street then on 134th Street and 182nd Avenue to 91st Street.

Aye: Flynn, Koos, Willey

9:06 AM The Board reviewed the one and only bid for a brush mower tractor with discussion on lack of bids this year. All tractors are now front wheel assist and the bid specs did not call for front wheel assist. The Board directed Schloz to go out to bid again with front wheel assist in the bid specs for a brush mower tractor.

9:14 AM Motion Willey, second Flynn to reject the one bid from P&K of DeWitt for a brush mower tractor due to the lack of bids.

Aye: Flynn, Koos, Willey

9:14 AM The Board reviewed the bids for tandem dump body with discussion on a possible math error in one bid and on the Swenson model. Schloz requested the board table action to given him the opportunity to contact company about the math error and see the new Swenson dump body. Discussion ensued on the tandem axle bids with discussion on the minimal difference in price between the Peterbilt model and Freightliner model. The Freightliner is the low bid but the Secondary Roads Department has had maintenance problems in the past with this model. It was Schloz's and Shawn Heer's opinion to try the Peterbuilt model due the minimal price difference.

9:30 AM Motion Flynn, second Willey to table the truck bids to allow Engineer and his staff to research all items of concerns.

Aye: Flynn, Koos, Willey

9:31 AM The Board reviewed the calcium chloride bids.

9:31 AM Motion Flynn, second Willey to approve low bid of \$25, 670.40 from Knight Chemicals LLC for 50 bags of calcium chloride.

Aye: Flynn, Koos, Willey

9:32 AM Miscellaneous items were discussed.

9:33 AM Ben Kober, Zoning Administrator presented Zoning business.

9:33 AM The Board of Adjustments will be meeting on April 30th to discuss a special exception application from the Bernard Telephone Company for a wireless communication tower. Randy and Renee Stillmunkes have met their obligation to the best of their ability as asked by the County. Kober contacted Dan Schroeder about the orange construction fence put on the property line. The fence prohibits the Randy and Renee from completing their task. Schroeder stated they will take care of the seeding by phone. Upon the Board's recommendation Kober will document in writing with both parties signing off on this matter.

9:48 AM Miscellaneous items were discussed.

9:58 AM Mike Hunter joined the board to request an appointment on a future Board agenda. He would like to discuss the County Assessor's mythology in calculating property taxes. The other items of concern

where the handicap accessibility at the Maquoketa Community Center and publication of board minutes.

10:16 AM Jack Rosenberg presented the Cheese County Trail Final Report. The Board recommended Rosenberg share this report with Steve Tebbe, ATV Commission.

10:28 AM M. Joell Deppe, Auditor presented County business.

10:28 AM Motion Willey, second Flynn to approve minutes of the April 10th, 2012 Board proceeding as written by Deputy Auditor Shelly Hoyer and authorize publication in the official newspapers.

Aye: Flynn, Koos, Willey

10:29 AM Motion Flynn, second Willey to approve a handwritten warrant to River City Stone - \$2,821.73 due to the wrong vender name being used the last claim period.

Aye: Flynn, Koos, Willey

10:30 AM Motion Willey, second Flynn to renew a Class "C" Beer Permit with Sunday Sales to Anderson's Rentals and Sales, 14966 4th Ave #2, Monmouth, IA effective May 14th, 2012 through May 13th, 2013.

Aye: Flynn, Koos, Willey

10:31 AM Motion Willey, second Flynn to approve Resolution #614-04-16-2012, a resolution to abate taxes on Parcel #03091919107005000 according to Section 445.63 of the Code of Iowa as recorded in Resolution Book Three, page 747.

Aye: Flynn, Koos, Willey

10:32 AM Motion Flynn, second Willey to certify that the true and correct abstract of votes cast in Jackson County at the April 10th, 2012 Special City of Sabula Election as shown by the tally lists returned from the one regular precinct and the absentee precinct, declaring Troy Hansen, Council Member and Teena Franzen, Council Member as the winners, as recorded in Election Book Three.

Aye: Flynn, Koos, Willey

10:36 AM Motion Willey, second Flynn to set a special meeting at 12:45 p.m. on Wednesday, April 18th, 2012 in the boardroom at the courthouse in Maquoketa.

Aye: Flynn, Koos, Willey

10:36 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

10:36 AM Various miscellaneous items were discussed.

10:44 AM Motion Willey, second Flynn to approve a permit for supervised display of fireworks to Robert Melvold on June 9th, 2012.

Aye: Flynn, Koos, Willey

10:45 AM Correspondences were reviewed.

10:51 AM Today's work session will be held with Chris Meinecke – ATV Committee and Board of Supervisors – Economic Development Resolution.

10:52 AM Motion Willey, second Flynn to adjourn until next board meeting on April 24th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisor

April 18, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Deputy Auditor Becki Chapin, Administrative Assistant Martha Gantzer-Kueter; Media Sherri Melvold – KMAQ, Kelly Gerlach – Maquoketa Sentinel Press.

12:48 PM Meeting called to order.

12:48 PM Chair Koos presented a resolution supporting a unified effort in economic development activities for all of Jackson County.

12:50 PM Motion Willey, Second Flynn to approve Resolution # 615-04-18-2012, a resolution supporting a unified effort in economic development activities for all of Jackson County, as recorded in book 3 page 748.

Aye: Flynn, Koos, Willey

12:50 PM Chair Koos presented a resolution appointing members to the Jackson County ATV Committee.

12:51 PM Motion Flynn, Second Willey to approve Resolution #616-04-18-2012, a resolution appointing nine members to the Jackson County ATV Committee from the County of Jackson, Iowa as recorded in book 3 page 749.

Aye: Flynn, Koos, Willey

12:52 PM Chair Koos read aloud a letter outlining the Board of Supervisors intent to not re-enter into a purchase of service agreement for economic development services with the Chamber of Commerce. Flynn nor Willey had any changes to be made.

12:55 PM Motion Willey, Second Flynn to authorize Chair Koos to sign and send the letter notifying the Chamber of Commerce they are moving in a different direction and will not be renewing their contract for Economic Development Services.

Aye: Flynn, Koos, Willey

12:55 PM Chair Koos acknowledged the revised Tandem Axle Bids from County Engineer Clark Schloz. Koos suggested Schloz visit with the truck companies to determine if the bids would be the same if only one truck is purchased.

12:56 PM Martha Gantzer-Kueter apprised the Board of an email she received from the Board of Realtors inviting the Board to attend and present at their next meeting. Flynn will check his calendar for availability, meanwhile Martha will find out more information about the meeting and what the Board of Realtors is wanting presented.

12:57 PM Tom Devine, Maquoketa Chamber of Commerce, will be in to visit with Martha yet this afternoon if the Board wishes Martha to hand deliver the letter to him at that time.

1:00 PM Motion Willey, Second Flynn to adjourn until the next board meeting on April 24, 2012 in the boardroom at the courthouse in Maquoketa.

Aye: Flynn, Koos, Willey

Clerk _____
Becki Chapin, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

April 24, 2012

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Jason Hooks, Randy Stillmunkes, Shawn Stinmann, Shawn Heer and Ronald Johnston.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:05 AM Motion Willey, second Koos to approve a farm entrance permit to Scott Holdgrafer in section 5 of Jackson Township on west side of 328th Avenue.

Aye: Koos, Willey

9:05 AM Motion Willey, second Flynn to approve utility/underground construction permits to Windstream Communications in section 4 of Bellevue Township to replace defective cable on 308th Street.

Aye: Koos, Willey

9:06 AM The Board reviewed the 2013 truck and dump body bids along with copies of past years bids. Randy Stillmunkes, Truck Country Representative commented he requested copies of the past six years of bids and spoke on his analysis on those past reports. Schloz shared comments received from other Counties on Freightliner model versus Peterbilt model.

9:13 AM Motion Willey, second Koos to purchase one truck Quad Cities Peterbuilt, Inc. – Peterbuilt model and one truck from Truck Country – Freightliner model with giving Truck Country first pick of the county's two trade-in vehicles.

Aye: Koos, Willey

9:14 AM Comments were received from Jason Hooks, Tri-State Truck Equipment Representative on the Swenson Model dump body. Schloz commented the bids are really close after the calculation correction on the bid with Monroe remaining the low bid. Also, stating Monroe has been purchased in the past with good success.

9:24 AM Motion Willey, second Koos to purchase the low bid of \$98,250 for two Tandem Dump Body's from Monroe Truck Equipment.

Aye: Koos, Willey

9:26 AM Motion Willey, second Koos to approve the bid of \$19,235 for Green Island Road Bridge Repair – WASH-2533 from Jim Schroeder Construction, Inc.

Aye: Koos, Willey

9:26 AM The Caves Road resurfacing project will be beginning on April 30th, 2012 with an August 2012 finish date.

9:27 AM Miscellaneous items were discussed.

9:28 AM Motion Willey, second Koos to authorize Schloz and his staff to seek fuel and LP bids for FY2013/2014.

Aye: Koos, Willey

9:29 AM M. Joell Deppe, Auditor presented County business.

9:29 AM Motion Willey, second Koos to approve minutes of the April 17th & 18th, 2012 Board proceeding as written by Auditor Deputy and Deputy Auditor Becki Chapin and authorize publication in the official newspapers.

Aye: Koos, Willey

9:30 AM Motion Willey, second Koos to approve claims in the amount of \$286,495.65 including handwritten warrant of \$2,821.73 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Willey

9:31 AM Motion Willey, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for April 2012.

Aye: Koos, Willey

- 9:32 AM Motion Willey, second Koos to renew a Class "B" Beer Permit to Plum River Fault Line Golf Inc., 42998 45th Street, Preston, IA effective May 1, 2012 through April 30, 2013.
Aye: Koos, Willey
- 9:33 AM Motion Willey, second Koos to approve a refund for Carol and Volker Nass, former owners of Hillside Stables Restaurant & Café.
Aye: Koos, Willey
- 9:34 AM Motion Willey, second Koos to approve Resolution #618-04-24-2012, an interfund appropriations transfer of \$6,000 from the Board of Supervisors budget to the Sanitation budget as record in Resolution Book Three, page 751.
Aye: Koos, Willey
- 9:35 AM Ron Johnston joined the board to discuss his situation in their neighborhood in Bellevue. Johnston presented an article by Sara Millhouse, Bellevue Herald – Coming home to bullet holes? Neighbors offer reward. Johnston stated things are getting out of control with a bad neighbor and if not stopped someone is going to get hurt. Johnston also stated the Sheriff's Department is investigating but would like the Board members visit with the Sheriff on this matter.
- 9:40 AM Ben Kober, Zoning Administrator updated the Board on the Dierick application. It has been confirmed if the garage is built ten feet from the utility pole the power line will not go the structure. Kober recommended Drierick's move forward with a survey. Kober will be attending the State Historical Conference this Friday. A notice to Fanny Mae will be going out this week. A statement of understanding was sent to Dan Schroeder.
- 9:52 AM Motion Willey, second Koos to authorize Kober to issue a letter to Randy and Renee Stillmunkes stating they have met all obligations and are in compliant with the County.
Aye: Koos, Willey
- 9:54 AM Motion Willey, second Koos to reappoint Helen Stewart and Tim Kammeyer to another term on the Zoning Commission.
Aye: Koos, Willey
- 10:01 AM Motion Willey, second Koos to appoint Margo Shouse to the Zoning Board of Adjustments.
Aye: Koos, Willey
- 10:02 AM Marty Hudrlik, Maintenance provided an update in the Maintenance Department. Senior Citizens Restroom Project is completed. The building permit was approved by the Maquoketa City Council. Hudrlik stated he would like to replace the old minivan with a used 2003 Ford Ranger at Burnett-Thiel Ford for \$10,400 with a \$300 trade-in.
- 10:10 AM Motion Willey, second Koos to approve the purchase of the 2003 Ford Ranger from Burnett-Thiel Ford for the Maintenance Department.
Aye: Koos, Willey
- 10:11 AM Chair Koos opened the public hearing on the proposed Fiscal Year 2011/2012 budget amendment. No verbal or written comments were received from the public.
- 10:12 AM Motion Willey, second Koos to close the public hearing.
- 10:12 AM Motion Willey, second Koos to approve Resolution #617-04-24-2012 adopting the Jackson County Fiscal Year 2011/2012 Budget Amendment as recorded in Resolution Book Three, page 750 and authorize Chair Koos to sign the Record of Hearing and Determination on the Amendment to County Budget with authorize Auditor Deppe and her staff to submit all required forms with the Iowa Department of Management as required by law.
Aye: Koos, Willey
- 10:13 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.
- 10:14 AM Motion Willey, second Koos to change the Tuesday, May 8th, 2012 meeting to Monday, May 7th, 2012 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Willey
- 10:15 AM There is a vacancy on the Historic Preservation Commission due to Richard Ganzer's death. If anyone is interested in filling this position please contact the Board of Supervisor's Office or any of the Board members. An e-mail was received from Tom Devine looking for direction as who should now be the contact for ECIA.
- 10:21 AM Correspondences were reviewed.

10:30 AM No work sessions were scheduled for today.

10:34 AM Motion Willey, second Koos to adjourn until next board meeting on May 1st, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

May 1, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Matt Hatz, Curt Kemmerer, and Mike Griffin

9:12 AM Meeting brought to order and pledge allegiance was recited.

9:13 AM Mike Clausing, Assistant Engineer presented Secondary Roads business.

9:14 AM Motion Willey, second Flynn to approve a field entrance permit for Gary Tracy in section 12 in Brandon Township on south side of 86th Avenue
Aye: Flynn, Koos, Willey

9:14 AM Motion Flynn, second Willey to approve utility/underground construction permit to Miles Co-op Telephone in section 23 & 26 of Iowa Township to install fiber optic cable along 584th Avenue from 17th Street to Highway 64.
Aye: Flynn, Koos, Willey

9:15 AM Motion Flynn, second Willey to approve utility/underground construction permit to Baldwin Nashville Telephone in section 21, 28 & 33 in Monmouth Township to install fiber optic cable along 50th Avenue, 33rd Street and 33rd Avenue.
Aye: Flynn, Koos, Willey

9:15 AM Comments were received from Matt Hatz, P&K Representative on the brush mower tractor bids. Items of concern were parts and service availability and they bid according to the original bid specs. Hatz stated he was uncomfortable that the trade amounts were given to other dealers in the rebid process. The Board confirmed the trade amounts were not given to the other dealers.

9:23 AM Motion Willey, second Flynn to approve the low bid of \$72,892.17 for a New Holland T6.165 from Kunau Implement.
Aye: Flynn, Koos, Willey

9:24 AM M. Joell Deppe, Auditor presented County business.

9:24 AM Motion Willey, second Flynn to approve minutes of the April 24th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Flynn, Koos, Willey

9:24 AM Motion Flynn, second Willey to approve the ownership change for Mooney Hollow Saloon, LLC; 12471 Highway 52 South, Miles, IA.
Aye: Flynn, Koos, Willey

9:25 AM Martha Gantzer-Kueter will confirm The Horse Festival II, Inc has their permit filed in the Zoning Office before they approve the Beer Permit.

9:28 AM Motion Flynn, second to approve Resolution #619-05-01-2012, resolution forming the Jackson County ATV Committee from the County of Jackson County, Iowa as recorded in Resolution Book Three, page 752.
Aye: Flynn, Koos, Willey

9:29 AM Motion Willey, second Flynn to approve a Class “B” Beer Permit with outdoor service and Sunday sales to The Horse Festival II, Inc., 2877 Hwy 67, Sabula, IA effective May 25th, 2012 through November 24th, 2012.
Aye: Flynn, Koos, Willey

9:29 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:30 AM Correspondences were reviewed.

9:41 AM Ben Kober, Zoning Administrator presented Zoning business.

9:41 AM The Board of Adjustments approved Bernard Communication’s special exception for a wireless tower and will be meeting on May 21st for another special exception for a cellular tower on property along Highway 64.

- 9:45 AM Kober gave an overview of Jackson County's protection order of ancient burial mounds by resolution passed in 1999. Kober noted mound locations are not public information and as permits are issued he confirms they are not built on mounds to protect our heritage.
- 9:56 AM Attorney Ron Besch has notified Kober that the Villa Golf Subdivision was not recorded correctly with indicating there is an overlay with the old plat on file. Kober will be researching and will request a correction if needed.
- 9:58 AM Today's work session will be held with Lynn Bopes, Mental Health/CPC Coordinator – Mental Health Legislation.
- 9:59 AM Motion Willey, second Flynn to adjourn until next board meeting on May 7th, 2012 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

May 7, 2012

Present: Supervisors- Larry Koos, John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Wayne Daniels and Shirley Daniels.

- 1:06 PM Meeting brought to order and pledge allegiance was recited.
- 1:06 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:08 PM Motion Flynn, second Willey to approve three entrance permits as follows: 1) Farm Entrance to Mike Sheehan in section 35 of Richland Township on south side of 216th Street; 2) Field Entrance to Mike Franzen in section 18 of Monmouth Township on north side of 49th Street; and 3) Farm Entrance to Jake Denger in section 15 of Farmers Creek on north side of 150th Street.
Aye: Flynn, Koos, Willey
- 1:09 PM Motion Willey, second Flynn to authorize Chair signature on final voucher for Andrew Bridge Project with Jim Schroeder Construction.
Aye: Flynn, Koos, Willey
- 1:09 PM Miscellaneous items were discussed.
- 1:13 PM Wayne Daniels, Miles city council member joined Schloz to request assistant with finding additional funding for them to continue with their maintenance work on streets in the City of Miles. Schloz will do some research in the agreement the County has with them on the Farm to Market road and also look into ECIA funding for small cities.
- 1:24 PM Schloz informed the Board he received a letter from the Union requesting a letter of understanding for a four day work week.
- 1:26 PM M. Joell Deppe, Auditor presented County business.
- 1:26 PM Motion Flynn, second Willey to approve minutes of the May 1st, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Flynn, Koos, Willey
- 1:26 PM Motion Flynn, second Willey to approve claims in the amount of \$248,003.23 and authorize the Auditor's staff to issue warrants.
Aye: Flynn, Koos, Willey
- 1:27 PM Motion Flynn, second Willey to accept and file the Recorder's Report of Fees Collected in the sum of \$12,491.71 for April 2012.
Aye: Flynn, Koos, Willey
- 1:27 PM Motion Willey, second Flynn to renew a Class "C" Liquor License with outdoor service and Sunday sales to Mooney Hollow Saloon, LLC; 12471 Highway 52 South Miles effective May 26th, 2012 through May 25th, 2013.
Aye: Flynn, Koos, Willey
- 1:28 PM Chair Koos recessed the meeting until the next appointment.
- 1:35 PM Chair Koos reconvened the meeting with Martha Gantzer-Kueter, Administrative Assistant who presented Board business.
- 1:35 PM The Scenic Valley Commission took action on Friday to establish six planning and service areas in Iowa effective July 1, 2013. That action reversed the establishment of five planning and service areas taken on January 13, 2012. Jackson County will be in service and planning area two.
- 1:41 PM Clark Schloz, Engineer reentered the meeting. The City of Miles receives \$18,000 from the County for their Farm to Market road per the 28E Agreement. Also, they are considered a major collector and would be eligible for funding through the small cities pool with ECIA.
- 1:44 PM Chris Meinecke, Insurance Representative joined the Board to present a return from the ICAP Pool in the sum of \$9,075.24.
- 1:47 PM Martha Gantzer-Kueter, Administrative Assistant rejoined the Board.

1:49 PM Motion Willey, second Flynn to authorize Chair signature on the Certification of Cost Allocation Plan for the Fiscal Year ending June 30th, 2011 as prepared by Cost Advisory Services, Inc.

Aye: Flynn, Koos, Willey

1:50 PM Correspondences were reviewed.

2:05 PM Today's work session will be with the Board of Supervisors – Application Review for Executive Assistant.

2:06 AM Motion Willey, second Flynn to adjourn until next board meeting on May 15th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

May 15th, 2012

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: No visitors.

9:06 AM Meeting brought to order and pledge allegiance was recited.

9:07 AM Clark Schloz, Engineer presented Secondary Roads business.

9:07 AM Motion Willey, second Koos to approve a farm entrance permit to John & Joell Deppe in section 17 of Perry Township on north side of 150th Street (E17).

Aye: Koos, Flynn, Willey

9:08 AM Fuel and LP seal bids were opened by Auditor Deppe.

9:18 AM Motion Flynn, second Willey to accept bids with authorizing the Secondary Roads staff to review and prepare a worksheet to present to the Board next week.

Aye: Koos, Flynn, Willey

9:18 AM Miscellaneous items were discussed.

9:19 AM Motion Willey, second Flynn to authorize Chair signature on the letter of understanding with the Secondary Roads Union for a four day work week through the summer.

Aye: Koos, Flynn, Willey

9:20 AM M. Joell Deppe, Auditor presented County business.

9:20 AM Motion Willey, second Koos to approve minutes of the May 7th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:21 AM Motion Flynn, second Willey to authorize signatures on a handwritten warrant to Windstream in the sum of \$39.10 for the Conservation Department.

Aye: Koos, Flynn, Willey

9:22 AM Motion Willey, second Flynn to accept and file the Sheriff's Report of Fees Collected in the sum of \$5,662.79 for April 2012.

Aye: Koos, Flynn, Willey

9:22 AM Motion Flynn, second Willey to approve a Class "C" Liquor License to Bellevue Horsemen's Club with outdoor service and Sunday sales, 25121 297th Ave, Bellevue effective May 15th, 2012 to November 15th, 2012.

Aye: Koos, Flynn, Willey

9:23 AM Motion Willey, second Flynn to approve a Class "B" Beer Permit with outdoor service and Sunday sales to Zwingle Recreation Association, 28461 194th Avenue, Zwingle effective May 12th, 2012 to November 12th, 2012.

Aye: Koos, Flynn, Willey

9:24 AM Miscellaneous items were discussed. NACYSO Conference for Junior Miller, Veteran Affairs Department.

9:26 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:27 AM Motion Flynn, second Willey set a public hearing under the CDBG Program for HUSCO International called Citizens Participation – Status of Funded Activities at 10:00 a.m. on June 5th, 2012.

Aye: Koos, Flynn, Willey

9:28 AM Motion Willey, second Flynn to authorize Chair signature on the Iowa Department of Economic Development End of Project Report for HUSCO International, Inc.

Aye: Koos, Flynn, Willey

9:29 AM Correspondence were reviewed.

9:37 AM Ben Kober, Zoning Administrator presented Zoning business.

- 9:37 AM Update was given on the Preston homeowner's request to build a garage.
- 9:42 AM Chair Koos recessed the meeting until the next appointment.
- 9:42 AM Chair Koos reconvened with Mary Bartels, General Relief Coordinator who provided another software provider, RPM Solutions, for accounting system for the General Relief Department. The software is used by Scott County and Bartels will be going down this week to review the system. Bartels noted it appears there may be a lot of hidden costs for this software.
- 9:56 AM Chair Koos recessed the meeting until the next appointment.
- 9:58 AM Chair Koos reconvened the meeting with Lynn Bopes, CPC/Mental Health Coordinator.
- 9:59 AM Motion Flynn, second Willey to authorize Chair signature on the Iowa Department of Human Services Community Mental Health Center Affiliation contracting with Hillcrest Family Services.
Aye: Koos, Flynn, Willey
- 10:00 AM Hillcrest Family Services submitted their statement of activities as of April 30th, 2012. The Board of Supervisors requested Hillcrest set up an appointment to visit with the Board to review the financials as they have not done this in awhile.
- 10:01 AM The Delaware County CPC has invited Lynn and the Board of Supervisor's to sit in on a meeting scheduled for May 22nd at West Union on the Mental Health Redesign bill. Willey will be attending MH/DD Commission meeting this week with hoping to get some answers on the Mental Health Redesign bill and will let Lynn know if she needs to attend on May 22nd meeting.
- 10:10 AM No work sessions have been scheduled for today.
- 10:11 AM Motion Flynn, second Willey to adjourn until next board meeting on May 22nd, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

May 22nd, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media — Lisa Hinz — Cable, Sheri Melvold - KMAQ and Doug Melvold — Maquoketa Sentinel Press_ Others present: Marion Miller Jr. and Gus Glaser.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:04 AM Motion Flynn, second Willey to approve a field entrance permit to J.C. Engel in section 32 of Maquoketa Township on north side of 13th Street.

Aye: Koos, Flynn, Willey

9:05 AM Motion Willey, second Flynn to approve utility/underground construction permits to A) Bernard Telephone in sections 19, 29, 30, 31, and 32 of Otter Creek Township and in sections 7, 25, 26, and 36 in Butler Township to bury fiber optic cable on Garryown Road, 217th Street, 22nd Street, 86th Avenue and Bellevue-Cascade Road and B) Cascade Communications in sections 13, 14, 23, and 24 in Otter Creek Township to bury fiber optic cable on 23890 184th Avenue to 1801 254th Street.

Aye: Koos, Flynn, Willey

9:12 AM Motion Flynn, second Willey to approve options one and two for Maquoketa Valley Electric Cooperative in section 2 of Bellevue Township to relocate pole & place two new poles for 7200KV line which will allow utility company to work it out with the property owners.

Aye: Koos, Flynn, Willey

9:13 AM Motion Flynn, second Willey to approve the low bid of \$1.1356 to AgVantage FS for approximately 9,000 gallons of LP Gas.

Aye: Koos, Flynn, Willey

9:14 AM Discussion ensued on the extremely close gasoline, diesel, and biodiesel fuel bids. The Board stated they have never seen a bid this close. The Board requested feedback from Schloz on the diesel versus biodiesel through all seasons. There were issues in the winter months with the biodiesel fuel.

9:20 AM Motion Willey, second Flynn to approve the low bid of \$451,945 from River Valley Energy with no biodiesel. Chair Koos requested discussion before voting.

9:20 AM Schloz will put out a survey to the other Engineers on biodiesel usage and bring before the Board next week.

9:21 AM Motion Willey, second Flynn to withdraw their prior motion and table the gasoline, diesel and biodiesel fuel bids until next week.

Aye: Koos, Flynn, Willey

9:21 AM Miscellaneous items were discussed.

9:25 AM Roger Keil presented a Green Island petition.

9:26 AM Motion Willey, second Flynn to accept and place on file the Green Island petition as presented by Keil.

Aye: Koos, Flynn, Willey

9:29 AM M. Joell Deppe, Auditor presented County business.

9:30 AM Motion Willey, second Flynn to approve minutes of the May 15th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:30 AM Motion Willey, second Flynn to approve claims in the amount of \$270,905.75 including handwritten warrant of \$39.10 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Flynn, Willey

9:31 AM Motion Willey, second Flynn to approve two Cigarette/Tobacco Permits as follows: 1) Bluff Lake Catfish Farm, 9369 95th Avenue, Maquoketa effective July 1, 2012 through June 30th, 2013 and 2) SNK Gas & Food, 18820 Bellevue-Cascade Road, Zwingle effective July 1, 2012 through June 30th, 2013.

Aye: Koos, Flynn, Willey

9:31 AM Gus Glaser joined the board to discuss a tax abatement program through the City of Maquoketa offered a few years back. At that time he was advised to pay his taxes then appeal to the Board of Review. No deadline was communicated to him. The Board will consult with County Attorney and Assessor on this situation and communicate to Gus with any resolutions.

9:40 AM Larry Bramer, Veteran Affairs Director joined to answer any question the Board has with the location change from Atlantic City, NJ to Bloomington, IL for NACYSO Conference and the flight reimbursement request of \$328.91. The estimate cost of Atlantic City trip is \$2,128.05 and \$866.50 for Bloomington trip equaling a savings of \$1,261.55.

9:42 AM Motion Flynn, second Willey to approve the flight reimbursement of \$328.91 to Marion Miller, Jr. due to the location change from Atlantic City, NJ to Bloomington, IL for NACYSO Conference.

Aye: Koos, Flynn, Willey

9:43 AM Ben Zober, Zoning business had no new business for today.

9:44 AM Mary Bartels, General Relief updated the Board on her visit to Scott County for which she had the opportunity view their software and policies. Bartels stated she likes both software programs with noting only one check can be written per fund code. She would like to research this issue further and report next week.

9:52 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:52 AM Various items schedule for this week were discussed.

10:00 AM IMWCA evaluation was completed and a letter has been received with a few recommendations. After review Willey noted the petition was a copy and the Board can only accept the original petition. Roger Keil will be notified for the original petition to be official accept and on file with the Board of Supervisors.

10:02 AM Correspondences were reviewed.

10:06 AM Today's work session will be held on Cemetery Commission — JoAnn Caven and Attorney Chris Raker and Mental Health — Lynn Bopes, Mental Health/CPC Coordinator.

10:07 AM Motion Willey, second Flynn to adjourn until next board meeting on May 29th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

May 29th, 2012

Present: Supervisors- Larry Koos, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Absent: Steve Flynn. Others present: No visitors

9:06 AM Meeting brought to order and pledge allegiance was recited.

9:07 AM Clark Schloz, Engineer presented Secondary Roads business.

9:08 AM Motion Willey, second Koos to approve Project #L-745(51)—73-49 – PPC Paving from the Preston City limits east to 450th Avenue then North to IA 64 and Project #STP-S-CO49(53)—5E-49 – Bridge Replacement over Tete Des Morts Creek on Centerville Road with authorize Chair to sign as Contractor's come to the office

Aye: Koos, Willey

9:09 AM Motion Willey, second Koos to authorize Chair signature on final voucher for 370th Street Culverts Project with Dunn Construction.

Aye: Koos, Willey

9:11 AM Scholz shared the survey results where 14 counties responded on their fuel usage. Schloz inquired if this vote should be tabled until next week when Steve Flynn is present.

9:14 AM Motion Willey, second Koos to approve the low bid of \$451, 945 with no biodiesel from River Valley Energy for gasoline and diesel.

Aye: Koos, Willey

9:14 AM Koos directed Schloz to invite the biodiesel representative next year on the E85 Product.

9:15 AM Miscellaneous items were discussed.

9:27 AM M. Joell Deppe, Auditor presented County business.

9:27 AM Motion Willey, second Koos to authorize signatures on a handwritten warrant to Windstream in the sum of \$494.52 for the Conservation Department.

Aye: Koos, Willey

9:28 AM Motion Willey, second Koos to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for May 2012.

Aye: Koos, Willey

9:29 AM Ben Kober, Zoning Administrator had no new business today.

9:30 AM Mary Bartels, General Relief briefed the Board that she and Lynn Bopes compared both systems and feel Accurate System is the fit for General Relief Department. Bartels will make a payment of ½ prior to July 1st, 2012 and the final payment after July 1st, 2012.

9:32 AM Motion Willey, second Koos to approve the purchase of the Accurate System Software for the General Relief Department.

Aye: Koos, Willey

9:33 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:34 AM The Board has narrow their selection to three candidates and they were asked to take software application tests through Workforce Development. The Board will review the results of the candidates before making a selection. Those candidates will be referenced as Candidate A, Candidate B, and Candidate C.

9:36 AM Chair Koos recessed the meeting.

11:11 AM Chair Koos reconvened the meeting.

11:11 AM Motion Willey, second Koos to offer the Executive Assistant Position to Candidate A, then Candidate B if Candidate A should decline.

Aye: Koos, Willey

10:15 AM Motion Willey, second Koos to adjourn until next board meeting on June 5th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

June 5, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Administrative Assistant Martha Gantzer-Kueter; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Roger Keil, Clark Schloz.

9:09 AM Meeting called to order and pledge of allegiance recited.

9:10 AM County Engineer Clark Schloz presented county business.

9:11 AM Motion Willey second Flynn to approve chair signing LP gas provider contracts .
vote aye: Flynn, Koos and Willey

9:12 AM Schloz briefed the Board on the status of the Preston paving and Centerville Road Bridge projects.

9:13 AM Deputy Auditor Shelley Hoye presented county business.

9:14 AM Motion Willey second Flynn to approve minutes of board proceedings of the May 22 and 29, 2012 meetings as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.
vote aye: Flynn, Koos and Willey

9:15 AM Motion Willey second Flynn to approve claims in the amount of \$178,349.14 and authorize the Auditor's staff to issue warrants.
vote aye: Flynn, Koos and Willey

9:17 AM Motion Willey second Flynn to accept and place on file the Recorder's Report of Fees Collected for the month ended May 31, 2012 showing \$27,592.05 deposited and the Veterans Affairs Commission meeting minutes for May 24, 2012.
vote aye: Flynn, Koos and Willey

9:18 AM Motion Flynn second Willey to accept and authorize the plan administrator to sign the health insurance renewal with Wellmark, effective July 1, 2012.
vote aye: Flynn, Koos and Willey

9:19 AM Green Island Drainage Watchman Roger Keil presented a petition with original signatures asking the Board to repair the levee.

9:21 AM Motion Flynn second Willey to accept and place on file Roger Keil's petition asking that the levee be repaired.
vote aye: Flynn, Koos and Willey

9:22 AM Martha Gantzer-Kueter, Administrative Assistant, briefed the Board on county business. The Humane Society Annual Report is available. The Iowa Economic Development Authority will be making a monitoring visit to review the county's Community Development Block Grant program on June 27th. The doors on one of the outbuildings at the care facility have been damaged and reported to Meinecke's Insurance.

9:31 AM Chair Koos recessed the meeting.

9:34 AM Koos reconvened the meeting with Maintenance Supervisor Marty Hudrlik who presented quotes for courtroom door replacements.

9 :41 AM Motion Willey second Flynn to approve low bid from the Hartz Lock Company for \$4,893.80 for the District Courtroom double doors.
vote aye: Flynn, Koos and Willey

9 :43 AM Motion Flynn second Willey to approve low bid from the CED/Universal Lighting Company for \$3,294.48 for the District Courtroom lighting.
vote aye: Flynn, Koos and Willey

9:44 AM Gantzer-Kueter presented the motion to hire Candidate A as executive assistant replacing Gantzer-Kueter.

9:45 AM Motion Willey second Flynn to approve hiring LuAnn Goeke as executive assistant starting part-time on June 6th at \$12.50 per hour going to full-time on June 14th and her salary increasing to \$16.50 per hour on July 1st.
vote aye: Flynn, Koos and Willey

9:46 AM Ben Kober, Zoning Administrator, discussed the Board of Adjustment's agenda items. A special exception was granted to put up a cell phone tower southwest of Maquoketa and another was approved contingent on securing a parcel abandonment.

9:55 AM Larry Bramer, Veterans Affairs Director, requested clarification from the Board on veterans' grave markers policy. Current practice is the first marker is free and any additional ones are sold at cost to the county no matter the reason for the second marker.

10:01 AM Motion Flynn second Willey to approve continuing the current practice of providing the first veterans' grave marker for free and selling any additional grave markers at cost no matter the reason.

vote aye: Flynn, Koos and Willey

10:02 AM Koos opened the public hearing to update the public on the HUSCO International \$810,000 Community Development Block Grant award status. In the status update, Jerry Schroeder from ECIA informed the Board that HUSCO fell short in their job creation efforts and the county will receive a little money back from the Iowa Department of Economic Development.

10:07 AM Motion Willey second Flynn to close the public hearing.

vote aye: Flynn, Koos and Willey

10:10 AM Motion Flynn second Willey to concur with the Jackson County Revolving Loan Committee, approving a \$100,000 loan to Maquoketa Newspapers, Inc. for seven years at 4% interest to purchase a Baum Folder and will cancel the loan to purchase Dynagear.

vote aye: Flynn, Koos and Willey

10:12 AM Discussion ensued on the Early Childhood Program and the Waste Authority transfer station fire.

10:23 AM Motion Willey second Flynn to adjourn until June 12, 2012 in the boardroom at the courthouse in Maquoketa.

Vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

June 12, 2012

Present: Supervisors- John J. Willey, Steve Flynn, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Absent: Larry Koos. Others present: Roger Keil and Steve Tebbe.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:06 AM Motion Flynn, second Willey to approve the low bid of \$39,037.90 from Dunn Construction to remove and replace old culvert in section 15 of Van Buren Township on 67th Street.
Aye: Flynn, Willey

9:07 AM Motion Flynn, second Willey to authorize Chair signature on fuel contracts as they are received in the Engineers Office.
Aye: Flynn, Willey

9:07 AM Miscellaneous items were discussed.

9:10 AM Roger Keil joined the Board looking for an update on the petition he presented last week to repair the Green Island Levee. It was made very clear the petition has been filed and upon Koos return from vacation the Board will determine if any further discussion is needed on this topic.

9:12 AM Steve Tebbe joined the Board to give an update on the first ATV ride held in Jackson County. It was an enjoyable event and everything went well. The next ATV ride will be held on June 23rd which will begin in LaMotte.

9:14 AM M. Joell Deppe, Auditor presented County business.

9:14 AM Motion Flynn, second Willey to approve minutes of the June 5th, 2012 Board proceeding as written by Deputy Auditor Shelly Hoye and authorize publication in the official newspapers.
Aye: Flynn, Willey

9:15 AM Motion Flynn, second Willey to authorize signatures on a handwritten warrant to Century Link in the sum of \$10.58 for the General Relief and Maintenance Departments.
Aye: Flynn, Willey

9:16 AM Motion Flynn, second Willey to approve a Cigarette/Tobacco Permit to Andersons Rentals and Sales, 14966 4th Avenue #2, Monmouth effective July 1, 2012 to June 30, 2013.
Aye: Flynn, Willey

9:17 AM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

9:18 AM Motion Flynn, second Willey to authorize Vice Chair Willey to sign the Transfer Agreement between Jackson County and ECIA Business Growth, Inc. the sum of \$100,000 from the Revolving Loan Fund for Maquoketa Newspaper, Inc. to assist in the financing of Printing Equipment.
Aye: Flynn, Willey

9:21 AM Motion Flynn, second Willey to set a special year end meeting at 3:00 p.m. on June 29th, 2012.
Aye: Flynn, Willey

9:22 AM Correspondences were reviewed.

9:31 AM Vice Chair Willey recessed the meeting until the next appointment.

9:32 AM Vice Chair Willey reconvened the meeting with Ben Kober, Zoning Administrator.

9:32 AM Kober received and reviewed a final plat for a minor subdivision in section 36 of Tetes Morts Township on 308th Street. Kober has no objections on the final plat and will submit to his board for review.

9:34 AM Motion Flynn, second Willey to authorize Kober to send a 30 day Notice of Abatement letter to property owner Craig Skott at 3974 112th Avenue, Maquoketa.
Aye: Flynn, Willey

9:38 AM Vice Chair Willey recessed the meeting until the next appointment.

10:00 AM Vice Chair Willey reconvened the meeting.

10:02 AM Motion needed to sign the official State of Iowa Abstract of Votes showing receiving the most votes Democrat Bruce Braley and Republican Ben Lange for U.S. States Representative District 1, Democrat Tom Schueller and Republican Brian Moore for State Representative District 58, Democrat Larry "Buck" Koos and David Bevan Kendell for County Supervisor District 1, Democrat M. Joell Deppe and Republican No candidate nominated for County Auditor, Democrat Russ Kettmann and Republican No candidate nominated for County Sheriff, Democrat Nancy Roling and Republican No candidate nominated for County Treasurer To Fill Vacancy and Turnout Report showing 286 Democrats and 402 Republicans voting in the 2012 Primary Election with official results recorded in Election Book 3.

Aye: Flynn, Willey

10:03 AM Motion Flynn, second Willey to adjourn until next board meeting on June 19th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Jack Willey, Board of Supervisors

June 19th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Kathy McCloy.

9:08 AM Meeting brought to order and pledge allegiance was recited.

9:09 AM Clark Schloz, Engineer presented Secondary Roads business.

9:09 AM The Maquoketa Valley Electric Cooperative utility/underground construction permit will be pulled and presented next week.

9:10 AM An update was provided on the Centerville Road Project and Preston Paving Project. The Board requested Scholz research available funding for a bike trail along Centerville Road.

9:12 AM Miscellaneous items were discussed.

9:24 AM M. Joell Deppe, Auditor presented County business.

9:24 AM Motion Willey, second Flynn to approve minutes of the June 12th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Flynn, Willey
Abstain: Koos

9:24 AM Motion Flynn, second Willey to approve claims in the amount of \$728,499.37 including handwritten warrants of \$51.51 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Flynn, Willey

9:25 AM Motion Willey, second Flynn to authorize signatures on a handwritten warrant to Windstream in the sum of \$40.93 for the Conservation Department.

Aye: Koos, Flynn, Willey

9:26 AM Motion Willey, second Flynn to accept and file the Sheriff's Report of Fees Collected in the sum of \$5,696.70 for May 2012.

Aye: Koos, Flynn, Willey

9:27 AM Motion Flynn, second Willey to approve a Special Class "C" Liquor License (Beer/Wine) with living quarters, outdoor services and Sunday sales to True Restaurant, LLC at 17961 33rd St, Maquoketa effective June 20, 2012 through June 19th, 2013 contingent on dram shop insurance approval.

Aye: Koos, Flynn, Willey

9:28 AM Ben Kober, Zoning Administrator has no new business to report.

9:29 AM Martha Gantzer-Kueter, Administrative Assistant along with LuAnn Goeke presented Board business.

9:30 AM Various meeting reminders were given to the Board for this week. No further action will be taken on the petition received to repair the Green Island Levee with the Board stating they have not changed their mind and will not be repairing the levee.

9:41 AM Motion Willey, second Flynn to send a letter notifying all property owners of the Green Island Levee District the Board has not changed their position on the Levee Repair.

Aye: Koos, Flynn, Willey

9:43 AM Amy Manning, Senior Center Manager presented a request for additional no parking signage at the Senior Citizen Building. The Board agreed more signage is needed and will have Marty Hudrlik place the order in the next week or two.

9:47 AM Chair Koos read the following statement, the City of Maquoketa, the City of Bellevue and the Jackson County Board of Supervisors announced the formation of a new corporation dedicated to economic development activities in Jackson County. The corporation, Jackson County Economic Alliance, represents a combined effort to provide economic growth for the entire county. Initially, leadership from all three entities will combine to provide direction for the organization. As the organization grows, leaders of other communities will be involved along with representatives from the private sector. The new corporation is the result of a number of planning meetings held over the last 3 months between representatives of the two cities and Jackson County.

9:49 AM Motion Flynn, second Willey to authorize Chair signature on the Articles of Incorporation of Jackson County Economic Alliance.

Aye: Koos, Flynn, Willey

9:51 AM Correspondences were reviewed.

9:53 AM The Board will be hosting a retirement reception for Martha Gantzer-Kueter from 11:00 a.m. to 2:00 p.m. on Tuesday, June 26th, 2012.

9:57 AM Today's work session will be held with Lynn Bopes, Mental Health/CPC Coordinator and Julie Jettters, DHS – Mental Health Redesign and Todd Seifert, DAQ – Facility Update.

9:58 AM Motion Willey, second Flynn to adjourn until next board meeting on May 26th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

June 26th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Administrative Assistant Martha Gantzer-Kueter and LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Others present: Roger Keil, Linda Nudd, Barry Nudd, Loras Herring, Mark Rogge, Daryl Parker, Tim Daugherty, Nick Hueneke, and Chris Raker.

9:06 AM Meeting brought to order and pledge allegiance was recited.

9:07 AM Clark Schloz, Engineer presented Secondary Roads business.

9:08 AM Motion Flynn, second Willey to approve two Utility/Underground Construction Permit to Maquoketa Valley Electric Cooperative as follows: 1) Section 14 in Van Buren Township to place overhead line at intersection 475th Avenue & 58th Street and continuing east along 58th Street for 1250 feet and 2) Butler, Brandon, and Farmers Creek Township to replace overhead power line on South Garryowen Road from 217th Street to 188th Street then 109th Avenue from 188th Street to 162nd Street then 162nd Street from 109th Avenue to 145th Avenue then 145th Avenue from 162nd Street to 150th Street.

Aye: Flynn, Koos, Willey

9:09 AM Motion Willey, second Flynn to approve an Entrance Permit to Wendling Quarries in section 13 of South Fork Township.

Aye: Flynn, Koos, Willey

9:10 AM Update was given on Centerville Road and Preston Paving Projects.

9:11 AM Two bids were received DENCO and Miracle Mud Jacketing for Mud Jacketing Projects.

9:12 AM Motion Flynn, second Willey to approve the bid from Miracle Mud Jacketing for Mud Jacketing Projects.

Aye: Flynn, Koos, Willey

9:13 AM Miscellaneous items were discussed. Schloz received a petition requesting a Children At Play Sign along the street behind Geno's Pizza & ball complex and four new homes in Preston. After discussion the Board recommended a possible speed reduction in that area and directed Schloz to visit with the person who organized the petition.

9:17 AM Motion Willey, second Flynn to accept and file the petition requesting a Children at Play signage as presented by Schloz.

Aye: Flynn, Koos, Willey

9:17 AM Motion Willey, second Flynn to commit to supporting maintenance of a bike trail on Centerville Road for the State Trails Grant Application.

Aye: Flynn, Koos, Willey

9:22 AM Motion Willey, second Flynn to approve a two year employment contract with Engineer Clark Schloz effective July 1, 2012 and ending June 30, 2014.

Aye: Flynn, Koos, Willey

9:22 AM The Board proved clarification on the letter sent to all property owners the prior week to Roger Keil.

9:25 AM Daryl Parker joined the Board along with Linda Nudd to discuss financial support on the Bellevue River Trail. Parker reported Phase I has been funded and Phase II the Bellevue River Trail Committee are continuing to raise funding. The funding commitment as of today: \$50,000 local fundraising by committee, \$95,000 City of Bellevue, \$237,000 DOT Trail Grant Application in progress, \$250,000 Grant through ECIA. Parker stated the committee is here today to request a \$15,000 commitment from the Board of Supervisor's.

9:38 AM Auditor Deppe exited the meeting and Deputy Auditor Shelley Hoye entered.

9:40 AM Motion Willey second Flynn to approve the Board committing financial support to the Bellevue River Trail project up to \$15,000 and so noting on grant applications.

Aye: Flynn, Koos, Willey

- 9:43 AM Loras Herrig, Bellevue City Manager, invited the Board to an informational meeting in Bellevue concerning extending water and sewer service to outlying areas to the north of Bellevue including Spruce Creek Park.
- 9:47 AM Emily Walsh, Case Management Coordinator, presented the fiscal year 2013 Projected Cost Report and Case Management Advisory Board recommendations.
- 9:50 AM Motion Willey second Flynn to approve signing the fiscal year 2013 Projected Cost Report and forwarding on to the Iowa Department of Human Services.
Aye: Flynn, Koos, Willey
- 9:51 AM Motion Flynn second Willey to re-appoint Maurice Anderson and Susie Ruchotzke to three-year terms on the County Case Management Advisory Board through September 2015.
Aye: Flynn, Koos, Willey
- 9:53 AM Ben Kober, Zoning Administrator, presented a resolution approving the final plat of Michel's Place Minor Subdivision.
- 9:54 AM Motion Willey second Flynn to approve and authorize chair to sign Resolution #620-06-26-2012 approving the final plat of Michel's Place Minor Subdivision as recorded in Resolution Book Three, page 753.
Aye: Flynn, Koos, Willey
- 9:55 AM Deputy Auditor Shelley Hoye presented county business.
- 9:56 AM Motion Willey second Flynn to approve minutes of the board proceedings of the June 19th meeting as written by Auditor Deppe and presented by Hoye and authorize publication in official newspapers.
Aye: Flynn, Koos, Willey
- 9:57 AM Motion Flynn second Willey to approve handwritten warrants for Windstream for \$272.25 for Conservation phone service and for Black Hills Energy for \$23.20 for the Care Facility's natural gas.
Aye: Flynn, Koos, Willey
- 9:58 AM Chair Koos presented a plaque to Larry Bramer and thanked him for his fourteen years of service to the county and to area veterans. Koos then presented a plaque to Martha Gantzer-Kueter, the Board's administrative assistant, thanking her for over twenty-two years of service to the county. Both Bramer and Gantzer-Kueter expressed appreciation for everyone's assistance over the years and for their well wishes.
- 10:07 AM Chair Koos recessed the meeting.
- 10:08 AM Koos reconvened the meeting with Martha and LuAnn Goeke, the incoming administrative assistant, who presented county business. Correspondence reviewed included a letter sent to Roger Keil and all Green Island Drainage Large District owners. The Delaware County Supervisors inquired about a meeting to discuss mental health regionalization. Willey, who will be on the state committee handling the reorganization, stated that individual counties will have a difficult time setting up their own regions. The Board would like to have a meeting with all the county supervisors and CPC's from the Seventh Judicial District to discuss the mental health issue. The end of the fiscal year meeting will be held on June 29th at 3:00 p.m.
- 10:19 AM Motion Flynn second Willey to adjourn until June 29, 2012 at 3:00 p.m. in the boardroom at the courthouse in Maquoketa.
vote aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

June 29, 2012

Present: Supervisors- Larry "Buck" Koos, John J. Willey; Auditor M. Joell Deppe; Administrative Assistant Martha Gantzer-Kueter and LuAnn Goeke and Media – Sheri Melvold – KMAQ. Others present: No visitors.

3:20 PM Meeting brought to order and pledge allegiance was recited.

3:21 PM M. Joell Deppe, Auditor presented County business.

3:31 PM Motion Willey, second Koos to approve claims in the amount of \$132,958.10 including handwritten warrants of \$295.45 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Willey
Absent: Flynn

3:23 PM Motion Willey, second Koos to accept and file the Recorder's Report of Fees Collected in the sum of \$11,793.86 for June 2012 and the Recorder's Annual Report of Fees Collected in the sum of \$145,251.31 for July 2011 – June 2012.

Aye: Koos, Willey
Absent: Flynn

3:24 PM Motion Willey, second Koos to approve Resolution #621-06-29-12, a resolution authorizing the auditor to periodically transfer sums from the general basic and rural services funds to the secondary road fund during the 2012/2013 budget year, as recorded in Resolution Book Three, page 754.

Aye: Koos, Willey
Absent: Flynn

3:24 PM Motion Willey, second Koos to approve Resolution #622-06-30-12, a resolution designating the rate of \$20 per meeting for Township Officials and \$20 per month for clerks of bookwork with a maximum of \$240 per year, as recorded in Resolution Book Three, page 755.

Aye: Koos, Willey
Absent: Flynn

3:25 PM Motion Willey, second Koos to approve Resolution #623-06-30-12, a resolution designating Maquoketa State Bank for county warrants and payroll for Fiscal Year 2012/2013 as recorded in Resolution Book Three, page 756.

Aye: Koos, Willey
Absent: Flynn

3:26 PM Motion Willey, second Koos to approve Resolution #624-06-30-12, a resolution authorizing the Auditor to issue warrants without approval of the Board for payment on freight, postage, express, payrolls, water, lights, telephone, contractual services, witness fees, school of instruction registration fees and mileage as recorded in Resolution Book Three, page 757.

Aye: Koos, Willey
Absent: Flynn

3:26 PM Motion Willey, second Koos to approve Resolution #625-06-30-12, a resolution designating the mileage rate of 45 cents per mile to be paid to county employees for travel expense reimbursement and that the Sheriff's Office be authorized to charge the maximum mileage rate allowed by the IRS for serving official papers as recorded in Resolution Book Three, page 758.

Aye: Koos, Willey
Absent: Flynn

3:26 PM Motion Willey, second Koos to approve Resolution #626-06-30-12, a resolution naming county bank depositories for Fiscal Year 2012/2013 as recorded in Resolution Book Three, page 759.

Aye: Koos, Willey
Absent: Flynn

3:27 PM Motion Willey, second Koos to approve Resolution #627-06-30-12, a resolution naming county officers bank depositories for Fiscal Year 2012/2013 as recorded in Resolution Book Three, page 760.

Aye: Koos, Willey
Absent: Flynn

3:27 PM Motion Willey, second Koos to approve Resolution #628-06-30-12, an appropriation resolution of proposed expenditures by Fund/Department for Fiscal Year 2012/2013 as recorded in Resolution Book Three, page 761-762.

Aye: Koos, Willey
Absent: Flynn

3:27 PM Motion Willey, second Koos to approve Resolution #629-06-30-12, a resolution approving payroll for Fiscal Year 2012/2013 as recorded in Resolution Book Three, page 763-765.

Aye: Koos, Willey
Absent: Flynn

3:28 PM Motion Willey, second Koos to approve Resolution #630-06-30-12, a resolution designating the meal reimbursement rate to be paid to county employees for travel expenses, as recorded in Resolution Book Three, page 766.

Aye: Koos, Willey
Absent: Flynn

3:29 PM Motion Willey, second Koos to approve and authorize Chair signature on the Information Technology Services Agreement Statement of Work, Solutions Information Technology Services Agreement Statement of Work, Solutions Information Technology Services Agreement, Licensed Code Support Agreement for 2012/2013.

Aye: Koos, Willey
Absent: Flynn

3:34 PM Martha Gantzer-Kueter, Administrative Assistant presented Board business.

3:35 PM Motion Willey, second Koos to approve a permit for supervised display of fireworks to Kyle Miller at 33715 Hwy 64, Preston on July 3rd, 2012.

Aye: Koos, Willey
Absent: Flynn

3:37 PM Motion Willey, second Koos to approve and authorize Chair signature on an Equal Opportunity Policy Statement for Jackson County.

Aye: Koos, Willey
Absent: Flynn

3:40 PM Chair Koos recessed the meeting.

4:12 PM Chair Koos reconvened the meeting.

4:12 PM Chair Koos noted that the count cash as follows: Petty Cash – Auditor, \$50.50; Attorney, \$25.00; Recorder, \$100.00; and Supervisors, \$34.07. Other cash – Treasurer’s Auto & Tax Drawer - \$155.50, Drivers License Drawer - \$100.00, Web Payment - \$3,556.50, Debit & Credit Card In Transit - \$1,204.00 and Cash Items in Treasurer’s vault \$2,744.50. Checking Accounts – Iowa Bank, \$53,219.75; Ohnward Bank & Trust, \$2,725.09; Bellevue State Bank, \$1,234,074.71; Clinton National, \$50,597.16; Maquoketa State Bank, \$2,745,698.35; US Bank, \$56,496.83 for a total in checking of \$4,142,811.89. Investments – Green Island Drainage, \$49,607.42; Green Island Mooney Hollow, \$9,740.40; MSB Sweep Trust Account, \$167,089.49; General Basic Fund, \$2,599,197.64; Local Law Enforcement Grant, \$139.32; Res. Enhancement & Protect, \$137,197.23; Partial/Future Tax, \$28,102.79; Recorders Records Mgmt., \$7,373.37; E-911 Telephone Surcharge, \$62,985.53; County Insurance Pool, \$123,796.15; County Dental Pool, \$26,858.90; and Secondary Road Jurisdiction, \$150,640.45 for total investments of \$3,935,588.98.

4:15 PM Motion Willey, second Koos to adjourn until next board meeting on July 3rd, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Willey
Absent: Flynn

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

July 3, 2012

Present: Steve Flynn, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

9:08 AM Vice-chair Willey called meeting to order and pledge of allegiance recited.

9:09 AM Flynn called Supervisor Larry Koos placing the call on speaker in order for Koos to participate in the meeting.

9:10 AM County Engineer Clark Schloz presented county business.

9:11 AM Motion Flynn second Willey to approve and authorize chair signing the agreement with the Iowa Department of Transportation for the maintenance of the road leading into the Maquoketa Caves State Park for fiscal year 2013 for \$687.80.

vote aye: Flynn, Koos and Willey

9:12 AM Schloz briefed the Board on the status of current road projects. There is a four-way stop on the completed project outside Preston where motorists are not adhering to stop signs and are not stopping or slowing down. The Centerville Road project is proceeding quickly with the dry weather. In other business, Ron Kunde contacted Flynn concerning an outdoor construction permit that was approved last week for Maquoketa Valley REC. Kunde, who rents land along the approved route, believes the location of the power lines will cause a hindrance to his farm equipment. Jeremy Rickert from Maquoketa Valley stated the cost to change the route of the power line would be significant and that the land owners had been contacted and but were ambivalent to the situation. The Board concluded the current route was the best option. Schloz will convey the decision to Kunde.

9:32 AM Deputy Auditor Shelley Hoye presented county business.

9:33 AM Motion Flynn second Willey to approve minutes of the board proceedings of the June 26, 2012 meeting as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.

vote aye: Flynn, Koos and Willey

9:34 AM Motion Flynn second Willey to approve claims in the amount of \$492,723.31 and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

9:35 AM Vice-chair Willey recessed the meeting.

9:36 AM Willey reconvened the meeting with County Recorder Arlene Schauf who presented her year-end report.

9:40 AM Motion Flynn second Willey to accept and place on file the Recorder's Report of Fees Collected for the fiscal year ended June 30, 2012 showing \$323,497.37 total collected.

vote aye: Flynn, Koos and Willey

9:41 AM LuAnn Goeke, Executive Assistant, briefed the Board on county business.

9:43 AM Motion Flynn second Willey to approve and authorize signature on the claimant's certification request for payment for the CDBG EDSA-07-EDSA-016 drawdown number 4 in the amount of \$2,808.

vote aye: Flynn, Koos and Willey

9:44 AM Goeke reviewed correspondence and appointments. Current compensation board supervisors' representatives will be contacted for re-appointment. Daryl Parker, Conservation Director, will be approached concerning the county's appointment of director and alternate to the Eastern Iowa Tourism Association Board.

9:50 AM Motion Koos second Flynn to adjourn until July 10, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

July 10th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, and Kelly Gerlach – Maquoketa Sentinel Press. Others present: Mike Steines.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:05 AM Motion Flynn, second Willey to approve a farm entrance permit to Shawn Heer in section 2 of Maquoketa Township on south side of Dark Hollow Road.

Aye: Koos, Flynn, Willey

9:05 AM Project updates were given to the Board.

9:06 AM Miscellaneous items were discussed.

9:07 AM Mike Steines joined the Board to discuss a drainage problem in the county right-of-way in front of his home. The primary water source is generated from a natural spring and has created a swap area which is flat with no fall for drainage. Steines presented pictures and letters from the DNR and Corps of Engineers stating they have no jurisdiction. Various items were discussed to remedy the problem with no one great solution. The Board recommended Schloz visit with contractors for alternatives to permanently fix this matter with keeping Steines in the loop.

9:33 AM M. Joell Deppe, Auditor presented County business.

9:34 AM Motion Willey, second Flynn to approve minutes of the June 29th, July 3rd, and July 5th, 2012 Board proceeding as written by Auditor Deppe and Deputy Auditor Shelly Hoyer and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:34 AM Motion Flynn, second Willey to accept and file the Sheriff's Report of Fees Collected in the sum of \$4,792.46 for June 2012.

Aye: Koos, Flynn, Willey

9:35 AM Motion Willey, second Flynn to renew a Class "C" Liquor License with outdoor service and Sunday sales to Bluff Lake, 9301 95th Ave, Maquoketa effective 07/18/12-07/17/13.

Aye: Koos, Flynn, Willey

9:36 AM Motion Flynn, second Willey to approve Resolution #631-07-10-2012, a resolution for an interfund appropriations transfer of \$339,296 from the Mental Health Fund #10000 budget to the General Basic Fund #01000 budget.

Aye: Koos, Flynn, Willey

9:36 AM Chair Koos recessed until next appointment.

9:41 AM Chair Koos reconvened the meeting with Marty Hudrlik, Maintenance Department who requested authorization to work overtime to ensure they meet the deadline on the courtroom remodeling project. Board directed Hudrlik to work nights and weekends when needed.

9:43 AM Frank Frieberg presented bids for a temporary septic tank at the Jackson County Care Facility.

9:44 AM Motion Willey, second Flynn to approve the low bid of \$9,700 to Dan Weber Excavating for a temporary septic tank for the Jackson County Care Building.

Aye: Koos, Flynn, Willey

9:46 AM LuAnn Goeke, Executive Assistant presented Board business.

9:47 AM Motion Willey, second Flynn to authorize signature on the Operation New View CAA Fiscal Year 2013 Rental Agreement for one year period beginning July 1, 2012 through June 30, 2013.

Aye: Koos, Flynn, Willey

9:49 AM Chair Koos recessed until next appointment.

9:52 AM Chair Koos reconvened the meeting Lynn Bopes, CPC/Mental Health Coordinator and Erica Borgerding, Hillcrest Lead Therapist in Maquoketa Office. Borgerding updated the Board on all

Therapists in the Maquoketa Office and their hours with stating they are very fortunate with this staff.

10:04 AM Motion Willey, second Flynn to authorize Chair signature on the Jackson County Contract for Services with Hillcrest Family Services for the period July 1, 2012 – June 30, 2013.

Aye: Koos, Flynn, Willey

10:06 AM No work sessions are scheduled for today.

10:09 AM Motion Flynn, second Willey to adjourn until next board meeting on July 17th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

July 17th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, and Doug Melvold – Maquoketa Sentinel Press. Others present: Karisa Brown.

9:05 AM Meeting brought to order and pledge allegiance was recited.

9:06 AM Clark Schloz, Engineer presented Secondary Roads business.

9:06 AM Motion Flynn, second Willey to approve a residential entrance permit to Thomas & Mary Gilmore of section 35 of Farmers Creek Township on west side Esgate Road.

Aye: Koos, Flynn, Willey

9:07 AM The highway bill, “Moving Ahead of Progress in the 20th Century” also known as MAP 21 has been signed. Many discussions will be held on the new rules and administration of this new bill.

9:10 AM Motion Willey, second Flynn to approve the closure of 435th Avenue from Preston toward Bellevue for the Preston Run/Walk Relay for Life on Saturday, September 29th, 2012 with Law Enforcement representation for the event.

Aye: Koos, Flynn, Willey

9:10 AM Project updates were given to the Board.

9:11 AM Three bids were received for air condition equipment for the Maintenance Shop.

9:14 AM Motion Flynn, second Willey to approve the low bid of \$3,199.99 for Air Conditioning Equipment from Mac Tool.

Aye: Koos, Flynn, Willey

9:14 AM Miscellaneous items were discussed.

9:22 AM M. Joell Deppe, Auditor presented County business.

9:22 AM Motion Willey, second Flynn to approve minutes of the July 10th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:22 AM Motion Flynn, second Willey to approve claims in the amount of \$339,682.32 and authorize the Auditor’s staff to issue warrants.

Aye: Koos, Flynn, Willey

9:23 AM Motion Willey, second Flynn to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for June 2012.

Aye: Koos, Flynn, Willey

9:24 AM Motion Flynn, second Willey to accept and file the Auditor’s Report of Fees Collected for quarter ending June 30, 2012 in the sum of \$1,952.78.

Aye: Koos, Flynn, Willey

9:25 AM Motion Willey, second Flynn to accept and file the Treasurer’s Semi-Annual Report for the period of January 1, 2012 to June 30, 2012.

Aye: Koos, Flynn, Willey

9:28 AM Ben Kober, Zoning had no new business today.

9:28 AM LuAnn Goeke, Executive Assistant presented Board business.

9:29 AM Todd Seifert requested a key for the Jackson County Care Facility. Discussion ensued on a meeting time to negotiate a contract, moving Lyn Medinger to another location, and location change for the equipment that is in storage.

9:31 AM Correspondences were reviewed.

9:36 AM Motion Willey, second Koos to change the regular Board meeting from Tuesday, July 31st, 2012 to Monday, July 30th, 2012 at 1:00 p.m.

Aye: Koos, Flynn, Willey

9:37 AM Today's work session is on a personnel matter – organizational change/employee reduction.

9:45 AM Chair Koos recessed the meeting.

10:41 AM Chair Koos reconvened the meeting.

10:43 AM Motion Flynn, second Willey to authorize chair signature on the memo to reduce the Administrative Secretary Position from 35 hours to 20 hours for the Health, Solid Waste and Zoning Department effective July 23rd, 2012 and will be subjected to reevaluation if needed in the future.

Aye: Koos, Flynn, Willey

10:44 AM Motion Flynn, second Willey to adjourn until next board meeting on July 24th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

July 24th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, and Doug Melvold – Maquoketa Sentinel Press. Others present: Todd Seifert, Dave Smith, Sara Davenport, and Bob Blok.

9:14 AM Meeting brought to order and pledge allegiance was recited.

9:15 AM Clark Schloz, Engineer presented Secondary Roads business.

9:16 AM Motion Flynn, second Willey to approve a residential entrance permit to Jamie Hostetler in section 24 of Perry Township on west side of 308th Avenue for a Community building.

Aye: Koos, Flynn, Willey

9:16 AM Motion Willey, second Flynn to approve a residential permit with a hidden driveway sign to Troy Sieverding in section 12 of Bellevue Township on west side of Sieverding Ridge Road.

Aye: Koos, Flynn, Willey

9:17 AM Motion Flynn, second Willey to approve two underground construction permits as follows: 1) Windstream Communication, Inc. in sections 13 & 24 of Richland Township to place a fiber cable from intersection of 297th Avenue & Bellevue-Cascade Road and proceeding to a tower at 25138 297th Avenue and 2) Century Link in section 23 of Farmers Creek Township to place BSW from house going east across Fulton Road then south to pedestal.

Aye: Koos, Flynn, Willey

9:18 AM Project updates were given to the Board.

9:19 AM Miscellaneous items were discussed.

9:26 AM Motion Flynn, second Willey to authorize Chair signature on the final voucher of \$21,840.62 for the Preston Paving Project No. L-745-(51)—73-49.

Aye: Koos, Flynn, Willey

9:27 AM Schloz cautioned the public for pavement breakouts due to the extreme heat.

9:34 AM M. Joell Deppe, Auditor presented County business.

9:34 AM Motion Willey, second Flynn to approve minutes of the July 17th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:34 AM Motion Flynn, second Willey to authorize signatures on a handwritten warrant to Windstream in the amount of \$112.46 for the Conservation Department.

Aye: Koos, Flynn, Willey

9:35 AM Ben Kober, Zoning had no new business today.

9:36 AM LuAnn Goeke, Executive Assistant presented Board business.

9:37 AM Various miscellaneous items were discussed and correspondences were reviewed.

9:44 AM Willey shared items of discussion at the Mental Health Redesign meeting held in Des Moines.

9:50 AM Today's work sessions will be held with Todd Seifert, DAC – Lease of Jackson County Care Facility and Robert Block, IIW Engineer – Lagoon System for Jackson County Care Facility.

9:55 AM Chair Koos recessed the meeting.

10:51 AM Chair Koos reconvened the meeting.

10:51 AM Motion Willey, second Flynn to authorize Bob Blok, IIW Engineer with drafting the Engineer Contract and Scope of Services for the Jackson County Care Facility Water Treatment Improvement Project.

Aye: Koos, Flynn, Willey

11:00 AM Motion Willey, second Flynn to adjourn until next board meeting on July 31st, 2012 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

July 30th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold, KMAQ, and Doug Melvold – Maquoketa Sentinel Press. Others present: Karisa Brown.

- 1:07 PM Meeting brought to order and pledge allegiance was recited.
- 1:07 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:09 PM Motion Flynn, second Willey to approve two entrance permits as follows: 1) A field entrance permit to 24th Street Investments, LLC in section 20 of South Fork Township on south side of 34th Street and 2) A field entrance permit to Charles W. Peters in section 24 of Perry Township on west side of 308th Avenue.
Aye: Koos, Flynn, Willey
- 1:09 PM Project updates were given to the Board.
- 1:10 PM School will be starting the next 2-3 weeks please be aware of the School Bus Stop Ahead Signs.
- 1:11 PM Motion Flynn, second Willey to approve the low bid of \$17,661.70 for 100 cutting edges and 130 truck blades from Altorfer, Davenport, Iowa.
Aye: Koos, Flynn, Willey
- 1:12 PM Miscellaneous items were discussed.
- 1:20 PM M. Joell Deppe, Auditor presented County business.
- 1:20 AM Motion Willey, second Flynn to approve minutes of the July 24th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 1:21 PM Motion Willey, second Flynn to approve claims in the amount of \$186,179.90 including handwritten warrants of \$310.96 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 1:22 PM Chair Koos recessed the meeting until next appointment.
- 1:24 PM Chair Koos reconvened the meeting the meeting.
- 1:24 PM Ben Kober, Zoning had no new business today.
- 1:25 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:25 PM Motion Willey, second Flynn to re-appoint Mike Nickeson to a six year term on the Maquoketa Library Board.
Aye: Koos, Flynn, Willey
- 1:25 PM Discussion ensued on the EIEDA dissolution; Jackson County will receive a credit of approximately \$6,100. The Board also discussed the possibility of applying for a loan from the Jackson County Revolving Loan for the new water treatment system at the Jackson Care Facility.
- 1:30 PM Motion Willey, second Flynn to authorize a letter and application sent to the Revolving Loan Committee for the Jackson County Care Facility Water Treatment Improvement Project.
Aye: Koos, Flynn, Willey
- 1:32 PM Motion Willey, second Flynn to authorize a letter of support for Agriculture & Livestock producers and sent to the legislators.
Aye: Koos, Flynn, Willey
- 1:33 PM Miscellaneous items were discussed.
- 1:45 PM Board fielded questions from the media on the agreement between Jackson County and DAC for the Jackson County Care Facility.
- 1:54 PM Today's work session will be held with Lyn Medinger, Jackson County Emergency Mgmt. Coordinator – Medical Examiner Investigator Training and Roger Kilburg – School Districting in Jackson County.

1:54 PM Chair Koos recessed the meeting.

2:41 PM Chair Koos reconvened the meeting with stating no action needed to be taken after today's work session. Kilburg work session was cancelled.

2:41 PM Motion Flynn, second Willey to adjourn until next board meeting on August 7th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

August 7th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, and Doug Melvold – Maquoketa Sentinel Press. Others present: Joyce Whitney, Linda Gross, Bob Gross, Becky Eggers, Dave Smith, and Sara Davenport, Assistant County Attorney.

9:03 AM Meeting brought to order and pledge allegiance was recited.

9:04 AM Clark Schloz, Engineer presented Secondary Roads business.

9:05 AM Motion Willey, second Flynn to approve three entrance permit to the following: 1) a field permit to Don Schroeder in section 27 of Iowa Township on east side of 559th Avenue; 2) a residential permit to Darren Jargon in section 7 of Van Buren Township on 21st Street; and 3) a residential permit to Alice Kilburg in section 20 of Jackson Township on north side of 124th Street.

Aye: Koos, Flynn, Willey

9:06 AM Motion Flynn, second Willey to approve an underground/utility construction permit to Iowa Health System and its subsidiary Broadband, Inc. in sections 3, 4, 9, 10, 15, 16, 22 in Perry Township and sections 22, 23, 24, 25, 26, 27, 28, 33 in Richland Township and sections 13, 14, 15, 16, 17, 19, 20 in Bellevue Township to install fiber optics cable.

Aye: Koos, Flynn, Willey

9:08 AM Schloz presented the one and only quote received from IIW, P.C. for Bridge Inspections. Schloz commented there are new federal mandates which has added costs for bridges inspections but not required annually. Schloz's is not sure why they only received one quote.

9:15 AM Motion Willey, second Flynn to approve the bid from IIW, P.C. in the amount of \$58,975 for the County's Bridge Inspections.

Aye: Koos, Flynn, Willey

9:16 AM Koos received a phone call from Jack Dyas, who explained he did not apply for an entrance permit due to the fact the driveway has always been in existents. Dyas placed a plastic tube where the existing driveway lies for the larger equipment. Schloz commented the tube does not meet regulations and an 18 inch tube needs to be installed for the county to be in compliance.

9:20 AM Motion Willey, second Flynn to waive the entrance permit fee for Jack Dyas in section 9 of Perry Township.

Aye: Koos, Flynn, Willey

9:21 AM Joyce Whitney joined Schloz to inquiry on the status of the Leisure Lake road. The association feels the shoulders are narrow and the ditches are steep. Schloz explained the maintenance process which cleared their concerns.

9:25 AM M. Joell Deppe, Auditor presented County business.

9:25 AM Motion Willey, second Flynn to approve minutes of the July 30th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:26 AM Motion Flynn, second Willey to authorize signatures on two handwritten warrants as follows: 1) Property Records Industry Assn in the sum of \$50.00 and 2) Arrowwood Resort & Conference Center in the sum of \$148.50 for the Recorder's Department.

Aye: Koos, Flynn, Willey

9:27 AM Chair Koos recessed the meeting to review monthly reports.

9:30 AM Chair Koos reconvened the meeting.

9:31 AM Motion Willey, second Flynn to accept and file the Jackson County Veterans Affairs Commission Monthly Meeting Minutes for July 2012 and Report of Activities Allocation Program for Veterans FY2012.

Aye: Koos, Flynn, Willey

9:31 AM Motion Flynn, second Willey to accept and file the Sheriff's Report of Fees Collected in the sum of \$3,121.74 for July 2012.

Aye: Koos, Flynn, Willey

- 9:32 AM Motion Willey, second Flynn to accept and file the Recorder's Report of Fees Collected in the sum of \$13,366.69 for July 2012.
Aye: Koos, Flynn, Willey
- 9:32 AM Motion Willey, second Flynn to approve publication of the Annual Financial Report for the fiscal year ending June 30, 2012.
Aye: Koos, Flynn, Willey
- 9:33 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:33 AM Kober acknowledged the Zoning Commission has two vacancies due the death of John Porter and out of county movement of Connie Tjarks.
- 9:37 AM Motion Willey, second Flynn to issue a 30-day abatement notice to Don & Janice Carr at 30022 395th Avenue, Bellevue.
Aye: Koos, Flynn, Willey
- 9:41 AM Motion Flynn, second Willey to issue a 30-day abatement notice to Kurt Bischoff at 22838 W. Circle Dr., Bernard.
Aye: Koos, Flynn, Willey
- 9:43 AM Joyce Whitney joined Kober requesting their support with enforcing the Leisure Lake Assn. Ordinance. Whitney stated they have made some progress but there are individuals who are still refusing to participate in the sewer project. An example, one lot with has three trailers. Whitney also requested another meeting at the Hurstville Interpretative Center for the Leisure Lake Assn. on the status of the Sewer Project.
- 9:52 AM Chair Koos recessed the meeting.
- 9:53 AM Chair Koos reconvened the meeting with Kober and Clark Schloz, Engineer.
- 9:54 AM Motion Willey, second Flynn to set a public hearing at 1:00 p.m. on August 27th, 2012 for the Dierickx Plat.
Aye: Koos, Flynn, Willey
- 9:55 AM Chair Koos recessed the meeting until next appointment.
- 9:56 AM Chair Koos reconvened with Chris Raker, County Attorney.
- 9:57 AM Raker announced he will be resigning from the County Attorney position effective September 1st, 2012. He read a statement with stating he will be going into private practice with Ken Wright Law Office.
- 10:02 AM The inquired on next steps of which Raker stated the Board needs to decide to either fill the vacant position by appointment or hold a special election. A work session will be scheduled to discuss all options to fill the vacant position.
- 10:04 AM Marty Hudrlik and Mike Regan, Maintenance Department joined the Board. The Board appraised and thanked Hudrlik and Regan for a job well done in the courtroom.
- 10:11 AM Koos requested Hudrlik to meet with Lyn Medinger on Friday, August 10th, 2012 at the Jackson County Care Facility on potential relocation in an outlying building. Koos plans to attend.
- 10:12 AM Chair Koos recessed the meeting to allow Lisa Hinz, Cable to change the battery in camera.
- 10:13 AM Chair Koos reconvened the meeting.
- 10:13 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:14 AM The Agreement for Engineering Services between the Board of Supervisors and IWW, P.C. for the Jackson County Care Facility Wastewater Treatment Facilities Improvement Design, Construction and Inspection Services 2012 was received and share with the Board. A copy will be given the Chris Raker, County Attorney to review.
- 10:16 AM A letter of interest to serve on the Zoning Commission was received today from Joyce Whitney. The Board directed Goeke provide a copy to Ben Kober, Zoning Administrator.
- 10:17 AM Motion Willey, second Flynn to move the Regular Board Meeting to Monday, August 27th at 1:00 p.m. which will allow Willey to attend the MHDS Transition Committee meeting in Des Moines on Tuesday, August 28th, 2012.
Aye: Koos, Flynn, Willey

10:20 AM Chair Koos recessed the meeting until the next appointment.

10:24 AM Chair Koos reconvened the meeting with Lynn Bopes, CPC/Mental Health Coordinator who presented a resolution which commits Jackson County in participating in the planning and developing of the MH/DD region incorporating the counties of the Seventh Judicial District.

10:44 AM Motion Willey, second Flynn to approve Resolution #632-08-07-2012, a resolution committing Jackson County to participate in the planning and developing of the MH/DD region incorporating the counties of the Seventh Judicial District of Iowa as recorded in Resolution Book Three, page 768.

Aye: Koos, Flynn, Willey

10:45 AM The letter received from Jennifer Davis Harbison, Policy Advisor of Iowa Department of Human Services on counties holding payment for state bills was discussed with Willey noting the MHDS Transition Committee discussed this topic in yesterday's teleconference. All parties are aware of the funding shortfalls and transitional period in the Mental Health Redesign.

10:47 AM Today's work sessions will be held with Lynn Bopes, CPC/Mental Health Coordinator – Case Management Relocation Update and Dave Smith, DAC – Jackson County Care Facility Lease.

10:47 AM Chair Koos recessed the meeting.

12:07 AM Chair Koos reconvened the meeting.

12:07 AM Motion Willey, second Flynn to set a public hearing at 2:00 p.m. on August 27th, 2012 for a seven year Lease Agreement between Jackson County and DAC, Inc. for the Jackson County Care Facility.

Aye: Koos, Flynn, Willey

12:08 AM Motion Flynn, second Willey to adjourn until next board meeting on August 14th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.

Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

August 14, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Deputy Auditor Becki Chapin, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:10 AM Meeting brought to order and pledge of allegiance was recited.
- 9:11 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:12 AM Motion Willey, second Flynn to approve the entrance permit for John Dyas in section 9 of Perry Township on 180th Street.
Aye: Koos, Flynn, Willey
- 9:12 AM Schloz presented the one and only quote received for patching on Bernard road over a culvert.
- 9:12 AM Motion Flynn, second Willey to approve the bid from Kluesner Construction of Farley, Iowa in the amount of \$3,257.00.
Aye, Koos, Flynn, Willey
- 9:13 AM Schloz presented bids received for the Pershing Road maintenance resurfacing from 213th Avenue to Hwy 62 as follows: Determann Asphalt Paving, Camanche, Iowa \$44,850.00; River City Paving, Dubuque, Iowa \$48,376.40 and Kluesner Construction of Farley, Iowa \$45,720.00.
- 9:14 AM Schloz recommended the stop sign island at this intersection be removed and the area resurfaced as well while the project is being done.
- 9:15 AM Motion Willey, second Flynn to approve the bid from Determann in the amount of \$44,850.00.
Aye, Koos, Flynn, Willey
- 9:16 AM Schloz reminded the public school is back in session this week and to watch for busses. School bus stop ahead signs warn of a school bus stop within 500 feet.
- 9:16 AM Koos addressed Schloz regarding telephone calls he received about an unusual amount of bicycles racing on 230th Avenue (Old Davenport Road) last week. Koos contacted Schloz, and then went to check it out. Koos witnessed orange cones off of the highway pavement and signs taped to the County road signs saying “Bicycle Race”. Koos was concerned the signs may draw attention to motorists causing them to overlook the posted County stop signs. Schloz contacted the President of the Club, Chain Reaction Bicycle Club, to inquire. Schloz was informed it was an impromptu change of location to train for a race, due to construction on the regular road they practice on. Schloz and Koos informed them for the safety of all bicyclists and motorists, they need to notify the Board or County Engineer in advance of these activities to schedule a work session. This will allow the County to adequately prepare the location for this type of recreation.
- 9:24 AM Becki Chapin, Deputy Auditor presented County business.
- 9:24 AM Motion Willey, Second Flynn to approve the minutes of the August 7, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye, Koos, Flynn, Willey
- 9:25 AM Motion Willey, second Flynn to approve claims in the amount of \$348,358.82 and authorize Auditor’s staff to issue said warrants.
Aye, Koos, Flynn, Willey
- 9:25 AM Koos commented on the claim submitted for the purchase of file cabinets by the Sheriff’s department. We may have an abundance of them available at the Care Facility. Koos suggested we have an inventory taken of all available equipment at the facility and pass out to all departments so they know what is available.
- 9:29 AM Motion Flynn, second Willey to approve the renewal of a Class “B” Native Wine Permit to the Jackson County Welcome Center, 60488 Hwy 64 Sabula. Permit will be effective August 11, 2012 through August 10, 2013.
Aye, Koos, Flynn, Willey

- 9:30 AM Motion Willey, second Flynn to accept and place on file the resignation of County Attorney Chris Raker effective September 1, 2012.
- Aye, Koos, Flynn, Willey
- 9:30 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:30 AM The contract with IIW Engineers for the wastewater treatment facility improvement at the Care Facility has been reviewed by Engineer Schloz and County Attorney Chris Raker and is ready to be signed.
- 9:31 AM Motion Willey, second Flynn to authorize Chair Koos to sign the contract with IIW Engineers, Dubuque, Iowa, for the Jackson County Care Facility wastewater treatment facility improvement, design, construction and inspection services in the amount of \$27,000.00.
- Aye, Koos, Flynn, Willey
- 9:32 AM Miscellaneous correspondence reviewed. ISAC Fall School; Prosperity Eastern Iowa Meeting; Limestone Bluffs RC & D picnic; Courthouse Labor Day holiday closure.
- 9:35 AM Motion Willey, second Flynn to move the regular board meeting from 9:00 a.m. on Tuesday September 4, 2012 to 1:00 p.m. that afternoon do to the Courthouse being closed for the Labor Day Holiday on Monday September 3rd.
- Aye, Koos, Flynn, Willey
- 9:36 AM Koos discussed an email received from Maquoketa City Manager Brian Wagner concerning the County's position on Economic Development. Koos indicated it has been an unusually busy time for all involved, however has contacted Loras Herrig, Belleuve City Clerk, and asked him to advise the Board of a few possible dates he is available to meet to resume discussion.
- 9:37 AM Willey discussed an email received from County Insurance Agent Chris Meinecke regarding un-insured and under-insured County buildings. Willey suggests a work session be scheduled with Chris so he can update the board on what coverage's may need to be updated so the County buildings are adequately insured.
- 9:40 AM The Board briefly discussed the county-owned items remaining at the Andrew Jackson Care Facility that need to be moved including a pump organ and piano. Willey will contact the Historical Society to determine if they are interested in the items before they proceed with other options.
- 9:45 AM Ben Kober, Jackson County Zoning Administrator has nothing to report.
- 9:46 AM Chair Koos recessed the meeting.
- 9:46 AM Today's work sessions will begin at 10:00 a.m. with County Attorney Chris Raker, regarding the Boards options on filling the vacancy in the County Attorney's office that will occur on September 1, 2012; and at 10:30 a.m. with Leta Hosier and Carolyn Leute, DHS; Relocation of office space.
- 10:42 AM Chair Koos reconvened the meeting.
- 10:42 AM Motion Willey, second Koos to adjourn until the next board meeting on August 21, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.
- Aye, Koos and Willey

Clerk _____
Becki Chapin, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

August 21, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Deputy Auditor Becki Chapin, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press. Absent: Steve Flynn. Visitors: Butch Hingtgen, Becky Meggers, Rose Hansemann, Joyce Whitney, Bob Gross, Linda Gross, Brandon Beck, Lyn Medinger, and Greg Schmitt.

- 9:01 AM Meeting brought to order and pledge of allegiance was recited.
- 9:02 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:03 AM Motion Willey, second Koos to approve two entrance permits as follows: 1) Residential permit to Dennis Manders in section 8 of Otter Creek Township on west side of 267th Street and 2) Farm permit to Rick Casel in section 1 of Farmers Creek Township on west side of 196th Avenue.
Aye: Koos, Willey
- 9:04 AM Motion Willey, second Koos to authorize Chair signature on the final pay voucher of \$39,212.74 for the 67th Street Culvert.
Aye: Koos, Willey
- 9:05 AM Motion Willey, second Koos to authorize Chair signature on IDOT vouchers for material testing of \$1,842.21, BRS-C049(49)—60-49 and \$3,283.27, FM-C049(50)-55-49.
Aye: Koos, Willey
- 9:05 AM Schloz reminded the public to please be careful this school season.
- 9:06 AM Miscellaneous items were discussed. Right-of-way abandonment hearing will be on August 27th, a request from 206th Street residents, Bellevue-Cascade Road drainage problem, and removal of island on Pershing Road.
- 9:20 AM M. Joell Deppe, Auditor presented County business.
- 9:20 AM Motion Willey, Second Koos to approve the minutes of the August 14th, 2012 board proceedings as written by Deputy Auditor Chapin and authorize publication in the official newspapers.
Aye, Koos, Willey
- 9:21 AM Willey requested an estimate cost of a special election to fill the vacant Attorney position. Auditor Deppe will report next week a more accurate cost.
- 9:23 AM Leisure Lake residents joined the Board to looking for the resolution created by the county that details the requirements for the new sewer system in Leisure Lake. The residents would like to provide input on this resolution. The Board of Supervisor's have not seen this resolution yet and believe it is being worked on by Frank Frieberg. The Leisure Lake residents will be holding their Association meeting at 1:00 p.m. on Sunday, September 9th, 2012 and invited the Board to attend with providing the residents a timeline on the project. The Board will have ECIA prepare a facts sheet that can be distributed at this meeting.
- 9:34 AM Ben Kober, Zoning business had no new business to report.
- 9:35 AM Russ Kettmann, Sheriff; Brandon Beck, Deputy Sheriff and Lyn Medinger, Emergency Management joined the board to present a proposal to purchase and install computers in the Sheriff Departments vehicles. Beck reported the department has nine vehicles and they would like to outfit six vehicles at this time for \$4,900 each includes computer, scanner & printer, brackets with installation. All cities are on the same software of which Beck reported Sabula is on board. Preston and Bellevue will be on board once the County moves forward. Beck was unsure on Maquoketa's decision. The Board wishes are to have computers in all nine vehicles with given Auditor Deppe the task of finding funding for this request.
- 9:53 AM Greg Schmitt, Iowa DNR joined the Board to discuss possible minimal maintenance on 206th Street to provide access to the Alan Hogan property in section 33 of Butler Township. Hogan re-enrolled his farm ground into the Conservation Reserve Program (CRP) and Iowa Habitat Access Program (IHAP). Its current condition does not allow for farm equipment access or safe vehicle traffic for habitat improvement work to be done by the DNR. In return, the IHAP allows walk in access for hunting from September 1 to May 31 each year until 3023. Schmitt described the minimal maintenance as trees to be trimmed and the culvert repaired. Engineer Schloz reference the Secondary Road Ordinance on Level B Roads with stating the County would be obligated to provide maintenance if Hogan was actively farming. In Schloz's opinion the growth is like a

jungle and too dangerous for our employees and equipment. The County brush cutter is not big enough to handle the clearing. Schmitt responded by stating trimming trees back with a chainsaw would work with volunteering himself to help. The directed Schloz, Butch Hingtgen and Schmitt to re-visit the site together and come up with a passage plan and come back to the board.

- 10:11 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:12 AM Motion Willey, second Koos to authorize Chair signature on the Contract for Services with Hillcrest Family Services for July 1, 2012 – June 30, 2013 as presented by Goeke.
Aye: Koos, Willey
- 10:13 AM Goeke stated she will be attending Notary Training either by a classroom setting or online with requesting if the Board had a preference. The Board directed Goeke to attending the training setting she felt most comfortable in for training.
- 10:14 AM Willey provided items of discussion at the MHDS Transition meeting he attended in Des Moines. The committee determined the rules for transitional funding and a copy was provided to Lynn Bopes, CPC/Mental Health Coordinator. Willey also noted 25 counties were identified as needing transitional funding through the redesign period. Jackson County is one of those counties.
- 10:19 AM Discussion ensue on the status of the lagoon project at the JC Care Facility and the need to schedule a work session to finalize the lease with DAC, Inc.
- 10:23 AM Motion Willey, second Koos to publish the notice of intent to fill the vacant County Attorney position by appointment in the Counties official newspapers.
Aye: Koos, Willey
- 10:25 AM Miscellaneous items were discussed.
- 10:27 AM Today's work session will be held with Chris Meinecke, Meinecke-Richards Agency – Insured County Property.
- 10:29 AM Motion Willey, second Koos to adjourn until the next board meeting on August 27, 2012 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.
Aye, Koos and Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

August 27th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold, KMAQ, and Doug Melvold – Maquoketa Sentinel Press. Others present: Ruth Dieterich, Dorothy Carstensen, Todd Seifert, Dave Smith and Tom Devine.

- 1:07 PM Meeting brought to order and pledge allegiance was recited.
- 1:08 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:09 PM Motion Flynn, second Willey to approve an underground/utility construction permit to Preston Telephone in sections 7, 32, 33 of Fairfield Township on 12th Street from 317th Avenue to intersection of 12th Street & 337th Avenue to place copper cable.
Aye: Koos, Flynn, Willey
- 1:09 PM The Iowa Department of Transportation will be reimbursing the County \$984 for dust control costs on 317th Street.
- 1:10 PM Miscellaneous items were discussed.
- 1:11 PM M. Joell Deppe, Auditor presented County business.
- 1:11 AM Motion Willey, second Flynn to approve minutes of the August 21th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 1:11 PM Motion Willey, second Flynn to approve claims in the amount of \$334,133.65 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 1:12 PM The estimated cost for a Special Election to fill the vacancy of County Attorney would be \$8,500.
- 1:13 PM Chair Koos recessed the meeting until next appointment.
- 1:23 PM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator.
- 1:24 PM Kober reminded the public of Chapter 335.2 Farms Exempt from County Zoning. A brief discussion on what constitutes as a farm, with stating the law can be gray and any questions should be directed to Kober.
- 1:32 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:32 PM The Board has been invited to Froggies Ribbon Cutting at 4:30 p.m. on September 4th in Bellevue.
- 1:34 PM LuAnn will be on vacation the week of September 10th and Martha Gantzer-Kueter is available to cover that week if the Board wishes to hire as contracted labor.
- 1:35 PM Chair Koos recessed the meeting until the first public hearing.
- 1:44 PM Chair Koos reconvened the meeting.
- 1:45 PM Chair Koos opened the public hearing to vacate a portion of right-of-way along 45th Street in section 21 of Van Buren Township. No verbal or written comments were received from the public.
- 1:48 PM Motion Willey, second Flynn to close the public hearing.
Aye: Koos, Flynn, Willey
- 1:48 PM Motion Willey, second Flynn to vacate a portion of public road right-of-way along 45th Street in section 21 of Van Buren Township.
- 1:49 PM The media brought to the Chair's attention that the agenda does not call out action to be taken on this abandonment and therefore cannot be approved today.
- 1:52 PM Motion Flynn, second Willey to rescind the previous motion and table action to vacate a portion of public road right-of-way along 45th Street in section 21 of Van Buren Township until next week.
Aye: Koos, Flynn, Willey
- 1:53 PM Chair Koos recessed the meeting until the second public hearing.

- 2:00 PM Chair Koos reconvened the meeting.
- 2:00 PM Chair Koos opened the public hearing on the Care Facility Lease Agreement between Jackson County and DAC, Inc. The Board received a few calls from neighbors who live near the Care Facility on the residents who will live at the Facility. Todd Seifert address the question with stating the residents will be close to what was there when the Care Facility was last opened. It will be a Residential Care Facility (RCF) with Person of Mental Illness (PMI). Seifert stated when you have 40 consumers together there is potential for problems, may it be a breakdown or a disagreement where police need to be involved for resolution. Typically it is the consumer who calls the police department. Seifert informed the Board they invested in \$45,000 to furnish the rooms and will hire six new employees and projecting they will have 18 consumers when the facility is opened. No written comments were received. Tom Devine, Maquoketa Chamber stated they support this lease agreement.
- 2:13 PM Motion Willey, second Flynn to close the public hearing.
Aye: Koos, Flynn, Willey
- 2:14 PM Today's works session will be with Todd Seifert & Dave Smith, DAC, Inc. & Sara Davenport, Assistant County Attorney – Care Facility Lease and Sara Davenport, Assistant County Attorney – Property Acquisition/Closed Session Iowa Code 21.5(1)(j).
- 2:14 PM Chair Koos recessed the meeting.
- 2:48 PM Chair Koos reconvened the meeting.
- 2:49 PM Motion Flynn, second Willey to move into close session under Iowa Code Section 21.5(1)(j) to discuss potential property acquisition.
Aye: Koos, Flynn, Willey
- 3:10 PM Motion Willey, second Flynn to adjourn until next board meeting on September 4th, 2012 at 1:00 p.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

September 4th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold - KMAQ, and Doug Melvold – Maquoketa Sentinel Press. Others present: Dwaine Frantzen

- 1:05 PM Meeting brought to order and pledge allegiance was recited.
- 1:06 PM Clark Schloz, Engineer presented Secondary Roads business.
- 1:09 PM Dwaine Frantzen of St. Donatus joined Schloz to inform the Board willow trees have been planted in the County's Right-of-Way by his neighbor. Schloz's staff confirmed the tree plantings and recommended a phone call with a follow-up of the conversation to be sent by mail to the individual.
- 1:11 PM Motion Willey, second Flynn to approve a residential entrance permit to Lucas & Melanie Kluesner in section 1 of South Fork Township on north side of 91st Street.
Aye: Koos, Flynn, Willey
- 1:12 PM Motion Willey, second Flynn to approve an underground/Utility permit to Mediacom in sections 28 & 29 of Van Buren Township to replace overhead cable with underground cable.
Aye: Koos, Flynn, Willey
- 1:13 PM Motion Flynn, second Willey to approve Resolution #634-09-04-2012, a resolution to vacate a portion of public road right-of-way, 45th Street in section 21 of Van Buren Township as recorded in Resolution Book Three, page 770-771.
Aye: Koos, Flynn, Willey
- 1:15 PM Miscellaneous items were discussed.
- 1:16 PM Motion Flynn, second Willey to authorize Schloz to scrap the old FDW snow plow.
Aye: Koos, Flynn, Willey
- 1:20 PM M. Joell Deppe, Auditor presented County business.
- 1:20 AM Motion Willey, second Flynn to approve minutes of the August 27th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 1:21 PM Motion Flynn, second Willey to approve two handwritten warrants as follows: 1) DAC, Inc. of \$17.50 for Treasurer's Department and 2) Windstream of \$321.64 for Conservation Department.
Aye: Koos, Flynn, Willey
- 1:22 PM Ben Kober, Zoning Administrator had no new business to report.
- 1:22 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:24 PM Motion Willey, second Flynn to approve Resolution #633-09-04-2012, a resolution to lease the County property known as Andrew Jackson County Care Facility as recorded in Resolution Book Three, page 769.
Aye: Koos, Flynn, Willey
- 1:27 PM Motion Willey, second Flynn to move the regular September 25th Board meeting to 1:00 p.m. on Monday, September 24th, 2012.
Aye: Koos, Flynn, Willey
- 1:31 PM Motion Willey, second Flynn to hire Martha Gantzer-Kueter as contract labor from September 10th – September 14th, 2012 in LuAnn Goeke's absence.
Aye: Koos, Flynn, Willey
- 1:32 PM Willey provided an update on the MHDS Transition Meeting he attended on August 28th, 2012.
- 1:45 PM No work sessions were scheduled for today.
- 1:50 PM Motion Willey, second Flynn to adjourn until next board meeting on September 11th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

September 11, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Administrative Assistant Martha Gantzer Kueter; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

9:07 AM Chair Koos called meeting to order and pledge of allegiance recited.

9:08 AM County Engineer Clark Schloz presented county business.

9:09 AM Motion Flynn second Willey to approve residential entrance permit for Gary Schell, section 22, Richland Township at 25634 Bellevue-Cascade Road on the north side.

vote aye: Flynn, Koos and Willey

9:10 AM Motion Willey, second Flynn to approve underground or utility construction permits for 1) Karen Manning, section 8 of South Fork Township to place internet communication cable across 116th Avenue; 2) Maquoketa Valley REC, sections 23, 25 and 26 of Butler Township on South Garryowen Road between 217th and 234th Streets to rebuild overhead lines; and 3) Maquoketa Valley REC section 29 of Butler Township to bore for utility line at 22707 20th Avenue.

vote aye: Flynn, Koos and Willey

9:11 AM Schloz briefed the Board on the status of current road projects. The Centerville Road project is completed. The Caves Road asphalt project is finished but the shoulder portion needs to be graded yet. In other business, Willey asked if the Red Schoolhouse Road (Y46) is slated to be repaved which it is not.

9:16 AM Deputy Auditor Shelley Hoye presented county business.

9:17 AM Motion Willey second Flynn to approve claims in the amount of \$291,848.75 plus 2 handwritten warrants for US Post Office for \$45.00 and for Windstream for \$321.64 and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

9:18 AM Motion Flynn second Willey to approve handwritten warrant claim for U. S. Post Office in the amount of \$45.00 for stamps for absentee ballots.

vote aye: Flynn, Koos and Willey

9:22 AM Motion Willey second Flynn to accept and place on file the Recorder's Report of Fees Collected for August, 2012 showing \$13,207.58 collected; Sheriff's Report of Fees Collected for August, 2012 showing \$5,314.11 collected; and the Veteran Affairs Commission Meeting minutes for August, 2012.

vote aye: Flynn, Koos and Willey

9:24 AM Discussion ensued on funding for laptops for Deputy Sheriffs' vehicles. Koos will contact Sheriff Kettmann. The Board requested Zoning Administrator Ben Kober update them on current nuisances.

9:27 AM Martha Gantzer Kueter, Administrative Assistant, briefed the Board on county business. Correspondence included the US Census Financial Survey and the guidelines for the Veterans Affairs Office for state funding.

9:42 AM Chair Koos recessed the meeting.

9:50 AM Koos reconvened the meeting with Lynn Bopes, Mental Health and CPC Coordinator, who opened discussion on a meeting set for September 17th with other Seventh Judicial District counties to approve signing a resolution to move forward with plans to reorganize as its own district for mental health purposes. Each county's Board of Supervisors will vote on whether to pass the resolution. State guidelines require each county to have a County MHDS Group Advisory Board. Bopes suggested using the current Case Management Advisory Board and build on that. She, also, advised that an amendment will be needed to address the loss of property tax dollars.

10:02 AM Assistant County Attorney Sara Davenport presented the completed lease with DAC, Inc. for the Care Facility Building with Todd Seifert, DAC Executive Director, and Dave Smith, DAC Operations, also in attendance.

10:04 AM Chair Koos recessed the meeting.

10:14 AM Koos reconvened the meeting asking for action on the lease with DAC, Inc.

10:15 AM Motion Willey second Flynn to approve signing the lease agreement as presented to lease the Care Facility to DAC, Inc.

vote aye: Flynn, Koos and Willey

10:16 AM The Board expressed their satisfaction that the building the county has taken care to keep in good operating order will now be utilized under its intended use. Dave Smith advised the Board that DAC will be replacing the fire alarm system in the building.

- 10:27 AM In other business, the Board addressed the County Attorney vacancy. Willey asked Sara Davenport about her work experience and relationships with others in the courthouse. Flynn stated judges and law enforcement personnel spoke highly of her professionalism and job performance.
- 10:40 AM Motion Flynn second Willey to appoint Sara Davenport as County Attorney to fulfill remainder of current term through December 31, 2014.
vote aye: Flynn, Koos and Willey
- 10:41 AM Davenport relayed to the Board that she will be advertising for a new assistant. She requested that her appointment be retroactive to September 1st since she has been acting as County Attorney.
- 10:42 AM Motion Flynn second Willey to amend previous motion at 10:40 a.m. to appoint Sara Davenport as County Attorney retroactively to September 1, 2012.
vote aye: Flynn, Koos and Willey
- 10:45 AM Chair Koos recessed the meeting.
- 11:46 AM Chair Koos reconvened the meeting to discuss hiring Martha Gantzer Kueter as contract labor at \$19.00 per hour when Luann Goeke is absent.
- 11:47 AM Motion Flynn second Willey to approve hiring Martha Gantzer Kueter as contract labor at \$19.00 per hour effective September 10, 2012.
vote aye: Flynn, Koos and Willey
- 11:49 AM Motion Koos second Flynn to adjourn until September 18, 2012 in the boardroom at the courthouse in Maquoketa.
vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

September 18th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:00 AM Meeting brought to order and pledge of allegiance was recited.
- 9:01 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:01 AM A reminder to the public that harvest season is here please watch for large slow moving equipment.
- 9:02 AM Miscellaneous items were discussed.
- 9:08 AM M. Joell Deppe, Auditor presented County business.
- 9:08 AM Motion Willey, Second Flynn to approve the minutes of the September 4th & September 11th, 2012 board proceedings as written by Auditor Deppe & Deputy Auditor Hoye and authorize publication in the official newspapers.
Aye, Koos, Flynn, Willey
- 9:09 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:09 AM The ground breaking ceremony for the Leisure Lake Project has changed to 9:00 a.m. on September 26th, 2012.
- 9:13 AM Chair Koos recessed the meeting until the next appointment.
- 9:18 AM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator.
- 9:18 AM Kober inquired if the Board recalled any details on application to rezone two parcels from A1 to M1 south of Walmart in May of 2008. The Board directed Kober to contact David Manning. Kober requested a work session to discuss Jackson County's current nuisance complaints.
- 9:29 AM Chair Koos recessed until the next appointment.
- 9:32 AM Chair Koos reconvened with Marty Hudrlik, Maintenance Supervisor.
- 9:32 AM Hudrlik presented an estimate cost for a potential remodeled Maintenance Shop in the courthouse parking lot. The building would be 33 x 56 with a 16 x 8 garage, 1 walk door, no windows, six inch walls with insulation, foam under the floor and the color of ash gray with ocean blue trim for \$24,600. This project was not budgeted by Hudrlik but could be funded out the Capital Improvement fund. The Board will discuss and get back to Hudrlik next week.
- 9:39 AM Chair Koos recessed the meeting until the next appointment.
- 9:45 AM Chair Koos reconvened the meeting with Mark Beck, Waste Authority Director.
- 9:45 AM Beck gave an update on the Reconstruction of the Transfer Station Project. Beck received the plans today and notice for bids will be placed in official newspapers. Bids are due back at 9:00 a.m. on October 15th, 2012. Project completion date is January 13th, 2013. A reminder on the current hours of the transfer station are Monday, Tuesday, Friday – 8:00 a.m. to 3:30 p.m. and Saturday – 8:00 a.m. to 12:00 p.m. (noon). Only dump trailers, pick-up trucks, box trailers, e-waste, tires, and appliances are accepted at this time. No large loads or households wastes are allowed at this time.
- 9:51 AM Beck refreshed the Board on their work session last week on possible temporary reimbursement rate deduction for the Administrative Secretary Position shared by Health, Solid Waste and Zoning Departments. Due to the reduced hours of the Transfer Station and temporary lay-off of the Transfer Station employees, Beck only needs service six hours per week from the Administrative Secretary. Beck requested a 25% deduction (est. \$4,000) of the Administrative Secretary Position until the Transfer Station is back up and running at full capacity.
- 9:58 AM Motion Flynn, second Willey to approve the temporary 25% reduction of the Administrative Secretary Position for the Solid Waste Authority with reopening discussion at the time the Transfer Station is open at full capacity.
Aye: Koos, Flynn, Willey

- 9:59 AM Richard Rossman, Senior Center provided an update on upgrades to the Senior Citizens Building. Scenic Valley has purchased one computer for Maquoketa Center and one computer for Bellevue Center Offices. They will be purchasing commercial grade carpet for the dining area (46x35) for \$4,200. The stage is no longer used and will be moved into another room to be used by the quilters on show day.
- 10:08 AM Motion Willey, second Flynn to authorize carpeting and stage movement as requested by Richard Rossman at the Senior Center Building.
Aye: Koos, Flynn, Willey
- 10:10 AM Chair Koos recessed the meeting until the next appointment.
- 10:40 AM Chair Koos reconvened the meeting with Auditor Deppe.
- 10:40 AM Deppe reported the Special Election on September 11th 2012 was a good election with minimal disruptions. The election officials in Preston precinct saw steady traffic all day and the Miles & Sabula precincts seen sporadic traffic through the day. Deppe and her staff were in the area throughout the day and addressed questions by the voters.
- 10:52 AM Comments from the public were taken on recount procedures.
- 10:56 AM Motion Willey, second Flynn to certify that the true and correct abstract of votes cast in Jackson County at the September 11th, 2012 Special Election as shown by the tally lists returned from the three regular precincts and the absentee precinct, declaring the Public Measure A – Shall Preston Community School District and East Central Community School District be reorganized and consolidated as Easton Valley Community School District be reorganized and consolidated as Easton Valley Community School district be adopted as recorded in Election Book Three.
Aye: Koos, Flynn, Willey
- 10:58 AM Chair Koos recessed until the next appointment.
- 11:04 AM Chair Koos reconvened the meeting.
- 11:04 AM Motion Willey, second Flynn to move into close session to discussion potential property acquisition under Iowa Code 21.5(1)(j).
Aye : Koos, Flynn, Willey
- 11:28 AM Motion Willey, second Flynn to approve the potential offer to the property owners that was discussed in the closed session under Iowa Code 21.5(1)(j).
Aye: Koos, Flynn, Willey
- 11:30 AM Chair Koos recessed the meeting for Sara Davenport, County Attorney to research notice needed for an emergency meeting due to board members schedules and the property owners returning to their residency on Friday.
- 12:22 PM Chair Koos reconvened the meeting.
- 12:23 PM Motion Flynn, second Willey to hold a emergency meeting at 6:30 p.m. on September 18th, 2012 in the boardroom, at the courthouse in Maquoketa to discuss the potential offer on the property acquisition in Closed Session under Iowa Code 21.5(1)(j).
Aye: Koos, Flynn, Willey
- 12:25 PM Today's work sessions will held with Clark Schloz, Engineer – Road Superintendent Position and Sara Davenport, Attorney – Proposed Amendment to DAC Lease.
- 12:26 PM Motion Flynn, second Willey to adjourn until the next board meeting on September 18th, 2012 at 6:30 p.m. in the boardroom, at the courthouse in Maquoketa.
Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

September 18th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Attorney Sara Davenport and Media – Sherri Melvold - KMAQ and Sara Millhouse – Bellevue Herald.

6:41 PM Meeting brought to order.

6:42 PM Motion Willey, second Flynn to move into Closed Session under Iowa Code 21.5(1)(j) to discuss potential offer and property acquisition.

Aye: Koos, Flynn, Willey

7:05 PM Chair Koos returned Board to open session.

7:06 PM Motion Willey, second Flynn to accept the counter offer from the Penrose Family for the Property at 311 W Platt Street, Maquoketa, IA.

Aye: Koos, Flynn, Willey

7:07 PM Motion Flynn, second Willey to authorize Chair to sign the Offer to Purchase Agreement when made available by Ken Wright's Attorney Office.

Aye: Koos, Flynn, Willey

7:07 PM Motion Willey, second Flynn to set a Special Meeting at 7:30 p.m. on Thursday, September 20th, 2012 in the boardroom, at the courthouse in Maquoketa to meet with the Penrose Family.

Aye: Koos, Flynn, Willey

7:08 PM Discussion ensued on the possibilities for the property.

7:25 PM Motion Willey, second Flynn to adjourn until the next board meeting on September 20th, 2012 at 7:30 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

September 20th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Attorney Sara Davenport and Media – Sherri Melvold - KMAQ and Sara Millhouse – Bellevue Herald.

7:32 PM Meeting brought to order.

7:33 PM Attorney Sara Davenport stated the Offer to Purchase Real Estate Property has been signed by both parties with the closing date of October 5th, 2012. Davenport recommended the Board approve the Lead Base Paint Disclosure Form as required by code.

7:35 PM Motion Willey, second Flynn to authorize Chair Koos to sign the Lead Base Paint Form Disclosure Form for the property at 311 W. Platt Street, Maquoketa, IA.

Aye: Koos, Flynn, Willey

7:36 PM Chair Koos announced the purchase price was \$200,000 for the property at 311 W. Platt Street, Maquoketa, IA.

7:37 PM Ken Wright Attorney's Office is recreating the abstract and will be handling the transaction for the Penrose Family for the October 5th, 2012 closing date.

7:39 PM Butch Penrose on the behalf of his parents and grandfather donated \$5,000 to Jackson County in memory of the Penrose Family. The \$5,000 check will be given at the closing date.

7:41 PM Motion Flynn, second Willey to adjourn until the next board meeting on September 24th, 2012 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

September 24th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sheri Melvold, KMAQ, and Doug Melvold – Maquoketa Sentinel Press. Others present: Karen Watters, Brian Watters, and Zeke McCartney.

1:03 PM Meeting brought to order and pledge allegiance was recited.

1:04 PM Clark Schloz, Engineer presented Secondary Roads business.

1:04 PM Motion Willey, second Flynn to authorize Schloz to internally post the Road Superintendent Position at the starting salary of \$52,000 and if no internal applications are received to proceed with posting the position externally.

Aye: Koos, Flynn, Willey

1:06 PM Motion Flynn, second Willey to approve two residential permits: 1) Brent Nugent in section 16 of Maquoketa Township on north side of 35th Street and 2) Chris Gibbs in section 24 of Butler Township on south side of Leisure Lake Road.

Aye: Koos, Flynn, Willey

1:07 PM Motion Flynn, second Willey to approve an underground construction/utility permit to Windstream Communications in section 10 of Tete Des Morts Township to repair cable on 37285 346th Avenue.

Aye: Koos, Flynn, Willey

1:08 PM Miscellaneous items were discussed.

1:15 PM M. Joell Deppe, Auditor presented County business.

1:15 PM Motion Willey, second Flynn to approve minutes of the September 18th, September 18th – Emergency Meeting, and September 20th, 2012 Board proceeding as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

1:15 PM Motion Flynn, second Willey to approve claims in the amount of \$251,008.62 and authorize the Auditor's staff to issue warrants.

Aye: Koos, Flynn, Willey

1:16 PM Motion Willey, second Flynn to approve a handwritten warrant for \$80.00 to U.S. Post Office for stamps due to postage machine breakdown.

Aye: Koos, Flynn, Willey

1:18 PM Motion Willey, second Flynn to accept and file the Petition Requesting Recount for a Public Measure received on September 20, 2012 for the East Central School District – Miles Precinct, Sabula Precinct and Absentees.

Aye: Koos, Flynn, Willey

1:21 PM Motion Flynn, second Willey to order a recount for Public Measure A in the East Central School District – Miles Precinct, Sabula Precinct and Absentees are required by Iowa Code 50.48.

Aye: Koos, Flynn, Willey

1:21 PM Brian and Karen Watters joined the Board and read a prepared statement. They felt the Board should be aware the property the County purchased from the Penrose Family has the possibility of becoming part of a judgment.

1:23 PM Ben Kober, Zoning Administrator had no new business for today.

1:23 PM Chair Koos recessed the meeting until the next appointment.

1:27 PM Chair Koos reconvened the meeting with Lyn Bopes, Mental Health/CPC Coordinator who presented the Case Management FY12 Actual Cost Report

1:30 PM Motion Willey, second Flynn to approve and authorize Chair signature on the Iowa Department of Human Services Financial and Statistical Report for Purchase of Services Contract for fiscal year ending June 30, 2012.

Aye: Koos, Flynn, Willey

1:31 PM Discussion ensued on the MHDS Transition meeting in which Willey will be attending on Tuesday, September 25th, 2012.

- 1:47 PM LuAnn Goeke, Executive Assistant presented Board business.
- 1:47 PM Scheduling items were discussed.
- 1:48 PM Motion Willey, second Flynn to change the regular board to 1:00 p.m. on Monday, October 29th, 2012 so Willey can attend the MHDS Transition meeting on Tuesday, October 30th, 2012.
Aye: Koos, Flynn, Willey
- 1:49 PM Several events were discussed and possible attendance by one or more Board members.
- 1:52 PM Motion Willey, second Flynn to re-appoint Leon Schmidt as Compensation Board Representative for the Board of Supervisors.
Aye: Koos, Flynn, Willey
- 1:53 PM Chair Koos recessed the meeting until the next appointment.
- 2:19 PM Chair Koos reconvened the meeting with Sara Davenport, Attorney who presented the proposed amendment to DAC Lease. Todd Seifert, Executive Director has reviewed the amendment.
- 2:20 PM Motion Flynn, second Willey to authorize Chair signature on the Lease Amendment – Section 12. Insurance for Jackson County and DAC at the Jackson County Care Facility.
Aye: Koos, Flynn, Willey
- 2:22 PM Today work sessions were held prior to the regular board meeting with Clark Schloz, Engineer – Road Superintendent Position and Ben Kober, Zoning Administrator – Nuisance Violations.
- 2:23 PM Koos stated he authorized Wesley Hosch to purchase fencing supplies, not to exceed \$500, for fence repairs as the Jackson County Farm.
- 2:23 PM Motion Willey, second Flynn to adjourn until next board meeting on October 1th, 2012 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

October 2nd, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:08 AM Meeting brought to order and pledge of allegiance was recited.
- 9:10 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:11 AM Motion Willey, second Flynn to approve an underground construction/utility permit to Windstream Communications in sections 2, 11, & 12 of Farmers Creek Township and sections 7, 8, 9, 16, 17, & 18 of Perry Township to bury fiber optic cable starting on 167th Avenue running south to 167th Street to 261st Avenue then south to 167th Street then east to 250th Avenue (Y61).
Aye: Koos, Flynn, Willey
- 9:12 AM Discussion ensued on potential purchase of a used 1996 Case 621 End Loader from Titan Machinery for \$52,500 which includes new tires. The cost of the new tires is \$5,464.
- 9:17 AM Motion Willey, second Flynn to purchase the used 1996 Case 621 End Loader for \$52,500 from Titan Machinery.
Aye: Koos, Flynn, Willey
- 9:18 AM Secondary Roads has a 1978 John Deere Loader Crawler they would like to sale with a \$5,000 minimum bid and all bids would be sealed and open during a regular board meeting.
- 9:19 AM Motion Flynn, second Willey to authorize Schloz advertise the 1978 John Deere Loader Crawler with a minimum bid of \$5,000.
Aye: Koos, Flynn, Willey
- 9:20 AM Mike Steines joined Schloz to discuss the drainage issue in the county's right-of-way on Bellevue-Cascade road. There are three alternatives with one alternative from Frank Construction provided by Steines. All were in agreement the three alternatives will not be a guarantee to eliminate the water issue totally. Discussion ensued on the timing of the work due to the weather. The County will work with Steines and payments will be made when work is completed in fall and/or spring.
- 9:29 AM Motion Willey, second Flynn to approve the project quote from Frank Construction dated September 28, 2012 to repair the drainage issue in the County's right-of-way on Bellevue-Cascade Road on a 50/50 cost share with Mike Steines.
Aye: Koos, Flynn, Willey
- 9:31 AM Miscellaneous items were discussed.
- 9:33 AM Marty Hudrlik, Maintenance addressed with the board the need for storage as he would like to remove items in the S&H Building that was sold by the County. Hudrlik noted the Landfill has a vacant building that is in need of one week of repairs that the County could utilize for storage.
- 9:39 AM M. Joell Deppe, Auditor presented County business.
- 9:39 AM Motion Willey, Second Flynn to approve the minutes of the September 24th, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye, Koos, Flynn, Willey
- 9:40 AM Motion Willey, second Flynn to approve handwritten warrants as follows: 1) Loras College for \$75.00 – Ethics Training, 2) Vanguard Appraisals Inc. for \$8,979 – Annual Software Maintenance, and 3) Windstream for \$317.87 – Phone/Wireless Internet.
Aye: Koos, Flynn, Willey
- 9:41 AM Motion Willey, second Flynn to accept and file the Veteran Affairs Commission Monthly Meeting Minutes, the Recorder's Report of Fees Collected in the sum of \$11,454.94 and the Sheriff's Report of Fees Collected in the sum of \$4,336.75 for September 2012.
Aye: Koos, Flynn, Willey
- 9:43 AM Motion Willey, second Flynn to approve Resolution #365-10-02-2012, a resolution to abate taxes on parcel #7806042010323000, Cable TV System owned by Valley Cable Systems - \$18,788 as recorded in Resolution Book Three, page 272.
Aye: Koos, Flynn Willey

- 9:44 AM Motion Willey, second Flynn to authorize Chair signature on Project Completion Date Amendment for contract number 07-ED-016-HUSCO International, Inc.
Aye: Koos, Flynn, Willey
- 9:46 AM Clark Schloz, Engineer re-entered the meeting state the residents at Leisure Lake should contact Larry Nagel at 563-556-4166 will all questions related to the utility markings in the Leisure Lake area.
- 9:49 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:49 AM Update was given on nuisances in the County and a Hog Finisher Facility is going up north of Leisure Lake which meets all requirements. The Leisure Lake property owners are not happy.
- 9:54 AM Emily Walsh, Case Management Coordinator presented the Performance Improvement Plan for 2012 and 2013. The Consumers satisfaction survey return rate increased by 9% with a 64% surveys returned and Guardians/Family increased by 10% with a 66% surveys returned. For Plan FY12, outcome A was met and for Plan FY13, outcome A will be to maintain satisfaction rating on all questions. Goal five is to start creating electronic files for each case manager's consumers with adding goal six in exploring how the Case Management Advisory Board could have a role in the Mental Health Redesign.
- 9:59 AM Motion Willey, second Flynn to accept the Performance Improvement Plans for FY2012 and FY2013 as presented by Emily Walsh.
Aye: Koos, Flynn, Willey
- 10:00 AM Motion Flynn, second Willey to re-appoint Susie Ruchotzke as Chair and Susan Gregory as Co-Chair to another three year term on the Case Management Advisory Board.
Aye: Koos, Flynn, Willey
- 10:02 AM Motion Willey, second Flynn to re-appoint the members to the Revolving Loan Fund Commission as follows: Paul Peterson, Representative for Bellevue State Bank and Tim Daugherty, Alternate for Bellevue State Bank. Richard Skrivseth, Representative for Clinton National and Mark Milder, Alternate for Clinton. Brian Schwager, Representative for Fidelity Bank and Lisa Schiffer, Alternate for Fidelity. Roger Stewart, Representative for Maquoketa State Bank and Florian Steffen, Alternate for Maquoketa State Bank. Don Green, Representative for Ohnward Bank and David M. Tabor, Alternate for Ohnward Bank. Dwain Trenkamp, Representative for US Bank and Robert Spain, Alternate for US Bank. All terms are effective retro to May 15, 2012 with all terms expiring on May 15th, 2015.
Aye: Koos, Flynn, Willey
- 10:04 AM Roger Stewart, Revolving Loan Committee and Jerry Schroeder, ECIA joined the Board to discuss two loans the committee has approved through the Revolving Loan Fund.
- 10:04 AM Jackson County Waste Authority, up to \$350,000 for ten years at 2% interest rate with reviewing the interest rate on the sixth year. This loan will pay for the fire damage to the transfer station which will return operation hours to normal hours and employees that are currently layoff to full-time employment.
- 10:11 AM Motion Willey, second Flynn to concur with the Jackson County Revolving Loan Committee for the Jackson County Waste Authority loan up to \$350,000 for ten years at 2% interest rate of which the committee will review on the sixth year.
Aye: Koos, Flynn, Willey
- 10:11 AM Jackson County/Jackson County Care Facility Sanitary Sewer System, up to \$300,000 for seven years at zero percent interest rate. The type of system is undetermined and the amount funding needed is unknown but this board wants to have their ducks inline to keep this project moving forward.
- 10:21 AM Motion Willey, second Flynn to concur with the Jackson County Revolving Loan Committee for the Jackson County/Jackson County Care Facility Sanitary Sewer System loan up to \$300,000 for seven years at zero percent interest rate.
Aye: Koos, Flynn, Willey
- 10:22 AM LuAnn Goeke, Executive Assistant presented Board business.
- 10:23 AM Chuck Schwager is e-mailing pictures to Goeke so the Board is aware of the demolition going on at the Care Facility by DAC.
- 10:24 AM Goeke reviewed the Board schedules for this week.
- 10:27 AM Motion Willey, second Flynn to re-appoint Ann Bernard-Hoff as the Board of Supervisor's Representative on the Compensation Board.

10:31 AM Today's work session will be held with Chris Meinecke, Insurance Representative – Insurance Coverage.

10:32 AM Motion Flynn, second Willey to adjourn until the next board meeting on October 9th, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

October 9th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:07 AM Meeting brought to order and pledge of allegiance was recited.
- 9:08 AM Mike Clausing, Assistant Engineer presented Secondary Roads Business.
- 9:09 AM Motion Flynn, second Willey to approve a field permit to Dean Margenson in section 11 of Perry Township on south side of 261st Avenue.
Aye: Koos, Flynn, Willey
- 9:09 AM Motion Willey, second Flynn to approve an underground permit to Windstream Communications in section one of Jackson Township to expose existing cable in should and connect new pedestal.
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Flynn, second Willey to approve an underground permit to Mastec (Century Link) in section 8 in Maquoketa Township to place cable from pedestal on north side 68th Street to pedestal on east side on 233rd Avenue.
Aye: Koos, Flynn, Willey
- 9:10 AM Motion Willey, second Flynn to approve and authorize Chair signature on final pay voucher to Determann Asphalt in the sum of \$48,050 for Pershing Road Resurfacing Project.
Aye: Koos, Flynn, Willey
- 9:11 AM Miscellaneous items were discussed.
- 9:12 AM M. Joell Deppe, Auditor presented County business.
- 9:12 AM Motion Willey, second Flynn to approve the minutes of the October 2nd, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:12 AM Willey had questions on claim #23444, K-Motorsports for a Polaris Ranger ATV with noting a special meeting was held on Friday to discuss trail repairs and funding by the Conservation Board. It was reported the repairs would be taken from the Conservation's reserve fund.
- 9:24 AM Motion Willey, second Flynn to approve claims in the amount of \$260,075.95 including handwritten warrants of \$2,760.80 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 9:25 AM Motion Flynn, second Willey approve handwritten warrants as follows: 1) US Post Office - \$2,000 for postage and 2) Economic Development CDBG Fund - \$0.80.
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Willey, second Flynn to approve a Special 5 Day Class "C" Liquor License for St. Patrick Church at Garryowen, 28914 46th Avenue, Bernard effective October 26th, 2012.
Aye: Koos, Flynn, Willey
- 9:27 AM Motion Flynn, second Willey to approve a Class "B" Native Wine Permit to RonAnn's Floral Shop, 18066 Hwy 64, Maquoketa effective 11/17/2012 – 11/16/2013.
Aye: Koos, Flynn, Willey
- 9:32 AM Motion Willey, second Flynn to approve the Notice of Public Hearing Amendment for FY2012-2013 budget and set the public hearing at 10:00 a.m. on Tuesday, October 23rd, 2012 with authorizing publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:33 AM Ben Kober, Zoning Administrator presented Zoning business.
- 9:33 AM Two communication towers will be built along Hwy 52 by the Canadian Pacific Railroad. Due to the new regulations for railroad safety they are exempt from County Ordinances. These tours are needed for trains to communicate with one another in preventing accidents.
- 9:36 AM Kober report a few nuisance violators have visited with Kober of which Kober requested all responses be written for documentation.
- 9:37 AM LuAnn Goeke, Executive Assistant presented Board business.

- 9:38 AM Goeke reviewed the Board schedules for this week.
- 9:42 AM Motion Flynn, second Willey to appoint Joyce Whitney to fill the vacancy on the Jackson County Zoning Board effective immediately with the term expiring April 16, 2013.
Aye: Koos, Flynn, Willey
- 9:43 AM Motion Willey, second Flynn to re-appoint Ed McDermott to another 3 year term on the Jackson County Veterans Affairs Commission effective June 30, 2012.
Aye: Koos, Flynn, Willey
- 9:44 AM Correspondence were reviewed.
- 9:46 AM Lynn Bopes, CPC/Case Manager Director presented Mental Health business.
- 9:47 AM Motion Willey, second Flynn to authorize Chair signature on the annual Contract for Services with Mercy Medical Center – Clinton effective July 1, 2012 – June 30, 2012 with noting no changes from prior year contract.
Aye: Koos, Flynn, Willey
- 9:48 AM Discussion ensued on Risk Pool Funding, Transitional Fund Application for Mental Health Redesign and the Mental Health Redesign in itself.
- 10:17 AM Chair Koos recessed the meeting.
- 10:30 AM Motion Willey, second Flynn to move into close session under Iowa Code 21.5(1)(a) for a General Assistance Appeal – Case #135.
Aye: Koos, Flynn, Willey
- 10:50 AM Chair Koos reconvened the meeting.
- 10:51 AM Motion Willey, second Flynn to concur with Mary Bartels, General Assistance Coordinator in denying electrical assistants to Case #135.
Aye: Koos, Flynn, Willey
- 11:00 AM No work session were scheduled for today.
- 11:00 AM Motion Willey, second Flynn to adjourn until the next board meeting on October 16th, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.
Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

October 16th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:20 AM Meeting brought to order and pledge of allegiance was recited.
- 9:21 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:21 AM Miscellaneous items were discussed. Report was given on Centerville Road slide area, Superintendent Position, and lighting concerns on intersection of Highway 62 and Perching Road.
- 9:25 AM M. Joell Deppe, Auditor presented County business.
- 9:25 AM Motion Willey, Second Flynn to approve the minutes of the October 9th, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:26 AM Ben Kober, Zoning had no new business for today.
- 9:27 AM Daryl Parker, Conservation Director joined the Board to discuss funding for the trail repairs. Parker explained the FEMA funding process for the repair projects with stating they will have a shortfall of \$7,454 which he feels their budget can absorb this fiscal year. Parker will present this same information at the Conservation Board meeting held tonight.
- 9:34 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:34 AM Goeke reviewed the Board schedules for this week.
- 9:36 AM A preliminary site investigation was conducted by the Iowa Department of Natural Resources and based on the conclusions in the report, the site has been approved a wastewater facility at the Jackson County Care Facility.
- 9:38 AM Copies of the closing documents for the Penrose Property were placed on the Board's desk by Sara Davenport, County Attorney. She will not be present at the closing next Tuesday so any questions will need to be addressed prior to Tuesday, October 23rd, 2012.
- 9:40 AM Today's work sessions will be held with Clark Schloz, Engineer – Road Superintendent Position Applications and Lynn Bopes, CPC/Case Management Director – Application for Transitional Mental Health Funding.
- 9:43 AM Koos reported six bids were received for the estimated \$650,000 Transfer Station Project. The low bid was \$504,000 from Stockman G L & Son Inc of Maquoketa.
- 9:46 AM Chair Koos recessed the meeting.
- 10:05 AM Chair Koos reconvened the meeting.
- 10:05 AM Motion Flynn, second Willey to authorize Schloz to offer the Road Superintendent Position to Candidate A with a start date of October 28th, 2012.
Aye: Koos, Flynn, Willey
- 10:06 AM Motion Willey, second Flynn to authorize Schloz to post internally the vacant position of Candidate A upon his/her acceptance of the Road Superintendent Position.
Aye: Koos, Flynn, Willey
- 10:07 AM Chair Koos recessed the meeting for Schloz to place a phone call to Candidate A.
- 10:09 AM Chair Koos reconvened the meeting.
- 10:10 AM Motion Willey, second Flynn to hire Roger Mueller as the Road Superintendent Position effective October 28th, 2012 at the starting salary of \$52,000 with a good six month and one year review to increase salary up to \$55,000.
Aye: Koos, Flynn, Willey

10:11 AM Motion Flynn, second Willey to adjourn until the next board meeting on October 16th, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

October 23rd, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

9:07 AM Meeting brought to order and pledge of allegiance was recited.

9:08 AM Clark Schloz, Engineer presented Secondary Roads Business.

9:09 AM Motion Flynn, second Willey to approve entrances permits as follows: 1) Residential to Matt Gerlach in section 32 of Farmers Creek Township on south side of 108th Street; 2) Residential to Michael Barsema in section 19 of Richland Township on south side of Bellevue-Cascade Road; 3) Residential to Terry Behn in section 28 of Van Buren Township on south side of 21st Street; 4) Residential to Todd Koppes in section 26 of Tete de Morts Township on west side of 386th Avenue; 5) John Scheckel in section 11 of Bellevue Township on north side of Mill Creek Road; and 6) Field to Marty Hudrlik in section 28 of Perry Township on north side of 117th Street.

Aye: Koos, Flynn, Willey

9:10 AM Sealed bids for the Crawlers were as follows: 1) Cletus Sieverding, Bellevue - \$6,251; 2) Ron Schmidt, Spragueville - \$6,156; 3) Ed Rowan, Maquoketa - \$8,150; 4) Richard McMahon, Maquoketa - \$7,760 and 5) Ernie Felderman, LaMotte - \$7,330.

9:11 AM Motion Willey, second Flynn to accept the high bid of \$8,150 from Ed Rowan, Maquoketa for the Secondary Roads Crawler.

Aye: Koos, Flynn, Willey

9:16 AM Miscellaneous items were discussed.

9:27 AM M. Joell Deppe, Auditor presented County business.

9:27 AM Motion Willey, Second Flynn to approve the minutes of the October 16th, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.

Aye: Koos, Flynn, Willey

9:27 AM Motion Flynn, second Willey to approve handwritten warrants as follows: 1) US Post Office - \$2,280 for postage and 2) Windstream - \$31.52 for phone.

Aye: Koos, Flynn, Willey

9:28 AM Chair Koos recessed until next appointment.

9:30 AM Chair Koos reconvened the meeting.

9:30 AM Ben Kober, Zoning had no new business for today.

9:30 AM Update was given on County nuisances with noting the 30 day period is near. A written notice was received from Don Carr of Bellevue contesting by stating the cars in his lot are restorable and/or collectables with all current vehicle registrations. Kober stated vehicles are in clear view, not in working order and grass is rarely mowed. Kober will visit Mr. Carr again to see any progress has been made in clearing his lot. Kober also stated Frank Randall was in to visit him on what needs to be clear off his property. Kober reminded him the response needs to be writing and submitted to Kober.

9:34 AM LuAnn Goeke, Executive Assistant presented Board business.

9:52 AM Motion Willey, second Flynn to schedule a work session at 11:00 a.m. on Monday, October 29th, 2012 at the Andrew Jackson Care Facility with DAC, Chuck Schwager, and Marty Hudrlik.

Aye: Koos, Flynn, Willey

9:53 AM Goeke reviewed the Board schedules for this week.

10:00 AM Chair Koos opened the public hearing on the Fiscal Year 2013 Budget Amendment. No written or verbal comments were received from the public. Auditor Deppe explained the Board needs to decide which fund the Sheriff's car laptops should be taken from, 1) Capital Projects Fund or 2) Farm Fund. A brief discussion was held with Willey and Flynn favoring the Farm Fund and Koos opposing. It was agreed upon to expense the Sheriff's car laptops from the Farm Fund.

10:03 AM Motion Flynn, second Willey to close the public hearing.

- 10:04 AM Motion Flynn, second Willey to approve Resolution #366-10-23-2012 adopting the Jackson County Fiscal Year 2012/2013 Budget Amendment as recorded in Resolution Book Three page 773 and authorize Chair Koos to sign the Record of Hearing and Determination on the Amendment to the County Budget with authorizing Auditor Deppe and her staff to submit all required forms with the Iowa Department of Management as required by law.
Aye: Koos, Flynn, Willey
- 10:05 AM Motion Flynn, second Willey to approve claims in the amount of \$493,186.56 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 10:06 AM Frank Frieberg, Health Department provided an update on the Care Facility Sewer System Project.
- 10:08 AM Ken Wright, Attorney joined the Board for the closing on the Penrose property.
- 10:09 AM Motion Willey, second Flynn to authorize Chair signature on the Purchaser's Affidavit as presented by Attorney right.
- 10:11 AM Chair Koos recessed the meeting to allow the Auditor's Office to issue a warrant.
- 10:20 AM Chair Koos reconvened the meeting.
- 10:20 AM Auditor Deppe presented the warrant for \$200,000 to Attorney Ken Wright for the Penrose property.
- 10:21 AM Willey updated the Board on the Mental Health Commission Meeting he attended last week. Representative Henton had no seen the formula worksheet and upon his review he stated the in-balance will get addressed first thing when they reconvene in January 2013.
- 10:28 AM Chair Koos recessed the meeting until next appointment.
- 11:09 AM Chair Koos reconvened the meeting with Gary Stephenson, Stephenson Brothers.
- 11:09 AM Stephenson stated Jackson County in the 62nd County he has visited to present a 1934 Constitution Lithograph. He's looking for authorize to go throughout the county to seek sponsorship to put one of these prints in the courthouse.
- 11:27 AM Motion Willey, second Flynn to give Gary Stephenson their blessing to seek donations throughout Jackson County for the 1934 Constitution Lithograph.
Aye: Koos, Flynn, Willey
- 11:29 AM Marty Hudrlik, Maintenance presented his estimated cost to repair the transfer station storage building which was \$1,896.32 for cement, base board, and windows. Marty and Lynn Bopes will draft a rough plan for the Penrose Property and request Mike Clausing to draw up the plans for the remodel project. Hudrlik stated him and Mike would be able to do all the work except electrical and flooring.
- 11:41 AM Today's work session will be held the Lynn Bopes, CPC/Case Management Director – Application for Transitional Mental Health Funding.
- 11:42 AM Motion Willey, second Flynn to adjourn until the next board meeting on October 29th, 2012 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.
Aye: Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

October 29, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Administrative Assistant Luann Goeke; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

1:16 PM Chair Koos called meeting to order and pledge of allegiance recited.

1:17 PM County Engineer Clark Schloz briefed the Board on the status of current road projects. The Centerville Road repairs are almost finished so that paving can begin with bid letting for the paving in January or February.

1:20 PM Deputy Auditor Shelley Hoye presented county business.

1:21 PM Motion Willey second Flynn to approve claims in the amount of \$10,351.69 for Conservation and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

1:23 PM Motion Flynn second Willey to accept and place on file the Auditor's Report of Fees Collected for the quarter ending September 30, 2012 showing \$3,383.53 collected.

vote aye: Flynn, Koos and Willey

1:24 PM Ben Kober updated the Board on the hog confinement business that is being established in the Leisure Lake area. The confinement itself will be about 3 miles from Leisure Lake and the number of hogs will be under the quota for the management plan requirement. The Board complimented Kober on his professionalism at the Leisure Lake sewer project meeting.

1:29 PM Willey related concerns he had from the meeting with the Attorney General's Office about the impact of the State redrawing boundary lines for the domestic violence, sexual assault and shelter victim services districts. Jackson County will now be paired with Dubuque County even though we have always received our services with Clinton County. Willey requested the state include Jackson County with Clinton County.

1:32 PM Lynn Bopes, Mental Health and CPC Coordinator, presented the Application for Redesign Transition Funds for signature. The Board asked about the co-pay sliding fee scale that most counties have and what would happen if revenues changed. Bopes believed that if revenues fluctuated transition fund dollars from the State would not be affected significantly. The Board praised Bopes on her efforts and time she spent on preparing the application. Koos, also, commended her, Willey and the Auditor's Office for their cooperative efforts in completing the application.

1:42 PM Motion Willey second Flynn to approve and authorize chair to sign the Application for Redesign Transition Funds with Willey delivering the application to Des Moines today.

vote aye: Flynn, Koos and Willey

1:45 PM Luann Goeke, Executive Assistant, briefed the Board on county business.

1:47 PM Motion Willey second Flynn to move the November 13, 2012 meeting from 9 a.m. to 1:00 p.m.

vote aye: Flynn, Koos and Willey

1:49 PM Motion Willey second Flynn to authorize chair to sign the 2013 Budget Amendment form approved at last week's meeting.

vote aye: Flynn, Koos and Willey

1:50 PM Discussion ensued on the amount needed for the Waste Authority's loan from the Revolving Loan Fund. Total amount approved is up to \$350,000 with ECIA requesting funds from the County on an as needed basis. Goeke informed the Board that Iowa Health Systems has grants available that would enable fiber optic to be installed in rural and small urban areas. The courthouse would be a good candidate to broadcast the Board meetings live. Luann will work with Bjorn Beck and Brian Wagner, Maquoketa City Manager, to identify potential areas.

1:55 PM The Board commended DAC and its employees for their work in updating the care facility.

1:58 PM Chair Koos recessed the meeting.

2:09 PM Chair Koos reconvened the meeting to discuss the Waste Authority Transfer Agreement for a loan up to \$350,000.

2:10 PM Motion Flynn second Willey to approve chair signing the Transfer Agreement for a loan for the Waste Authority of Jackson County for a new transfer station building for up to \$350,000 with funds being requested on an as needed basis.

vote aye: Flynn, Koos and Willey

2:11 PM Motion Koos second Flynn to adjourn until November 6, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

November 6, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

- 9:31 AM Chair Koos called meeting to order and pledge of allegiance recited.
- 9:32 AM Motion Willey second Flynn to approve a class "D" field entrance permit for Richard Hayward, section 26, Farmers Creek Township on the west side of 182nd Avenue.
vote aye: Flynn, Koos and Willey
- 9:33 AM County Engineer Clark Schloz requested permission to advertise publicly for the motor grader position in Bellevue vacated by Dennis Ernst.
- 9:34 AM Motion Willey second Flynn to approve advertising publicly for the Bellevue Motor Grader position.
vote aye: Flynn, Koos and Willey
- 9:35 AM Schloz apprised the Board of a situation with a two year old field entrance permit application in which the applicant broke off the No Passing Zone sign in the process of building the entrance. Schloz has concerns about the placement of the sign and feels there should be a time limit on the installation of an entrance.
- 9:41 AM Deputy Auditor Shelley Hoye presented county business.
- 9:42 AM Motion Flynn second Willey to approve minutes of the board proceedings of the October 23 and 29, 2012 meetings as written by Auditor Joell Deppe and Deputy Auditor Hoye, respectively, and presented by Hoye and authorize publication in official newspapers.
vote aye: Flynn, Koos and Willey
- 9:43 AM Motion Willey second Flynn to approve claims in the amount of \$118,536.50 and authorize the Auditor's staff to issue warrants.
vote aye: Flynn, Koos and Willey
- 9:44 AM Motion Flynn second Willey to approve a handwritten warrant for the United State Post Office for \$2,000 for postage for returned absentee ballots.
vote aye: Flynn, Koos and Willey
- 9:45 AM Motion Willey second Flynn to accept and place on file the Recorder's Report of Fees Collected showing \$14,664.14 and the Sheriff's Report of Fees Collected showing \$5,523.20 for the month ending October 31, 2012.
vote aye: Flynn, Koos and Willey
- 9:46 AM LuAnn Goeke, Executive Assistant, briefed the Board on county business.
- 9:47 AM Motion Flynn second Willey to approve Goeke preparing a letter in response to the Army Corps of Engineers' requirement for an authorization letter requesting the Corps to pursue a Green Island Levee Nonstructural Alternative Project.
vote aye: Flynn, Koos and Willey
- 9:49 AM Goeke presented to the Board a list of informational points concerning the grant for the fiber optic loop in Maquoketa.
- 9:58 AM Willey requested that Koos as chair complete the Iowa Workforce Development Needs Assessment and return to Willey.
- 10:00 AM Motion Koos second Flynn to adjourn until 1:00 p.m. on November 13, 2012 in the boardroom at the courthouse in Maquoketa.
vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

November 13, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Engineer Clark Schloz.

- 1:06 PM Chair Koos called meeting to order and pledge of allegiance recited.
- 1:07 PM Ronelle Clark, YWCA Clinton Crisis Services Director, discussed the reorganization of emergency shelter services within Jackson County. Clinton and Jackson Counties have requested that Jackson County be moved back to the same region as Clinton County since we've been working together for more than twenty years in providing these services. She stated that they would continue to work to provide services here. Board suggested sending a letter to the Attorney General's Office requesting the change of district. A decision will be made within thirty to forty days. The change would mean a reduction in advocate services from two full-time people to one part-time person.
- 1:20 PM Motion Willey second Flynn to send a letter to the Attorney General's Office requesting that Jackson County be moved from the proposed northeast district back to its current southeast district.
vote aye: Flynn, Koos and Willey
- 1:21 PM Clark Schloz, County Engineer, presented county business.
- 1:22 PM Motion Flynn second Willey to approve a residential entrance permit for Jim Asmussen, section 4, Maquoketa Township on the north side of Rockdale Road and a class "D" field entrance permit for Clifford Shrock, section 14, Jackson Township on the north side of 374th Avenue.
vote aye: Flynn, Koos and Willey
- 1:23 PM Schloz updated the Board on county business and requested Board approval on the new job description for the road superintendent position.
- 1:28 PM Motion Willey second Flynn to approve the chair signing a new job description for the road superintendent position.
vote aye: Flynn, Koos and Willey
- 1:29 PM Deputy Auditor Shelley Hoye presented county business.
- 1:30 PM Motion Willey second Flynn to approve minutes of the board proceedings of the November 6, 2012 meeting as written and presented by Hoye and authorize publication in official newspapers.
vote aye: Flynn, Koos and Willey
- 1:31 PM Chair Koos recessed the meeting.
- 1:33 PM Chair Koos reconvened the meeting with Zoning Administrator Ben Kober who presented a preliminary subdivision plat for Schaefer 5th Subdivision on the south side of 17th Street outside city limits of Preston. Since this is a major subdivision, it will need to be re-zoned and be presented to the Zoning Commission. The residents will be connecting to city utilities. Elaine Smithson, the owner's realtor, was concerned that calling the plat a major subdivision will create problems for future owners.
- 1:50 PM Motion Flynn second Willey to continue to treat the plat as a minor subdivision and direct Kober to prepare a resolution with that terminology.
vote aye: Flynn, Koos and Willey
- 1:51 PM Kober briefed the Board on current nuisance abatement orders.
- 1:53 PM Chair Koos recessed the meeting.
- 1:55 PM Koos reconvened the meeting with Assistant County Attorney Matt Speers. He discussed re-instating Crime Stoppers and the Municipal League's involvement. He revised the by-laws to more accurately reflect current activity. Crime Stoppers has \$2,000 in its checking account and \$3,000 in a CD. RTA had donated \$1,000 to be used towards discovering who shot at the transit bus last year but would like it back if not used. The Board will have a representative on the Crime Stoppers Board.
- 2:07 PM LuAnn Goeke, Executive Assistant, briefed the Board on county business.
- 2:15 PM Koos recessed the meeting for a work session.
- 3:22 PM Koos reconvened the meeting to discuss a nuisance order on 117th Street with Ben Kober. He will discuss the Willie Mortensen property with the County Attorney's Office. The owner of the property on 112th Street, Craig Scott, is working on getting the tenant evicted due to the nuisance order.
- 3:34 PM Koos recessed the meeting.

3:36 PM Koos reconvened the meeting with County Auditor Joell Deppe who presented the top winners for the Hospital Trustee position in last week's election. Gloria Jorgensen had six write-in votes. Jodi Helmle received five votes. Kent Clasen, Kimberly Deppe and Evan Sykema each received four votes. There was a 67.6% voter turnout.

3:41 PM Motion Flynn second Willey to approve election results and authorize Board signatures on canvass reports and certificates.

vote aye: Flynn, Koos and Willey

3:45 PM Motion Willey second Flynn to adjourn until 9:00 a.m. on November 20, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

November 20th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:12 AM Meeting brought to order and pledge of allegiance was recited.
- 9:13 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:14 AM Motion Flynn, second Willey to authorize signatures on the Centerville Road Cover Plan Sheet as presented by Schloz.
Aye: Koos, Flynn, Willey
- 9:15 AM Bids were presented for a new 4X4 Crew Cab One Ton Chassis Truck with a trade-in of 2001 Ford Crew Cab One Ton. The net bids were as follows: Rotman Motor Co - \$22,878; Burnett Thiel Ford - \$26,678; Brad Deery Motors/Maquoketa - \$21,508; and Brad Deery Motors/Iowa City - \$25,695. Three of the four dealers offered a six year/100,000 mile bumper to bumper extended warranty as follows: Rotman Motor Co. - \$3,042; Brad Deery Motor/Maquoketa - \$2,180 and Brad Deery Motor/Iowa City - \$2,870.
- 9:17 AM Motion Flynn, second Willey to approve the low bid of \$21,180 plus the extended warranty for \$2,180 for 4x4 Crew Cab One Ton Chassis Truck from Brad Deery Motor of Maquoketa.
Aye: Koos, Flynn, Willey
- 9:18 AM Schloz presented the General Funding Guide to Projects under the Rural Community Transportation Program (RCTP). The RCTP is designed to help small cities implement non federal aid transportation projects. The funds will be provided by the county to small cities through an application process.
- 9:20 AM Motion Willey, second Flynn to concur with the General Funding Guide to Projects under the Rural Community Transportation Program as presented by Schloz.
Aye: Koos, Flynn, Willey
- 9:24 AM Steve Tebbe, Jackson County ATV Club reported the controlled ATV rides generated \$1,200 with an average of eight bikes per ride. The heat along with the helmets had a negative impact on the rides but Tebbe thought overall it was a success. Tebbe also reported the ATV Commission will reconvene in January 2013. An invitation will be extended again for Andrew Kiel, DNR to be a member. The commission is still interested in utilizing Conservation land as a recreational park for county residents.
- 9:34 AM Chair Koos recessed the meeting to review minutes.
- 9:37 AM Chair Koos reconvened the meeting with M. Joell Deppe, Auditor who presented County business.
- 9:38 AM Motion Willey, Second Flynn to approve the minutes of the November 13th, 2012 board proceedings as written by Deputy Auditor Shelly Hoye and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:38 AM Motion Flynn, second Willey to approve and authorize signatures on a handwritten warrant for \$698 to Menards a custom order for insulation.
Aye: Koos, Flynn, Willey
- 9:38 AM Motion Willey, second Flynn to approve claims in the amount of \$280,091.64 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 9:39 AM Chair Koos recessed the meeting until the next appointment.
- 9:42 AM Chair Koos reconvened the meeting with Ben Kober who presented Zoning business.
- 9:42 AM Kober met with Frank Randall at his property with Randall stating he removed three vehicles and has started a junk pile and burn pile. Kober reported he was unsure of any movement due to the fact there was so much junk on the property. Kober and Randall discussed a deadline date where Randall requested four to five months to clean the property. The Board is not willing to give Randall any extensions because he has been through this process and they will stay firm with the

three week deadline.

- 9:52 AM Kober explained the 20,000 square foot rule that was discussed at the Leisure Lake meeting which was a surprise to the Leisure Lake residents but not a new rule to the County. As Kober explained at that meeting any one resident can request a variance which would then be reviewed by the Board of Adjustment and typically pass after their review.
- 9:56 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:56 AM Goeke reviewed the Board schedules for this week and next week.
- 9:57 AM The Annual Weed Commission Report from Kory Kettmann was presented to the Board for their review and approval.
- 10:00 AM Motion Willey, second Flynn to authorize Chair signature on the Annual Weed Commission Report.
- Aye: Koos, Flynn, Willey
- 10:01 AM The Board reviewed Attorney Sara Davenport's request to amend the region map to move Jackson County Domestic Violence and Sexual Assault Services from the Northeast Region to the Southeast Region. Janelle Melohn, Director of Crime Victim Assistance Division at the Iowa Attorney General's Office responded favorably to Davenport's position and stated they are reviewing populations/numbers/geographic travel, etc. as they draft their strategic plan for services with taking our feedback to the table for review.
- 10:06 AM The Board likes the suggestion of moving Ben Kober, Zoning into the office with Frank Frieberg, Health and placing Department of Human Services (DHS) in Kober's old office. Kober and Frieberg are on Board with this movement. A decision will need to be made on adding a land line or cell phone adapter to the build for DHS.
- 10:19 AM Willey brought attention to the RTA Flyer offering bus service on Sunday from 1:30 p.m. – 5:30 p.m. at the cost of \$4.00 per round trip beginning on November 18th and running through December 31st.
- 10:23 AM Chair Koos recessed the meeting for a work session with Chris Meinecke, Insurance Representative – Insured Inventory Report.
- 11:08 AM Chair Koos reconvened the meeting with stating Meinecke will present an updated inventory report at next week's regular board meeting.
- 11:12 AM Motion Willey, second Flynn to adjourn until the next board meeting on November 27th, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

November 27th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable, Sherri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 9:05 AM Meeting brought to order and pledge of allegiance was recited.
- 9:06 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:06 AM Motion Willey, second Flynn to approve a residential entrance permit to Alan Reiter in section eight of Brandon Township on east side of 21st Avenue.
Aye: Koos, Flynn, Willey
- 9:07 AM Motion Flynn, second Willey to approve two underground construction/utility permits as follows: 1) Maquoketa Valley REC in section 36 of Brandon Township at 11975 94th Avenue to relocate overhead power line from east to west side of road and 2) Eastern Iowa Regional Utility Service System in sections 19 and 30 of Ottercreek Township to place sanitary sewer lines in ROW on 113th Avenue.
Aye: Koos, Flynn, Willey
- 9:08 AM Motion Willey, second Flynn to authorize Chair signature on Final Voucher – Project# FM-CO49(54)—55-49 HMA Resurfacing, On Caves Road & 150th Street from 98th Street to 200' W of 50th Avenue.
Aye: Koos, Flynn, Willey
- 9:09 AM Miscellaneous items were discussed.
- 9:10 AM M. Joell Deppe, Auditor presented County business.
- 9:10 AM Motion Willey, Second Flynn to approve the minutes of the November 20th, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:38 AM Motion Flynn, second Willey to approve and authorize signatures on a handwritten warrant for \$520 for Fall School Registrations.
Aye: Koos, Flynn, Willey
- 9:38 AM Motion Willey, second Flynn to approve claims in the amount of \$280,091.64 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 9:11 AM Ben Kober, Zoning had no new business for today.
- 9:12 AM Chair Koos recessed the meeting.
- 9:13 AM Chair Koos reconvened the meeting with Robin White, AFSCME Union Representative and Karen Intletkoffer, Case Management who presented the AFSCME's contract proposal. The Board thanked White and Intletkoffer with stating they will respond within two week and directed White to leave available dates with Goeke for scheduling future meetings.
- 9:21 AM Chair Koos recessed the meeting.
- 9:26 AM Chair Koos reconvened the meeting with Frank Frieberg, Health presented the Rules & Regulations for the operation of the sewer system in the community of Leisure Lake which were approved by the Board of Health. A public hearing was held by the Board of Health. A member of the public stated everything was covered at the public hearing and had no further questions. A another member of the public made comment on the 14 days allowed for campers, anything longer would need to be hooked up to the sewer system with stating some vacation in the summer for a longer period. Frieberg responded it will remain 14 days for campers.
- 9:32 AM Motion Willey, second Flynn to approve the Rules and Regulations established by the Board of Health for the operation of the sewer system in the community of Leisure Lake and will become effective upon publication.
Aye: Koos, Flynn, Willey
- 9:33 AM Frieberg presented the estimate for the Orenco AdvanTex Sewer System as proposed the IIW Engineer at the Andrew Care Facility. Frieberg stated this system will be in compliant and last forever.

9:36 AM Motion Flynn, second Willey to approve the Orenco AdvanTex Sewer System for the Andrew Care Facility as proposed by IIW Engineer.

Aye: Koos, Flynn, Willey

9:38 AM Chair Koos recessed the meeting.

9:44 AM Chair Koos reconvened the meeting with Marty Hudrlik, Maintenance and Lynn Bopes, CPC/Mental Health who presented a plan for the Penrose home. The plan included eight offices, waiting room for customers, conference room, and break/copy/supply room. Flynn inquired about the electrical, heating & cooling and if a professional should inspect to see if they meet the required codes. Koos will contact IIW Engineer for a proposal on the Penrose Remodeling Project.

10:03 AM Sara Davenport, County Attorney joined the Board to discuss the Truax No-Till Drill Account. Davenport and Deppe met on Monday with Daryl Parker, Conservation and Chuck Michel, Pheasants Forever to obtain more information on the drill. Currently the County owns part of the drill and Pheasants Forever owns part of the drill with ownership percentage in question and an account set-up at Bellevue State Bank under Pheasant Forever Drill Account with Parker and Michels as authorize signatures. The Conservation Department delivers and pick-ups up the drill when rented to Jackson County residents. Pheasants Forever has insurance of which Michel will request a certificate of insurance from their agent and will forward to Meinecke-Richards, the County's Insurance Agent. Parker will contact the other 98 county conservation departments on how the equipment rental is handled and ownership. Deppe will visit with the State Auditor next week on proper procedures of handling the funding and ownership determination. Davenport will continue to review archive documentation on the drill to determine public purpose. Another meeting will be scheduled once all information is gathered to recommend proper procedure for handling the rental of the Truax No-Till Drill.

10:26 AM Motion Willey, second Flynn to mark the candidate of Tim Roth on the ICAP Board of Directors ballot and return the ICAP's Nominating Committee.

Aye: Koos, Flynn, Willey

10:28 AM No work sessions are scheduled for today.

10:30 AM Motion Willey, second Flynn to adjourn until the next board meeting on December 4th, 2012 at 9:00 a.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

December 4, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke; Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Assistant Engineer Mike Clausing.

9:14 AM Chair Koos called meeting to order and pledge of allegiance recited.

9:15 AM Mike Clausing, Assistant Engineer, presented county business.

9:16 AM Motion Flynn second Willey to approve an utility construction permit for Maquoketa Valley REC, sections 21, 22 and 23 in Butler Township on 234th Street from Bernard Road to 350 feet west of South Garryowen Road.

vote aye: Flynn, Koos and Willey

9:17 AM Clausing requested approval of a bill from Mike Steines for \$5,620 to fix the ditch drain at 36746 Bellevue-Cascade Road. The county agreed at a previous meeting to pay half of the total bill.

9:18 AM Motion Willey second Flynn to approve paying one half of the bill from Mike Steines for repairing the ditch drain at 36746 Bellevue-Cascade Road with the county's portion being \$2,810.

vote aye: Flynn, Koos and Willey

9:19 AM Clausing informed the Board that the Engineer's Office received a price quote to reprint E911 maps for \$1.10 per map. Willey stated that the E911 Board uses the money from the sales of the maps to finance its operations. Willey will mention the subject to the E911 Board. Clausing suggested the Engineer's Office pay for the majority of the cost of the maps. In other business, Flynn apprised Clausing of a phone call concerning weeds in the ditch on 137th Street near Fulton.

9:25 AM Deputy Auditor Shelley Hoye presented county business.

9:26 AM Motion Willey second Flynn to approve minutes of the board proceedings of the November 27, 2012 meeting as written by Auditor Joell Deppe and presented by Hoye and authorize publication in official newspapers.

vote aye: Flynn, Koos and Willey

9:27 AM Motion Flynn second Willey to approve claims in the amount of \$240,074.09 and authorize the Auditor's staff to issue warrants.

vote aye: Flynn, Koos and Willey

9:28 AM Motion Willey second Flynn to accept and place on file the Recorder's Report of Fees Collected showing \$14,860.71 for the month of November 2012.

vote aye: Flynn, Koos and Willey

9:29 AM Motion Flynn second Willey to approve a special class "C" liquor license with a Sunday Sales permit for Martha's Hilltop, 53932 Hwy 52, Miles, effective January 1 through December 31, 2013.

vote aye: Flynn, Koos and Willey

9:30 AM Chair Koos recessed the meeting.

9:32 AM Koos reconvened the meeting with Lynn Bopes, Mental Health Coordinator/CPC who updated the Board on a change to the Transition Funds Application. After a conversation with Julie Jetter, Iowa Department of Human Services, the amount the county is requesting will be \$508,580 which is higher than the original application. In other matters, DAC has started receiving patients at the Andrew Jackson Care Facility. After receiving inquiries from other counties about our county's rate at DAC, Bopes would like to enter into a contract with DAC to set rates using sample contracts from other counties as a guide.

9:40 AM LuAnn Goeke, Executive Assistant, briefed the Board on county business.

9:42 AM Motion Willey second Flynn to approve rescheduling the December 25th meeting to the 26th and the January 1st meeting to the 2nd with both of them starting at 1 p.m.

vote aye: Flynn, Koos and Willey

9:43 AM Motion Willey second Flynn to authorize payment to IIW Engineers for the preliminary work on the Care Facility Wastewater Treatment System for \$5,461.75.

vote aye: Flynn, Koos and Willey

9:52 AM Koos recessed the meeting.

9:55 AM Koos reconvened the meeting with Conservation Executive Director Daryl Parker. The State Auditors have concerns about Conservation's camping receipts which are in the form of cash and checks. Parker explained the process of self-registration for campers and noted that right now they don't have a way to receive credit card payments in the self-registration program. Portable credit card swipers might be an option.

10:08 AM Koos recessed the meeting for a closed work session with County Attorney Sara Davenport and Deputy Auditor Becki Chapin for a union negotiation strategy discussion under Iowa Code section 20.17(3).

11:15 AM Koos reconvened the meeting.

11:16 AM Motion Willey second Flynn to adjourn until 9:00 a.m. on December 11, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

December 10, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoye; Executive Assistant LuAnn Goeke;

11:08 AM Chair Koos called to order the special meeting to canvass the December 4, 2012 Special Easton Valley School Election.

11:11 AM Motion Flynn second Willey to certify the following people to the newly formed Easton Valley School Board as follows: for five year terms - Tom Feuerbach, Roger Kilburg, Jodi Meyer and Richard Keeney; and for three year terms – Lance Abernathy, Ronald Regenwether and Craig R. Thines and authorize signatures on the abstracts of elections and certificates of election to be forwarded to the Secretary of State and school board secretaries and with official results to be recorded in Election Book 3.

vote aye: Flynn, Koos and Willey

11:20 AM Motion Flynn second Willey to adjourn until 9:00 a.m. on December 11, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisors

December 11, 2012

Present: Steve Flynn, Larry "Buck" Koos, John J. Willey; Deputy Auditor Shelley Hoyer; Executive Assistant LuAnn Goeke;
Media: Sheri Melvold-KMAQ, Doug Melvold-Maquoketa Sentinel Press; Cable: Lisa Hinz; Clark Schloz.

- 9:14 AM Chair Koos called meeting to order and pledge of allegiance recited.
- 9:15 AM Clark Schloz, County Engineer, presented county business.
- 9:16 AM Motion Willey second Flynn to approve two utility permits for Windstream Communications in section 29, Jackson Township at 32826 - 234th Street and in section 6, Washington Township on 407th Avenue both for cable service.
vote aye: Flynn, Koos and Willey
- 9:17 AM Schloz presented survey truck service body quotes as follows: Cortez Truck Equipment for \$7,419; Future Line Truck Bodies \$7,240.69; Monroe Truck Equipment \$7,739; and Tri-State Truck Equipment \$5,880. His office recommends the Tri-State Truck Equipment quote.
- 9:18 AM Motion Flynn second Willey to approve the Tri-State Truck Equipment quote for \$5,880 for a service body for the survey truck.
vote aye: Flynn, Koos and Willey
- 9:19 AM Schloz updated the Board on regulation changes for grading of roads and bridge sites.
- 9:26 AM Deputy Auditor Shelley Hoyer presented county business.
- 9:27 AM Motion Flynn second Willey to approve minutes of the board proceedings of the December 4, 2012 meeting as written and presented by Hoyer and authorize publication in official newspapers.
vote aye: Flynn, Koos and Willey
- 9:28 AM Motion Flynn second Willey to accept and place on file the Sheriff's Report of Fees Collected showing \$3,516.23 for the month ending November 30, 2012.
vote aye: Flynn, Koos and Willey
- 9:29 AM Motion Willey second Flynn to approve Class "C" Liquor License with Sunday sales and outdoor services to Bubbles Bar, 49091 - 140th Street, Miles effective January 1, 2013 through December 31, 2013.
vote aye: Flynn, Koos and Willey
- 9:30 AM Zoning Administrator Ben Kober apprised the Board of minor subdivision plats for Bruns Farms and Offshore. The Board of Adjustment met to hear Sterk's zoning request to use part of his home and his shop for a business at 12th Street and 317th Avenue. He presented photos of Frank Randall's property showing no noticeable positive improvement. Board directed Kober to contact County Attorney Sarah Davenport for guidance on further action on Randall's abatement.
- 9:43 AM Chair Koos recessed the meeting.
- 9:44 AM Koos reconvened the meeting with Deputy Auditor Becki Chapin and Karen Intlekofer, AFSCME Wall-to-Wall Union Bargaining Chairperson. Chapin delivered the Board's response to the Union's contract proposal.
- 9:50 AM Motion Willey second Flynn to approve signing the Board's summary of their responses to the Wall-to-Wall Union Contract Proposal.
vote aye: Flynn, Koos and Willey
- 9:51 AM Marty Hudrlik, Maintenance Supervisor, and Mike Ruden, IIW Engineers and Surveyors, apprised the Board of structural concerns in the newly purchased Penrose Annex. There are load bearing issues where Case Management would like to have the conference room and reception area. A joist needs to be installed underneath the main floor in order to stabilize the structure. Ruden estimated the cost around \$10,500. The Board instructed him to continue with structural calculations.
- 10:04 AM Hudrlik presented a quote he received for floor heating in the Penrose Annex garage. The Board's response was favorable to the quote but requested he obtain another quote.
- 10:05 AM LuAnn Goeke, Executive Assistant, briefed the Board on county business.
- 10:08 AM Willey requested that a meeting be set up with CPC's and Supervisors within the newly formed Eastern Iowa Mental Health and Disabilities Services District to discuss formation of the district. During recess the Board will meet with Schloz for a work session.
- 10:12 AM Koos recessed the meeting.
- 10:54 AM Koos reconvened the meeting.

10:55 AM Motion Flynn second Willey to adjourn until 9:00 a.m. on December 18, 2012 in the boardroom at the courthouse in Maquoketa.

vote aye: Flynn, Koos and Willey

Clerk _____
Shelley Hoye, Deputy Auditor

Chair _____
Larry Koos, Board of Supervisor

December 18th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Lisa Hinz – Cable and Doug Melvold – Maquoketa Sentinel Press.

- 9:12 AM Meeting brought to order and pledge of allegiance was recited.
- 9:13 AM The Board members extended their thoughts and prayers to all the family's of the victims at the Sandy Hook Elementary.
- 9:15 AM LuAnn Goeke, Executive Assistant presented Board business.
- 9:16 AM Goeke presented three complaint letters received on a County Employee in the Conservation Department. Flynn will present the three letters at the County Conservation Board meeting held tonight.
- 9:18 AM Motion Flynn, second Willey to authorize Chair signature on letter of agreement for the State Auditor to perform additional work on the Truax Drill Account, Camping Receipts and Protective Payee Conversion of New Computer Software System.
Aye: Koos, Flynn, Willey
- 9:20 AM Clark Schloz, Engineer presented Secondary Roads Business.
- 9:20 AM Schloz provided a quick snow forecast with stating Jackson County in the range to receive 4 to 8 inches of snow.
- 9:22 AM M. Joell Deppe, Auditor presented County business.
- 9:22 AM Motion Willey, Second Flynn to approve the minutes of the December 10th and 11th, 2012 board proceedings as written by Deputy Auditor Shelly Hoyer and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 9:23 AM Motion Flynn, second Willey to approve claims in the amount of \$210,164.42 including handwritten warrant of \$46.92 and authorize the Auditor's staff to issue warrants.
Aye: Koos, Flynn, Willey
- 9:24 AM Motion Willey, second Flynn to approve and authorize signatures on a handwritten warrant for \$46.92 to US Cellular/cell phone bill for Local Health Department.
Aye: Koos, Flynn, Willey
- 9:26 AM Motion Willey, second Flynn to accept and file the Veteran's Affairs Commission Monthly Meeting Minutes for November 2012.
Aye: Koos, Flynn, Willey
- 9:27 AM Motion Willey, second Flynn to approve Resolution #367-12-18-2012, a resolution which sets out procedures relating to the construction of a confinement feeding operation structure as recorded in Resolution Book Three, page 774.
Aye: Koos, Flynn, Willey
- 9:28 AM Motion Flynn, second Willey to approve Resolution #368-12-18-2012, a resolution to appoint Jean Casel of LaMotte as the Unincorporated Jackson County (Butler, Otter Creek and Farmers Creek Townships) of District A of Jackson County Sanitary Disposal Agency as recorded in Resolution Book Three, page 775.
Aye: Koos, Flynn, Willey
- 9:28 AM Chair Koos recessed the meeting until the next appointment.
- 9:32 AM Chair Koos reconvened the meeting with Ben Kober, Zoning Administrator.
- 9:32 AM Kober received the final plats for the Bruns Farm Subdivision and Off Shore as both are minor subdivisions with stating the plats have met all applicable standards for subdivisions. Kober will prepare resolutions and present next week.
- 9:37 AM The Zoning Board held a meeting on December 10th to review an application to rezone from A1 to R1 for Lot 1 of Schafer 5th Addition in Preston. No comments were received from the public with the Zoning Board approving the application.

9:39 AM Motion Willey, second Flynn to set a public hearing on Lot 1 of Schafer 5th Addition at 9:30 a.m. on Tuesday, January 8th, 2012.

Aye: Koos, Flynn, Willey

9:42 AM Frank Randall joined Kober to present a letter and pictures of his property. Kober addressed paragraph two in Randall's letter of which Kober did not guarantee three to four months to clean his property. Randall feels the pictures state he is making effort to clean the property and would like more time. Chair Koos firmly stated this Board will not be changing their mind on the time given to clean-up his property. This is not the first time Randall has been given nuisance abate of which he knows the procedures and timelines.

9:48 AM Chair Koos recessed the meeting until the next appointment.

9:51 AM Chair Koos reconvened the meeting with Marty Hudrlik, Maintenance Supervisor.

9:51 AM A report was given on the Penrose Annex remodeling. After research a LP hanging heater will be more efficient than floor heat in the garage area. A section of the floor in the garage will be replaced and that will be poured tomorrow. The crew is continuing to dismantle the inside of the home. Hudrlik would like to resale the 2 Cedar Cross Overhead Garage Doors (8'9" wide x 6'10" tall) with openers which were installed in 2005 and the Jacuzzi Whirlpool tub which is only two years old.

9:59 AM Chair Koos recessed the meeting for today's work sessions as follows: 1) Daniel Grady, State of IA Auditor; Ann Hawks, JC Conservation Board Chair; Sara Davenport, JC Attorney; Daryl Parker, JC Conservation Director & Representative of Pheasants Forever. 2) Lynn Bopes, JC CPC/Case Management Director – FY14 Budget. 3) Clark Schloz, JC Engineer – candidates for Road Grader position. 4) Larry Koos, Board Chair – Economic Development.

12:07 PM Chair Koos reconvened the meeting.

12:08 PM A lengthy discussion was held on the ownership percent, funding/accounts and the future of the Traux Drill. The State Auditor's findings and recommendation is having only one owner of the Traux Drill and if the Conservation Board decision is to be the sole owner then the funds need to be held with the County and not in a checking account. The Conservation Board will be discussing at tonight's meeting and Flynn will report on their decision next week.

12:10 PM Bopes will utilize the current levy rate and projected expenses for the FY13/14 budget with setting aside all redesign talk.

12:12 PM Motion Flynn, second Willey to offer the Road Grader Position to the top qualified candidate as discussed in the work session.

Aye: Flynn, Willey

Abstain: Koos

12:13 AM Motion Flynn, second Willey to adjourn until the next board meeting on December 26th, 2012 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisors

December 26th, 2012

Present: Supervisors- Larry Koos, Steve Flynn, John J. Willey, Auditor M. Joell Deppe, Executive Assistant LuAnn Goeke and Media – Ben Watson– Cable, Sheri Melvold - KMAQ and Doug Melvold – Maquoketa Sentinel Press.

- 1:10 PM Meeting brought to order and pledge of allegiance was recited.
- 1:11 PM Representatives from the YWCA Domestic Violence/Sexual Assault Resource Center spoke on their funding shortfall due to the change in funding allocation from Federal and State resources. They have begun efforts to raise an additional \$100,000 to replace these funding cuts for services to continue in Clinton and Jackson Counties. Currently the Board of Supervisor's budgets \$3,500 annually and YWCA would like to request an additional \$10,000 to maintain these vital services. Sara Davenport, County Attorney joined the Board in support of this program and the impact to her office if these services were no longer offered in Jackson County. The Board will review their additional funding request at their 2012/1013 budget work session.
- 1:25 PM Clark Schloz, Engineer presented Secondary Roads Business.
- 1:26 PM Motion Willey, second Flynn to approve a second entrance permit to Delbert Klemme in section 9 of Van Buren Township on 435th Avenue (Z34).
Aye: Koos, Flynn, Willey
- 1:26 PM Two quotes were received for two six foot Woods S106W Mowers less trade-in of two mowers. Badrick's Service and Sales - \$13,600 and Huss Implement Co. - \$14,200.
- 1:28 PM Motion Flynn, second Willey to approve the low bid of \$13,600 from Badrick's Service and Sales for two Woods S106W Mowers.
Aye: Koos, Flynn, Willey
- 1:29 PM Miscellaneous items were discussed.
- 1:36 PM M. Joell Deppe, Auditor presented County business.
- 1:36 PM Motion Willey, Second Flynn to approve the minutes of the December 18th, 2012 board proceedings as written by Auditor Deppe and authorize publication in the official newspapers.
Aye: Koos, Flynn, Willey
- 1:37 PM Motion Flynn, second Willey to accept and file the Veterans Affairs Commission Monthly Meeting Minutes for December 2012.
Aye: Koos, Flynn, Willey
- 1:37 PM Motion Willey, second Flynn to approve Resolution #369-12-26-2012, a resolution setting the annual holiday schedule for calendar year 2013 as recorded in Resolution Book Three, page 776.
Aye: Koos, Flynn, Willey
- 1:38 PM Motion Willey, second Flynn to approve Resolution #372-12-26-2012, a resolution requesting to abate taxes of \$586 on a 1970 Hilton mobile home owned by Thomas Clasen and Renee Walker as recorded in Resolution Book Three, page 779.
Aye: Koos, Flynn, Willey
- 1:39 PM Miscellaneous items were discussed.
- 1:47 PM Motion Willey, second Flynn to approve Resolution #370-12-26-2012, a resolution approving the final plat of Bruns Farm Subdivision, a minor subdivision in Jackson County drafted by Ben Kober, Zoning and presented by Auditor Deppe as recorded in Resolution Book Three, page 777.
Aye: Koos, Flynn, Willey
- 1:47 PM Motion Flynn, second Willey to approve Resolution #371-12-26-2012, a resolution approving the final plat of Lots 1, 2, 3, 4, and 5 of Off Shore, a minor subdivision in Jackson County drafted by Ben Kober, Zoning and presented by Auditor Deppe as recorded in Resolution Book Three, page 778.
Aye: Koos, Flynn, Willey
- 1:49 PM Dave Smith, DAC Representative provided an update at the Andrew Care Facility. They are currently housing 11 residents of which Smith stated there have been a couple of incidents. The Sheriff's Office was called for one of those incidents and that individual is no longer a resident at the facility. To date, DAC has invested just over \$100,000 in the facility with stating future improvements that are not urgent but warrant attention would be the furnace system and boiler.

Both are out dated and functional but not efficient. The Department of Human Services is in the process of relocating to the Courthouse in Maquoketa. Lastly, Smith inquired about the old gray vehicle which they would be interesting in purchasing from the County to haul garbage to the transfer station.

1:59 PM Becki Chapin, Deputy Auditor joined to present the Letter of Agreement for an Employee Assistance Program (EAP). An EAP is a benefit that helps employees identify and resolve personal concerns with issues affecting their day-to-day performance and health (maybe stress, anxiety, depression, relationship, substance abuse, legal or financial concerns). This benefit is not offered to immediate family members of employees. The cost is \$65 per visit, no visits no expense is incurred with no annual contract fee. Billing occurs on a quarterly basis on the number of visits which identifies by a number of personnel visits, no names. The employer can mandate counseling sessions if an employee has performance issues affecting their employment. Employee will be required to sign a release of information and the counselor will correspond with the County if a plan needs to be established.

2:19 PM Motion Flynn, second Willey to authorize Chair signature on the Letter of Agreement with Mercy Medical Center an Employee Assistance Program for employees only of Jackson County.
Aye: Koos, Flynn, Willey

2:21 PM LuAnn Goeke, Executive Assistant presented Board business.

2:22 PM The Board's weekly schedule was reviewed. The courthouse will be closed at 12:00 (noon) on December 31st and closed all day on January 1st, 2013.

2:24 PM Koos reported he was contacted by Darcy Hankemeier on the status of the concession stand at the Andrew Care Facility. The Jackson County Fair Board is looking for this type of building. The Board stated this building is utilizing once a year by the Harness Club and donating it to the Fair Board would put it to better use. It was noted this building was donated to the Board of Supervisors.

2:28 PM No work sessions are scheduled for today.

2:29 PM The Board discussed three year plan or five year plan for Economic Development with stressing the importance of seeing progress for Jackson County. Pat Callahan will be meeting with each Board member individually to document their vision of Economic Development for Jackson County and what type of person each would like to hire for this new position.

2:35 PM Motion Willey, second Flynn to adjourn until the next board meeting on January 2nd, 2013 at 1:00 p.m. in the boardroom, at the courthouse in Maquoketa.

Aye, Koos, Flynn, Willey

Clerk _____
M. Joell Deppe, Auditor

Chair _____
Larry Koos, Board of Supervisor