



Jackson County Jail Advisory Committee
Jackson County Courthouse
201 West Platt Street
Maquoketa, Iowa 52060

MEETING MINUTES

Date: January 9, 2019

Time: 6:00 p.m.

Location: Jackson County Courthouse

Members Present: Board of Supervisors – Larry McDevitt; District Court – Judge Nancy Tabor; Sheriff – Russ Kettmann; Sheriff Representative – Steve Schroeder; Jail Administrator – Adam Pape; Jail Representative – Adam Hoffman; County Attorney – Sara Davenport; Police Department Representative – Brad Koranda; EMC – Lyn Medinger; Maintenance Supervisor – Marty Hudrlik; Adult Probation Officer – Renee Behr; Regional Citizen Representatives – Mike Delaney, Jon Thoms, Tiffany Mangler, Dick Kunau; Farm Bureau Representative – Ryan Kilburg

Visitors: Jack Willey, Alisa Smith, Mike Steines, Kaleb Marshall, Jill Marshall, Bruce Droessler Scott Hingtgen; Scott Scheckel, Brent Kilburg; John Hansen, MCC; Rick Weidner, Architect; Media: Sara Millhouse, Maquoketa Sentinel Press; Mary Hayward, Local Access; Sheri Melvold, KMAQ & Telegraph Herald

The meeting was called to order by Chair at 6:00 p.m.

Motion by Kilburg, second by Hoffman to approve the minutes from the December 10, 2018 meeting. Motion passed by unanimous vote.

Old Business:

- a. Delbert Longley had requested a response on what the county planned to do about the jail. The Sheriff responded in a letter on December 18 that we are in the process of hiring John Hansen as a construction manager and we are working towards a May or August bond vote. No response from Longley so we assume our response was adequate.
- b. Board of Supervisors send letter to Shive Hattery severing ties with their firm and requesting that any outstanding invoices be submitted for payment.
- c. Schroeder met with the Supervisors on December 11, 2018 and recommended that construction manager John Hansen and his firm, Midwest Construction Consults, be hired. The Board agreed and a contract was signed. January 2, 2019 Schroeder again met with the Supervisors and recommended that the Board hire Rick Weidner as the architect for the project. Again the Board agreed.

New Business:

- a. The Board of Supervisors, John Hansen, Rick Weidner, Sheriff Kettmann, and Chief Deputy Schroeder met this afternoon and viewed various sites for a new jail.

“Working to improve the justice system in Jackson County, Iowa”

- b. John Hansen presented and answered questions.
 - i. Introduce architect – Rick Weidner
 - ii. Discuss Project Approach
 - 1. Information to be developed
 - a. may need to market jail conditions to more of the citizen's
 - b. preliminary inmate analysis is at least a year old; he will update and look at the average stay in addition to the average daily population. He will then provide a 20 year probable estimation
 - c. he believes a minimum of 8-9 classification will be necessary
 - d. he has discussed admin and jail spaces that are required with the sheriff and chief deputy
 - 2. Sites to be evaluated – viewed three sites today; if there are other sites want to get looking at them now rather than waiting.
 - a. Penrose – looked through the building. Will look at utilizing the building as well as razing it. Also look at the potential of purchasing the Sneddon property. DeLaney requested that he also look at utilizing the Penrose Building for admin and building the jail next to it has a separate building. He has talked with the city regarding egress issues.
 - b. Courthouse property – this would be building in the parking lot. The jail could not be attached to the existing courthouse. Also look at possibly acquiring the Kuhlman property.
 - c. Green site north of Walmart
 - d. A community member asked that the County Farm/Care facility be looked at as a possible site. Hansen inquired as to the water situation and was informed there is a well. He mentioned that a water tower would probably have to be built as a well is considered a temporary water source and a permanent water source is necessary for a proper sprinkler system. Also a septic system can be costly. Mike Steines pointed out that there is already a well problem on the property.
 - e. Mangler mentioned that the several community members had brought up the current hospital site last time around and asked that it be investigated as well.

3. Inmate analysis – will look at operational scenarios with transportation. A jail is the toughest building to expand as you cannot simply add a pod to the outside.
4. Chairman Schroeder was identified as the lead person whom all contact with Hansen will go through. He will distribute the info to the Committee. Any questions from the Committee Hansen would also like to go through Schroeder, that way if Hansen isn't getting back with an answer Schroeder can follow up.
5. Discuss schedule – may have to meet more than once a month for a May bond, as we move forward, we can decide to push it back to August
6. Discuss project budget – it will come in substantially under \$6.9 million

iii. General Discussions & Questions

1. Issues as to why the bond failed were discussed. They were identified as cost of the project as well as the proposed location. Hansen believes questions were not answered to the satisfaction of the public and that is something he strives to do. Kilburg feels that if we can explain in detail why something doesn't work it will go further with the public.
2. Mangler brought up that last time around the committee couldn't even agree on the number of Beds. John stated that classifications are more important than number of beds and he'd like to get away from that emphasis. Flexibility is important.
3. Weidner pointed out that this a commercial building not residential so more rules and regulations apply. We'll need a good explanation if something won't work.
4. It was brought up that the jails the committee members visited in the fall outsourced their meals should we be doing that and eliminate the need for a kitchen. Hansen pointed out that a kitchen would still be needed even if the cooking was outsourced. Schroeder mentioned that right now with the number of inmates they are feeding it is cheaper to keep the cooking in-house.
5. The location of the Advantage FS facilities in proximity to the Greensite had been brought up previously as they store anhydrous and what if there was a leak. Hansen stated that the location of the facilities was not going to be a problem. Weidner added that there will not be any windows on the north side of the building that faces the Advantage FS facility.
6. Weidner stated that part of what he will do is look at the zoning regulations for each site.

c. Next steps

- i. Hansen will be meeting with the Sheriff's Department to get the numbers and any other data that he needs.

Motion by Hudrlik, second by Pape to adjourn. Meeting adjourned at 7:01 p.m.

Next Meeting February 13, 2019 at 6:00 p.m. at the Jackson County Courthouse.

Respectfully submitted by:

Sara Davenport, Secretary